

Minutes of the Reorganization Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Island Trees Memorial Middle School, 45 Wantagh Avenue S., Levittown, New York, on Wednesday, July 7, 2010.

The meeting was called to order by the Acting District Clerk, Mrs. Connie Ecker, at 7:09 PM.

MEMBERS PRESENT: Mr. Robert Condela (arrived 7:25 PM)
Mrs. Kristen Daum
Mrs. Christine Holt
Ms. Patricia Mahon
Mrs. Kim McDonough
Mrs. Barbara Medellin
Mr. Kenneth Rochon

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Ms. Susan Hlavenka, Assistant Superintendent for Business
Mr. Richard Guercio, General Legal Counsel
Mrs. Connie Ecker, Acting District Clerk

PLEDGE OF ALLEGIANCE: Mrs. Ecker led the pledge of allegiance to the flag followed by a moment of silence.

I. ADMINISTRATION OF OATH

A. Administer Oath to Superintendent of Schools

Mr. Richard Guercio, District Counsel, conducted the swearing in of Dr. Charles J. Murphy, Superintendent of Schools.

A. Administer Oath to Newly Elected Board Members

Mr. Richard Guercio, District Counsel, conducted the swearing in of newly elected Board of Education trustees, Mrs. Kristen Daum and Mrs. Barbara Medellin.

II. ELECTION OF OFFICERS

B. President of the Board of Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. McDonough, and unanimously carried (6-0,

Mr. Condela not present) to elect Ms. Patricia Mahon, as President of the Board of Education of the District for the ensuing official year ending June 30, 2011, and the oath of office was administered by District Counsel.

The Acting District Clerk turned the meeting over to Ms. Mahon, President of the Board of Education.

C. Vice President of the Board of Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Holt, and unanimously carried (6-0) to elect Mr. Kenneth Rochon, as VicePresident of the Board of Education of the District for the ensuing official year ending June 30, 2011, and the oath of office was administered by District Counsel.

III. APPOINTMENT OF OFFICERS

A. District Clerk of the Board of Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Holt, and unanimously carried (6-0) to appoint Mrs. Concetta Carr as District Clerk of this District at the pleasure of the Board of Education during the 2010-2011 school year at the annual salary of \$12,000. Mrs. Carr was not present to be sworn in.

B. Acting District Clerk of the Board of Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (6-0) to appoint Mrs. Connie Ecker as Acting District Clerk of this District at the pleasure of the Board of Education to perform the duties of the District Clerk at her overtime rate in the absence of Mrs. Concetta Carr during the 2010-2011 school year, and the oath of office was administered by District Counsel.

C. District Treasurer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Holt, and unanimously carried (6-0) that Michael T. Kearns be and is hereby appointed District Treasurer of this District at the pleasure of the Board of Education during the 2010-11 school year at the annual salary of \$14,400, and the oath of office was administered by District Counsel.

D. Assistant Treasurer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Rochon, and unanimously carried (6-0) that Dr. Arlene Genden Sage be and is hereby appointed Assistant Treasurer of this District at the pleasure of the Board of Education during the 2010-11 school year, to act only in the event the Treasurer is absent or unable to perform the duties of the position, and only to the extent that she provide the necessary stored financial computer data in disk format upon request. The Assistant Treasurer shall not have the authority to make or effectuate business, financial, payroll or Treasurer's decisions, and the oath of office was administered by District Counsel.

E. Records Access Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. Holt, and unanimously carried (6-0) that Susan Hlavenka be and is hereby appointed Records Access Officer of the Island Trees Union Free School District for the 2010-2011 school year.

F. Compliance Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (6-0) that Susan Hlavenka be and is hereby appointed Compliance Officer of the Island Trees Union Free School District for the 2010-2011 school year.

G. Alternate Compliance Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellint, and unanimously carried (6-0) that Peter Gibbons be and is hereby appointed Alternate Compliance Officer of the Island Trees Union Free School District for the 2010-2011 school year.

