

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Geneva N. Gallow School, 74 Farmedge Road, Levittown, New York, on Wednesday, October 29, 2008.

The meeting was called to order by Mr. Peter Ray, President, at 8:12 PM.

PRESENT: Mr. Peter Ray, President
Mr. Carl Bonsignore, Vice President
Mr. Joseph Buda
Mr. Robert M. Condela
Mrs. Christine Holt
Ms. Patricia Mahon
Mr. Kenneth Rochon

Also Present: Mr. James Parla, Superintendent of Schools; Dr. Arlene Genden Sage, Assistant Superintendent for Special Education; Ms. Dana DiCapua, Assistant Superintendent for Business; and Mr. Richard Guercio and Mrs. Randy Glasser, General Legal Counsel; and Mrs. Concetta Carr, District Clerk.

Mr. Ray led the pledge of allegiance to the flag followed by a moment of silence for our soldiers and veterans.

PLEDGE

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

MINUTES
APPROVAL

RESOLVED, To approve the following minutes, as presented:

Special Meeting – September 11, 2008
Regular Meeting and Executive Session – September 24, 2008
Committee on Special Education –September 9, 16, October 2, 14, 2008
Committee on Preschool Special Education –September 3, 10, 26, 2008

Unanimously carried Ayes 7 Nays 0

SUPERINTENDENT’S REPORT

James Parla, Superintendent of Schools, commented on the following:

SUPT’S. OPENING
COMMENTS

1. Mr. Parla announced that three high school students’ original music compositions were selected as winners of the NYSSMA Music Technology Showcase. Jessica Valencia, Justin Waterbury, and Michael Gruber’s selections will be performed at the NYSSMA Winter Conference in Rochester in December.
2. Mr. Parla announced that Governor Patterson has proclaimed

the week of October 20-24, 2008, as *School Board Recognition Week*. He read the proclamation from the Governor's office which is sent to each district. Mr. Parla congratulated the members of the Board of Education and expressed his gratitude for their dedication to our school and our children. He also announced that the PTA Council provided coffee and cake for after the meeting in honor of *School Board Recognition Week*.

On motion of Mr. Bonsignore and seconded by Ms. Mahon,

RESOLVED, That the Board of Education supports and agrees to Sponsor the Island Trees Memorial Middle School 6th Grade field Trip to Medieval Times in Lyndhurst, New Jersey, on Tuesday, May 19, 2009, at a cost of \$70 per student.

Unanimously carried Ayes 7 Nays 0

**IT MEMORIAL MIDDLE
SCHOOL MEDIEVAL
TIMES FIELD TRIP**

On motion of Ms. Mahon, and seconded by Mr. Condela,

RESOLVED, That the Board of Education supports and agrees to sponsor the request from the Island Trees High School wrestling team to participate in the tournament in Minisink, New York, on December 20, 2008.

Unanimously carried Ayes 7 Nays 0

**WRESTLING
TOURNAMENT**

On motion of Mr. Condela, and seconded by Mrs. Holt,

RESOLVED, That the Board of Education supports and agrees to sponsor the Island Trees High School English Department field trip to the Metropolitan Museum of Art in New York City on Tuesday, January 6, 2009, at no cost to the students.

Unanimously carried Ayes 7 Nays 0

**ITHS FIELD TRIP
METROPOLITAN
MUSEUM OF ART**

On motion of Mrs. Holt, and seconded by Mr. Buda,

RESOLVED, That the Board of Education supports and agrees to sponsor the Island Trees High School Social Studies Dept. field trip to

**ITHS SOCIAL STUDIES
DEPT. FIELD TRIP - NYC**

the Broadway play, “A Tale of Two Cities,” in New York City on January 7 and January 21, 2009, at a cost of \$56 per student.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Buda, and seconded by Mr. Rochon,

TRI-M FIELD TRIP - NYC

RESOLVED, That the Board of Education supports and agrees to sponsor the Island Trees High School Music Dept. Tri-M field trip to the Broadway production of “Grease” in New York City, on Wednesday, February 11, 2009, at a cost of \$77 per student.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**HS SCIENCE
OLYMPIAD**

