

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, September 29, 2010.

The meeting was called to order by Ms. Mahon, President, at 7:31 PM.

MEMBERS PRESENT: Ms. Patricia Mahon, President
Mr. Kenneth Rochon, Vice President
Mr. Robert Condela
Mrs. Kristen Daum
Mrs. Kim McDonough
Mrs. Barbara Medellin

ABSENT: Mrs. Christine Holt

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mr. Richard Guercio, General Legal Counsel
Mrs. Randy Glasser, General Legal Counsel
Mrs. Concetta Carr, District Clerk

PLEDGE OF ALLEGIANCE: Ms. Mahon led the
pledge of allegiance to the flag followed by a
moment of silence.

COMMENTS: Dr. Murphy welcomed everyone to the district's first Board meeting in the Karopczyc School. He also said that the lights in the GPR are being worked on.

Ms. Mahon welcomed everyone to the meeting. She also said that the district went through a big transformation with several building moves. On behalf of the Board of Education, she thanked everyone in the district who went above and beyond their normal job description to get the work done.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made Mr. Rochon, seconded by Mrs. Medellin, and carried unanimously (6-0) to approve the following minutes:

Special Meeting & Executive Session –August 24, 2010
Committee on Special Education – August 4, 6, 10, 18, September 2, 15, 2010
Committee on Preschool Special Education – August 8, 10, 18, 2010

VISITORS (Each visitor limited to 3 minutes)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomed visitors who wished to address the Board on matters relating to this agenda.

ACTION ITEMS

1. Board of Education Approval of District Printing and Publications Bid

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the District Printing and Publications Bid, Bid #673.011.002, for the 2010-2011 school year as presented.

2. Board of Education Approval of SEQRA Resolution – ECG Energy Performance Contract

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Condela, and unanimously carried (6-0) to approve the following SEQRA resolution for the ECG Energy Performance Contract:

WHEREAS, the Board of Education of the Island Trees UFSD desires to embark upon capital improvements at each of the District's facilities in connection with an energy performance project (the "project"); and

WHEREAS, said improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the *replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes* is classified as a Type II Action under the current Department of Environmental Conservation SEQRA Regulations (Section 6 N.Y.C.R.R. 617.5(c)(2)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the project and has determined, based upon the recommendation from ECG Engineering, L.L.C., in connection with its review and examination of the project, that the energy performance project is classified as a Type II Action pursuant to Section 617.5(c)(2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself as the lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the energy performance project is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the project from the New York State Education Department.

3. Board of Education Acceptance of Donation to Island Trees Music Program

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. McDonough, and unanimously carried (6-0) to accept a donation in the amount of \$500 from Mr. David Franklin, 86 Fairview Avenue, Port Washington, NY 11050, through the Time Warner Employee Grant Program, to the Island Trees Music Program, increasing budget line 2110.400.12.0000, and directs that a letter be sent from the Board of Education thanking him for his generosity.

4. Board of Education Approval of Emergency Purchase Orders

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried (6-0) to approve the payment of the following emergency purchase orders:

1. \$1,778.48 to S.N.Z. Locksmith, Inc., 184 Second Street, Mineola, NY 11501, for the emergency purchase of keys, cylinders, and alarms for exit doors in Sparke School and Island Trees High School.
2. \$5,200.00 to Barrett Bonacci & Van Weele, Consulting Engineer & Land Surveyor, 175A Commerce Drive, Hauppauge, NY 11788, for the topographic land survey and mark out of the high school drainage systems.
3. \$434.62 to S.N.Z. Locksmith, Inc., 184 Second Street, Mineola, NY 11501, for the emergency purchase of keys, cylinders, and alarms for the exit doors in the high school kitchen.

4. \$3,960.00 to Perimeter Barrier Systems Inc., 20 Marconi Blvd., Copiague, NY 11726, for the emergency temporary fencing for the high school football/track field.

