

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Geneva N. Gallow School, 74 Farmedge Road, Levittown, New York, on Wednesday, October 28, 2009.

The meeting was called to order by Mr. Peter Ray, President, at 8:02 P.M.

PRESENT: Mr. Peter Ray, President
Mr. Carl Bonsignore
Mr. Robert Condela
Mrs. Christine Holt
Ms. Patricia Mahon
Mrs. Kim McDonough

ABSENT: Mr. Kenneth Rochon

Also Present: Dr. Charles J. Murphy, Superintendent of Schools; Dr. Arlene Genden Sage, Assistant Superintendent for Special Education, Ms. Susan Hlavenka, Assistant Superintendent for Business; Mr. Richard Guercio and Mrs. Randy Glasser, General Legal Counsel; and Mrs. Concetta Carr, District Clerk.

Mr. Ray led the pledge of allegiance to the flag followed by a moment of silence.

PLEDGE

RECOGNITION

RECOGNITION

1. A student from the High School was recognized for his outstanding achievements in the 2009 MIT Summer Academic Program.
2. Dr. Susan Kelly was recognized for receiving a Fellow Award from the New York State English Council on October 23, 2009
3. Nine students from the High School were recognized and presented with certificates for their involvement in initiating the recycling and e-waste programs when they were Memorial Middle School students.

RECOGNITION OF BOARD OF EDUCATION

**RECOGNITION OF
BOARD OF EDUCATION**

Offering their thanks and appreciation to the Board of Education on behalf of their respective organizations were Mr. Peter Gibbons, Island Trees Administrators Association; Mr. Charles Smith, UTIT; Mrs. Patricia Guidice, CSEA Clerical Unit; Mr. Cliff Candida, CSEA Custodial Unit; and Mrs. Dee Dmuchowski, PTA Council. Mr. Richard Reineker and three students from the Island Trees Memorial Middle School Student Council verbally thanked the Board and presented them with a basket of handwritten thank-you cards from the students. Mr. Ray, Board President, thanked everyone for their expressions of appreciation. The meeting broke for refreshments provided by the PTA Council at

8:30 PM. The meeting resumed at 8:40 PM.

VISITORS

Visitors had questions or comments about the following:

- 1. Personnel Report
- 2. Revised Board Meeting Procedure Policy
- 3. Emergency repair orders
- 4. Cisco warranty service

SUPERINTENDENT’S REPORT

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

RESOLVED, To approve the following minutes, as presented:

Regular Meeting & Executive Session – September 30, 2009
 Committee on Special Education – September 23, October 6 & 13, 2009
 Committee on Preschool Special Education – September 24, October 6, 2009

Unanimously Carried Ayes 6 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

RESOLVED, To accept from R.S. Abrams & Co. LLP the Federal Single Audit Report for the fiscal year ended June 30, 2009.

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. Holt, and seconded by Mrs. McDonough,

RESOLVED, That the Board accepts the resignation of Mr. Robert Condela from the Island Trees Audit Committee for the 2009-2010 school year.

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

VISITORS

SUPERINTENDENT’S REPORT

MINUTES APPROVAL

AUDIT REPORT

AUDIT COMMITTEE MEMBER RESIGNATION

AUDIT COMMITTEE

RESOLVED, In accordance with the Laws of 2005, as set forth by the Office of the New York State Comptroller, Mrs. Kim McDonough is approved as a member of the 2009-2010 Audit Committee.

MEMBER APPROVAL

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Bonsignore,

BD.POLICY #2350 - BOARD MEETING PROCEDURES

RESOLVED That the Board Meeting Procedures Policy #2350 of the Board of Education Policy Manual is hereby amended to include the following language:

The order of business at each regular meeting shall be as follows:

1. Call to Order
2. Attendance
3. Pledge of Allegiance
4. Approval of Minutes
- 5. Visitor's for Agenda Related Items (3 minutes each visitor/maximum 30 minutes)**
6. Reports and recommendations of the Superintendent of Schools
7. Old Business
8. New Business
9. Public Comments
10. Adjournment

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. Bonsignore, and seconded by Ms. Mahon,

**REVIEW & REAFFIRM
BD. POLICY #5300 -
CODE OF CONDUCT**

RESOLVED, That the Board has reviewed and reaffirmed the Code of Conduct Policy #5300 for the 2009-2010 school year.

