

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Geneva N. Gallow School, 74 Farmedge Road, Levittown, New York, on Wednesday, September 30, 2009.

The meeting was called to order by Mr. Peter Ray, President, at 8:05 P.M.

PRESENT: Mr. Peter Ray, President
Mr. Carl Bonsignore, Vice President (Arrived 9:08 P.M.)
Mr. Robert Condela
Ms. Patricia Mahon
Mrs. Kim McDonough
Mr. Kenneth Rochon

ABSENT: Mrs. Christine Holt

Also Present: Dr. Charles J. Murphy, Superintendent of Schools; Dr. Arlene Genden Sage, Assistant Superintendent for Special Education, Ms. Susan Hlavenka, Assistant Superintendent for Business; Mrs. Randy Glasser, General Legal Counsel; and Mrs. Concetta Carr, District Clerk.

Mr. Ray led the pledge of allegiance to the flag followed by a moment of silence.

PLEDGE

RECOGNITION

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On behalf of the Board of Education, Mr. Peter Ray presented a plaque to Mr. Joseph Buda for his three years of service as a Board Trustee.

VISITORS

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Dr. Charles Murphy, Superintendent, announced beginning with the October meeting, visitors will be able to address the Board at the beginning of the meeting regarding items on the agenda, and at the end of the meeting for any old or new business. Each speaker will be limited to 3 minutes, a total of 30 minutes, at the beginning of the meeting, and a limit of 3 minutes per person at the end of the meeting.

Visitors had questions or comments about the following:

1. Artificial turf field
2. Amended UTIT contract
3. Greenkill trip
4. Handicap ramp at I.T. Memorial Middle School
5. Pitney Bowes machine

SUPERINTENDENT'S REPORT

SUPERINTENDENT'S

REPORT

On motion of Mr. Rochon, and seconded by Ms. Mahon,

MINUTES
APPROVAL

RESOLVED, To approve the following minutes, as presented:

Special Meeting & Executive Session – August 25, 2009
Committee on Special Education – September 15, 2009
Committee on Preschool Special Education – September 2, 2009

Unanimously Carried Ayes 5 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

GREENKILL TIP

RESOLVED, That the Island Trees Board of Education supports and approves the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from November 30 through December 4, 2009, and authorizes the Board President to sign a contract in the amount of \$48,230 in order to book the dates with the contract subject to review and approval of District Counsel.

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Condela, and seconded by Mrs. McDonough,

GREENKILL TRIP -
CHAPERONE STIPEND

On motion of Mr. Condela, and seconded by Mrs. Holt, WHEREAS, the Island Trees Union Free School District has requested that teachers chaperone the Grade 6 field trip to the Greenkill Outdoor Environmental Education Center from November 30 through December 4, 2009, and

WHEREAS, the United Teachers of Island Trees (UTIT) has requested payment of a stipend of \$100 per day, a total of \$400 for each of the nineteen teachers, for chaperoning the above-mentioned Grade 6 field trip

NOW, THEREFORE BE IT

RESOLVED, That the Stipend Agreement with the United Teachers of Island Trees for the Greenkill Outdoor Environmental Education

Center Grade 6 field trip is hereby approved by the Board of Education, and the Board President is authorized to execute same.

Unanimously Carried Ayes 5 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,

RESOLVED, That the Island Trees Board of Education approves Carol Nivens, RN, to provide 24 hour nursing services for the scheduled Grade 6 trip to the Greenkill Outdoor Environmental Center from November 30 through December 4, 2009, at a rate of \$3,500 for the entire five days and four nights with the agreement subject to review and approval of District Counsel.

**GREENKILL TRIP -
NURSING COVERAGE**

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Rochon, and seconded by Ms. Mahon,

RESOLVED, To approve the License Agreement between Island Trees UFSD and SCOPE as detailed below for the 2009-2010 school year and authorizes the Board President to sign such agreements as approved by District Counsel.

**SCOPE LICENSE &
OPERATING AGREEMENTS**

<u>Program Description</u>	<u>Annual Fee</u>
Preschool Program	\$8,614.57
Day Care Program	None
Before & After School	None

Unanimously Carried Ayes 5 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Renewal Services Agreement (“Agreement”) with OMNI Financial Group for the third party administration of the District’s 403(b) annuity plan for the 2009-2010 school year, which Agreement supersedes and nullifies any prior agreement for the same services and hereby authorizes the Board President to execute the Agreement.

**403B PLAN SERVICES
AGREEMENT 2009-2010**

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Condela, and seconded by Mrs. McDonough,
RESOLVED, the Board of Education hereby abolishes the part-time Occupational Therapist Assistant position.