IV. OTHER APPOINTMENTS

A. General Legal Counsel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Rochon, and unanimously carried (6-0) that the law firm of Guercio & Guercio LLP be appointed General Legal Counsel at the pleasure of the Board of Education during the 2010-2011 school year, in accordance with the contract approved by the Board of Education, at the retainer of \$40,000, and an hourly

rate of \$235 for litigation services, and authorizes the Board President to sign such agreement.

B. Labor Counsel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Daum, and unanimously carried (6-0) that the law firm of Guercio & Guercio LLP be retained for legal services pertaining to labor issues and/or matters, and to provide representation in labor proceedings during the 2010-2011 school year in accordance with the contract Counsel at the pleasure of the Board of Education during the 2010-2011 school year, in accordance with contract approved by the Board of Education, at an annual retainer of \$30,000 and an hourly rate of \$225 for litigation services, and authorizes the Board President to sign such agreement.

C. Bond Counsel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. Holt, and unanimously carried (6-0) that Hawkins, Delafield & Wood LLP is hereby appointed Bond Counsel for the 2010-2011 school year.

D. Internal Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (6-0) that the internal auditor for the school year 2010-2011 shall be Nawrocki Smith LLP at an annual fee of \$30,000, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

E. External Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0, Mr. Condela present) that the external auditor for the school year 2010-2011 shall be R.S. Abrams & Co. LLP at an annual fee of \$45,900, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

F. Claims Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Rochon, and unanimously carried (7-0) that the claims auditor for the school year 2010-2011 shall be Cerini & Associates at an annual fee of

\$34,000, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

G. 403B/457 Third Party Administrator

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Condela, and unanimously carried (7-0) that the District will engage the services of The Omni Group as the 403B/457 third party administrator for the school year 2010-2011 at an annual fee per contract schedule not to exceed \$8,525 for the school year, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

H. Accounting Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Daum, and unanimously carried (7-0) that the District will engage the services of BookSmart Accounting, a division of Corporate Accounting Solutions, Inc., to provide accounting consulting services for the 2010-2011 fiscal year. The fees are as follows: The GASB 34 adjustments and the preparation of the District Financial Statements, Notes and MD& A will be charged at a flat rate of \$7,500. All work prior to preparation of GASB 34 adjustments and the Financial Statements including all monthly and quarterly work will be billed at an hourly rate of \$135 per hour, plus expenses. The Board President is authorized to sign such agreement contingent upon review and approval of District Counsel.

I. Audit Committee

A **Motion** was made by Mrs. Daum, seconded by Mrs. Holt, and unanimously carried (7-0) to postpone this resolution until the next Audit Committee meeting.

J. Inspectors of Election

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) that pursuant to Section 2607 of the Education Law of the State of New York, the following parties are hereby appointed as Inspectors of Election for the Island Trees School District:

1. Concetta Carr
2. Anita Fusco
3. Patricia Lever

BE IT FURTHER RESOLVED, That the aforesaid Inspectors shall elect one of their number as Chairman and one as Poll Clerk. The third shall act as Deputy Chairman and Poll Clerk should either of the others not be available.

K. School Physician

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that Dr. Jeffrey Elfenbein is hereby appointed School Physician during the 2010-2011 school year at the total fee of \$21,000. He should name Island Trees as additional insured on both his general liability and professional liability policies. The Board President is authorized to sign such a contract contingent upon review and approval of District Counsel.

V. DESIGNATIONS

A. Official Bank Depositories – All Funds

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs Medellin, seconded by Mr. Rochon, and unanimously carried (7-0) that the following bank is hereby designated as the Official Depository for the funds of the District for the 2010-2011 school year as per the deposit limits on file with the district:

CAPITAL ONE BANK

Money Market Account
General Fund (Checking)
Lunch Fund
Trust & Agency Fund
Payroll Account
Special Aid Fund
Capital Fund
Bond Fund (Checking)
Bond Money Market
Scholarship

BE IT FURTHER RESOLVED, That the Treasurer of the District may place such monies into Time Certificates/Savings Certificates that are available in the various funds of the District with Capital One Bank, Flushing Commercial Bank, TD Bank, and HSBC, and

BE IT FURTHER RESOLVED, That the Treasurer of the District shall report monthly all transactions necessitated by this resolution.

