

Minutes of the Reorganization Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Geneva N. Gallow School, 74 Farmedge Road, Levittown, New York, on Tuesday, July 7, 2009.

The meeting was called to order by the District Clerk, Mrs. Concetta Carr, at 7:00 PM.

PRESENT: Mr. Carl Bonsignore  
Mr. Robert M. Condela  
Mrs. Christine Holt  
Ms. Patricia Mahon  
Mrs. Kim McDonough  
Mr. Peter Ray  
Mr. Kenneth Rochon

Also Present: Mr. James Parla, Interim Superintendent of Schools; Dr. Arlene Genden Sage, Assistant Superintendent for Special Education; Mr. Richard Guercio, General Legal Counsel; and Mrs. Concetta Carr, District Clerk.

Mrs. Carr led the pledge of allegiance to the flag.

**PLEDGE**

Mrs. Carr asked for a moment of silence for our veterans and troops.

Mr. James Parla was sworn in as Interim Superintendent of Schools by Mr. Richard Guercio, District Counsel.

**SWEARING IN OF  
INTERIM SUPERINTENDENT**

Mr. Guercio conducted the swearing in of Mrs. Christine Holt as re-elected Board of Education trustee, and Mrs. Kim McDonough, newly elected Board of Education Trustees.

**SWEARING IN OF  
BOARD TRUSTEES**

The District Clerk asked for nominations for President of the Board of Education, conducted the election, and announced the results. District Counsel administered the oath of office to Mr. Peter Ray, President-elect, and District Clerk turned the meeting over to Mr. Ray, President of the Board of Education.

**ELECTION OF  
PRESIDENT OF THE  
BOARD OF EDUC.**

Mr. Ray asked for nominations for Vice President of the Board of Education, conducted the election, announced the results, and District Counsel administered the oath of office to Mr. Carl Bonsignore, Vice President-elect of the Board of Education.

**ELECTION OF VICE  
PRESIDENT OF THE  
BOARD OF EDUC.**

On motion of Mr. Condela, and seconded by Mrs. Holt,

**DISTRICT  
TREASURER**

RESOLVED, That Arthur Venezia be and is hereby appointed District Treasurer of this District at the pleasure of the Board of Education during the 2009-2010 school year at the annual salary of \$14,300.

*Unanimously carried*            Ayes 7            Nays 0

Mr. Venezia was not present to receive the oath of office.

On motion of Mrs. Holt, and seconded by Ms. Mahon,

**DISTRICT CLERK**

RESOLVED, That Concetta Carr be and is hereby appointed District Clerk of this District at the pleasure of the Board of Education during the 2009-2010 school year at the annual salary of \$11,500.

*Unanimously carried*            Ayes 7            Nays 0

Mrs. Carr was sworn in as District Clerk by Mr. Richard Guercio, District Counsel.

On motion of Ms. Mahon, and seconded by Mrs. McDonough,

**ACTING DISTRICT  
CLERK**

RESOLVED, The Board of Education hereby appoints Mrs. Connie Ecker as Acting District Clerk, to perform the duties of the District Clerk in the absence of Mrs. Concetta Carr during the 2009-2010 school year.

*Unanimously carried*            Ayes 7            Nays 0

Mrs. Ecker was not present to receive the oath of office.

On motion of Mrs. McDonough, and seconded by Mr. Rochon,

**SCHOOL PHYSICIAN**

RESOLVED, That Dr. Jeffrey Elfenbein is hereby appointed School Physician during the 2009-2010 school year at the total fee of \$21,000. He should name Island Trees as additional insured on both his general liability and professional liability policies, subject to a contract reviewed and approved by District Counsel.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**GENERAL LEGAL  
COUNSEL**

RESOLVED, That the Firm of Guercio & Guercio LLP be appointed General Legal Counsel at the pleasure of the Board of Education during the 2009-2010 school year, in accordance with contract approved by the Board of Education, at the retainer of \$40,000, and authorizes the Board President to sign such agreement.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Bonsignore, and seconded by Mr. Condela,

**BOND COUNSEL**

RESOLVED, To authorize, by roll call, the law firm of Hawkins Delafield & Wood, LLP to act as Bond Counsel for the Island Trees UFSD for the 2009-2010 school year.

Carl Bonsignore                    YES

Robert Condela                    YES

Christine Holt                    YES

Patricia Mahon                    YES

Kim McDonough                    YES

Peter Ray                    YES

Kenneth Rochon                    YES

On motion of Mr. Condela, and seconded by Mrs. Holt,

**INTERNAL  
AUDITOR**

RESOLVED, That the Board of Education engages the services of Nawrocki Smith LLP as internal auditor for the 2009-2010 school year at an annual fee of \$33,600, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

**EXTERNAL  
AUDITOR**

RESOLVED, That the Board of Education engages the services of R. S. Abrams & Co. LLP as external auditor for the 2009-2010 school year for the annual fee of \$45,900, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Ms. Mahon, and seconded by Ms. McDonough,

