

Minutes of the Special Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, August 24, 2011.

The meeting was called to order by Ms. Mahon, President, at 7:00 PM.

**MEMBERS PRESENT:** Ms. Patricia Mahon, President  
Mr. Kenneth Rochon, Vice President  
Mr. Robert Condela  
Mrs. Kristen Daum  
Mrs. Kim McDonough  
Mrs. Barbara Medellin

**ABSENT:** Mr. Daniel Donahue

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mrs. Randy Glasser, General Legal Counsel  
Ms. Kathryn Maier, General Legal Counsel  
Mrs. Concetta Carr, District Clerk

**PLEDGE OF ALLEGIANCE:** Ms. Mahon led the pledge of allegiance to the flag followed by a moment of silence.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made Mr. Storm, seconded by Mr. Rochon, and carried unanimously (6-0) to approve the following minutes:

Reorganization Meeting, Regular Meeting & Executive Session – July 12, 2011

Committee on Special Education – July 13, 19, August 3, 17, 2011

Committee on Preschool Special Education – July 21, August 4, 11, 2011

**ACTION ITEMS:**

**1. Board of Education Approval of Grade 6 Greenkill Outdoor Education Trip**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (6-0) to support and approve the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from November 28, 2011, through December 2, 2011, which has been reviewed and approved by District Counsel, and authorizes the Board

President to sign a contract in the amount of \$41,020.00, subject to final review and approval by District Counsel.

**2. Board of Education Approval of Nursing Services for Grade 6 Trip to Greenkill**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve Carol Nivens, RN, to provide 24-hour nursing services for the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from November 28, 2011, through December 2, 2011, at a rate of \$3,500 for the entire five days and four nights, and authorizes the Board President to sign a contract, subject to review and approval by District Counsel.

**3. Board of Education Approval of Stipend for Greenkill Trip Staff Chaperones**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the payment of overnight stipends to each of the estimated 18 teachers chaperoning the Grade 6 trip to the Greenkill Outdoor Environmental Education Center in the amount of \$100 per day, a total of \$400 per chaperone, and authorizes the Board President to sign the Stipend Agreement with the U.T.I.T.

**4. Board of Education Approval of Transportation Services from Plainedge U.F.S.D.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Rochon, and unanimously carried (6-0) to agree to extend a contract to Plainedge U.F.S.D. to provide transportation services to an Island Trees resident attending Friends Academy for the 2011-2012 regular school year, and authorizes the Board President to sign said contract when presented

**5. Board of Education Approval to Declare Surplus and Dispose of District Vehicle**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Storm, and unanimously carried (6-0) to agree to declare surplus and dispose of the district vehicle listed below:

1998 Ford Taurus Wagon VIN #1FAFP57U1WAZ13317

**6. Board of Education Approval to Declare Surplus and Dispose of Michael F. Stokes and J. Fred Sparke Schools Library Books**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (6-0) to agree to declare surplus and dispose of library books that are obsolete or in poor condition from the Michael F. Stokes and J. Fred Sparke Schools as it sees fit pursuant to the State Education Department's recommended procedures.

**7. Board of Education Approval to Declare Surplus and Dispose of Office Equipment from Michael F. Stokes School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve to declare surplus and dispose of the following office equipment from the Michael F. Stokes School:

Workcentre Pro 580 telephone/fax machine – Serial #KKM024409  
Island Trees Tag #102688  
Comdial Digitech Telephone – Serial #000024051

**8. Board of Education Approval of Summer Transportation Bid Award**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the award of transportation contracts as presented for summer transportation services as per the SENTCO bid dated June 22, 2011, and authorizes the Board President to sign said contract when presented:

<u>Contractor</u>	<u>Amount</u>	<u>Bid Date</u>
Acme	\$0	6/22/11
Any Time	\$0	6/22/11

**9. Board of Education Approval of Transportation Renewal Contracts for the 2011-2012 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Rochon, and unanimously carried (6-0) to hereby agree to extend the school year transportation contracts as detailed below in accordance with the May CPI increase of 2.9%, as published by the State Education Department, and authorizes the Board President to sign said contracts when presented:

<b>Contractor</b>	<b>IT Contract No.</b>	<b>SED No.</b>	<b>Amount</b>	<b>Bid Date</b>
Acme	675.012.006		\$0.00	5/6/2011
Any Time	675.012.007		\$0.00	5/6/2011
First Student	675.012.008		\$25,970.00	5/6/2011
Suburban Bus	675.012.009		\$0.00	5/6/2011
WE Transport	675.012.010		\$57,870.00	5/6/2011
Acme	675.098.030(14)	E014348	\$8,486.20	10/22/1997
Acme	675.000.005(12)	E004204	\$63,192.60	4/20/1999
WE Transport	675.000.009(12)	E004208	\$30,330.00	4/20/1999
Acme	675.004.017(8)	E252096	\$15,307.20	5/22/2003
WE Transport	675.004.022(8)	E252101	\$45,080.00	5/22/2003
Acme	675.007.004(5)	E257161	\$480,850.20	5/30/2006
Any Time	675.007.005(5)	E257160	\$23,228.10	5/30/2006
Suburban Bus	675.007.006(5)	E257159	\$0.00	5/30/2006
WE Transport	675.007.007(5)	E257158	\$28,698.80	5/30/2006
Acme	675.008.006(4)	E528852	\$41,073.90	5/31/2007
WE Transport	675.008.008(4)	E258854	\$0.00	5/31/2007
Acme	675.009.005(3)	E260941	\$46,277.40	4/17/2008
WE Transport	675.009.007(3)	E260943	\$0.00	4/17/2008
Acme Bus	675.010.005(2)	E612523	\$16,992.50	5/7/2009
WE Transport	675.010.006(2)	E612522	\$0.00	5/7/2009
WE Transport	675.010.004(2)	E612524	\$1,197,605.60	5/8/2009
Acme	675.011.010(1)	E264928	\$0.00	5/6/2010
Any Time	675.011.011(1)	E264929	\$0.00	5/6/2010
EBT	675.011.012(1)	E264930	\$0.00	5/6/2010
First Student	675.011.013(1)	E264931	\$0.00	5/6/2010
Suburban	675.011.014(1)	E264932	\$0.00	5/6/2010
WE Transport	675.011.015(1)	E264933	\$0.00	5/6/2010
Acme	675.011.016(1)	E264934	\$0.00	6/23/2010
EBT	675.011.017(1)	E264935	\$0.00	6/23/2010
First Student	675.011.004(1)	E264936	\$5,217.00	6/23/2010
Acme	675.011.018(1)	E264937	\$0.00	8/25/2010
EBT	675.011.019(1)	E264938	\$0.00	8/25/2010
WE Transport	675.011.005(1)	E264939	\$0.00	8/25/2010

**10. Board of Education Approval of Special Education Services Contract for the 2010-2011 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Storm, and unanimously carried (6-0) to approve the special education services contract with the Hicksville U.F.S.D., which was reviewed and approved

by District Counsel, for the 2010-2011 school year, and authorizes the Board President to sign such contract.

**11. Board of Education Approval of Special Education Services Contract for the 2011-2012 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the special education services contract with the Little Flower U.F.S.D., which was reviewed and approved by District Counsel, for the 2011-2012 school year, and authorizes the Board President to sign such contract.

**12. Board of Education Approval of Energy Performance Financing**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the following resolution:

RESOLUTION OF THE ISLAND TREES UNION FREE SCHOOL DISTRICT, NEW YORK (THE "DISTRICT") DECLARING THE FINDINGS OF THE DISTRICT WITH RESPECT TO THE PROPOSALS FOR THE TAX-EXEMPT LEASE FINANCING OF SAID SCHOOL DISTRICT AND OTHER DETERMINATIONS IN CONNECTION THEREWITH.

