

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Geneva N. Gallow School, 74 Farmedge Road, Levittown, New York, on Wednesday, June 23, 2010.

The meeting was called to order by Mr. Peter Ray, President, at 8:00 PM.

MEMBERS PRESENT: Mr. Peter Ray, President
Mr. Carl Bonsignore, Vice President
Mr. Robert Condela
Mrs. Christine Holt
Ms. Patricia Mahon
Mrs. Kim McDonough
Mr. Kenneth Rochon (Arrived 8:35 PM)

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Ms. Susan Hlavenka, Assistant Superintendent for Business
Mr. Richard Guercio, General Legal Counsel
Mrs. Concetta Carr, District Clerk

PLEDGE OF ALLEGIANCE: Mr. Ray led the pledge of allegiance to the flag followed by a moment of silence.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Bonsignore, seconded by Ms. Mahon, and carried unanimously (6-0, Mr. Rochon not present) to approve the following minutes:

Special Meeting & Executive Session – May 4 and May 12, 2010
Budget Hearing – May 4, 2010
Regular Meeting & Executive Session – May 26, 2010
Committee on Special Education – May 18, 19, 20, 21, 26, 27, June 1, 3, 8, 10, 2010
Sub-Committee on Special Education – May 20, 21, 25, June 1, 3, 7, 2010
Committee on Preschool Special Education – May 20, 27, June 3, 8, 2010

RECOGNITION

1. Mr. Paul Shapiro, Island Trees resident, was recognized and presented with a certificate of recognition from the Board of Education for his participation as a member of the Audit and Safety Committees.

2. Dr. Murphy, Superintendent of Schools, and Dr. Andrew Sass, Physics teacher at the Island Trees High School, presented certificates of recognition from the Board of Education to students who were involved with the Robotics program.
3. Ms. Elaine Denton and Mrs. Donna Toman were presented with retirement certificates from the school district.
4. Board members, Mr. Carl Bonsignore, Vice President, and Mr. Peter Ray, President, were each presented with a plaque from the Board of Education thanking them for their many years of service to the Island Trees school district, its students and the community.

VISITORS (Each visitor will be limited to 3 minutes)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomed visitors who wished to address the Board on matters relating to this agenda.

ACTION ITEMS

1. Board of Education Rejection of Proposals for Engineering Services

Upon the recommendation of the Superintendent of Schools and in the best interests of the taxpayers, a **Motion** was made by Ms. Mahon, seconded by Mr. Condela, and unanimously carried (7-0) to reject all proposals received relating to RFP #673.010.006, dated April 18, 2010, for Engineering Services

2. Board of Education Rejection of Bids for Irrigation Installation

Upon the recommendation of the Superintendent of Schools and in the best interests of the taxpayers, a **Motion** was made by Mr. Condela, seconded by Mrs. Holt, and unanimously carried (7-0) to reject all bids received on Bid #673.010.008, dated May 10, 2010, for irrigation installation.

3. Board of Education Approval of Bid Award for Paving/Concrete Parking Spaces

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the award for Paving/Concrete Parking Spaces Bid #673.010.009 to Parkline Asphalt in the amount of \$9,995.00, and authorizes the Purchasing Agent to issue a purchase order to Parkline Asphalt in accordance with this award.

4. Board of Education Approval of License Agreements between Island Trees UFSD and SCOPE for the Summer Enrichment Program

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried to approve the License Agreements between Island Trees UFSD and SCOPE as detailed below for the 2010-2011 school year, and authorizes the Board President to sign such agreements subject to review and approval by District Counsel.

<u>Program Description</u>	<u>Annual Fee</u>
Summer Childcare Program	*None
Summer Enrichment Program	*None

* No fee is charged as the program is being conducted for the benefit of and primarily for the use of employees and residents of the District.

5. Board of Education Approval of Textbook Central Agreement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Bonsignore, and unanimously carried (7-0) to approve the agreement with Textbook Central to provide textbook distribution services for the District residents attending non-public schools for the 2010-2011 school year, and authorizes the Board President to sign said agreement, subject to review and approval by District Counsel.

6. Board of Education Authorization of Budget Transfer for Home Instruction Costs

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Bonsignore, seconded by Ms. Mahon, and unanimously carried (7-0) to authorize the transfer of funds in the amount of \$13,000 as presented to cover the cost of providing home instruction to Island Trees District residents.