**CLAIMS  
AUDITOR**

RESOLVED, That the Board of Education engages the services of Cerini & Associates, as claims auditor for the 2009-2010 school year for the annual fee per contract schedule not to exceed \$40,000 for the school year, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,

**403B/457 THIRD PARTY  
ADMINISTRATOR**

RESOLVED, That the Board of Education engages the services of The Omni Group, as the 403B/457 third party administrator for the 2009-2010 school year for the annual fee per contract schedule not to exceed \$10,152 for the school year, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**ACCOUNTING  
SERVICES**

RESOLVED, That the Board of Education engages the services of BookSmart Accounting, a division of Corporate Accounting Solutions, Inc., to provide accounting consulting services for the 2009-2010 fiscal year. The fees are as follows: The GASB 34 adjustments and the preparation of the District Financial Statements, Notes and MD&A will be charged at a flat rate of \$7,500. All work prior to preparation of GASB 34 adjustments and the Financial Statements including all monthly and quarterly work will be billed at an hourly rate of \$135 per hour, plus

expenses. The Board President is authorized to sign such agreement contingent upon review and approval of District Counsel.

*Carried*            Ayes    6        Nays    0        Abstentions    1 (P. Mahon)

On motion of Mr. Bonsignore, and seconded by Mr. Condela,

**ASSISTANT  
TREASURER**

RESOLVED, That Concetta Carr be and is hereby appointed Assistant Treasurer of the District at the pleasure of the Board of Education during the 2009-2010 school year, to act only in the event the Treasurer is absent or unable to perform the duties of the position; and only to the extent that she provide the necessary stored financial computer data in disk format upon request. The assistant treasurer shall not have the authority or ability to draft or sign checks or make or effectuate business, financial, payroll or treasurer's decisions.

*Unanimously carried*            Ayes    7            Nays    0

Mrs. Carr was sworn in as Assistant Treasurer by Mr. Richard Guercio, District Counsel.

On motion of Mr. Condela, and seconded by Mrs. Holt,

**CLASSROOM  
ACTIVITY A/C**

RESOLVED, That Tamara Cofield for the Memorial Middle School and Lizabeth Due for the High School, be and are hereby appointed Central Treasurers for the Extra Classroom Activity Accounts, as presented, at the pleasure of the Board of Education during the 2009-2010 school year at an annual salary established through contract with the U.T.I.T., and authorizes the Board President to sign a charter for each activity account.

**High School:**

Class of 2009

Class of 2010

Class of 2011

Class of 2012

Class of 2013

Career Advantage

Drama

Environmental

French Club  
Honor Society  
Human Awareness  
Key Club  
Newspaper  
Robotics/Physics  
SADD  
Spanish Club  
Student Council  
Yearbook

Middle School:

Bulldog Inc.  
Cheerleading Club  
DVM Club  
Fifth Grade  
Goal Program  
National Junior Honor Society  
SADD  
Science  
Student Council  
Student Leaders

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

**INSPECTORS OF  
ELECTION**

WHEREAS pursuant to Section 2607 of the Education Law of the State of New York it is required that the Board of Education appoint three qualified voters residing within the School District to act as Inspectors of Election

NOW THEREFORE BE IT

RESOLVED, That the following parties are hereby appointed as Inspectors of Election for the Island Trees School District:

1. Concetta Carr
2. Anita Fusco
3. Patricia Lever,

and

BE IT FURTHER RESOLVED, That the aforesaid Inspectors shall elect one of their number as Chairman and one as Poll Clerk. The third shall act as Deputy Chairman and Poll Clerk should either of the others not be available.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Ms. Mahon, and seconded by Mrs. McDonough,

**AUDIT COMMITTEE**

RESOLVED, In accordance with the Laws of 2005, as set forth by the Office of the New York State Comptroller, the following are approved as members of the 2009-2010 Audit Committee:

Carl Bonsignore  
Robert Condela  
Patricia Mahon  
Paul Shapiro

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,

**DESIGNATION  
OF BANK**

RESOLVED, That the following bank is hereby designated as the Official Depository for the funds of the District for the 2009-2010 school year as per the deposit limits on file with the district:

**CAPITAL ONE BANK**

Money Market Account	A/C #2344041302
General Fund	A/C #2344041592
Lunch Fund	A/C #2344041591
Trust & Agency Fund	A/C #2344041583
Payroll Account	A/C #2344041567
Special Aid Fund	A/C #2344041575
Capital Fund	A/C #2344041609
Bond Fund	A/C #2344041450
Bond Money Market	A/C #2344041419
Scholarship	A/C #7017082358

BE IT FURTHER RESOLVED, That the Treasurer of the District may place such monies into Time Certificates/Savings Certificates that are available in the various funds of the District with Capital One Bank, Flushing Commercial Bank, Commerce Bank, and HSBC.

