

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, May 25, 2011.

The meeting was called to order by Ms. Mahon, President, at 7:00 PM.

**MEMBERS PRESENT:** Ms. Patricia Mahon, President  
Mr. Kenneth Rochon, Vice President  
Mr. Robert Condela  
Mrs. Kristen Daum  
Mr. Daniel Donohue  
Mrs. Kim McDonough  
Mrs. Barbara Medellin

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mrs. Randy Glasser, General Legal Counsel  
Mr. Richard Guercio, General Legal Counsel  
Ms. Kathryn Maier, General Legal Counsel  
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:  
SESSION:** On **Motion** of Mr. Condela, seconded by Mrs. McDonough, and unanimously carried (7-0), the Board of Education recessed into Executive Session at 7:07 PM to discuss the following:

1. Personnel Issue – faculty member
2. Litigation – middle school handicap ramp

The meeting returned from Executive Session at approximately 7:29 PM. The meeting resumed with the public at 7:31 PM.

**PLEDGE OF  
ALLEGIANCE:** Ms. Mahon led the pledge of allegiance to the flag followed by a moment of silence for our troops and as we approach Memorial Day.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the following minutes:

Special Meeting/Budget Discussion – April 5, 2011  
Work Session – April 13, 2011  
Special Meeting – April 13, 2011  
Regular Meeting & Executive Session – April 27, 2011  
Committee on Special Education – April 6, 8, 12, 13, 14, 27, 28, 29,  
May 2, 3, 5, 9, 10, 2011  
Sub. Committee Special Education – April 6 and May 9, 2011  
Committee on Preschool Special Education – April 7, 8, 14, 28,  
May 5, 12, 2011

**RECOGNITION**

1. Eight students (two teams) from Island Trees Memorial Middle School who were named finalists in the Christopher Columbus Awards Competition were recognized by the Board of Education. The teams will compete against other teams nationally in Orlando, Florida, in June.
2. Eight students from Island Trees Memorial Middle School were recognized for being First and Second Place Winners in the New York State E-Cybermission Competition.
3. Roger Bloom, Island Trees Memorial Middle School Principal; James Cranmer, Director of Athletics; and Melissa Matovic-Dunn (unable to attend), School Psychologist, were recognized for receiving tenure at Island Trees.

The meeting broke for refreshments provided by the PTA Council at 7:48 PM.

The meeting resumed at 8:00 PM.

**ANNOUNCEMENT**

Ms. Mahon, President, welcomed Mr. Daniel Donahue, who was elected as a Board Trustee on May 17<sup>th</sup>, to complete the term previously held by Mrs. Christine Holt and by Mr. George Storm (appointee).

**COMMENTS**

**FROM**

**VISITORS:** None

**ACTION ITEMS**

**1. Board of Education Approval of 8<sup>th</sup> Grade Science Enrichment/Christopher Columbus Project Finals Competition Trip to Orlando, Florida**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the 8<sup>th</sup> Grade Science Enrichment/Christopher Columbus Project Finals Competition trip to Orlando, Florida from June 19-24, 2011. Expenses will be paid for the eight students, coach and one male chaperone from the Christopher Columbus Project.

**2. Board of Education Acceptance of Donation from Michael F. Stokes PTA for Cultural Arts Program**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

Mrs. Daum, seconded by Mr. Condela, and unanimously carried (7-0) to accept a donation from the Michael F. Stokes PTA in the amount of \$2,192 to cover the related expense of a cultural arts program, increasing budget line 2110.490.12.0000 (BOCES Arts in Education), and directs that a letter be sent from the Board of Education thanking them for their generosity.

**3. Board of Education Approval to Declare Surplus and Dispose of Island Trees Memorial Middle School and J. Fred Sparke School Library Books**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve to declare surplus and dispose of library books that are obsolete or in poor condition from the Island Trees Memorial Middle School and J. Fred Sparke School as it sees fit pursuant to the State Education Department's recommended procedures.

**4. Board of Education Approval of Health Services Agreement for 2010-2011**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Donahue, and unanimously carried (7-0) to approve entering into the Health Services Agreement with Bellmore Union Free School District for the 2010-2011 school year, and authorizes the Board President to sign such agreement subject to review and approval by District Counsel:

**5. Board of Education Approval of Change Order #2 – Bond Issue 4 – Contract FE – High School Field Lighting**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to approve Change Order #2 to Bond Issue #4 Contract FE – High School Field Lighting - for the return of the unused portion of the construction allowance representing a \$(14,882.85) decrease in the total contract amount, and authorizes the Board President to sign said change order subject to review and approval by District Counsel.

**6. Board of Education Approval of Driver Education Contract Renewal**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the renewal of the Driver Education Instruction contract for Summer, Fall and Spring sessions to East Meadow Driving School in the amount of \$435.00 per student, and to authorize the Board President to sign said contract for the 2011-2012 school year, subject to review and approval by District Counsel.