Unanimously Carried Ayes 6 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**REVIEW & REAFFIRM
BD. POLICY #6240 -**

RESOLVED, That the Board has reviewed and reaffirmed the Investments Policy #6240 for the 2009-2010 school year.

INVESTMENTS

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

**LANDTEK GROUP INC.
CONTRACT – H.S. ATHLETIC
FIELD - CONTRACT BL**

BE IT HEREBY RESOLVED, That the Board approves the award of the High School Field and Exterior Bleachers project to Landtek Group Inc., 235 County Line Road, Amityville, NY, the lowest responsible bidder, for a total amount of \$997,600.00, and

BE IT FURTHER RESOLVED, That the Board approves the contract with Landtek Group Inc., for the High School Field and Exterior Bleachers project, and authorizes the Board President to sign such contract, subject to review and approval of District Counsel.

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. Holt, and seconded by Mrs. McDonough,

**CHANGE ORDER -
SPARKE SCHOOL
PLAYGROUND**

RESOLVED, To approve the Change Order for the repair of the playground at J. Fred Sparke Elementary School that was damaged by an arsonist in the amount of \$21,000, and authorizes the Board President to sign the required documents.

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Bonsignore,

**CHANGE ORDER – H.S.
GYMNASIUM FLOOR/
BLEACHERS**

RESOLVED, To approve the four Change Orders for the Island Trees High School gymnasium floor and interior bleachers in the amount of \$2,990.00, and authorizes the Board President to sign the required documents.

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**CHANGE ORDER – H.S.
ATHLETIC FIELD AND
GYMNASIUM**

RESOLVED, To approve the Change Order for the general athletic

field and gymnasium improvements project at the Island Trees High School in the amount of (\$39,645.00), and authorizes the Board President to sign the required documents.

Unanimously Carried Ayes 6 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

CHANGE ORDER – H.S.
FIELD LIGHTING

RESOLVED, To approve the Change Order for the LIPA charges for a new pole at the Island Trees High School Athletic Field in the amount of \$10,117.15, and authorizes the Board President to sign the required documents.

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

FIELD TRIP – H.S.
CHORUS

RESOLVED, That the Board of Education supports and agrees to sponsor the Island Trees High School Chorus field trip to the Broadway production of “Wicked,” a workshop on song and dance led by a cast member, and lunch at Planet Hollywood in New York City, on Wednesday, February 3, 2010, at a cost of \$112 per student.

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. Holt, and seconded by Mrs. McDonough,

FIELD TRIP – H.S.
SCIENCE - PHYSICS

RESOLVED, That the Board of Education supports and agrees to sponsor the trip of the Island Trees High School physics students to Six Flags Great Adventure in Jackson, New Jersey, for Physics Day on Friday, April 30, 2010, at a cost of \$55 per student.

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Bonsignore,

I.T. MEMORIAL M.S.
AMENDED GRADE 7
FIELD TRIP

RESOLVED, That the Board of Education supports and agrees to sponsor

the amended Island Trees Memorial Middle School seventh grade field trip to the Broadway production of “Wicked” in New York City, on Wednesday, November 18, 2009, at a cost of \$89 per student

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

H.S. FIELD TRIP – MOMA

RESOLVED, That the Board of Education supports and agrees to sponsor the Island Trees High School Foreign Language Department field trip to the Museum of Modern Art in New York City on Thursday, November 5, 2009, at a cost of \$22 per student.