BE IT FURTHER RESOLVED, That the Treasurer shall report monthly all transactions necessitated by this resolution.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**REGULAR BOARD  
OF ED. MONTHLY  
MEETINGS**

RESOLVED, That the Regular Meetings of the Board of Education for the 2009-2010 school year will be on the following dates at 8:00 PM unless otherwise noted:

- September 30, 2009
- October 28, 2009
- November 18, 2009
- December 16, 2009
- January 27, 2010
- February 24, 2010
- March 24, 2010
- April 20, 2010
- May 26, 2010
- June 23, 2010

A special date will be set in July for the annual District Reorganization Meeting.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Bonsignore, and seconded by Mr. Condela,

**DESIGNATION  
OF NEWSPAPERS**

RESOLVED, That the following newspapers are hereby designated as the official newspapers for legal advertisements of the District for the 2009-2010 school year:

- Weekly:        LEVITTOWN TRIBUNE
- Daily:         NEWSDAY

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

RESOLVED, To authorize the Assistant Superintendent for Business  
And in her absence, the Superintendent to certify payrolls for the  
District for the 2009-2010 school year.

**AUTHORIZATION  
TO CERTIFY  
PAYROLLS**

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

RESOLVED, To authorize Mrs. Patricia Guidice to be Purchasing  
Agent for the District for the 2009-2010 school year.

**AUTHORIZATION FOR  
PURCHASING  
AGENT**

*Unanimously carried*            Ayes 7            Nays 0

On motion of Ms. Mahon, and seconded by Mrs. McDonough,

RESOLVED, That in accordance with Section 1709, Subdivision  
29 of the Education Law, the following procedure for the Petty  
Cash Funds shall be established for the 2009-2010 school year:

1. Petty Cash Funds in the amount of \$100 each shall be set up  
for the following:

Superintendent of Schools  
Assistant Superintendent for Business  
Assistant Superintendent for Special Education  
Director of Curriculum  
Director of School Facilities and Operations  
Director of Food Services  
Principal of Island Trees High School  
Principal of Island Trees Memorial Middle School  
Principal of Michael F. Stokes School  
Principal of J. Fred Sparke School

**PETTY CASH**

BE IT FURTHER RESOLVED, That all disbursements of Petty  
Cash Funds will be limited to \$50.00 each occurrence except for  
the Director of School Facilities and Operations which will be  
limited to \$75.00 each occurrence. All disbursements of Petty  
Cash funds shall be accompanied by receipted bills and/or

invoices attached thereto.

BE IT FURTHER RESOLVED, That Board Policy 6670 will be amended accordingly.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,  
RESOLVED, To authorize signature of Treasurer, or Assistant Treasurer, as designated signatures for checks for the 2009-2010 school year.

**AUTHORIZATION OF  
SIGNATURE ON CHECKS**

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,  
RESOLVED, To establish the mileage reimbursement rate of \$0.585 per mile for the 2009-2010 school year.

**MILEAGE RATE**

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Bonsignore, and seconded by Mr. Condela,  
WHEREAS Education Law provides that the Board of Education shall enter into contracts for health services with other districts or BOCES when Island Trees children attend schools outside the home district, and

**HEALTH SERVICE  
CONTRACTS W/OTHER  
DISTRICTS**

WHEREAS Education Law also provides that the Board of Education may enter into contracts for instructional services with other districts or with BOCES for the education of children diagnosed by the Committee on Special Education

NOW THEREFORE BE IT

RESOLVED, That when application of Section 912, Sections 2042 and 4402 of the Education Law shall be required, the President of the Board and the Clerk of the Board are hereby authorized to sign such contract when presented by the administration for the proper execution, and

BE IT FURTHER RESOLVED, That the control of such contract shall be the same as is now in force in the district, and that the above resolution shall be effective for the 2009-2010 school year.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

**POLICY 6833 -  
CELLULAR  
TELEPHONES**

RESOLVED, That in accordance with Policy Number 6833 of the Board of Education Policy Manual, the following job titles are approved for the use of District cellular telephones for the 2009-2010 school year:

- Superintendent of Schools
- Assistant Superintendent for Business
- Director of Athletics
- Director of Facilities
- Maintenance Supervisor
- Technology Manager

BE IT FURTHER RESOLVED, That Policy Number 6833 shall be amended to include the aforementioned titles.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

**POLICY 6834 -  
DISTRICT-ISSUED  
GAS CREDIT CARDS**

RESOLVED, That in accordance with Policy Number 6834 of the Board of Education Policy Manual, the following job titles require a gas credit card for the 2009-2010 school year:

- Assistant Superintendent for Business
- Director of Facilities

BE IT FURTHER RESOLVED, That Policy Number 6834 will be amended accordingly.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Ms. Mahon, and seconded by Mrs. McDonough,

RESOLVED, That in accordance with Policy Number 6834 of the Board of Education Policy Manual, the District shall maintain the following credit cards, which are retained in a safe in the Business Office. These credit cards are:

Staples  
Home Depot

**POLICY 6834 –  
DISTRICT-ISSUED  
CREDIT CARDS  
(OTHER THAN GAS)**

BE IT FURTHER RESOLVED, That Policy Number 6834 will be amended accordingly.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,

RESOLVED, That the Island Trees Board of Education renew its membership with the Nassau-Suffolk School Boards Association for the 2009-2010 school year at an annual fee of \$2,900.