**ABOLISHING POSITION -
P/T OCC. THERAPIST ASST.**

BE IT FURTHER RESOLVED, the employment of the part-time Occupational Therapist Assistant shall be discontinued effective September 8, 2009.

Unanimously Carried Ayes 5 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,
RESOLVED, That the President of the Board of Education is authorized to sign the amended contract with the United Teachers of Island Trees for the period July 1, 2007 to June 30, 2011.

**UTIT CONTRACT –
AMENDED**

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Rochon, and seconded by Ms. Mahon,
RESOLVED, That the Board of Education approves Donald Epple and Matthew Epple, Certified EMT's, to cover all Island Trees School District home football games, at a rate of \$60 per game, and

EMT

BE IT FURTHER RESOLVED, That the Board of Education approves Michael O'Connor, Certified EMT, to cover all Island Trees School District home football games as a back-up in the event the primary EMT's are unavailable to work, at a rate of \$60 per game, with the agreement subject to review and approval of District Counsel.

Unanimously Carried Ayes 5 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,
WHEREAS the Board of Education of the Island Trees School District of New York State desires to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County for the purchase of various commodities and/or services, and

**BOCES COOPERATIVE
BID – VARIOUS COM-
MODITIES &/OR SERVICES**

WHEREAS the Board of Education of the Island Trees School

District of New York State is desirous of participating with the Board of Cooperative Educational Services of Nassau County in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o, and

WHEREAS the Board of Education of the Island Trees School District of New York State has appointed the Board of Cooperative Educational Services of Nassau County as representative to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education of the Island Trees School District of New York State and making recommendations thereon

NOW THEREFORE BE IT

RESOLVED, That the Board of Education of the Island Trees School District of New York State and the Board of Cooperative Educational Services of Nassau County hereby accepts the appointment of the Board of Cooperative Educational Services of Nassau County to represent it in all matters related above, and

BE IT FURTHER RESOLVED, That the Board of Education of the Island Trees School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Nassau County to represent it in all matters regarding the entering into contract for the purchase of the commodities and/or services, and

BE IT FURTHER RESOLVED, That the Board of Education of the Island Trees School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding, and
BE IT FURTHER RESOLVED, That the School Business Administrator on behalf of the Board of Education of the Island Trees School District of New York State is hereby authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Nassau County for various commodities and/or services and if requested, to furnish the Board of Cooperative Educational Services an estimated minimum number of units that will be purchased by the Board of Cooperative Educational Services of Nassau County. The Board of Cooperative Educational Services of Nassau County is hereby authorized to award cooperative bids to the

bidder deemed to be the lowest responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts, and

BE IT FURTHER RESOLVED, That BOCES be authorized to include the Island Trees School District in all of its competitive bids including but not limited to those on the attached listing at an annual fee of \$7,500.00

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Condela, and seconded by Mrs. McDonough,

**TRANSFER OF FUNDS -
ARRA STIMULUS FUNDS**

RESOLVED, To authorize budget transfers in the aggregate amount of \$1,177,919 for the purpose of establishing new accounts to track the expenditure of ARRA Stimulus Funds.

Unanimously Carried Ayes 5 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,

SURPLUS TEXTBOOKS

RESOLVED, To declare surplus and dispose of obsolete Life Science and Creative Living textbooks from the Island Trees Memorial Middle School.

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Rochon, and seconded by Ms. Mahon,

**PROFESSIONAL
DEVELOPMENT PLAN**

RESOLVED, That the Board of Education approves the Island Trees Professional Development Plan for the school years 2007-2011, as presented

Unanimously Carried Ayes 5 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

LABOR COUNSEL

RESOLVED, That the Board of Education acknowledges and confirms that the law firm of Guercio & Guercio, LLP, be retained for legal services pertaining to labor issues and/or matters, and to provide representation in labor proceedings during the 2009-2010 school year,

in accordance with the contract currently in place covering the period March 1, 2008 to April 30, 2011, at an annual retainer of \$30,000 and an hourly rate of \$225 for litigation services, and authorizes the Board President to sign such agreement.

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Condela, and seconded by Mrs. McDonough,

RESOLVED, That the Board of Education approves a thirty day emergency contract with WE Transport Inc. to provide a wheelchair accessible van for the period from September 9 through October 8, 2009, at an estimated cost of \$790, and authorizes the Board President to sign such contract.

EMERGENCY TRANSPORTATION CONTRACT

Unanimously Carried Ayes 5 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,

RESOLVED, That the Board of Education approves the contract with WE Transport Inc. to provide a wheelchair accessible van, on a monthly or daily basis as needed, for the period October 5, 2009 through June 30, 2010, and authorizes the Board President to sign such contract.