Unanimously Carried Ayes 6 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

H.S. FIELD TRIP - QUEENS COLLEGE CHAMBER THEATER

RESOLVED, That the Board of Education supports and agrees to Sponsor the Island Trees High School field trip to the Queens College Chamber Theater in Flushing, NY on Monday, November 16, 2009, at a cost of \$35 per student.

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

H.S. SCIENCE OLYMPIAD

RESOLVED, That the Board of Education supports and agrees to sponsor the request from The Island Trees High School Science Olympiad team to attend the two-day trip to the state championships at West Point on March 19 and 20, 2010, at no cost to the students.

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. Holt, and seconded by Mrs. McDonough,

ITMMS GRADE 7 FIELD TRIP - MEDIEVAL TIMES

RESOLVED, That the Board of Education supports and agrees to sponsor the Island Trees Memorial Middle School 6th grade field trip to Medieval Times in Lyndhurst, New Jersey, on Tuesday, June 1, 2010, at a cost of \$70 per student.

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**CONSULTANT -WRESTLING
TOURNAMENT COORD.**

RESOLVED, that the Board of Education is authorized to enter into the agreement with Edwin Gould, Consultant, to provide services as a wrestling tournament coordinator at the Ted Petersen Tournament on January 9, 2010, at a rate not to exceed \$600 for one day, and authorizes the Board President to sign such agreement subject to review and approval of District Counsel.

Unanimously Carried Ayes 5 Nays 0

Dr. Murphy stated that the consultant fees will be reimbursed to the district through tournament fees.

On motion of Ms. Mahon, and seconded by Mr. Condela,

**EXTRA-CLASSROOM
ACTIVITY CLUB CHARTERS**

RESOLVED, That the Island Trees School District Board of Education approves the Extra-Classroom Activity Club charters as presented, and authorizes the Board President to sign the charters.

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

**TRANSFER OF FUNDS -
TEACHER COLUMN MOVE-
MENT ADJUSTMENTS**

RESOLVED, That the Board of Education authorizes the transfer of funds, in the aggregate amount of \$141,767.00 as presented to cover teacher column movement per the U.T.I.T. contract.

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. Holt, and seconded by Mrs. McDonough,

**TRANSFER OF FUNDS -
YR. ENDED JUNE 30, 2009**

RESOLVED, That the Board of Education authorizes the transfer of Funds as presented for the year ended June 30, 2009.

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Bonsignore,

**CISCO EQUIPMENT
WARRANTY - BOCES**

RESOLVED, That the Board of Education approves an engagement

With Nassau BOCES for the purchase of a one-year warranty service renewal related to the Cisco equipment installed in October 2008 as part of the PowerSchool upgrade project, and authorizes the Board President to sign such agreement, subject to review and approval of District Counsel.

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**STOKES PTA - DONATION
OF DIGITAL CAMERA**

RESOLVED, That the Board of Education accepts the donation of a digital camera, camera case and memory card, an approximate value of \$277.97, from the Michael F. Stokes PTA to be used at the Michael F. Stokes Elementary School, and directs that a letter be sent from the Board of Education thanking them for their generosity.

Unanimously Carried Ayes 6 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**SURPLUS & DISPOSAL
H.S. LIBRARY BOOKS**

RESOLVED, To declare surplus and dispose of reference book sets from the High School Library, which are outdated and no longer in use.

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

**EMERGENCY REPAIR
ORDERS**

RESOLVED, To authorize the Island Trees Board of Education to approve payment of the following emergency repair orders:

1. \$265.50 to Pride Equipment Corp., 150 Nassau Ave., Islip, NY 11751, for the emergency repair of the Genie Lift Outrigger in the High School Gym.

2. \$320.48 to Ocean Janitorial Supply Inc., 2775 Sunrise Hwy., N. Service Rd., Islip Terrace, NY 11752, for repair of the floor Auto Scrubber at Stokes School.