RESOLVED, That the Board of Education supports and agrees to sponsor the request from The Island Trees High School Science Olympiad team to attend the two-day trip to the state championships at West Point on March 20 and 21, 2009, at no cost to the students.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**DONATION – TIME-
WARNER EMP. GRANT**

RESOLVED, That the Board of Education accepts the donation of \$1,000 from Mr. David Franklin, through the Time-Warner Employee Grant Program, to the Island Trees School District Fine and Performing Arts Dept., increasing budget line 2850.400.12.0000 (Co-Curricular Expense – Music Dept.) and send a letter from the Board of Education thanking him for his generosity.

Unanimously carried Ayes 7 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**DONATION – M.F. STOKES
PTA – TV CARTS**

RESOLVED, That the Board of Education accepts the donation of two television carts, an approximate value of \$604, from the Michael F. Stokes PTA to be used for educational purposes at the Michael F.

Stokes Elementary School, and directs that a letter be sent from the Board of Education thanking them for their generosity.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

SURPLUS TEXTBOOKS

RESOLVED, To declare surplus and dispose of obsolete math textbooks from J. Fred Sparke Elementary School.

Unanimously carried Ayes 7 Nays 0

On motion of Mrs. Holt, and seconded by Mr. Buda,

**GREENKILL NURSING
COVERAGE**

RESOLVED, That the Island Trees Board of Education approves the contract with Carol Nivens, RN, for the 6th grade Greenkill trip from December 1-5, 2008, for nursing services in the amount of \$3,500, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

Unanimously carried Ayes 7 Nays 0

A motion was made by Mr. Buda, and seconded by Mr. Rochon, to postpone this resolution until the November 19, 2008, Board Meeting.

**BID AWARD -
GEESE CONTROL**

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**CUNNINGHAM DUCT
CLEANING CO. - ITMMS**

RESOLVED, That the Board of Education of the Island Trees School District approves Cunningham Duct Cleaning Co., Inc. to perform services at the Island Trees Memorial Middle School as per the attached at a total cost of \$11,088, pursuant to BOCES Bid Ext #2 (05/06-050A) and authorizes the Board President to sign such proposal contingent upon review and approval of District Counsel.

Carried Ayes 6 Nays 1 (J. Buda)

A motion was made by Mr. Bonsignore, and seconded by Ms. Mahon,

CUNNINGHAM DUCT

to postpone this resolution until the November 19, 2008, Board Meeting.

CLEANING CO.

Unanimously carried Ayes 7 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

ULTIMATE POWER, INC.

RESOLVED, That the Board of Education approves payment of \$57,000 to Ultimate Power, Inc., which is comprised of the alternate unit ventilator work Ultimate Power Inc. performed at the J. Fred Sparke Elementary School in the amount of \$30,000, and at the Michael F. Stokes Elementary School in the amount of \$27,000, pursuant to the contract between the District and Ultimate Power dated July 31, 2008.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

TRANSFER OF FUNDS

RESOLVED, To authorize a transfer of funds for the following:

1. In the amount of \$90,000 to cover the cost of nine students attending Occ. Ed. at Levittown Schools – between the codes on the attached list to 2280.470.94 (Instruction in Occ. Ed. 1/2 Day at Levittown).
2. In the amount of \$110,000 to cover the cost of additional work related to the lead clean up at the high school – between the codes on the attached list to 1621.500.98 (Building Projects).

Unanimously carried Ayes 7 Nays 0

On motion of Mrs. Holt, and seconded by Mr. Buda,

BUDGET PREPARATION DATES

RESOLVED, To accept the dates listed below for preparation of the 2009-2010 budget:

Wed., Oct. 22, 2008 - Budget material from Business Office to all Administrators.