*Unanimously carried*            Ayes 7            Nays 0

**NSSBA**

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

RESOLVED, That the Island Trees Board of Education renew its membership with the New York State School Boards Association for the 2009-2010 school year at an estimated annual fee of \$9,675.

*Unanimously carried*            Ayes 7            Nays 0

**NYSSBA**

On motion of Mr. Bonsignore, and seconded by Mr. Condela,

RESOLVED, To appoint the following as members of the Committee on Special Education for the 2009-2010 school year:

**CSE**

- the parents or persons in parental relationship to the student;
- the general education teacher of such child whenever the student is or may be participating in the general education environment;
- the special education teacher of the student, or, if appropriate, a special education provider of the student;

- a school psychologist:
  - Dr. Gail Sherry, Psychologist
  - Dr. Nadia Pellicano, Psychologist
  - Dr. Leslie Eder, Psychologist
  - Dr. Maryann Leone Maidat, Psychologist
  - Ms. Melissa Matovic, Psychologist
  - Dr. Michael Perlotto, Psychologist
- a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of the resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher or the special education provider of the student or the school psychologist. This person shall serve as the chairperson of the committee:
  - Dr. Arlene Genden Sage, Chairperson
  - Dr. Gail Sherry, Psychologist, Alternate Chairperson
  - Ms. Sandra Antar, Alternate Chairperson
- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the regular education teacher, the special education teacher or provider, the school psychologist or the representative of the school district described above;
- a school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting:
  - Dr. Jeffrey Elfenbein, Medical Doctor
- an additional parent member of a student with a disability or a parent of a student who has been declassified or has graduated within a five-year period, residing in the school district or a neighboring school district, provided that such parent is not a required member if the parents of the student request that the additional parent member not participate:

Mrs. Linda Ackerina, Parent Member  
 Mrs. Nancy Agostinelli, Parent Member  
 Mrs. Allison Carr-Breen, Parent Member  
 Mrs. Kimberly Caruana, Parent Member  
 Mrs. Anna Clifford, Parent Member  
 Mrs. Jeaninne Cunningham, Parent Member  
 Mrs. Marcy D'Arcy, Parent Member  
 Mrs. Beth Dennett, Parent Member  
 Mrs. Michele Gianni, Parent Member  
 Mrs. Carol Gleixner, Parent Member  
 Mrs. Annemarie Greener, Parent Member  
 Mrs. Debora Herbert, Parent Member  
 Mrs. Anne Hotchkiss, Parent Member

Mrs. Dorothy Jenkofsky, Parent Member  
 Mrs. Rosanna Kluth, Parent Member  
 Mrs. Annette Lagan, Parent Member  
 Mrs. Jamie-Marie Lawlor, Parent Member  
 Mrs. Niki Mirabella, Parent Member  
 Mrs. Jacqueline Moen, Parent Member  
 Mrs. Janice Moller, Parent Member  
 Mrs. Linda Ortiz, Parent Member  
 Mrs. Lori Oswiecimski, Parent Member  
 Mrs. Patricia Peck, Parent Member  
 Mrs. Janet Picone, Parent Member  
 Mrs. Eileen Schroeder, Parent Member  
 Mrs. Cathleen Schroko, Parent Member

Mrs. Theresa Isaacs, Parent Member

Mrs. Christina Trezza, Parent Member  
Mrs. Linda Vogt, Parent Member

- at the discretion of the parent or district, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate;
- whenever appropriate, the student.

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

**SUBCOMMITTEES**  
**ON SPEC. ED.**

RESOLVED, To appoint the following as members of the Subcommittees on Special Education for the 2009-2010 school year:

- the parents of the student;
- one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- the student's special education teacher or, if appropriate, a special education provider of the student;
- a representative of the school district who is qualified to provide, administer or supervise special education who is knowledgeable about the general curriculum and who is knowledgeable about the availability of resources of the school district. This person shall serve as the chairperson of the committee:

Ms. Lisa Newman, Chairperson, Stokes School Sub-CSE  
Ms. Penny Fisher, Chairperson, Sparke School Sub-CSE  
Ms. Helen Gould, Chairperson, Middle School Sub-CSE  
Mr. Damian Garcia, Chairperson, High School Sub-CSE

- a school psychologist:

Dr. Nadia Pellicano, Psychologist, Stokes School Sub-CSE  
Dr. Gail Sherry, Psychologist, Sparke School Sub-CSE  
Ms. Melissa Matovic, Psychologist, Sparke & Stokes Sub-CSEs  
Dr. Maryann Leone Maidat, Psychologist, Middle School Sub-CSE  
Dr. Michael Perlotto, Psychologist, Middle School Sub-CSE  
Dr. Leslie Eder, Psychologist, High School Sub-CSE

- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team described above;
- such other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the committee or the parent shall designate;

- the student, if appropriate.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

**CPSE**

RESOLVED, To appoint the following as members of the Committee on Preschool Special Education for the 2009-2010 school year:

- the parents of the preschool child;
- a general education teacher of such child whenever the child is, or may be, participating in the general education environment;
- the special education teacher of the child or special education provider of the child;
- a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of preschool special education programs and services and other resources of the school district and municipality. The representative of the school district shall serve as the chairperson of the committee:

Dr. Arlene Genden Sage, Chairperson

Ms. Sandra Antar, Alternate Chairperson

- the parent of a preschool or elementary school age child with a disability who resides in the school district or a neighboring school district, provided that such parent is not a required member if the parent(s) of the child request that the additional parent member not participate:
 

<p>Mrs. Linda Ackerina, Parent Member</p> <p>Mrs. Nancy Agostinelli, Parent Member</p> <p>Mrs. Carol Battaglia, Parent Member</p> <p>Mrs. Allison Carr-Breen, Parent Member</p> <p>Mrs. Kimberly Caruana, Parent Member</p> <p>Mrs. Mary Chung, Parent Member</p> <p>Mrs. Anna Clifford, Parent Member</p> <p>Mrs. Jeaninne Cunningham, Parent Member</p> <p>Mrs. Marcy D'Arcy, Parent Member</p> <p>Mrs. Antoinette Deliz, Parent Member</p> <p>Mrs. Beth Dennett, Parent Member</p> <p>Mrs. Carol Gleixner, Parent Member</p> <p>Mrs. Annemarie Greener, Parent Member</p> <p>Mrs. Debora Herbert, Parent Member</p> <p>Mrs. Anne Hotchkiss, Parent Member</p> <p>Mrs. Theresa Isaacs, Parent Member</p> <p>Mrs. Deborah Jablonowski, Parent Member</p> <p>Mrs. Rosanna Kluth, Parent Member</p> <p>Mrs. Annette Lagan, Parent Member</p>	<p>Mrs. Annette Licatesi, Parent Member</p> <p>Mrs. Niki Mirabella, Parent Member</p> <p>Mrs. Jacqueline Moen, Parent Member</p> <p>Mrs. Balmatee Mohan, Parent Member</p> <p>Mrs. Janice Moller, Parent Member</p> <p>Mrs. Andrea Nagel, Parent member</p> <p>Mrs. Kimberly Norberg, Parent Member</p> <p>Mrs. Mia Ortolani, Parent Member</p> <p>Mrs. Linda Ortiz, Parent Member</p> <p>Mrs. Lori Oswiecimski, Parent Member</p> <p>Mrs. Patricia Peck, Parent Member</p> <p>Mrs. Janet Picone, Parent Member</p> <p>Mrs. Susan Pilock, Parent Member</p> <p>Mrs. Eileen Schroeder, Parent Member</p> <p>Mrs. Judith Storm, Parent Member</p> <p>Mrs. Christine Thearle, Parent Member</p> <p>Mrs. Christina Trezza, Parent Member</p> <p>Mrs. Cheryl Tufano, Parent Member</p> <p>Mrs. Linda Vogt, Parent Member</p>
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- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the general or special education teacher or provider or district representative described above;

- other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate;
- for a child who is in transition from early intervention programs and services, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- a representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Ms. Mahon, and seconded by Mrs. McDonough,

**SURROGATE  
PARENTS**

As required by 8NYCRR 200.5 (n), the Board of Education of each school district must maintain a list of persons from whom the district may choose a surrogate parent.

A surrogate parent is one who is appointed to act in place of parents or guardians when a student's parents or guardians are not known, or when after reasonable efforts, the board of education cannot discover the whereabouts of a parent or, the student is an unaccompanied homeless youth or the student is a ward of the State and does not have a parent who meets the definition of parent, or the rights of the parent to make educational decisions have been subrogated by a judge in accordance with State law.

The following people have agreed to act as surrogate parents if the need should arise:

Mrs. Eileen Cassar  
158 Cardinal Road  
Levittown, NY 11756  
Telephone: 731-2860

Mrs. Kristine McGarry  
149 Cardinal Road  
Levittown, New York 11756  
Telephone: 796-0017

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,

**IMPARTIAL HEARING**

**OFFICERS**

As required by 8NYCRR 200.2(b)(9), the Board of Education annually establishes and maintains a list of the names and qualifications of all impartial hearing officers available to serve in the school district. The list is developed from a more comprehensive listing provided by the State Education Department, downloaded from their website in June 2009, and **supersedes all previous lists.**

In compliance with the Commissioner's Regulations, only those persons who have successfully completed an approved training program and have been certified, pursuant to section 200.1(x), as Impartial Hearing Officers are eligible to be on the list. The definition of impartial hearing officer has been revised as per IDEA 2004 to add that the impartial hearing officer possess knowledge of, and the ability to: understand federal and State law and regulations and legal interpretations; and knowledge of the ability to conduct hearings and render and write decisions in accordance with standard and appropriate standard legal practice.