THE BOARD OF EDUCATION OF THE ISLAND TREES UNION FREE SCHOOL DISTRICT, NEW YORK, HEREBY RESOLVES (by a majority vote of all the members of said Board) AS FOLLOWS:

Section 1. The Board of Education of the Island Trees Union Free School District (the "District" or "Lessee") received five (5) proposals from various firms to provide financing for the Energy Performance Contract with Johnson Controls, Inc. (the "Agreement").

Section 2. Following a discussion of the Board of Education, and based upon the written recommendation received from New York Municipal Advisors Corporation, the District's Financial Advisor, it is hereby determined that the proposal of JP Morgan Chase Bank, N.A. (the "Lessor"), which represents the lowest responsible bid received by the District, is hereby accepted.

Section 3. The President of the Board of Education (the "Authorized Representative"), as chief fiscal officer of the Lessee, acting on behalf of the Lessee, is hereby authorized to negotiate, enter into, execute, and deliver one or more lease purchase agreements (the "Equipment Leases") with the Lessor, such documents to be made

available for public inspection at the District Office of the Lessee. The Authorized Representative is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Leases (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Equipment Leases are hereby authorized.

Section 4. By a written instrument signed by the Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Leases shall not exceed the \$5,046,697 and shall bear interest as set forth in the Equipment Leases and shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Board of Education as set forth in each Equipment Lease and the Lessee's obligations under the Equipment Leases shall not constitute a general obligation of the Lessee or indebtedness under the Constitution or laws of the State of New York.

Section 7. The proceeds of any Equipment Leases may be applied to reim-burse the Lessee for expenditures made after the effective date of this resolution for the purpose for which said proceeds are authorized, or on or prior to such date if the Board of Education has adopted a prior statement of intent to issue bonds for such purpose. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 8. The Authorized Representative is hereby authorized to take any and all other actions necessary in connection with the Agreement and any financing related thereto.

Section 9. This resolution shall take effect immediately.

**13. Board of Education Approval of Lease Agreement with Nassau BOCES for Use of Classrooms at the Island Trees Memorial Middle School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the lease agreement between Island Trees U.F.S.D. and Nassau BOCES for the use of rooms and other facilities at the Island Trees Memorial Middle School at an annual rent of \$100,000.00 for a five-year term commencing September 1, 2011, and continuing up

through and including June 30, 2016, and authorizes the Board President to sign said lease, which has been reviewed and approved by District Counsel.

**14. Board of Education Approval of Extension of Karopczyc Room 134 Lease with Nassau BOCES**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Medellin, seconded by Mr. Rochon, and unanimously carried (6-0) to approve the one-year extension of the lease agreement between Island Trees UFSD and Nassau BOCES for the rental of Room 134 at the Karopczyc building to be used by BOCES as non-instructional space as follows and authorizes the Board President to sign said extension agreement upon receipt of documents drafted and approved by District Counsel.

	<u>Annual Rent</u>
Room 134 – Approx. 765 sq. ft.	\$6,539.83
Non-instructional use	

**15. Board of Education Approval of Island Trees Memorial Middle School Scholastic Book Fair**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Storm, and unanimously carried (6-0) to approve the Island Trees Memorial Middle School Scholastic Book Fair on September 19-20, 2011, pending the receipt of an acceptable Certificate of Agreement from Scholastic, and authorizes the Board President to sign said agreement, subject to review and approval by District Counsel.

**16. Board of Education Approval of Contract with Levittown Union Free School District, Gerald R. Claps Career & Technical Center for 2011-2012 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (6-0) to approve entering into a contract with Levittown Union Free School District, Gerald R. Claps Career and Technical Center, to provide Basic Career and Technical programs to students residing in the Island Trees School District from September 7, 2011, through June 15, 2012, at a tuition rate of \$13,106 per student per year, and authorizes the Board President to sign such contract, subject to review and approval by District Counsel.

**17. Board of Education Approval of Addition of New Provider to 403b List**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the addition of *Security Benefit* to the list of approved service providers under the District's 403b plan. Security Benefit is included on the OMNI Group's list of authorized providers

indicating that they have provided all the necessary information for IRS compliance. The addition of this provider is in no way an endorsement/investment recommendation by either the District or OMNI, its third party administrator.

