

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

***BOARD OF EDUCATION MEETING***

***September 29, 2010***

***7:30 PM***

**AGENDA**

**A. OPENING OF MEETING**

**1. Call to Order**

Ms. Patricia Mahon, President will preside.  
A quorum is expected.

**2. Pledge of Allegiance**

**3. Moment of Silence**

**4. Approval of Minutes**

RECOMMENDED ACTION: “That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following minutes as presented:

Special Meeting & Executive Session – August 4 and August 24, 2010  
Committee on Special Education – August 4, 6, 10, 18, September 2, 15, 2010  
Committee on Preschool Special Education – August 8, 10, 18, 2010

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. VISITORS (Each visitor will be limited to 3 minutes)**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.

**C. ACTION ITEMS**

**1. Board of Education Approval of District Printing and Publications Bid**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the District Printing and Publications Bid, Bid #673.011.002, for the 2010-2011 school year as presented.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**2. Board of Education Approval of SEQRA Resolution – ECG Energy Performance Contract**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following SEQRA resolution for the ECG Energy Performance Contract:

WHEREAS, the Board of Education of the Island Trees UFSD desires to embark upon capital improvements at each of the District’s facilities in connection with an energy performance project (the “project”); and

WHEREAS, said improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the *replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes* is classified as a Type II Action under the current Department of Environmental Conservation SEQRA Regulations (Section 6 N.Y.C.R.R. 617.5(c)(2); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the project and has determined, based upon the recommendation from ECG Engineering, L.L.C., in connection with its review and examination of the project, that the energy performance project is classified as a Type II Action pursuant to Section 617.5(c)(2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself as the lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the energy performance project is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the project from the New York State Education Department.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**3. Board of Education Acceptance of Donation to Island Trees Music Program**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts a donation in the amount of \$500 from Mr. David Franklin, 86 Fairview Avenue, Port Washington, NY 11050, through the Time Warner Employee Grant Program, to the Island Trees Music Program, increasing budget line 2110.400.12.0000, and directs that a letter be sent from the Board of Education thanking him for his generosity.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**4. Board of Education Approval of Emergency Purchase Orders**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves payment of the following emergency purchase orders:

1. \$1,778.48 to S.N.Z. Locksmith, Inc., 184 Second Street, Mineola, NY 11501, for the emergency purchase of keys, cylinders, and alarms for exit doors in Sparke School and Island Trees High School.

- 2. \$5,200.00 to Barrett Bonacci & Van Weele, Consulting Engineer & Land Surveyor, 175A Commerce Drive, Hauppauge, NY 11788, for the topographic land survey and mark out of the high school drainage systems.
- 3. \$434.62 to S.N.Z. Locksmith, Inc., 184 Second Street, Mineola, NY 11501, for the emergency purchase of keys, cylinders, and alarms for the exit doors in the high school kitchen.
- 4. \$3,960.00 to Perimeter Barrier Systems Inc., 20 Marconi Blvd., Copiague, NY 11726, for the emergency temporary fencing for the high school football/track field.

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**5. Board of Education Approval of SCOPE License and Operating Agreements**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the License Agreements between Island Trees UFSD and SCOPE as detailed below for the 2010-2011 school year, and authorizes the Board President to sign such agreements subject to review and approval by District Counsel:

<u>Program Description</u>	<u>Annual Fee</u>	<u>Custodial Fee</u>
Preschool Program	\$9,044.85	\$10,400.00
Day Care Program	*None	*None
Before & After School	*None	*None

\*No fee is charged as the program is conducted for the benefit of and primarily for the use of employees and residents of the District.