TRANSPORTATION CONTRACT

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Rochon, and seconded by Mrs. Mahon,

RESOLVED, That the Board of Education supports and agrees to sponsor the request from the Island Trees High School wrestling team to participate in the tournament in Minisink, New York, on Saturday, December 16, 2009.

WRESTLING TOURNAMENT

Unanimously Carried Ayes 5 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

IMPARTIAL HEARING OFFICER

RESOLVED, That the Board of Education does hereby appoint Jeanmarie Brescia as the Impartial Hearing Officer for the impartial hearing for Student No. 07218.

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Condela, and seconded by Mrs. McDonough,

ITMMS GRADE 7 FIELD TRIP

RESOLVED, That the Board of Education supports and agrees to sponsor the Island Trees Memorial Middle School Grade 7 field trip to the Broadway production of “Wicked” in New York City, on Wednesday, October 21, 2009, at a cost of \$89 per student.

Unanimously Carried Ayes 5 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,

ITMMS GRADE 8 FIELD TRIP

RESOLVED, That the Board of Education supports and agrees to sponsor the Island Trees Memorial Middle School 8th Grade field trip to Liberty Science Center in New Jersey, on Tuesday, November 10, 2009, at a cost of \$50 per student.

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Rochon, and seconded by Ms. Mahon,

ITHS TRI-M FIELD TRIP

RESOLVED, That the Board of Education supports and agrees to sponsor the Island Trees High School Music Dept. Tri-M Honor Society field trip to the Broadway production of “Wicked” in New York City, on Wednesday, November 4, 2009, at a cost of \$71 per student.

Unanimously Carried Ayes 5 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

EMERGENCY REPAIR ORDER

RESOLVED, To authorize the Island Trees Board of Education to approve payment in the amount of \$208.64 to The Home Depot, P.O. Box 9915 Dept. 24, Macon, GA 31297-9915, for the purchase of lumber to secure doors by handicap ramp area under construction at the Island Trees Memorial Middle School.

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Condela, and seconded by Mrs. McDonough,

**EMERGENCY REPAIR
ORDER**

RESOLVED, To authorize the Island Trees Board of Education to approve payment in the amount of \$740.00 to Avon Electric Supplies, Division of Wesco Distributors Inc., 60 Hoffman Avenue, Hauppauge, NY 11788, for the purchase of four (4) Stonco Floodlights that were installed at the J. Fred Sparke and Michael F. Stokes playground area to secure the grounds.

Unanimously Carried Ayes 5 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,

**STOKES PTA DONATION
MICROPHONE & STAND**

RESOLVED, That the Board of Education accepts the donation of a microphone and microphone stand, an approximate value of \$58.14, from the Michael F. Stokes PTA to be used during lunch hours, special assemblies and special events at the Michael F. Stokes Elementary School, and directs that a letter be sent from the Board of Education thanking them for their generosity.

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Rochon, and seconded by Ms. Mahon,

**CHANGE ORDER - LIGHT
POLES-STOKES & SPARKE**

RESOLVED, To approve the Change Order for the reuse and reinstallation of the existing light poles at the Michael F. Stokes and J. Fred Sparke Elementary Schools in the amount of \$13,229.15 and authorizes the Board President to sign the required documents.

Unanimously Carried Ayes 5 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

SCHOOL AID SPECIALISTS

RESOLVED, That the Board of Education approves the agreement with School Aid Specialists, LLC, effective September 1, 2009, through June 30, 2010, to provide revenue recovery services, and authorizes the Board President to sign such agreement.

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Condela, and seconded by Mrs. McDonough,

**SPEC. ED. INSTRUCTIONAL
SERVICES CONTRACTS 2009-10**

RESOLVED, That the Board of Education hereby approves entering into the Instructional Service Agreements with the following school districts for the 2009-2010 school year, and authorizes the Board President to sign such contracts:

- Brookville Center for Children’s Services
- Levittown Union Free School District
- Little Flower Union Free School District
- Sewanhaka Central High School District
- The Devereux Foundation

Unanimously Carried Ayes 5 Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,

SPEC. ED. INSTRUCTIONAL SERVICES CONTRACT-ABA PROG. W/LEVITTOWN S.D.

RESOLVED, That the Board of Education hereby approves entering into the Instructional Service Agreement-ABA Program with Levittown Union Free School District for the 2009-2010 school year, and authorizes the Board President to sign such contract.

