

Island Trees Memorial Middle School

45 Wantagh Avenue South, Island Trees, NY 11756-5399

Tel: 516-520-2157

Fax: 516-520-2168

Daniel Keegan
Principal
516-520-2157

Amanda Steele
Asst. Principal
516-520-2157

Dr. Arlene Genden-Sage
Asst. Superintendent
Special Education &
Psychology
516-520-2175

Elizabeth Roemer
Asst. Superintendent for
Curriculum & Instruction
516-520-2185

Sean Burns
District Director of Health,
Physical Education & Athletics
516-520-2173

John Rezek
District Director of Technology
516-495-7730

Attendance Office
516-520-2166

Health Office
516-520-2164

Student Support Center
516-520-2169

Danielle Azar
Social Studies Chairperson

Carol Easterbrook
Math Chairperson

Michelle Friedman
Coordinator of English

Hannah Klein
Foreign Language and
ESL Chairperson

Mary Travers
Coordinator of Special Education

Greg Wagner
Coordinator of Science

March 29, 2018

Dear Parents:

Just a friendly reminder that next month is the start of the NYS Assessment exams. The ELA exam will be administered on the mornings of April 11th and 12th and the math exam will be administered on the mornings of May 1st and 2nd. Please remind your children to come prepared each day with pencils and a calculator (for the math exam). Encourage them to get a good night's sleep and eat a good breakfast.

For those parents wishing to opt your child out of the exams, please submit your letters as soon as possible. The letter should include your child's name, grade, and exams that are being opted out. Your letter, with your decision on both the ELA and Math assessments, should be handed in to the Island Trees Memorial Middle School main office or you may email dkeegan@islandtrees.org.

Please be reminded that there will be a normal bus schedule during testing days. Assessments will be administered in the morning, and we will follow a modified schedule for the remainder of the day. As we always do, our students will be dismissed at 2:34.

While we are prepared for all students at the start of our day, we do know that some families have made the decision to bring students who are not testing into school at the conclusion of each day's testing window. If this is your family's decision, please note the testing window outlined below. Please also note that there will be no penalty for a student who chooses this option.

You will see that students will move on to period 1 at 10:32. Student who have opted out of testing but arrive at our normal time are to bring a book to read.

ELA (4/11 & 4/12)		Math (5/1 & 5/2)	
8:12-10:29	Testing	8:12-10:29	Testing
10:28-2:34	Modified Schedule	10:32-2:34	Modified Schedule

With the exception of a calculator for the math exam, no electronics are permitted on testing days. Students cannot have any communication device during the test or any breaks. These devices include cell phones, iPads, tablets, iPods, electronic watches and MP3 players. This also includes hand-held gaming devices. Failure to comply with this rule could lead to a student's test being invalidated.

If you have any questions about other ways you can assist your child at home or additional questions about state testing, please do not hesitate to contact your child's teacher or reach out to me directly.

Thank you for your continued support.

Sincerely,

Daniel Keegan
Principal