7. Board of Education Authorization of Budget Transfer for Supplemental ARRA

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Condela, and unanimously carried (7-0) to authorize the transfer of funds, in the aggregate amount of \$444,994.86, as presented to allocate funds to the ARRA cost codes as required for tracking of the Supplemental Deficit Reduction Assessment.

8. Board of Education Establishment and funding of an Unemployment Insurance Payment Reserve Fund

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Holt, and unanimously carried (7-0) to approve the following resolution:

RECOMMENDED ACTION: WHEREAS, the Board of Education of the Island Trees Union Free School District has elected to become liable for payments in lieu of contributions required of employers liable for contributions under Article 18 of the Labor Law; and

WHEREAS, the District's external auditor has recommended that the Board of Education establish an Unemployment Insurance Payment Reserve Fund;

BE IT RESOLVED, by the Board of Education of the Island Trees Union Free School District, pursuant to Section 6-m of the General Municipal Law, as follows:

1. The Board hereby establishes a Reserve Fund to be known as the Island Trees Union Free School District Unemployment Insurance Payment Reserve Fund, and authorizes the funding of the Unemployment Insurance Reserve for an amount not to exceed \$250,000.00;
2. The source of funds for this Reserve Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriations;
 - b. amounts from any other fund authorized by the General Municipal Law, by resolution subject to permissive referendum; and
 - c. such other funds as may be legally appropriated;
3. An expenditure shall be made from this fund only as required by law to pay into the unemployment insurance fund an amount equivalent to the amount of benefits paid to claimants and charged to the account of the District in accordance with Section 581(1)(e) of the Labor Law.
4. The moneys in this Reserve Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Fund in the manner provided in Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of the Reserve Fund. The separate identity of this

Reserve Fund shall be maintained whether its assets consist of cash or investments or both.

5. If at the end of any fiscal year the moneys in this Reserve Fund shall exceed the amounts required to be paid pursuant to Section 6-m(4) of the General Municipal Law, plus any additional amount required to pay all pending claims, the Board of Education may, within sixty (60) days of the close of such fiscal year, elect to:
 - a. transfer said excess, or any part thereof, to any fund authorized by Article 2 of the General Municipal Law or Section 3651 of the Education Law; and/or
 - b. apply said excess, or any part thereof to the budget appropriation of the next succeeding fiscal year.
6. This Resolution shall take effect immediately.

9. Board of Education Acceptance of Revised Policy #5030, Student Complaints – 2nd Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) to accept the Student Complaints Policy #5030 as presented.

10. Board of Education Acceptance of Revised Policy #5151, Homeless Children- 2nd Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried (7-0) to accept the Homeless Children Policy #5151 as presented.

11. Board of Education Acceptance of Revised Policy #5151-R, Homeless Children Regulation – 2nd Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Bonsignore, and unanimously carried (7-0) to accept the Homeless Children Regulation Policy #5151-R as presented.

12. Board of Education Approval of Provider Agency/Consultant Services Contracts for the 2010-2011 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Bonsignore, seconded by Ms. Mahon, and unanimously carried (7-0) to approve the

provider agency/consultant services contracts, which were reviewed and approved by District Counsel, for the 2010-2011 school year listed below, and authorizes the Board President to sign such contracts:

Access 7 Consulting, Inc.
Andrea M. Pineiro
Bilinguals, Inc.
Brookville Center for Children's Services
Creative Tutoring Inc.
Effective Interventions, Inc.
Helping Hands Children's Services
Gayle E. Kligman Therapeutic Resources
Horizon Healthcare Staffing
Institute for Children with Autism and Related Disorders, Inc.
Interim Health Care
Islip Tutoring Service, Inc.
JNC Services dba TopGrade
Kids First Evaluation & Advocacy Center, Inc.
Lakretz Creative Support Services
Life's WORC
Lighthouse International
Marion K. Salomon & Associates, Inc.
Metro Therapy, Inc.
Mid Island Therapy dba All About Kids
Milestones in Home Care, Inc.
NY Therapy Placement Services, Inc.
Syosset Home Tutoring
TEAM Therapy Placement Therapy Services, Inc.
TheraCare Preschool Services
Dr. Peter Wigg

13. Board of Education Approval of Special Education Instructional Services Contracts for the 2010-2011 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Condela, and unanimously carried (7-0) to approve the Instructional Services Contracts with the following schools, which were reviewed and approved by District Counsel, for the 2010-2011 school year, and authorizes the Board President to sign such contracts:

Brookville Center for Children's Services
Hagedorn Little Village School

Little Flower UFSD
Summit School
Woods Services, Inc.