B. Regular Board of Education Monthly Meetings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Condela, and unanimously carried (7-0) that the Regular Meetings of the Board of Education for the 2010-2011 school year will be on the following dates at 7:30 PM unless otherwise noted:

September 29, 2010
October 27, 2010
November 17, 2010
December 15, 2010
January 26, 2011
February 16, 2011
March 23, 2011
April 27, 2011
May 25, 2011
June 22, 2011

A special date will be set in July for the annual District Reorganization Meeting.

C. Official Newspapers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Daum, and unanimously carried (7-0) that the following newspapers are hereby designated as the official newspapers for legal advertisements of the District for the 2010-2011 school year:

1. Levittown Tribune
2. Newsday

VI. AUTHORIZATION

A. Certification of Payrolls

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. Holt, and unanimously carried (7-0) that the the Assistant Superintendent for Business and, in his/her absence, the Superintendent be authorized to certify payrolls for the District for the 2010-2011 school year.

B. Authorization for Purchasing Agent

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) that Patricia

Guidice (Senior Account Clerk) be authorized as the Purchasing Agent for the District for the 2010-2011 school year.

C. Authorization for Assistant Purchasing Agent

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that Concetta Carr be authorized as the Assistant Purchasing Agent for the District for the 2010-2011 school year to act only in the event the Purchasing Agent is absent or unable to perform the duties of the position.

D. Authorization to Establish Petty Cash Funds

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Rochon, and unanimously carried (7-0) that in accordance with Section 1709, Subdivision 29 of the Education Law, the following procedure for the Petty Cash Funds shall be established for the 2010-2011 school year:

1. Petty Cash Funds in the amount of \$100 each shall be set up for the following:

Superintendent of Schools
Assistant Superintendent for Business
Assistant Superintendent for Special Education
Director of Curriculum
Director of School Facilities and Operations
Director of Food Services
Principal of Island Trees High School
Principal of Island Trees Memorial Middle School
Principal of Michael F. Stokes School
Principal of J. Fred Sparke School

BE IT FURTHER RESOLVED, That all disbursements of Petty Cash Funds will be limited to \$50.00 each occurrence except for the Director of School Facilities and Operations which will be limited to \$75.00 each occurrence. All disbursements of Petty Cash Funds shall be accompanied by receipted bills and/or invoices attached hereto.

E. Authorization of Signature on Checks

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochona, seconded by Mr. Condela, and unanimously carried (7-0) that the

District Treasurer, or Assistant Treasurer, be designated to sign checks for the 2010-2011 school year.

F. Central Treasurers for Student Activity Fund

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Daum, and unanimously carried (7-0) that Tamara Barfield for the Memorial Middle School and Lizabeth Due for the High School, be and are hereby appointed Central Treasurers for the Extra Classroom Activity Accounts, as presented, at the pleasure of the Board of Education during the 2010-2011 school year at an annual salary established through contract with the U.T.I.T., and authorizes the Board President to sign a charter for each activity account.

High School:

Class of 2010
Class of 2011
Class of 2012
Class of 2013
Class of 2014
Baseball
Basketball – Boys/Girls
Career Advantage
Environmental
Football
French Club
Honor Society
Human Awareness
Key Club
Kickline
Lacrosse - Boys
Newspaper
Robotics/Physics
SADD
Soccer – Girls
Softball - Girls
Spanish Club
Student Council
Tri-M
Wrestling
Yearbook

Memorial Middle School:

Arts & Crafts

Bulldog Inc.
Cheerleading Club
Drama
DVM Club
Fifth Grade
Friends of the Environment
Goal Program
National Junior Honor Society
SADD
Science
Student Council
Student Leaders
Yearbook

VII. OTHER ITEMS

A. Establish Mileage Reimbursement Rate for the 2010-2011 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. Holt, and unanimously carried (7-0) that the Board of Education establish the mileage reimbursement rate for the 2010-2011 school year as determined by the IRS published rate (current rate effective July 1, 2010, is 50 cents per mile).

