

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, March 21, 2012.

The meeting was called to order by Ms. Mahon, President, at 7:00 PM.

MEMBERS PRESENT: Ms. Patricia Mahon, President
Mr. Kenneth Rochon, Vice President (arrived 7:12 PM)
Mrs. Kristen Daum
Mr. Daniel Donahue
Mrs. Kim McDonough
Mrs. Barbara Medellin
Mr. George Storm

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mr. Richard Guercio, General Legal Counsel (arrived 8:25 PM)
Mrs. Randy Glasser, General Legal Counsel
Ms. Kathryn Maier, General Legal Counsel
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:
SESSION:** On **Motion** of Mr. Storm, seconded by Mrs. McDonough, and unanimously carried (6-0), the Board of Education recessed into Executive Session at 7:00 PM to discuss personnel issues regarding a faculty member.

The meeting returned from Executive Session at approximately 7:28 PM.
The meeting resumed with the public at 7:30 PM.

PLEDGE OF Ms. Mahon led the
ALLEGIANCE: pledge of allegiance to the flag followed by a
moment of silence for our troops.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the following minutes:

Special Meeting/Budget Discussion – February 6 and February 29, 2012
Work Session & Executive Session – February 8, 2012
Regular Meeting & Executive Session – February 15, 2012
Committee on Special Education – February 6, 8, 17, 28, March 1, 6, 7, 9, 2012
Sub-Committee on Special Education – March 7, 2012

Committee on Preschool Special Education – February 9, March 1, 8, 2012

RECOGNITION

1. Three Island Trees Memorial Middle School students were recognized by the Board of Education for being National Geographic Geography Bee Winners. The champion also qualified for the New York State Geography Bee Finals.
2. Two Island Trees Memorial Middle School students were recognized by the Board of Education for being Scripps National Spelling Bee Winners. The champion also qualified for the Long Island Regional Competition
3. Seventeen Island Trees students were recognized by the Board of Education for their participation in the Art Supervisors Association 8th Annual All-County Art Exhibition. One student received an Art Supervisors Association Senior Scholarship Award.
4. Mrs. Eileen Longhway, Island Trees Memorial Middle School sixth grade teacher, was recognized by the Board of Education for being chosen as the 2011-2012 Dowling College/News 12 Long Island Educator of the Month.

COMMENTS

FROM

VISITORS: A resident asked a question about the budget and a sports team.

ACTION ITEMS

1. Board of Education Approval of Island Trees High School Field Trip to the Discovery Times Square Exposition in New York City

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the Island Trees High School field trip to the Discovery Times Square Exposition in New York City, on March 28, 2012, at a cost to the students of \$17 per student.

2. Board of Education Approval of High School Field Trip to the Bodies Exhibit in New York City

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the Island Trees High School field trip to the Bodies Exhibit in New York City on April 19, 2012, and April 23, 2012, at a cost to the students of \$40 per student.

3. Board of Education Acceptance of Donation from the Michael F. Stokes PTA for Cultural Arts Program

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to accept a donation from the Michael F. Stokes PTA in the amount of \$500 to cover the related expense of a cultural arts program, increasing budget line 2110.490.12.000 (BOCES Arts in Education), and directs that a letter be sent from the Board of Education thanking them for their generosity.

4. Board of Education Approval of Health Services Agreements for 2011-2012 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to hereby approve entering into the Health Services Agreements with the following school districts for the 2011-2012 school year, which have been reviewed and approved by District Counsel, and authorizes the Board President to sign such contracts:

Hicksville Union Free School District
South Huntington Union Free School District
North Merrick Union Free School District

5. Board of Education Approval of Sick Day Donation Agreement – Lisa Newman

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to approve the Sick Day Donation Agreement on behalf of Lisa Newman, as presented, and authorizes the Board President to sign such agreement.

6. Board of Education Approval of Sick Day Donation Agreement – Daniel Haggerty

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the Sick Day Donation Agreement on behalf of Daniel Haggerty, as presented, and authorizes the Board President to sign such agreement.

7. Board of Education Approval of Revised Policy #0100 – Equal Opportunity and Nondiscrimination, and Policy #0100-R Equal Opportunity and Nondiscrimination Regulation - First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to accept as a first reading the revised Equal Opportunity and Nondiscrimination Policy #0100, and Equal Opportunity and Nondiscrimination Regulation Policy #0100-R, as presented.

8. Board of Education Approval of Revised Policy #0110 Sexual Harassment, and Policy #0110-R Sexual Harassment Regulation– First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to accept as a first reading the revised Sexual Harassment Policy #0110, and Sexual Harassment Regulation Policy #0110-R, as presented.

9. Board of Education Approval of Revised Policy #5300 – Code of Conduct – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to accept as a first reading the revised Code of Conduct Policy #5300, as presented.

10. Board of Education Approval of New Code of Conduct Policy #5300-R – Island Trees High School Student Discipline – Demerit System Regulation – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to accept as a first reading the new Code of Conduct Policy – Island Trees High School Student Discipline – Demerit System Regulation Policy #5300-R, as presented.