**18. Board of Education Approval of Medical Leave Stipulation for a District Employee**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the medical leave stipulation with the employee discussed in executive session and authorizes the Board President to execute same.

**19. Board of Education Approval of 913 Examination for a District Employee**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Rochon, and unanimously carried (6-0) to approve the following resolution:

RESOLVED, that pursuant to §913 of the Education Law, the employee named in executive session is hereby directed to appear for a medical examination in the office of Dr. Randall Solomon, and it is

FURTHER RESOLVED, that Dr. Randall Solomon, is hereby appointed school medical inspector pursuant to §913 of the Education Law in order to evaluate said employee's ability to perform his/her duties.

**20. Board of Education Approval of Special Education Services Contracts for the 2011-2012 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Storm, and unanimously carried (6-0) to approve the following special education services contracts which were reviewed and approved by District Counsel, for 2011-2012 school year, and authorizes the Board President to sign such contracts:

Hicksville UFSD  
Levittown School District  
Rockville Centre UFSD

**21. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated August 24, 2011, items 1 through 189 inclusive.



**22. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the use of buildings or fields by the following community and school organizations for the 2011-2012 school year subject to the limitations of policy and regulation:

- CAPIT
- Boy Scouts of America – Theodore Roosevelt Council
- I.T. Varsity Cheerleaders
- I.T. Varsity Cheerleaders/Universal Cheerleading Assn.
- I.T. Varsity Football
- Island Trees Football
- Island Trees Youth Football
- Cub Scout Pack 600
- Girl Scouts of Nassau County
- Nassau County Girls’ Soccer Officials
- Nassau County Boys’ Soccer Officials
- Wantagh-Levittown Volunteer Ambulance Corp
- M.F. Stokes PTA
- J. Fred Sparke PTA
- Girls H.S. Soccer Assn.
- Island Trees USSSA/ABA Softball
- Island Trees Travel Baseball
- Levittown Red Devil Cheerleading
- Island Trees Soccer Club
- Island Trees High School Alumni

**23. Board of Education Approval of the SENTCO Bid 8/18/2011 Transportation Contracts**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the award of transportation contracts as presented for regular school year transportation services as per the SENTCO bid dated 8/18/2011, and authorizes the Board President to sign said contracts when presented.

<b>Contractor</b>	<b>Amount</b>	<b>Bid Date</b>
Acme	\$0	8/18/2011
First Student	\$0	8/18/2011
WE Transport	\$	8/18/2011

**DISCUSSION:**

1. Dr. Murphy explained the handout on the Assessment Information Goals for 2011-12 – how our students performed compared with other districts in the area and Nassau County overall, and the District Action Plan for each school in the District.
2. Dr. Murphy explained the handout regarding the APPR Evaluation Reports – a state mandated, point-based teacher evaluation system.

**COMMENTS  
FROM VISITORS  
(OLD & NEW  
BUSINESS):**

A resident made a comment about students who don't speak English – language barrier.

A resident made a comment about parent involvement.

A resident made a comment about posting homework on the district website.

A resident made a comment about voting for Board Trustee seats “at large” instead of “by seat.”

Mr. Rochon made a comment about the code locks on the storage building bathrooms.

**EXECUTIVE  
SESSION:**

On **Motion** of Mr. Rochon, seconded by Mr. Storm, and unanimously carried (6-0), the meeting adjourned to Executive Session at 8:32 PM. to discuss the following.

1. Personnel Issues – Employment status of two faculty members
2. Contractual issues with non-aligned administrators
3. Termination pay agreement
4. CSEA Custodial Unit negotiations
5. U.T.I.T. negotiations
6. Homeless family appeal

**RETURN TO  
REGULAR  
SESSION:**

On **Motion** of Mr. Storm, seconded by Mrs. Daum, and unanimously carried (6-0), the members came out of Executive Session at 9:29 PM.

**ADJOURNED:**

On **Motion** of Mr. Storm, seconded by Mrs. McDonough, and unanimously carried (6-0), the meeting adjourned at 9:29 PM.

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_