B. Health Service Contracts With Other Districts

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the following:

WHEREAS Education Law provides that the Board of Education shall enter into contracts for health services with other districts or BOCES when Island Trees children attend schools outside the home district, and

WHEREAS Education Law also provides the Board of Education may enter into contracts for instructional services with other districts or with BOCES for the education of children diagnosed by the Committee on Special Education

NOW THEREFORE BE IT RESOLVED, That when application of Section 912, Sections 2042 and 4402 of the Education Law shall be required, the President of the Board and the Clerk of the Board are hereby authorized to sign such contract when presented by the administration for the proper execution, and

BE IT FURTHER RESOLVED, That the control of such contract shall be the same as is now in force in the district, and that the above resolution shall be effective for the 2010-2011 school year.

C. Policy Number 6833 – Cellular Telephones

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that the following job titles for the use of District cellular telephones for the 2010-2011 school year, in accordance with Policy Number 6833 of the Board of Education Policy Manual:

Assistant Superintendent for Business
Director of Athletics
Director of Facilities
Maintenance Supervisor
Technology Manager

BE IT FURTHER RESOLVED, That Policy Number 6833 will be amended accordingly.

D. Policy Number 6834 – District-Issued Gas Credit Cards

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Rochon, and unanimously carried (7-0) that the following job titles be issued a gas credit card for the 2010-2011 school year in accordance with Policy Number 6834 of the Board of Education Policy Manual:

Assistant Superintendent for Business

BE IT FURTHER RESOLVED, That Policy Number 6834 will be amended accordingly.

E. Policy Number 6834 – District Issued Credit Cards (Other Than Gas)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Condela, and unanimously carried (7-0) that the District shall maintain the following credit cards, which are retained in a safe in the Business Office, in accordance with Policy Number 6834 of the Board of Education Policy Manual:

Staples
Home Depot

F. Policy Number 6240 – Investments, Policy Number 6240-R – Investments Regulation

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Daum, and unanimously carried (7-0) that the Board of Education has reviewed and hereby reaffirms the Investments Policy Number 6240 for the 2010-2011 school year.

G. Policy Number 6700 – Purchasing, Policy Number 6700-R – Purchasing Regulation, and Policy Number 6700-E – Purchasing Exhibit

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. Holt, and unanimously carried (7-0) that the Board of Education accepts the revised Purchasing Policy Numbers 6700, 6700-R and 6700-E as presented.

BE IT FURTHER RESOLVED, That Policy Numbers 6700, 6700-R and 6700-E will be amended accordingly.

H. Policy Number 5300 - Code of Conduct

It is a New York State requirement that every school district adopt a Student Conduct and Discipline Policy and that such policy be reviewed on an annual basis.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) that the Board of Education confirms the previously adopted Code of Conduct Policy #5300 as indicated by the NYS SAVE Legislation to be in effect for the 2010-2011 school year.

I. New York State School Boards Association

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that the Board of Education approves the renewal of membership with the New York State School Boards Association for the 2010-2011 school year at an estimated annual fee of \$10,000.

J. Board of Education Appointment of the Members of the Committee on Special Education for the 2010-2011 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Rochon, and unanimously carried (7-0) that the following are appointed as members of the Committee on Special Education for the 2010-2011 school year:

- the parents or persons in parental relationship to the student;
- the general education teacher of such child whenever the student is or may be participating in the general education environment;
- the special education teacher of the student, or, if appropriate, a special education provider of the student;
- a school psychologist:
 - Dr. Gail Sherry, Psychologist
 - Dr. Nadia Pellicano, Psychologist
 - Dr. Leslie Eder, Psychologist
 - Dr. Maryann Leone Maidat, Psychologist
 - Dr. Melissa Matovic Dunn, Psychologist
 - Dr. Michael Perlotto, Psychologist
- a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of the resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher of the special education provider of the student or the school psychologist. This person shall serve as the chairperson of the committee:
 - Dr. Arlene Genden Sage, Chairperson
 - Dr. Gail Sherry, Psychologist, Alternate Chairperson
 - Ms. Sandra Antar, Alternate Chairperson
- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the regular education teacher, the special education teacher or provider, the school psychologist or the representative of the school district described above;
- a school physician, if specifically requested in writing by the parent of the student of by a member of the school at least 72 hours prior to the meeting:
 - Dr. Jeffrey Elfenbein, Medical Doctor
- an additional parent member of a student with a disability or a parent of a student who has been declassified or has graduated within a five-year period, residing in the school district or a neighboring school district, provided that such parent is not a required member if the parents of the student request that the additional parent member not participate:

Mrs. Nancy Agostinelli, Parent Member
Mrs. Allison Carr-Breen, Parent Member
Mrs. Kimberly Caruana, Parent Member
Mrs. Mary Chung, Parent Member
Mrs. Jolean Clarkin, Parent Member
Mrs. Anna Clifford, Parent Member
Mrs. Jeaninne Cunningham, Parent Member

Mrs. Deborah Jablonowski, Parent Member
Mrs. Annette Lagan, Parent Member
Mrs. Annette Licatesi, Parent Member
Mrs. Niki Mirabella, Parent Member
Mrs. Janice Moller, Parent Member
Ms. Collen O’Kane, Parent Member
Mrs. Linda Ortiz, Parent Member

Mrs. Marcy D'Arcy, Parent Member
Mrs. Beth Dennett, Parent Member
Mrs. Maureen Fietz, Parent Member
Mrs. Lisa Garbato, Parent Member
Mrs. Carol Gleixner, Parent Member
Mrs. Annemarie Greener, Parent Member
Mrs. Debora Herbert, Parent Member
Mrs. Anne Hotchkiss, Parent Member
Mrs. Theresa Isaacs, Parent Member

Mrs. Lori Oswiecimski, Parent Member
Mrs. Patricia Peck, Parent Member
Mrs. Donna Piarulli, Parent Member
Mrs. Janet Picone, Parent Member
Mrs. Fritzie Pisarski, Parent Member
Mr. Glenn Siegel, Parent Member
Mrs. Jennifer Siegel, Parent Member
Mrs. Christina Trezza, Parent Member
Mrs. Cheryl Tufano, Parent Member

- at the discretion of the parent or district, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate;
- whenever appropriate, the student.

K. Board of Education Appointment of the Members of the Subcommittees on Special Education for the 2010-2011 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Condela, and unanimously carried (7-0) that the following are appointed as members of the Subcommittees on Special Education for the 2010-2011 school year:

- the parents of the student;
- one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- the student's special education teacher or, if appropriate, a special education provider of the student;
- a representative of the school district who is qualified to provide, administer or supervise special education who is knowledgeable about the general curriculum and who is knowledgeable about the availability of resources of the school district. This person shall serve as the chairperson of the committee:

Ms. Lisa Newman, Chairperson, Stokes School Sub-CSE
Ms. Penny Fisher, Chairperson, Sparke School Sub-CSE
Ms. Helen Gould, Chairperson, Middle School Sub-CSE
Mr. Damian Garcia, Chairperson, High School Sub-CSE

- a school psychologist:
Dr. Nadia Pellicano, Psychologist, Stokes School Sub-CSE
Dr. Gail Sherry, Psychologist, Stokes School Sub-CSE
Dr. Melissa Matovic Dunn, Psychologist, Sparke Sub-CSE
Dr. Maryann Leone Maidat, Psychologist, Middle School Sub-CSE
Dr. Michael Perlotto, Psychologist, Middle School Sub-CSE
Dr. Leslie Eder, Psychologist, High School Sub-CSE
- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team described above;

- such other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the committee or the parent shall designate;
- the student, if appropriate.