The list of hearing officers is established from those eligible persons who have indicated their willingness to serve in Nassau County or who have contacted the district directly and indicated their availability to serve in the district. The Impartial Hearing Officer's list is established and maintained in alphabetical order, with new appointees inserted in alphabetical order in the list. Selection is made on a rotational basis, beginning with the first name after the hearing officer who last served. If no hearing officer on the list has served, selection will be made beginning with the first name on the list. If the hearing officer declines appointment or if, within 24 hours, the impartial hearing officer fails to respond or is unreachable after reasonable efforts by the school district, each successive impartial hearing officer whose name next appears on the list shall be offered appointment, until such appointment is accepted. If the impartial hearing officer is unable to initiate the impartial hearing within the first 14 days of being contacted by the school district, the impartial hearing officer cannot accept the appointment. Each successive hearing officer on the list shall be offered appointment, until such appointment is accepted. In all cases, these attempts will be documented.

BERYL BLAUSTONE  
WENDY BRANDENBURG  
JEANMARIE BRESCIA  
ROBERT BRIGLIO  
PAUL BUMBALO  
DIANE COHEN  
EDGAR DELEON  
DEBRA S. DEWAN  
MURRAY DIAMOND  
BARBARA EBENSTEIN

HARRY KERSHEN  
DORA LASSINGER  
PATRICIA LATZMAN  
MICHAEL LAZAN  
NANCY LEDERMAN  
SUSAN LUSHING  
ROBERT MACKRETH  
JAMES MCKEEVER  
JAMES MONK  
CHRISTINE MOORE

GEORGE ROBERTS  
PAUL ROSEN, Esq.  
JEAN ROSENZWEIG  
BERNARD ROSTANSKI  
JEROME SCHAD  
MARTIN SCHIFF  
JUDITH SCHNEIDER  
ANNETTE GORSKY SCHACTER  
VANESSA SHEEHAN  
MARJORIE SILVER

JOHN FARAGO  
 RONA FEINBERG  
 SHARYN FINKELSTEIN  
 LANA FLAME  
 STEVEN GOLDSMITH  
 LORRAINE GROSS  
 SINAI HALBERSTAM  
 NANCY HAMPTON  
 JONATHAN HEIDELBERGER  
 SHERRI HUGHES, Esq.  
 AMY ITZLA  
 HOWARD JACOB  
 THERESA R. JOYNER  
 GEORGE KANDILAKIS  
 EUGENE KAUFMAN  
 MARTIN KEHOE III

ESTHER MORA  
 ERIC NACHMAN  
 JOHN NAUN  
 ROBERT NISELY  
 MARY NOE  
 DAVID NYDICK  
 VERONICA ODOM  
 JANICE ORLAND  
 JANE OWENS  
 RALPH PENNINGTON Jr.  
 GARY PETERS  
 KENNETH PETERS  
 JUDITH PIERCE  
 JOSEPH QUINN  
 HEIDI REICHEL  
 SUSAN MILLS RICHMOND  
 KENNETH RITZENERG

KENNETH STEWART  
 CRAIG TESSLER  
 RICHARD THALER  
 AARON TURETSKY  
 ARTHUR VENEZIA  
 WILLIAM WALL  
 JAMES WALSH  
 CARL WANDERMAN  
 MARC WEINER  
 MINDY WOLMAN  
 JOSEPH WOOLEY  
 JOEL ZIEV  
 LINDA AGOSTON  
 PETER ALBERT  
 LYNN ALMELEH  
 STUART BAUCHNER  
 DALE BLACK-PENNINGTON

*Unanimously carried*      Ayes 7      Nays 0

On motion of Mr. Rochon, seconded by Mr. Bonsignore, and unanimously carried, the Reorganization Meeting was adjourned at 7:40 PM.

**ADJOURNMENT**

**REGULAR MEETING**

**REGULAR MEETING**

The Regular Meeting began at 7:48 PM.

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**MINUTES APPROVAL**

RESOLVED, To approve the following minutes, as presented:

Special Meetings & Executive Sessions – June 9, 15, 22, 29, 2009  
 Regular Meeting and Executive Session – June 24, 2009  
 Committee on Special Education – May 20, 26, 28, 29, June 1, 2, 3, 4, 9, 10, 11, 16, 18, 23, 24, 2009  
 Sub-Committee on Special Education – June 3, 11, 2009  
 Committee on Preschool Special Education – May 28, 29, June 1, 4, 11, 18, 19, 23, 29, 2009

*Unanimously carried*      Ayes 7      Nays 0

On motion of Mr. Bonsignore, and seconded by Mr. Condela,

**BOCES COOPERATIVE**

**BID**

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County (Nassau BOCES) for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS the Island Trees School District, more particularly, wishes to participate in the joint cooperative bids as listed below:

**Asphaltic & Cement Concrete Paving Repairs & Maintenance**  
**Boiler, Duct & Kitchen Exhaust Cleaning**  
**Buildings & Grounds Equipment**  
**Chain Link Fencing**  
**Custodial Supplies – Green**  
**Electrical Supplies**  
**Fire Extinguishers & Service**  
**Floor Care Products**  
**Floor Tiles & Installation**  
**Fuel Oil**  
**Furniture: Classroom & Office**  
**Gymnasium Floor Refinishing**  
**Hazardous Materials: Handling, Removal, Transportation & Disposal**  
**HVAC Maintenance & Installation**  
**Oil & Gas Burner Service**  
**Paint & Painting Supplies**  
**Plumbing Services**  
**Roof Maintenance & Repair**  
**Uniforms – General**  
**Venetian Blinds & Shades**

NOW THEREFORE BE IT

RESOLVED, That the Island Trees School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids,

tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED, That Nassau BOCES is hereby authorized to award cooperative bids on behalf of the Island Trees School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, That the Island Trees School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchase and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, That the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the Island Trees School District.

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

**TAX LEVY**

We the undersigned, Trustees of Island Trees UFSD (#26) in the Town of Hempstead, Nassau County, New York hereby certify as follows:

At a meeting of the Trustees of Island Trees UFSD (#26) held in the said School District on the 7<sup>th</sup> day of July 2009, the following resolutions were duly adopted and have been entered on the records of the said School District.

RESOLVED, That the following budget (Gross Amount) of the necessary claims and expenditures in Island Trees UFSD (#26) in the Town of Hempstead School Year 2009-2010, amounting to

\$	<u>56,319,991</u>	School Purpose
\$	<u>1,257,530</u>	Library Purpose

Total \$ 57,577,521 be and the same is hereby accepted.

RESOLVED, that the sum of \$ 37,156,177 School Purpose  
\$ 1,082,530 Library Purpose  
Total \$ 38,238,707 being the remainder of

budget adopted as above and the amount which must be RAISED BY TAXATION (NET AMOUNT) for Island Trees UFSD (#26) of the Town of Hempstead, Nassau County, New York for the year 2009-2010 be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors for the school year 2009-2010.

RESOLVED, that the District Clerk of this School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 17<sup>th</sup>, 2009.

Signature of Board Members:

s/Robert M. Condela

s/Christine Holt

s/Peter Ray

s/Patricia Mahon

s/Kim McDonough

s/Kenneth Rochon

Attest: s/Concetta Carr

s/Carl Bonsignore

Dated: July 7, 2009

Trustees

*Unanimously carried*      Ayes 7      Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

**FOOD BIDS**

WHEREAS it is the plan of a number of public school districts in

Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2009-2010 school year, and

WHEREAS the Island Trees Union Free School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and

WHEREAS the Island Trees Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon

NOW THEREFORE BE IT

RESOLVED, That the Board of Education of the Island Trees Union Free School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education authorized the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

*Unanimously carried*

Ayes 7

Nays 0

On motion of Ms. Mahon, and seconded by Mrs. McDonough,

RESOLVED, To authorize the Island Trees Board of Education to enter into the following provider agency services contracts listed below for the 2009-2010 school year, and authorizes the Board President to sign such contracts:

- AHRC Nassau County Children’s Education Center
- Brookville Center for Children’s Services – Fay J. Lindner
- Center for Autism & Developmental Disabilities
- The Hagedorn Little Village School
- Life’s WORC
- Mid Island Therapy DBA All About Kids
- Lighthouse International

**PROVIDER AGENCY  
SERVICES CONTRACTS  
2009-2010 SCHOOL YEAR**

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Mrs. McDonough, and seconded by Mr. Rochon,

RESOLVED, To authorize the Island Trees Board of Education to enter into the contract for transition services with Abilities, Inc., for the 2009-2010 school year, and authorizes the Board President to sign such contract.

**TRANSITION SVCS.  
CONTRACT 2009-2010  
SCHOOL YEAR**

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

RESOLVED, To authorize the Island Trees Board of Education to enter into the following contracts reviewed and approved by District Counsel for the purpose of providing instructional services to children residing in the Island Trees School District during the 2008-2009 school year at the State approved rate, and authorizes the Board President to sign such contract:

**SPEC. ED. INSTRUCTIONAL  
SERVICES CONTRACTS  
2008-2009 SCHOOL YEAR**

- East Meadow UFSD
- Oyster Bay East Norwich Central School District

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Mr. Bonsignore, and seconded by Mr. Condela,

RESOLVED, To authorize the Island Trees Board of Education to enter into a contract with Levittown Union Free School District, Gerald R. Claps Career and Technical Center, to provide Basic Career and Technical services to students residing in the Island Trees School District from September 9, 2009 through June 11, 2010, at a tuition rate of \$12,264.00 per student per year, and authorizes the Board President to sign such contract.