11. Board of Education Approval of Budget Transfer - Fuel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to approve a budget transfer in the amount of \$59,000 from the Health Insurance code to the Fuel & Gas code, to cover the projected cost of anticipated fuel deliveries through the end of the heating season.

		<u>From</u>	<u>To</u>
A9060.800-96	Health Insurance	59,000.00	
A1620.560-98	Fuel & Gas		59,000.00

12. Board of Education Approval of Budget Transfer – Legal

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve a budget transfer in the amount of \$25,000 from the Health Insurance code to the Legal Services code to cover the cost of unanticipated litigation items.

	<u>From</u>	<u>To</u>
A9060.800-96 Health Insurance	25,000.00	
A1420.400-96 Legal Services		25,000.00

13. Board of Education Approval of Change Order #1- Emergency Heating & Ventilation Reconstruction – Island Trees High School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve Change Order #1 – Emergency Heating & Ventilation Reconstruction – Island Trees High School, which represents a contract increase in the amount of \$6,080.00 for the installation of ductwork previously removed from an existing exhaust fan, and authorizes the Board President to sign said change order, subject to review and approval by District Counsel.

14. Board of Education Acceptance of Donation from Dr. Dennis Leon to the Island Trees Fine and Performing Arts Department

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to accept a monthly recurring donation of \$100 from Dr. Dennis Leon, DVM of the Levittown Animal Hospital, 2703 Hempstead Tpke., to the Island Trees Fine and Performing Arts Department, and directs that a letter be sent from the Board of Education thanking him for his generosity.

15. Board of Education Approval of Award for Maintenance & Repair of District Fleet Vehicles

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to approve the award of RFQ #673.012.011, Maintenance & Repair of District Fleet Vehicles, to Better Miles Inc., 100 Gardiners Avenue, Levittown, NY 11756, and to authorize the district to issue a purchase order to be used on an as needed basis for vehicle maintenance & repairs for the remainder of the 2011-2012 school year.

16. Board of Education Approval of Senior Year Student Request to Remain at Island Trees High School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve the request by a senior year student, who has moved out of the district, to remain at Island Trees High School, in accordance with Board Policy #5152, Admission of Non-Resident Students, until the student completes the senior year.

17. Board of Education Approval of Junior Year Student Request to Remain at Island Trees High School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to approve the request by a junior year student, who has moved out of the district, to remain at Island Trees High School, in accordance with Board Policy #5152, Admission of Non-Resident Students, until the student completes the senior year.

18. Board of Education Approval of SCOPE License and Operating Agreements

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the License Agreements between Island Trees UFSD and SCOPE as detailed below for the 2012-2013 school year and authorizes the Board President to sign such agreements subject to review and approval by District Counsel:

<u>Program Description</u>	<u>Annual Fee</u>	<u>Custodial Fee</u>
Preschool Program	\$9,782.90	\$10,815.00
Day Care Program	*None	*None
Before & After School	*None	*None

19. Board of Education Approval of Partial Year Transportation Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve to award transportation contract with WE Transport, Inc. in the amount of \$2,307.56 as presented for regular school year transportation services beginning on March 19, 2012, and ending on June 30, 2012, and authorizes the Board President to sign said contract when presented.

20. Board of Education Approval of Donation for Art Supplies at Michael F. Stokes School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the sale of frames, which will be used to frame student artwork and sold to parents, to earn vouchers for art supplies for the Michael F. Stokes School. For each frame sold, \$4.50 will be donated by Kidsartfairs.com in the form of a voucher for art supplies to be used by the art teacher.

21. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated March 21, 2012, items 1 through 45 inclusive.

22. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve the use of buildings or fields by the following community and school organizations for the 2011-2012 school year subject to the limitations of policy and regulation:

St. Bernard's CYO Basketball
Island Trees Soccer Club
J. Fred Sparke PTA
Island Trees Wrestling
Girl Scout Troop 3365
Island Trees Tigers Baseball
Island Trees Travel Baseball
PTSA – Post Prom 2012
Island Trees PTSA
Girl Scouts of Nassau County

FINANCIAL REPORT

The Board of Education accepted the Financial Report for January, 2012, as presented.

**COMMENTS
FROM VISITORS
(OLD & NEW
BUSINESS):**

A resident asked a question regarding release time for teacher union representative.
A resident asked a question about Music and Fine Arts Dept. Director.
A resident asked a question about the turf field at the high school.
A resident asked a question about budget cuts to the music department. Resident also asked a question about the closed campus at the high school.
A resident made a comment about tax cap and teacher step increases.
A resident asked a question about the music chairperson position.
A resident asked a question about co-taught classes.
A resident asked a question about the golf team.
A resident asked a question about applying for coaching positions.

BOARD OF EDUCATION MEETING

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EXECUTIVE

SESSION:

On **Motion** of Mr. Rochon, seconded by Mrs. Daum, and unanimously carried (7-0), the meeting adjourned to Executive Session at 8:20 PM to discuss labor negotiations.

RETURN TO

REGULAR

SESSION:

On **Motion** of Mrs. Medellin, seconded by Mr. Storm, and unanimously carried (7-0), the members came out of Executive Session at 10:04 PM.

ADJOURNED:

On **Motion** of Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0), the meeting adjourned at 10:04 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____