L. Board of Education Appointment of the Members of the Committee on Preschool Special Education for the 2010-2011 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Daum, and unanimously carried (7-0) that the following are appointed as members of the Committee on Preschool Special Education for the 2010-2011 school year:

- the parents of the preschool child;
- a general education teacher of such child whenever the child is, or may be, participating in the general education environment;
- the special education teacher of the child or special education provider of the child;
- representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of preschool special education programs and services and other resources of the school district and municipality. The representative of the school district shall serve as the chairperson of the committee:

Dr. Arlene Genden Sage, Chairperson
Ms. Sandra Antar, Alternate Chairperson

- the parent of a preschool or elementary school age child with a disability who resides in the school district or a neighboring school district, provided that such parent is not a required member if the parent(s) of the child request that the additional parent member not participate:

Mrs. Nancy Agostinelli, Parent Member
Mrs. Allison Carr-Breen, Parent Member
Mrs. Kimberly Caruana, Parent Member
Mrs. Mary Chung, Parent Member
Mrs. Jolean Clarkin, Parent Member
Mrs. Jeaninne Cunningham, Parent Member
Mrs. Beth Damp, Parent Member
Mrs. Marcy D'Arcy, Parent Member
Mrs. Beth Dennett, Parent Member
Mrs. Maureen Fietz, Parent Member
Mrs. Lisa Garbato, Parent Member
Mrs. Annemarie Greener, Parent Member
Mrs. Debora Herbert, Parent Member
Mrs. Theresa Isaacs, Parent Member

Mrs. Annette Licatesi, Parent Member
Mrs. Niki Mirabella, Parent Member
Mrs. Janice Moller, Parent Member
Ms. Colleen O'Kane, Parent Member
Mrs. Linda Ortiz, Parent Member
Mrs. Lori Oswiecimski, Parent Member
Mrs. Patricia Peck, Parent Member
Mrs. Donna Piarulli, Parent Member
Mrs. Janet Picone, Parent Member
Mrs. Fritzie Pisarski, Parent Member
Mr. Glenn Siegel, Parent Member
Mrs. Jennifer Siegel, Parent Member
Mrs. Christina Trezza, Parent Member
Mrs. Cheryl Tufano, Parent Member

- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the general or special education teacher or provider or district representative described above;

- other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate;
- for a child who is in transition from early intervention programs and services, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- a representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.

M. Board of Education Appointment of Surrogate Parents for the 2010-2011 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs Daum, seconded by Mrs. Holt, and unanimously carried (7-0) that the following persons are appointed as surrogate parents for the 2010-2011 school year:

As required by 8NYCRR 200.5 (n), the Board of Education of each school district must maintain a list of persons from whom the district may choose a surrogate parent.

A surrogate parent is one who is appointed to act in place of parents or guardians when a student's parents or guardians are not known, or when after reasonable efforts, the board of education cannot discover the whereabouts of a parent or, the student is an unaccompanied homeless youth or the student is a ward of the State and does not have a parent who meets the definition of parent, or the rights of the parent to make educational decisions have been subrogated by a judge in accordance with State law.

The following people have agreed to act as surrogate parents if the need should arise:

Mrs. Eileen Cassar
158 Cardinal Road
Levittown, NY 11756
Telephone: 731-2860

Mrs. Kristine McGarry
149 Cardinal Road
Levittown, New York 11756
Telephone: 796-0017

N. Board of Education Appointment of the Impartial Hearing Officers for the 2010-2011 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) that the following impartial hearing officers are appointed for the 2010-2011 school year:

As required by 8NYCRR 200.2(b)(9), the Board of Education annually establishes and maintains a list of the names and qualifications of all impartial hearing officers available to serve in the school district. The list is developed from a more comprehensive listing provided by the State Education Department, downloaded from their website in June 2010, and **supersedes all previous lists.**

In compliance with the Commissioner's Regulations, only those persons who have successfully completed an approved training program and have been certified, pursuant to section 200.1(x), as Impartial Hearing Officers are eligible to be on the list. The definition of impartial hearing officer has been revised as per IDEA 2004 to add that the impartial hearing officer possess knowledge of, and the ability to: understand federal and State law and regulations and legal interpretations; and knowledge of the ability to conduct hearings and render and write decisions in accordance with standard and appropriate standard legal practice.