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- Tues., Dec. 2* - Administrators return all completed budget pages to Ms. DiCapua in the Business Office.
- Mon., Jan. 5, 2009* - Petitions for Board Trustee available in District Clerk's office.
- Date to be determined* - Board of Education meets to review entire budget proposal.
- Business Office prepares budget in outline form for presentation at May 5th Budget Hearing.
- Fri., April 3* - First Legal Notice published in local newspapers (3 additional mailings to follow prior to vote)
- Wed., April 8* - Applications for Absentee Ballots available in District Clerk's office.
- Mon., April 20* - Petitions for Board Trustee due in District Clerk's office no later than 5PM.
- FAX *Property Tax Report Card* to Levittown Tribune for publication in April 24th issue.
- Tues., April 21* - Drawing for ballot placement – 9:00 AM District Clerk's Office
- Board of Education Meeting to adopt 2009-2010 Budget.
- Board of Education Meeting to vote on BOCES 2009-2010 Administrative Operations Budget.
- Wed., April 22* - Property Tax Report Card submitted to SED
- Tues., April 28* - Adopted Budget available in the district schools.
- Thurs., April 30* - Budget Newsletter mailed to residents.
- Tues., May 5* - Registration for Budget Vote, 4 PM to 8 PM in District Clerk's office.

ALSO: Open registration on all school days – 9 AM to 3 PM in the Office of the District Clerk, Gallow School, up to and including Thursday, May 14, 2009.

- Budget Hearing, 8 PM, General Purpose Room in the Geneva N. Gallow School.

Tues., May 12 - Budget Postcard reminder to residents.

Date to be determined - “Meet the Candidate”

Tues., May 19 - **BUDGET VOTE & TRUSTEE ELECTION**
12 Noon to 9 PM Gymnasium in the M. F. Stokes School

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Buda, and seconded by Mr. Rochon,

POLICY 5405 - WELLNESS

RESOLVED That the Wellness Policy, Number 5405, of the Board of Education Policy Manual is hereby amended to include the following language:

“Food Allergies

Our district is sensitive to the needs of students who live with nut allergies. As part of our ongoing nut free awareness initiative, all food that is sent into the schools for celebrations must be prepackaged with ingredient labels. All prepackaged food items may not contain nut products or be processed in a facility that makes nut products. If food items contain nut products or are processed in a facility that makes nut products, it will be sent home.”

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**EXTRA-CLASSROOM
ACTIVITY CLUB
CHARTERS**

RESOLVED, That the Island Trees School District Board of Education approves the Extra-Classroom Activity Club charters

as presented, and authorizes the Board president to sign the charters.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

AUDIT REPORT

RESOLVED, To accept from R.S. Abrams & Co. LLP the Federal Single Audit Report for the fiscal year ended June 30, 2008.

Unanimously carried Ayes 7 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

AUDIT REPORT

RESOLVED, To accept from R.S. Abrams & Co. LLP the following reports for the fiscal year ended June 30, 2008:

1. Auditor's Report and Financial Statements.
2. Extraclassroom Activity Fund financial statements and auditor's report.
3. Management Letter.
4. Management's Discussion & Analysis.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

INTERNAL AUDIT TEST

RESOLVED, That pursuant to the recommendation of the audit committee, the Board of Education does hereby approve the internal auditor, Nawrocki Smith LLP, to perform an audit of the school lunch program for the 2008-2009 school year as per the letter of agreement between the parties.

Unanimously carried Ayes 7 Nays 0

On motion of Mrs. Holt, and seconded by Mr. Buda,

403B PLAN ADOPTION AGREEMENT

RESOLVED, That the Island Trees School District hereby adopts the 403B Plan Adoption Agreement and authorizes the Board president to sign such agreement.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Buda, and seconded by Mr. Rochon,

**ISLIP TUTORING
SERVICE, INC.**

RESOLVED, To authorize the Island Trees Board of Education to enter into a provider agency services contract for the 2008-2009 school year with Islip Tutoring Service, Inc., which was reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**OCCUPATIONAL ED.
CONTRACT WITH
LEVITTOWN UFSD**

RESOLVED, To authorize the Island Trees Board of Education to enter into a contract with Levittown Union Free School District Gerald R. Claps Career & Technical Center to provide occupational education services to students residing in the Island Trees School District for the 2008-2009 school year, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**SPECIALIZED SERVICES
CONTRACT WITH
LEVITTOWN UFSD**