7. **Board of Education Approval of Bid Award for Plexiglass Window Panel Replacement at Island Trees Memorial Middle School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the bid award RFP#673.011.016, Plexiglass Window Panel Replacement at Island Trees Memorial Middle School, to G&G Window Repair, Inc., 6710 Henrietta Road, Rush, NY 14543, in the amount of \$233.50 per window, and to authorize the Board President to enter into a contract for the same, subject to review and approval by District Counsel.

8. **Board of Education Approval of Budget Transfer for Plexiglass Window Panel Replacement at Island Trees Memorial Middle School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Condela, and unanimously carried (7-0) to approve a budget transfer in the amount of \$16,500 from the Debt Service Code A9710.700-96 to the Building Projects Code A1621.500-98-0000 to cover the cost of the plexiglass window panel replacement at Island Trees Memorial Middle School.

9. **Board of Education Approval of Bid Award for Window Glazing Repairs, Parts & Replacement**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. McDonough, and unanimously carried (7-0) that, the Board of Education authorizes the Island Trees UFSD to join the School Buildings & Grounds Association Cooperative Bidding Consortium for Window Glazing Repairs, Parts & Replacement and hereby authorizes the Island Trees UFSD, acting as Lead Participant in said cooperative bid, award #673.011.014 to Alert Glass & Architectural Metals Corp., 333 Spur Drive North, Bay Shore, NY 11706 for Items #1 through 14, and to award The Window Group, Inc., 19 Middlesworth Farm Road, Long Valley, NJ 07853 for items #15 through 31, and to authorize the Board President to enter into a contract with both vendors, subject to review and approval by District Counsel.

10. **Board of Education Approval of Budget Transfer of Additional Funds for High School Track Remediation Project**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Donahue, and unanimously carried (7-0) to approve the following resolution:

WHEREAS the Board of Education previously approved a resolution declaring that the remediation of the High School Track is an emergency and, authorizing the award of the contract for such work in the amount of \$65,000.00 without the necessity of competitive bidding, based upon the emergency nature of such replacement and/or repairs; and

WHEREAS the Board of Education previously approved a resolution authorizing a budget transfer, for the funding of the aforementioned remediation of the High School Track Remediation Project, to A9950.900-96 Capital Projects \$65,000.00 from A2250.490-53 Tuition: BOCES Spec. Ed. \$65,000.00; and

WHEREAS District Administration has determined that, based upon proposals it has solicited and received for the remediation project at the High School Track that it needs \$90,000.00 or an additional \$25,000.00 to perform such work;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education authorizes the appropriation of an additional \$25,000.00 for the High School Track Remediation Project; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves a budget transfer of additional funds to the Capital Project Fund for the emergency remediation of the Island Trees High School Track as presented:

	<u>Transfer To</u>	<u>Transfer From</u>
A9950.900-96 Capital Projects	\$25,000.00	
A9710.700-96 Serial Bonds–Interest		\$25,000.00

**11. Board of Education Acceptance of New Policy #2382 – Broadcasting and Taping of Board Meetings – 1<sup>st</sup> Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to accept as a first reading the new Broadcasting and Taping of Board Meetings Policy #2382, as presented.

**12. Board of Education Acceptance of New Policy #6850 – Retiree Benefit Procedures – 1<sup>st</sup> Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to accept as a first reading the new Retiree Benefit Procedures Policy #6850, as presented.

**13. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated May 25, 2011, items 1 through 60 inclusive.

**14. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Condela, and unanimously carried (7-0) to approve the use of buildings or fields by the following community and school organizations for the 2010-2011 school year subject to the limitations of policy and regulation:

Island Trees Youth Wrestling  
Levittown Athletic Club  
Island Trees Soccer club  
Island Trees Soccer  
Island Trees Cheerleading  
Island Trees Council of PTAs  
Island Trees Men's Alumni Soccer  
M.F. Stokes PTA  
Island Trees Football  
SCOPE

**FINANCIAL REPORT**

The Board of Education accepted the Financial Reports for March, 2011, as presented.

**DISCUSSION:**

1. Dr. Murphy announced that the company, LandTek, will be given the job to repair the track at the high school. He also stated that the work could be completed in two weeks.

**COMMENTS  
FROM VISITORS  
(OLD & NEW  
BUSINESS):**

A resident made a comment about school taxes, and teacher concessions.

A resident made comments about the addendum to the Superintendent's contract.

A resident asked a question about recording meetings.

**EXECUTIVE  
SESSION:**

On **Motion** of Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0), the meeting adjourned to Executive Session at 8:23 PM. to discuss negotiations and handicap ramp litigation.

**RETURN TO  
REGULAR  
SESSION:**

On **Motion** of Mr. Condela, seconded by Mrs. Medellin, and unanimously carried (7-0), the members came out of Executive Session at 9:40 PM.

**ADJOURNED:**

On **Motion** of Mr. Condela, seconded by Mr. Rochon, and unanimously carried (7-0), the meeting adjourned at 9:40 PM.

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_