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Rochon, and seconded by Ms. Mahon,

SPEC. ED. INSTRUCTIONAL SERVICES CONTRACT - 2008-2009

RESOLVED, That the Board of Education hereby approves entering into the Instructional Service Agreement with The Devereux Foundation for the 2008-2009 school year, and authorizes the Board president to sign such contract.

Unanimously Carried Ayes 5 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

PERSONNEL REPORT

RESOLVED, To approve, as presented, the Personnel Report dated September 30, 2009, items 1 through 98 inclusive.

Unanimously Carried Ayes 5 Nays 0

On motion of Mr. Condela, and seconded by Mrs. McDonough,

USE OF BUILDINGS

WHEREAS community and school organizations have applied for use

of district facilities for the 2009-2010 school year, and

WHEREAS the required insurance certificates have been received and all other requirements of policy and regulation of Island Trees and New York have been met, and

WHEREAS the principals and athletic director have certified that the use of these facilities will not interfere with the instructional program or co-curricular activities in our schools.

NOW THEREFORE BE IT

RESOLVED, That the requested use of buildings or fields is approved subject to the limitations of policy and regulation, as presented.

Island Trees Youth Football

Team Pictures

Team Practices

No Fee

M.F. Stokes PTA

Class Parent Tea

Picture Day

Book Fair Set Up and Sale

Pie Sale Pick Up

Blood Drive

Book Fair

Staff Recognition Luncheon

Plant Sale

Holiday Gift Fair Set Up & Sale

Holiday Craft Fair

Book Bingo

Book Swap

Blitz Wrap Nights

Team Adventure Day

Father's Day Sale

4th Grade Special Event

4th Grade Moving Up

Blitz Fundraiser

No Fee

Girl Scouts of Nassau County

Girl Scout Meeting

Troop Meeting #3107 & 3693

Practice for Staying Safe Program Brownies	No Fee
<i>Girl Scouts of Nassau County Troop #3814</i> Brownie Troop Meeting	No Fee
<i>Girl Scouts Troop #3539</i> Meetings – Brownies	No Fee
<i>Girl Scouts The Plains</i> Rope Runners Registration Dance Daisy Night Cookie Training	No Fee
<i>Girl Scouts The Plains Assn. Troop #3540</i> Girl Scout Meeting	No Fee
<i>Cub Scout Pack 600</i> Den Meetings	No Fee
<i>Island Trees Varsity Boys Basketball</i> Basketball Practice Training Skills Clinic—Fundraiser	No Fee
<i>Island Trees Soccer Club</i> Games & Practices	No Fee
<i>Island Trees Little League Baseball</i> Registration Baseball Winter Clinic	No Fee
<i>Island Trees Varsity Baseball</i> Games & Practices	No Fee
<i>Island Trees Varsity Cheerleading</i> Cheer Practice	No Fee
<i>Island Trees PTSA</i> Family Portrait Night Chinese Auction Fundraiser	No Fee

<i>Levittown Athletic Club</i>			
Softball Indoor Practice		No Fee	
<i>Island Trees High School Football</i>			
Football Breakfast			
Thursday PM Homecoming Decorating		No Fee	
<i>Island Trees Youth Cheerleading</i>			
Varsity Cheerleading Fundraiser			
Cheerleading Competition		969.00	
<i>PTSA Class of 2010 Post Prom</i>			
Plan for Post Prom Breakfast		No Fee	
<i>Unanimously Carried</i>	Ayes 5	Nays 0	

FOR DISCUSSION**FOR DISCUSSION**

The following items were discussed at the meeting:

1. Ms. Susan Hlavenka, Assistant Superintendent for Business, explained how the lead remediation project at the high school was going to be funded. The project will be paid out of the 2008-2009 fund balance.

OLD BUSINESS**OLD BUSINESS**

None

NEW BUSINESS**NEW BUSINESS**

Visitors had questions or comments about the following:

1. Disposal of obsolete textbooks
2. Athletic Trainer
3. Fundraisers
4. Booster Clubs

On motion of Ms. Mahon, and seconded by Mr. Condela, and unanimously carried, the meeting was adjourned to Executive Session at 9:08 PM, to discuss the following items:

**TO EXECUTIVE
SESSION**

1. Transportation Issue

Executive Session began at 9:33 PM

EXEC. SESSION

On motion of Mr. Condela, seconded by Mr. Rochon, and unanimously carried, the members came out of Executive Session at 10:37 PM.

**RETURN TO
REGULAR SESSION**

On motion of Mr. Condela, seconded by Mr. Rochon and unanimously carried, the meeting was adjourned at 10:37 PM.

ADJOURNMENT

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____