14. Board of Education Approval of Special Education Instructional Services Contracts for the 2010-2011 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Holt, and unanimously carried (7-0) to approve the Instructional Services Contracts with the following schools for the 2010-2011 school year, and authorizes the Board President to sign such contracts subject to review and approval by District Counsel:

Levittown Public Schools
Roslyn Public Schools

15. Board of Education Approval to Declare Surplus and Dispose of Library Books from Island Trees High School, Island Trees Memorial Middle School, Stokes School and Sparke School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve to declare surplus and dispose of damaged library books from the Island Trees High School, Island Trees Memorial Middle School, Michael F. Stokes, and J. Fred Sparke School libraries as presented as it sees fit pursuant to the State Education Department's recommended procedures.

16. Board of Education Approval to Declare Surplus and Dispose of Items from the Island Trees High School and Island Trees Memorial Middle School Libraries

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried (7-0) to approve to declare surplus and dispose of the following items from the Island Trees High School and Island Trees Memorial Middle School libraries as it sees fit pursuant to the State Education Department's recommended procedures:

1. Sharp TV (Inventory Control #100673, Serial #991-573335804613)
2. Audiotronics Record Player (L36)

17. Board of Education Approval to Declare Surplus and Dispose of Items from the Island Trees School District Business Office

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Bonsignore, and unanimously carried (7-0) to approve to declare surplus and dispose of the following obsolete equipment and supplies from the Island Trees School District Business Office as it sees fit pursuant to the State Education Department's recommended procedures:

1. Dell Hardrive, Model DHS, Serial #C7R5B51, Tag #7000020
2. IBM Selectric III Typewriter, Tag #101539
3. IBM Wheelwriter 6 Typewriter, Tag #101562
4. Roscoe V.C.U. Video Camera Box Unit
5. Gatekeeper Video Camera
6. 4 Sony Video Cameras
7. 4 packs of FUJI Multi Purpose Videotapes
8. Boxes of assorted wires for Video Cameras

18. Board of Education Approval to Declare Surplus and Dispose of Obsolete Math Textbooks from Island Trees High School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Bonsignore, seconded by Ms. Mahon, and unanimously carried (7-0) to approve to declare surplus and dispose of obsolete math textbooks from the Island Trees High School as presented as it sees fit pursuant to the State Education Department's recommended procedures.

19. Board of Education Approval of Memorandum of Agreement Regarding Island Trees CSEA (Clerical Unit) Contract Modification

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Condela, and unanimously carried (7-0) to hereby approve the Memorandum of Agreement regarding the Island Trees Civil Service Employees Association (Clerical Unit) contract modification for the 2010-2011 and 2011-2012 school years as presented, and the Board President to sign such agreement.

20. Board of Education Approval of Memorandum of Agreement Regarding United Teachers of Island Trees (U.T.I.T.) Contract Modification

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Holt, and unanimously carried (7-0) to hereby approve the Memorandum of Agreement regarding the United Teachers of Island Trees

(U.T.I.T.) contract modification for the 2010-2011 school year as presented, and the Board President to sign such agreement.

21. Board of Education Approval of Summer Transportation Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) to hereby approve the award of a contract to ACME Bus in the amount of \$8,238.00 for summer transportation services as per the SENTCO bid dated May 6, 2010, and authorizes the Board President to sign said contract when presented.

22. Board of Education Approval of Summer Transportation Renewal Contracts

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried (7-0) to hereby agree to extend the summer transportation contracts as detailed below in accordance with the May CPI increase of 2.2% as published by the State Education Department, and authorizes the Board President to sign said contracts when presented:

SED No.	Contractor	Current Contract	Bid Date	Rate
E253104	Acme	\$6,533.70	5/13/2004	plus 2.2% CPI
E257157	Acme	\$13,748.10	5/30/2006	plus 2.2% CPI
E260939	Any Time	\$2,220.00	4/17/2008	plus 2.2% CPI
E260940	Suburban	\$10,680.00	4/17/2008	plus 2.2% CPI

23. Board of Education Approval of In-District Buses 2010-2011

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mr. Bonsignore, and unanimously carried (7-0) to hereby agree to extend the transportation contract as detailed below with WE Transport for in-district transportation services. Said contract shall be renewed annually with a rate not to exceed the current cost plus the annual CPI as published by the State Education Department transportation department which has been published at a rate of 2.2% for the 2010-2011 school year, and authorizes the Board President to sign said contract when presented:

Contractor	2009-10 Contract	Bid Date	Rate	2010-11 Contract
WE Transport	\$1,270,400.00	5/8/2009	plus CPI of 2.2%	\$1,298,348.80

24. Board of Education Approval of Transportation Renewal Contracts for the 2010-2011 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Bonsignore, seconded by Ms. Mahon, and unanimously carried (7-0) to hereby agree to extend the school transportation contracts as detailed below in accordance with the May CPI increase of 2.2% as published by the State Education Department and authorizes the Board President to sign said contracts when presented:

Contractor	2009-2010 Contract	Bid Date	Rate	2010-11 Contract
Acme Bus	\$20,870.00	5/7/2009	plus 2.2% CPI	\$21,329.14
Acme	\$28,243.60	10/22/1997	plus 2.2% CPI	\$28,864.96
Acme	\$56,234.10	4/20/1999	plus 2.2% CPI	\$57,471.25
Acme	\$24,435.80	5/22/2003	plus 2.2% CPI	\$24,973.39
WE Transport	\$34,787.01	05/22/03	plus 2.2% CPI	\$35,552.32
Acme	\$485,466.70	05/30/06	plus 2.2% CPI	\$496,146.97
Any Time	\$22,087.50	05/30/06	plus 2.2% CPI	\$22,573.43
Suburban Bus	\$31,415.00	05/30/06	plus 2.2% CPI	\$32,106.13
WE Transport	\$108,380.22	05/30/06	plus 2.2% CPI	\$110,764.58
Acme	\$15,722.80	5/31/2007	plus 2.2% CPI	\$16,068.70
WE Transport	\$10,400.00	5/31/2007	plus 2.2% CPI	\$10,628.80
Acme	\$34,510.00	4/17/2008	plus 2.2% CPI	\$35,269.22
WE Transport	\$44,460.04	4/17/2008	plus 2.2% CPI	\$45,438.16

25. Board of Education Approval of Driver Education Instruction Bid

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Condela, and unanimously carried (7-0) to hereby approve the award of the Driver Education Instruction Bid #673.010.010 to East Meadow Driving School in the amount of \$435.00, of which each students will pay \$325.00, and the remaining \$110 per student is included in the district budget approved for the 2010-2011 school year, and the Board President is authorized to sign said contract.

26. Board of Education Authorization of Budget Transfer for Repair/Renovation Projects

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Holt, and unanimously carried (7-0) to hereby authorize the transfer of funds, in the amount of \$100,000 as presented to cover the cost of repair/renovation projects throughout the district.

27. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated June 23, 2010, items 1 through 191 inclusive.

28. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried (7-0) to approve the use of buildings or fields by the following community and school organizations for the 2009-2010 school year subject to the limitations of policy and regulation:

Island Trees Bulldogs
Island Trees Warriors
Island Trees Public Library
Island Trees Soccer Club
Island Trees Youth Lacrosse
Island Trees Football – Athletic Fitness Trainers of L.I.

FINANCIAL REPORT

The Board of Education accepted the Financial Reports for May, 2010, as presented.

**COMMENTS
FROM VISITORS
(OLD & NEW
BUSINESS):**

The Board heard comments and concerns from members of the audience.

EXECUTIVE

SESSION: On **Motion** of Mr. Rochon, seconded by Mr. Bonsignore, and unanimously carried (7-0), the meeting adjourned to Executive Session at 8:50 PM to discuss personnel and contract issues.

**RETURN TO
REGULAR
SESSION:**

On **Motion** of Mr. Condela seconded by Mrs. Holt, and unanimously carried (7-0), the members came out of Executive Session at 10:29 PM.

ACTION ITEM

Board of Education Approval of Annual District Reorganization Meeting Date

Upon the recommendation of the Superintendent of Schools, a Motion was made by Mr. Condela, seconded by Ms. Mahon, and unanimously carried (7-0) to approve holding the Annual District Reorganization Meeting for the 2010-2011 school year on Wednesday, July 7, 2010, at 7:00 PM in the Island Trees Memorial Middle School library.

ADJOURNED: On **Motion** of Mrs. McDonough, seconded by Mrs. Holt, and unanimously carried (7-0), the meeting adjourned at 10:30 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____