

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Geneva N. Gallow School, 74 Farmedge Road, Levittown, New York, on Wednesday, November 18, 2009.

The meeting was called to order by Mr. Peter Ray, President, at 8:03 PM.

**MEMBERS PRESENT:** Mr. Peter Ray, President  
Mr. Carl Bonsignore  
Mr. Robert Condela  
Mrs. Christine Holt  
Ms. Patricia Mahon  
Mrs. Kim McDonough  
Mr. Kenneth Rochon

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Ms. Susan Hlavenka, Assistant Superintendent for Business  
Mr. Richard Guercio, General Legal Counsel  
Mrs. Randy Glasser, General Legal Counsel  
Mrs. Concetta Carr, District Clerk.

**PLEDGE OF ALLEGIANCE:** Mr. Ray led the  
pledge of allegiance to the flag followed by a  
moment of silence.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Bonsignore, and carried unanimously (7-0) to approve the following minutes:

Regular Meeting & Executive Session – October 28, 2009  
Committee on Special Education – October 27, 28, 29, November 5, 2009  
Committee on Preschool Special Education – October 27 & November 5, 2009

**COMMENTS FROM VISITORS:** The Board heard comments and concerns from members of the audience.

**ACTION ITEMS:**

1. **Approval of Field Trip for High School Orchestra Students**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Bonsignore, seconded by Ms. Mahon, and carried unanimously (7-0) to support and agree to sponsor the Island Trees High School Orchestra field trip to the New York Philharmonic at Lincoln Center on February 26, 2010, at a cost of \$70 per student.

**2. Approval of Reversal of Resolution for Assistant Treasurer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Condela, and carried unanimously (7-0) that the July 7, 2009 resolution appointing Concetta Carr as Assistant Treasurer be rescinded.

**3. Approval of Appointment of Assistant Treasurer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Holt, and carried unanimously (7-0) that Dr. Arlene

Genden Sage be and is hereby appointed Assistant Treasurer of the District at the pleasure of the Board of Education during the 2009-10 school year, to act only in the event the Treasurer is absent or unable to perform the duties of the position, and only to the extent that she provide the necessary stored financial computer data in disk format upon request. The Assistant Treasurer shall not have the authority to make or effectuate business, financial, payroll or Treasurer's decisions.

**4. Approval to Declare Surplus and Disposal of English Books**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and carried unanimously (7-0) to declare surplus and authorize administration to dispose of obsolete English novels and textbooks from the High School as it sees fit and as detailed below, pursuant to the State Education Department's recommended procedures:

15 Jurassic Park  
50 Lost Horizons  
34 Light in August  
71 Anne Frank Remembered  
1 Building English Skills  
13 The Lilies of the Field hard cover  
124 The Lilies of the Field soft cover  
71 Cry the Beloved Country

11 Travels  
 59 Two Symposiums  
 21 The Best Short Stories of Modern Age  
 44 Great Expectations  
 13 A Break with Charity  
 47 Ethan Frome  
 54 A Variety of Short Plays

**5. Approval of Princeton Review Partnership Course Agreement**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and carried unanimously (7-0) to approve the Princeton Review Partnership course agreement as approved by District Counsel and authorizes the Board President to sign said agreement.

**6. Approval of Certificate of Substantial Completion**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Bonsignore, and carried unanimously (7-0) to approve the Certificate of Substantial Completion on the projects listed below at the recommendation of the District architects, H2M, and authorizes the Superintendent of Schools to sign said certificate:

Schedule of Projects:

SED Project # 0001-019	Electric Service Upgrade- Stokes
SED Project # 0002-014	Electric Service Upgrade- Sparke
SED Project # 0001-020	Playground Renovations- Stokes
SED Project # 0002-015	Playground Renovations-Sparke
SED Project # 0003-029	Replacement of Gym Bleachers- High School

**7. Approval of BOCES Contract for Xerox Equipment Lease**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Bonsignore, seconded by Ms. Mahon, and carried unanimously (7-0) to approve an engagement with Nassau BOCES for the leasing of Xerox equipment district wide, and authorizes the Board President to sign such agreement subject to review and approval of District Counsel.

**8. Acceptance of Revised Policy #1050, Annual District Election & Budget Vote – 2<sup>nd</sup> Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Condela, and carried unanimously (7-0) to accept as a second reading the revised Annual District Election and Budget Vote Policy #1050 as presented.

**9. Acceptance of Revised Policy #2160, School District Officer and Employee Code of Ethics – 2<sup>nd</sup> Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Holt, and carried unanimously (7-0) to accept as a second reading the revised School District Officer and Employee Code of Ethics Policy #2160 as presented.

**10. Acceptance of Revised Policy #4526, Computer Network/Internet Acceptable Use – 2<sup>nd</sup> Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and carried unanimously (7-0) to accept as a second reading the revised Computer Network/Internet Acceptable Use Policy #4526 as presented.

**11. Acceptance of Revised Policy #5710, Violent & Disruptive Incident Report – 2<sup>nd</sup> Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and carried unanimously (7-0) to accept as a second reading the revised Violent and Disruptive Incident Report Policy #5710 as presented.