The list of hearing officers is established from those eligible persons who have indicated their willingness to serve in Nassau County or who have contacted the district directly and indicated their availability to serve in the district. The Impartial Hearing Officer's list is established and maintained in alphabetical order, with new appointees inserted in alphabetical order in the list. Selection is made on a rotational basis, beginning with the first name after the hearing officer who last served. If no hearing officer on the list has served, selection will be made beginning with the first name on the list. If the hearing officer declines appointment or if, within 24 hours, the impartial hearing officer fails to respond or is unreachable after reasonable efforts by the school district, each successive impartial hearing officer whose name next appears on the list shall be offered appointment, until such appointment is accepted. If the impartial hearing officer is unable to initiate the impartial hearing within the first 14 days of being contacted by the school district, the impartial hearing officer cannot accept the appointment. Each successive hearing officer on the list shall be offered appointment, until such appointment is accepted. In all cases, these attempts will be documented.

ROBERT BRIGLIO	MICHAEL LAZAN	BERNARD ROSTANSKI
PAUL BUMBALO	NANCY LEDERMAN	JEROME SCHAD
DIANE COHEN	SUSAN LUSHING	MARTIN SCHIFF
EDGAR DELEON	ROBERT MACKRETH	JUDITH SCHNEIDER
DEBRA S. DEWAN	JAMES MCKEEVER	ANNETTE GORSKY SCHACTER
MURRAY DIAMOND	JAMES MONK	VANESSA SHEEHAN
BARBARA EBENSTEIN	CHRISTINE MOORE	MARJORIE SILVER
JOHN FARAGO	ESTHER MORA	KENNETH STEWART
RONA FEINBERG	ERIC NACHMAN	CRAIG TESSLER
SHARYN FINKELSTEIN	JOHN NAUN	RICHARD THALER
LANA FLAME	ROBERT NISELY	AARON TURETSKY
STEVEN GOLDSMITH	MARY NOE	ARTHUR VENEZIA
LORRAINE GROSS	DAVID NYDICK	WILLIAM WALL
SINAI HALBERSTAM	VERONICA ODOM	JAMES WALSH
NANCY HAMPTON	JANICE ORLAND	CARL WANDERMAN
JONATHAN HEIDELBERGER	JANE OWENS	MARC WEINER
SHERRI HUGHES, Esq.	RALPH PENNINGTON Jr.	MINDY WOLMAN
AMY ITZLA	GARY PETERS	JOSEPH WOOLEY

HOWARD JACOB
THERESA R. JOYNER
GEORGE KANDILAKIS
EUGENE KAUFMAN
MARTIN KEHOE III
HARRY KERSHEN
DORA LASSINGER
PATRICIA LATZMAN

KENNETH PETERS
JOSEPH QUINN
HEIDI REICHEL
SUSAN MILLS RICHMOND
KENNETH RITZENERG
GEORGE ROBERTS
PAUL ROSEN, Esq.
JEAN ROSENZWEIG

JOEL ZIEV
LINDA AGOSTON
PETER ALBERT
LYNN ALMELEH
STUART BAUCHNER
BERYL BLAUSTONE
WENDY BRANDENBURG
JEANMARIE BRESCIA

REGULAR MEETING

The Regular Meeting of the Board of Education began at 7:45 PM

A. MINUTES:

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the following minutes:

- Special Meeting & Executive Session – June 3, 7, and 29, 2010
- Regular Meeting & Executive Session – June 23, 2010
- Committee on Special Education – June 14, 15, 21, 22, 23, 24, 2010
- Sub-Committee on Special Education – June 16, 2010
- Committee on Preschool Special Education – June 14, 17, 2010

B. VISITORS (Each visitor will be limited to 3 minutes)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomed visitors who wished to address the Board on matters relating to this agenda.