- Board of Education Meeting to adopt 2010-2011 Budget.
- Board of Education Meeting to vote on BOCES 2010-2011 Administrative Operations Budget.
- Wed., April 21, 2010* - Property Tax Report Card submitted to SED
- Tues., April 27, 2010* - Adopted Budget available in the district schools.
- Thurs., April 29, 2010* - Budget Newsletter mailed to residents.
- Tues., May 4, 2010* - Registration for Budget Vote, 4 PM to 8 PM in District Clerk’s office.
- ALSO:** Open registration on all school days – 9 AM to 3 PM in the Office of the District Clerk, Gallow School, up to and including Thursday, May 13, 2010.
- Budget Hearing, 8 PM, General Purpose Room in the Geneva N. Gallow School.
- Tues., May 11, 2010* - Budget Postcard reminder to residents.
- Date to be determined* - “Meet the Candidate”
- Tues., May 18, 2010* - **BUDGET VOTE & TRUSTEE ELECTION**
12 Noon to 9 PM Gymnasium in the M. F. Stokes School

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Bonsignore,

TRANSPORTATION
CONTRACT - BOCES

RESOLVED, That the Board of Education approves the contract with Nassau BOCES to provide transportation services for Island Trees UFSD special education students for the 2009-2010 school year, and authorizes the Board President to sign such contract.

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

PROVIDER AGENCY
CONTRACT – MILL NECK
MANOR

RESOLVED, To authorize the Island Trees Board of Education to enter

into a provider agency services contract with Mill Neck Manor Interpreter Referral Services for the 2009-2010 school year, and authorizes the Board President to sign such contract.

Unanimously Carried Ayes 6 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

INSTRUCTIONAL SERVICE AGREEMENT

RESOLVED, That the Board of Education hereby approves entering into the Instructional Service Agreement with Roslyn School District for the 2009-2010 school year, and authorizes the Board President to sign such contract.

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

NYS APPROVED PRIVATE SP. ED. SCHOOL CONTRACT 2009-2010 SCHOOL YEAR

RESOLVED, To authorize the Island Trees Board of Education to enter into a contract with the Developmental Disabilities Institute, a New York State approved private special education school, for the 2009-2010 school year, and authorizes the Board President to sign such contract.

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. Holt, and seconded by Mrs. McDonough,

NYS APPROVED SP. ED. RESIDENTIAL SCHOOL CONTRACT 2009-2010

RESOLVED, To authorize the Island Trees Board of Education to enter into a contract with the Summit School, a New York State approved special education residential school, for the 2009-2010 school year, and authorizes the Board President to sign such contract.

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Bonsignore,

SP. ED. SERVICES CONTRACT 2009-2010

RESOLVED, To authorize the Island Trees Board of Education to enter into a contract with Rockville Centre School District, which was reviewed and approved by District Counsel, for the purpose of providing instructional services to children residing in the Island Trees School District during the 2009-2010 school year at the State approved rate, and authorizes the Board President to sign such contract:

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,
RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the revised Annual District Election and Budget Vote Policy #1050 as presented.

**POLICY #1050 – ANNUAL
DISTRICT ELECTION &
BUDGET VOTE – 1ST READING**

Unanimously Carried Ayes 6 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,
RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the revised School District Officer and Employee Code of Ethics Policy #2160 as presented.

**POLICY #2160 – SCHOOL
DISTRICT OFFICER & EMP.
CODE OF ETHICS – 1ST
READING**

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,
RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the revised Computer Network/Internet Acceptable Use Policy #4526 as presented.

**POLICY #4526 – COMPUTER
NETWORK/INTERNET
ACCEPT. USE – 1ST
READING**

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. Holt, and seconded by Mrs. McDonough,
RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the revised Violent and Disruptive Incident Report Policy #5710 as presented.

**POLICY #5710 – VIOLENT
& DISRUPTIVE INCIDENT
REPORT – 1ST READING**

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Bonsignore,
RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the

**POLICY #6100 – ANNUAL
BUDGET – 1ST READING**

new Annual Budget Policy #6100 as presented.

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**POLICY #6120 – BUDGET
HEARING – 1ST READING**

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the new Budget Hearing Policy #6120 as presented.