5. Board of Education Approval of SCOPE License and Operating Agreements

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the License Agreements between Island Trees UFSD and SCOPE as detailed below for the 2010-2011 school year, and authorizes the Board President to sign such agreements subject to review and approval by District Counsel:

<u>Program Description</u>	<u>Annual Fee</u>	<u>Custodial Fee</u>
Preschool Program	\$9,044.85	\$10,400.00
Day Care Program	*None	*None
Before & After School	*None	*None

*No fee is charged as the program is conducted for the benefit of and primarily for the use of employees and residents of the District.

6. Board of Education Support and Approval of Grade 6 Trip to Greenkill

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to support and approve the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from November 29 through December 3, 2010, and authorizes the Board President to sign a contract in the amount of \$46,720 subject to final review and approval by District Counsel.

7. Board of Education Approval of Nursing Services for Grade 6 Trip to Greenkill

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Condela, and unanimously carried (6-0) to approve Carol Nivens, RN, to provide 24-hour nursing services for the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from November 29 through December 3, 2010, at a rate of \$3,500 for the entire five days and four nights, and authorizes the Board President to sign a contract, subject to review and approval by District Counsel.

8. Board of Education Approval of Stipend for Greenkill Trip Staff Chaperones

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the payment of overnight stipends to each of the estimated 18 teachers chaperoning the Grade 6 trip to the Greenkill Outdoor Environmental Education Center in the amount of \$100 per day, a total of \$400 per chaperone, and authorizes the Board President to sign the Stipend Agreement with the U.T.I.T.

9. Board of Education Award of Transportation Contract

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried (6-0) and as per the SENTCO bid dated August 25, 2010, the Board of Education awards a contract to WE Transport in the amount of \$18,110 to provide transportation services for an Island Trees UFSD special education student for the 2010-2011 school year, and authorizes the Board President to sign said contract.

10. Board of Education Acceptance of Revised Policy #5150,- School Admissions - 1st Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (6-0) to accept as a first reading the School Admissions Policy #5150 as presented.

11. Board of Education Acceptance of Revised Policy #6700 & 6700-R,- Purchasing and Purchasing Regulation - 1st Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to accept as a first reading the Purchasing Policy #6700 and Purchasing Regulation Policy #6700-R as presented.

12. Board of Education Acceptance of Revised Policy #8330 – Authorized Use of School Owned Materials and Equipment - 1st Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Condela, and unanimously carried (6-0) to accept as a first reading the Authorized Use of School-Owned Materials and Equipment Policy #8330 as presented.

13. Board of Education Approval of Island Trees High School Field Trip to The King Tut Exhibit

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. McDonough, and unanimously carried (6-0) to support and agree to sponsor the Island Trees High School field trip to The King Tut Exhibit at the Discovery Times Square Exposition in New York City on December 7, 2010, at an estimated cost to each student of \$34.

14. Board of Education Approval of Consultant Services Contract

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried (6-0) to approve the consultant services contract for Lisa Faret for the 2010-2011 school year, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

15. Board of Education Approval of St. Mary's/Extraordinary Pediatrics Contracts

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the contracts from St. Mary's/Extraordinary Pediatrics for the 2007-08, 2008-09, and 2009-10 school years, which were reviewed and approved by District Counsel, and authorizes the Board President to sign such contracts.

16. Board of Education Approval of Bid Award for Fire Alarm & Monitoring and Security Alarm Maintenance & Monitoring

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the bid award #673.011.03, Fire Alarm system Service and Security System Service, to Activated Systems in the amount of \$415.00 per month, and to authorize the Board President to sign a contract for said services for the 2010-2011 school year.

17. Board of Education Approval to Declare Surplus and Dispose of Keyboard from Fine and Performing Arts Department

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Condela, and unanimously carried (6-0) to approve to declare surplus and dispose of a Korg Trinity Workstation keyboard (Inventory Tag #100388) from the Island Trees Fine and Performing Arts Department as it sees fit pursuant to the State Education Department's recommended procedures.