C. ACTION ITEMS

1. Board of Education Approval of BOCES Cooperative Bid

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Rochon, and unanimously carried (7-0) to approve the following resolution for the 2010-2011 school year:

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County (Nassau BOCES) for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS the Island Trees School District, more particularly, wishes to participate in the joint cooperative bids as listed below:

Athletic Equipment Reconditioning
Buildings & Grounds Equipment
Custodial Supplies – Green
Electrical Supplies
Floor Care Products
Fuel Oil
Furniture: Classroom & Office
Gymnasium Floor Refinishing
Hazardous Materials: Handling, Removal, Transportation & Disposal
Musical Instrument Repair
Paint & Painting Supplies
Uniforms – General
Venetian Blinds & Shades

NOW THEREFORE BE IT

RESOLVED, That the Island Trees School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED, That Nassau BOCES is hereby authorized to award cooperative bids on behalf of the Island Trees School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, That the Island Trees School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchase and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, That the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding

program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the Island Trees School District.

2. Board of Education Approval of Food Bid

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Condela, and unanimously carried (7-0) to approve the following resolution for the 2010-2011 school year:

WHEREAS it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2010-2011 school year, and

WHEREAS the Island Trees Union Free School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and

WHEREAS the Island Trees Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon

NOW THEREFORE BE IT

RESOLVED, That the Board of Education of the Island Trees Union Free School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education authorized the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education agrees (1) to abide by majority

decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

3. Board of Education Approval of Change Order #4 – District Wide Electrical & Technology Upgrades – Bond Issue 5

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Daum, and unanimously carried (7-0) to approve Change Order #4 to Contract E -Electrical Upgrades, New Fire Alarm System, New Security Camera System and Interactive White Board Technology Upgrades – All Schools, for the installation of an additional security camera at the Island Trees High School sand tunnel exterior entrance and authorizes the Board President to sign the agreement subject to review and approval by District Counsel.

4. Board of Education Approval of Participation in NYS 529 College Savings Plan

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. Holt, and unanimously carried (7-0) to approve the District participation in the NYS 529 College Savings Plan and authorizes the establishment of a voluntary payroll deduction for all interested employees.

5. Board of Education Approval of Additional 403(b) Providers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve approve the addition of the following service providers to the approved 403(b) provider listing and authorizes the Board President to sign plan agreements with said providers subject to review and approval by District Counsel:

Fidelity Management Trust
Vanguard

6. Board of Education Approval to Declare Surplus and Dispose of Obsolete Equipment

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve to declare surplus and disposal of an obsolete freezer case (tag #700600) from the Gallow school.

7. Board of Education Acceptance of New Policy Number 6741 – Contracting for Professional Services – 1st Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Rochon, and unanimously carried (7-0) to accept as a first reading the Contracting for Professional Services Policy Number 6741 as presented.

8. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Condela, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated July 7, 2010, items 1 through 58 inclusive.

D. DISCUSSION

1. Friday Evening Graduation
2. Johnson Control Energy Performance

FINANCIAL REPORT

The Board of Education accepted the Financial Reports for May, 2010, as presented.

**COMMENTS
FROM VISITORS
(OLD & NEW
BUSINESS):**

Rachel Shapiro from the Levittown Tribune was at the meeting and extended congratulations to the new Board President, Vice President, and Board members.

**EXECUTIVE
SESSION:**

On **Motion** of Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0), the meeting adjourned to Executive Session at 8:07 PM to discuss personnel issues regarding non-aligned salaries.

**RETURN TO
REGULAR
SESSION:**

On **Motion** of Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0), the members came out of Executive Session at 9:55 PM.

ACTION ITEMS

1. **Board of Education Approval of Non-Aligned Salaries**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Condela, and unanimously carried (7-0), to approve the non-aligned salaries for the 2010-2011 school year for the following employees as presented and are on file with the District Clerk:

Arlene Genden Sage
John Rezek
Concetta Carr
Connie Ecker
Margaret McElhinney
Susan Hlavenk
Lou DiPadova

2. Board of Education Approval of Ten Month Salary Schedules

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Daum, and unanimously carried (7-0), to approve the salary schedules for the 2010-2011 school year for the employees in the following job titles as presented and are on file with the District Clerk:

Teacher Aide
Registered Professional Nurse
Buildings & Grounds Hourly
Part Time – Hourly
Substitutes: Food Service Helper & School Monitor
Occupational Therapist

ADJOURNED: On **Motion** of Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0), the meeting adjourned at 10:00 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____