**12. Acceptance of New Policy #6100, Annual Budget - 2<sup>nd</sup> Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Bonsignore, and carried unanimously (7-0) to accept as a second reading the new Annual Budget Policy #6100 as presented.

**13. Acceptance of New Policy #6120, Budget Hearing - 2<sup>nd</sup> Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Bonsignore, seconded by Ms. Mahon, and carried unanimously (7-0) to accept as a second reading the new Budget Hearing Policy #6120 as presented.

**14. Acceptance of Revised Policy #6700, Purchasing - 2<sup>nd</sup> Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Condela, and carried unanimously (7-0) to accept as a second reading the revised Purchasing Policy #6700 as presented.

**15. Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Holt, and carried unanimously (7-0) to approve the Personnel Report dated November 18, 2009, items 1 through 46 inclusive.

**16. Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and carried unanimously (7-0) to approve the use of buildings or fields by the following community and school organizations for the 2009-2010 school year subject to the limitations of policy and regulation:

Island Trees Environmental Club  
Cub Scouts Pack 600  
Island Trees Soccer Club  
Island Trees Baseball  
Princeton Review  
Levittown Athletic Club  
Island Trees Little League Baseball  
Island Trees Travel Baseball  
Island Trees SEPTA

**17. Approval of High School Student Participation in Bethpage Swim Team**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and carried unanimously (7-0) to approve the participation of a high school student (name on file with the District Clerk) to participate in swimming with the Bethpage swim team for the Winter 2009-2010 season. The parents have agreed to be responsible for his transportation and fees involved in swimming, and there will be no cost to the Island Trees School District.

**18. Approval of Emergency Repair Orders**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Bonsignore, and carried unanimously (7-0) to approve payment of the following emergency repair orders:

1. \$2,800.00 to Tree King of L.I., 1761 Wantagh Ave., Wantagh, NY, for the emergency removal of trees and limbs from Sparke School, Stokes School and Island Trees Memorial Middle School.
2. \$9,511.00 to Gym Door Repairs Inc., 685 E. Jericho Turnpike, Hunt. Sta., NY, for the emergency repair work of electrically operated gym partition doors at each of the schools to be in compliance with NYSED Law and Regulations.

**19. Approval of Scholastic Book Fair at Island Trees Memorial Middle School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Bonsignore seconded by Ms. Mahon, and carried unanimously (7-0) to approve the Scholastic Book Fair to coincide with the Learning Fair scheduled for May 13-14, 2010, at the Island Trees Memorial Middle School, and that the Board authorizes the building principal to sign the Scholastic Book Fair Certificate of Agreement subject to review and approval of District Counsel.

**20. Approval to Declare Surplus and Disposal of Library Materials**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Condela, and carried unanimously (7-0) to declare surplus and disposal of damaged and outdated library materials from M. F. Stokes Elementary School as presented.

**21. Authorization of Budget Transfer for Athletic Field Project**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Holt, and carried unanimously (7-0) to authorize the transfer of funds in the aggregate amount of \$261,575.00 as presented to redistribute funds for the Athletic Field project.

**22. Approval of Special Education Provider Agency Services Contract**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

Mrs. Holt, seconded by Mrs. McDonough, and carried unanimously (7-0) to approve the provider agency services contract with Variety Child Learning Center for the summer of 2009, and authorizes the Board President to sign such contract.

**23. Approval of Transportation Contract with Nassau BOCES**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and carried unanimously (7-0) to approve the contract with Nassau BOCES to provide transportation services for Island Trees UFSD students for Outdoor Ed Transportation Services for Local and Long Distance trips for the 2009-2010 school year, and authorizes the Board President to sign such contract.

**FINANCIAL REPORT**

The Board of Education accepted the Financial Report for September, 2009, as presented.

**SUPERINTENDENT'S REPORT**

1. The High School Drama Club is presenting Neil Simon's "Odd Couple" on November 19 and 20 at 7 p.m. in the High School auditorium.
2. The contractors, Landtek, broke ground at the High School for the Athletic Field project.
3. Using the soil from the High School Athletic Field project, Landtek is leveling a field at Gallow School. This will be an additional field for community use.
4. Dr. Murphy spoke about the vandalism of Landtek construction equipment over the past weekend.
5. Dr. Murphy reminded everyone to use the IT Gram system.

**PRESENTATIONS/DISCUSSIONS**

1. Bond Projects Update by H2M – Michelle Cranz and Renee Marcus from H2M were present to give an update on each of the bond projects.

**COMMENTS**

**FROM VISITORS:** The board heard comments and concerns from members of the audience.

**EXECUTIVE**

**SESSION:**

On **Motion** of Mr. Bonsignore, seconded by Mr. Condela, and unanimously carried (7-0) to convene into executive session at 8:48 PM to discuss CSEA negotiations.

**RETURN TO  
REGULAR  
SESSION:**

On **Motion** of Mr. Condela, seconded by Mrs. Holt, and unanimously carried (7-0), the members came out of Executive Session at 10:19 PM.

**ADJOURNED:**

On **Motion** of Mr. Bonsignore, seconded by Mrs. McDonough, and unanimously carried (7-0), the meeting adjourned at 10:19 PM.

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_