18. Board of Education Approval of Donation to the Island Trees High School Varsity Football Team

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve a donation of video equipment valued at \$783.15 to the Island Trees High School Varsity Football team from Mr. Peter Butrico on behalf of the Island Trees Youth Football League and directs that a letter be sent from the Board of Education thanking them for their generosity.

19. Board of Education Acceptance of Revised Policy #4526-E.4 – Computer Network for Education Exhibit Acknowledgment or Responsibilities, Employer User – Internet User Agreement - 1st Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried (6-0) to accept as a first reading the Computer Network for Education Exhibit Acknowledgment or Responsibilities Policy #4526-E.4, Employer User – Internet User Agreement, as presented.

20. Board of Education Approval of Service Provider Contract for 2010-2011

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the service provider contract with Abilities Inc., which was reviewed and approved by District Counsel, for the 2010-2011 school year, and authorizes the Board President to sign such contract.

21. Board of Education Approval of Change Order #1 – Memorial Middle School Intercoms

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve Change Order #1 to Contract 1 – Phone System/Intercom/Public Address System, which represents a reduction in the contract with Simplex Grinnell in the amount of -\$1,665.00 to cover the cost of heating system repairs incurred by the district as a result of Simplex employees cutting a pneumatic line during the course of their installation work, and authorizes the Board President to sign the agreement subject to review and approval by District Counsel.

22. Board of Education Approval of Dissolution of the Peter J. Fazio Memorial Scholarship Account

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Condela, and unanimously carried (6-0) to approve the dissolution of the Peter J. Fazio Memorial Scholarship account at the request of the grantor and that the account funding in the amount of \$500 be returned to the Fazio family per their request.

23. Board of Education Authorization of Budget Transfer for the ARRA Stimulus Funds

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. McDonough, and unanimously carried (6-0) to authorize budget transfers in the aggregate amount of \$641,379, as presented, to allocate funds to the ARRA cost codes as required for the tracking of Stimulus Funds.

24. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated September 29, items 1 through 196 inclusive.

25. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the use of buildings or fields by the following community and school organizations for the 2010-2011 school year subject to the limitations of policy and regulation:

Island Trees High School Football
Island Trees Council of PTA's
Island Trees PTSA
J. Fred Sparke PTA
Girl Scouts of Nassau County
Girls High School Soccer Meeting Section VIII
United Teachers of Island Trees
M. F. Stokes PTA
Girl Scouts - Troops 3162, 3693, 3635, 3118,
3630, 3082, 3539, 3373, 3762, 3107, 3814,
3195, 3278, 3480, 3299, 3327
Girl Scouts Daisy Troop
Cub Scouts Pack 600

FINANCIAL REPORT

That the Board of Education accepted the Financial Report for June, 2010, as presented.

DISCUSSION

Educational Foundation – Dr. Murphy gave an overview of an educational foundation, which is a mechanism to add additional funding for schools. The Board has been given literature by our District Counsel with information of educational foundations throughout the country and how they were set up. Ms. Mahon said that if there is a way to create a foundation, we should explore it. The Board is in favor of moving forward. Dr. Murphy is going to speak to superintendents from local school districts to see anyone has created a foundation.

**COMMENTS
FROM VISITORS
(OLD & NEW
BUSINESS):**

The Board heard comments and concerns from members of the audience.

**EXECUTIVE
SESSION:**

On **Motion** of Mrs. Daum, seconded by Mr. Rochon, and unanimously carried (6-0), the meeting adjourned to Executive Session at 8:10 PM to discuss personnel issues.

**RETURN TO
REGULAR
SESSION:**

On **Motion** of Mrs McDonough, seconded by Mrs. Daum, and unanimously carried (6-0), the members came out of Executive Session at 8:32 PM.

ADJOURNED:

On **Motion** of Mrs. Daum, seconded by Mrs. Medellin, and unanimously carried (6-0), the meeting adjourned at 8:33 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____