RESOLVED, To authorize the Island Trees Board of Education to enter into a contract with Levittown Union Free School District for the purpose of providing specialized educational services, per the Committee on Special Education, for children residing in the Island Trees School District during the 2008-2009 school year, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

Unanimously carried Ayes 7 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

PERSONEL REPORT

RESOLVED, To approve, as presented, the Personnel Report dated October 29, 2008, items 1 through 132 inclusive.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,
WHEREAS community and school organizations have applied for use of district facilities for the 2008-2009 school year, and

USE OF BUILDINGS

WHEREAS the required insurance certificates have been received and all other requirements of policy and regulation of Island Trees and New York have been met, and

WHEREAS the principals and athletic director have certified that the use of these facilities will not interfere with the instructional program or co-curricular activities in our schools.

NOW THEREFORE BE IT

RESOLVED, That the requested use of buildings or fields is approved subject to the limitations of policy and regulation, as presented.

Post Prom Breakfast Committee
Post Prom Breakfast Decorations
Post Prom Breakfast

No Fee

Girl Scouts of Nassau County
Troop #3540 Meetings
Troop #3365 Meetings
Daisy #3310 Meetings

No Fee

Island Trees Little League Baseball
Winter Workouts
Pictures
Pitching Try-outs

No Fee

M.F. Stokes PTA
4th Grade Moving Up

4 th Grade Special Event	
Father's Day/Special Person's Day Sale	
Volunteer Recognition Dinner	
Team Adventure Day	
Plant Sale	
Pre-Order Plant Sale Pick Up	
Teacher Recognition Luncheon	
Special Guest Day	
Spring Pictures	
Book Fair	
Blood Drive	
BLITZ Fundraiser	
BLITZ Wrap Nights	
Book Swap	
Book Bingo	
Field Trip Fundraiser	No Fee
<i>St. Bernard Youth Basketball</i>	
Youth Basketball	No Fee
<i>Island Trees Soccer Club</i>	
Sue Link Tournament	No Fee
<i>Levittown PAL</i>	
Basketball Games & Practices	No Fee
<i>Island Trees Baseball</i>	
Baseball Intramurals	No Fee
<i>SEPTA</i>	
Fundraiser Product Distribution	No Fee
<i>Unanimously carried</i>	Ayes 7 Nays 0

REPORT BY ASST. SUPT. FOR BUSINESS

The Board of Education accepted the Financial Report for August 2008, as presented.

FINANCIAL
REPORT REC'D.

OLD BUSINESS

OLD BUSINESS

None

NEW BUSINESS

NEW BUSINESS

Mr. Buda, trustee, read a statement about issues he believed existed in the district. Mr. Ray stated that Mr. Buda is very passionate about these issues. He also stated that the proper authorities should be contacted if wrongdoing is suspected. Ms. Mahon asked that a blanket statement not be made on behalf of the Board as a whole.

A resident asked about the cleanup at the Memorial Middle School. Mr. Parla stated that this is a pigeon issue, not a lead issue. Ms. Mahon added that there will be a building-to-building assessment for lead.

A resident asked a question about a transfer of funds for the lead cleanup. A question was also asked about a release form he signed to get a student's art portfolio.

A resident asked if there was any thought about closing the basement.

On motion of Mr. Bonsignore, seconded by Mr. Condela and unanimously carried, the meeting was adjourned to Executive Session at 9:10 PM.

**TO EXECUTIVE
SESSION**

Executive Session began at 9:35 PM

EXEC. SESSION

The following items were addressed in Executive Session:

1. CSEA Memorandum of Agreement
2. Pending Litigation

On motion of Mrs. Holt, seconded by Mr. Condela, and carried by a vote of 6-0 (Mr. Buda not present), the members came out of Executive Session at 10:24 PM.

**RETURN TO
REGULAR SESSION**

On motion of Mrs. Holt, and seconded by Ms. Mahon,
SPECIAL

LITIGATION -

COUNCIL

RESOLVED, To appoint Hamburger, Maxson & Yaffe, LLP, as

Concetta Carr
District Clerk

Minutes approved _____