Unanimously Carried Ayes 6 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**POLICY #6700
PURCHASING - 1ST READING**

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the revised Purchasing Policy #6700 as presented.

Unanimously Carried Ayes 6 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

PERSONNEL REPORT

RESOLVED, To approve, as presented, the Personnel Report dated October 28, 2009, items 1 through 106 inclusive.

Unanimously Carried Ayes 6 Nays 0

On motion of Mrs. Holt, and seconded by Mrs. McDonough,

USE OF BUILDINGS

WHEREAS community and school organizations have applied for use of district facilities for the 2009-2010 school year, and

WHEREAS the required insurance certificates have been received and all other requirements of policy and regulation of Island Trees and New York have been met, and

WHEREAS the principals and athletic director have certified that the use of these facilities will not interfere with the instructional program or co-curricular activities in our schools.

NOW THEREFORE BE IT

RESOLVED, That the requested use of buildings or fields is approved subject to the limitations of policy and regulation, as presented.

<i>Island Trees High School Wrestling</i> Wrestling Open Mat & Conditioning	No Fee
<i>Middle School Drama Club</i> Dress Rehearsal	No Fee
<i>Island Trees Soccer Club</i> Soccer Clinic Sue Link Tournament Coaches Meeting	No Fee
<i>Island Trees Little League Baseball</i> Baseball Board Meeting Baseball Draft	No Fee
<i>Island Trees Baseball</i> Baseball Pictures	No Fee
<i>PAL Levittown</i> Basketball Games	No Fee
<i>Island Trees High School Baseball</i> Baseball Intramurals	No Fee
<i>Sparke Elementary School</i> Bicycle Rodeo	No Fee
<i>J. Fred Sparke PTA</i> Monthly PTA Meetings Father's Day Sale Mother's Day Sale Holiday Boutique & Family Craft Night Scholastic Book Fair Annual Sparke PTA Vendor Fair Halloween Party Family Event Family Halloween Event Magic Show	No Fee
<i>Girl Scouts Troop #3278</i>	

Girl Scout Meetings No Fee

Island Trees Youth Wrestling
Registration
Wrestling Practice No Fee

St. Bernard's Youth Basketball
Basketball Practice No Fee

Unanimously Carried Ayes 6 Nays 0

REPORT BY ASST. SUPT. FOR BUSINESS

**FINANCIAL
REPORT REC'D.**

The Board of Education accepted the Financial Reports for June, July, and August 2009, as presented.

FOR DISCUSSION

FOR DISCUSSION

The following items were discussed at the meeting:

1. The Superintendent asked the Board if they would be available to attend the Turf Field Groundbreaking Ceremony at the High School Athletic Field on Thursday, November 5.
2. A Special Meeting date was set for Thursday, November 5, at 7 p.m. in the Superintendent's Office to discuss the storage facility project.

OLD BUSINESS

OLD BUSINESS

Visitors had questions or comments about the following:

1. Change orders
2. Handicap ramp at Island Trees Memorial Middle School
3. Agenda items

NEW BUSINESS

NEW BUSINESS

Visitors had questions or comments about the following:

1. Architects' responsibility for construction projects

2. Sparke playground - arsonist
3. Bidding on contracts

On motion of Mr. Bonsignore, and seconded by Ms. Mahon, and unanimously carried, the meeting was adjourned to Executive Session at 9:46 PM, to discuss the following items:

**TO EXECUTIVE
SESSION**

1. Negotiations
2. Personnel matter regarding open position

Executive Session began at 10:05 PM

EXEC. SESSION

On motion of Mrs. McDonough, seconded by Mrs. Holt, and unanimously carried, the members came out of Executive Session at 11:16 PM.

**RETURN TO
REGULAR SESSION**

On motion of Mrs. McDonough, seconded by Mrs. Holt, and unanimously carried, the meeting was adjourned at 11:17 PM.

ADJOURNMENT

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____