*Unanimously carried*            Ayes 7            Nays 0

**TECH. CAREER SERVICES  
CONTRACT WITH  
LEVITTOWN UFSD**

On motion of Mr. Condela, and seconded by Mrs. Holt,

RESOLVED, To approve, as presented, the Personnel Report dated July 7, 2009, items 1 through 115 inclusive.

*Unanimously carried*            Ayes 7            Nays 0  
Mr. Parla announced the appointment of Ms. Susan Hlavenka, as the new Assistant Superintendent for Business.

**PERSONNEL  
REPORT**

On motion of Mrs. Holt, and seconded by Ms. Mahon,

RESOLVED, That Susan Hlavenka be and is hereby appointed Records Access Officer of the Island Trees Union Free School District for the 2009-2010 school year.

*Unanimously carried*            Ayes 7            Nays 0

**RECORDS ACCESS  
OFFICER**

On motion of Ms. Mahon, and seconded by Mrs. McDonough,

WHEREAS community and school organizations have applied for use of district facilities for the 2009-2010 school year, and

WHEREAS the required insurance certificates have been received and all other requirements of policy and regulation of Island Trees and New York have been met, and

WHEREAS the principals and athletic director have certified that the use of these facilities will not interfere with the instructional program or co-curricular activities in our schools.

**USE OF BUILDINGS**

NOW THEREFORE BE IT

RESOLVED, That the requested use of buildings or fields is approved subject to the limitations of policy and regulation, as presented.

*Island Trees Youth Football*

Youth Football Practice No Fee

*Alumni of Class of 1969*

High School Tour No Fee

*Island Trees Youth Lacrosse*

Youth Lacrosse-Summer No Fee

*Unanimously carried* Ayes 7 Nays 0

**OLD BUSINESS**

**OLD BUSINESS**

A resident had a question about the football/athletic field status.

**NEW BUSINESS**

**NEW BUSINESS**

None

On motion of Mr. Bonsignore, seconded by Mr. Condela, and unanimously carried, the meeting was adjourned to Executive Session at 8:10 PM.

**TO EXEC. SESSION**

Executive Session began at 8:17 PM

**EXEC. SESSION**

The following items were addressed in Executive Session:

1. Personnel issue regarding status of an employee
2. Ten-month Employees Salary Schedule
3. Salaries for non-contractual personnel

On motion of Mr. Condela, seconded by Ms. Mahon, and unanimously carried, the members came out of Executive Session at 9:39 PM.

**RETURN TO  
REGULAR SESSION**

On motion of Mr. Condela, and seconded by Mrs. Holt,

**PERSONNEL ACTION**

RESOLVED, That pursuant to Civil Service Law §72, the Board of Education determines the employee named on confidential Schedule "A" is unable to perform the duties of his position by reason of a disability and it has probable cause to believe that the continued presence of said employee on the job represents a potential danger to persons or property or would interfere with governmental operations, and it is

FURTHER RESOLVED, the employee named in executive session is required to undergo a medical examination to be conducted by a medical officer selected by the Nassau County Civil Service Commission, and it is

FURTHER RESOLVED, the employee named on confidential Schedule "A" shall be immediately placed on a leave of absence with the right to draw upon accrued leave credits, and shall be provided all rights required under Section 72.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Condela, and seconded by Mr. Rochon,

**SEASONAL WORKERS**

RESOLVED, To approve and authorize the Superintendent to hire two seasonal workers at a rate of \$10 per hour to commence work as soon as possible, specific names to be place on the next Personnel Report.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

**TEN-MONTH SALARY  
SCHEDULE**

RESOLVED, That the compensation for the following employees in the following job titles are approved as presented and are on file with the district clerk:

Teacher Aide  
Registered Professional Nurse  
Buildings and Grounds – Hourly  
Part Time – Hourly  
Substitutes: Food Service Helper and School Monitor

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Ms. Mahon, and seconded by Mrs. McDonough,

**NON-CONTRACTUAL  
SALARIES**

RESOLVED, That the 2009-2010 salaries for the following employees have been approved as presented and are on file with the District Clerk:

- Arlene Genden Sage
- John Rezek
- Concetta Carr
- Connie Ecker
- Margaret McElhinney

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Ms. Mahon, seconded by Mrs. McDonough,

**DR. ARLENE SAGE  
STIPEND**

RESOLVED, To pay Dr. Arlene Genden Sage a stipend in the amount of \$7,500 for the following duties which were performed in addition to her regular duties: for supervising and coordinating the searches for a new Superintendent of Schools, and a new Assistant Superintendent for Business; and for the coordination and supervision of Superintendent's hearings; and for performing additional duties delineated on a list on file with the District, during the period April 27-29, 2009, May 26-June 9, 2009, June 12, 26, and 29, 2009, and August 3-14, 2009; the aforesaid payment to be made within thirty (30) days or as otherwise directed by the Board of Education.

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Mrs. Holt, seconded by Ms. Mahon, and unanimously carried, the meeting adjourned at 9:51 PM.

**ADJOURNMENT**

Respectfully submitted,

Concetta Carr  
District clerk

Minutes approved \_\_\_\_\_