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**6. Board of Education Support and Approval of Grade 6 Trip to Greenkill**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education supports and approves the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from November 29 through December 3, 2010, and authorizes the

Board President to sign a contract in the amount of \$46,720 subject to final review and approval by District Counsel.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**7. Board of Education Approval of Nursing Services for Grade 6 Trip to Greenkill**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves Carol Nivens, RN, to provide 24-hour nursing services for the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from November 29 through December 3, 2010, at a rate of \$3,500 for the entire five days and four nights, and authorizes the Board President to sign a contract, subject to review and approval by District Counsel.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**8. Board of Education Approval of Stipend for Greenkill Trip Staff Chaperones**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the payment of overnight stipends to each of the estimated 18 teachers chaperoning the Grade 6 trip to the Greenkill Outdoor Environmental Education Center in the amount of \$100 per day, a total of \$400 per chaperone, and authorizes the Board President to sign the Stipend Agreement with the U.T.I.T.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**9. Board of Education Award of Transportation Contract**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, and as per the SENTCO bid dated August 25, 2010, the Board of Education awards a contract to WE Transport in the amount of \$18,110 to provide transportation services for an Island Trees UFSD special education student for the 2010-2011 school year, and authorizes the Board President to sign said contract.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**10. Board of Education Acceptance of Revised Policy #5150,- School Admissions - 1st Reading**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the School Admissions Policy #5150 as presented.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**11. Board of Education Acceptance of Revised Policy #6700 & 6700-R,- Purchasing and Purchasing Regulation - 1st Reading**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the Purchasing Policy #6700 and Purchasing Regulation Policy #6700-R as presented.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**12. Board of Education Acceptance of Revised Policy #8330 – Authorized Use of School-Owned Materials and Equipment - 1st Reading**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the Authorized Use of School-Owned Materials and Equipment Policy #8330 as presented.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**13. Board of Education Approval of Island Trees High School Field Trip to The King Tut Exhibit**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education supports and agrees to sponsor the Island Trees High School field trip to The King Tut Exhibit at the Discovery Times Square

Exposition in New York City on December 7, 2010, at an estimated cost to each student of \$34.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**14. Board of Education Approval of Consultant Services Contract**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the consultant services contract for Lisa Faret for the 2010-2011 school year, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**15. Board of Education Approval of St. Mary's/Extraordinary Pediatrics Contracts**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contracts from St. Mary's/Extraordinary Pediatrics for the 2007-08, 2008-09, and 2009-10 school years, which were reviewed and approved by District Counsel, and authorizes the Board President to sign such contracts.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**16. Board of Education Approval of Bid Award for Fire Alarm & Monitoring and Security Alarm Maintenance & Monitoring**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the bid award #673.011.03, Fire Alarm system Service and Security System Service, to Activated Systems in the amount of \$415.00 per month, and to authorize the Board President to sign a contract for said services for the 2010-2011 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**17. Board of Education Approval to Declare Surplus and Dispose of Keyboard from Fine and Performing Arts Department**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to declare surplus and dispose of a Korg Trinity Workstation keyboard (Inventory Tag #100388) from the Island Trees Fine and Performing Arts Department as it sees fit pursuant to the State Education Department’s recommended procedures.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**18. Board of Education Approval of Donation to the Island Trees High School Varsity Football Team**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves a donation of video equipment valued at \$783.15 to the Island Trees High School Varsity Football team from Mr. Peter Butrico on behalf of the Island Trees Youth Football League and directs that a letter be sent from the Board of Education thanking them for their generosity.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**19. Board of Education Acceptance of Revised Policy #4526-E.4 – Computer Network for Education Exhibit Acknowledgment or Responsibilities, Employer User – Internet User Agreement - 1st Reading**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the Computer Network for Education Exhibit Acknowledgment or Responsibilities Policy #4526-E.4, Employer User – Internet User Agreement, as presented.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**20. Board of Education Approval of Service Provider Contract for 2010-2011**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the service provider contract with Abilities Inc., which was reviewed and approved by District Counsel, for the 2010-2011 school year, and authorizes the Board President to sign such contract.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**21. Board of Education Approval of Change Order #1 – Memorial Middle School Intercoms**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves Change Order #1 to Contract 1 – Phone System/Intercom/Public Address System, which represents a reduction in the contract with Simplex Grinnell in the amount of -\$1,665.00 to cover the cost of heating system repairs incurred by the district as a result of Simplex employees cutting a pneumatic line during the course of their installation work, and authorizes the Board President to sign the agreement subject to review and approval by District Counsel.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**22. Board of Education Approval of Dissolution of the Peter J. Fazio Memorial Scholarship Account**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the dissolution of the Peter J. Fazio Memorial Scholarship account at the request of the grantor and that the account funding in the amount of \$500 be returned to the Fazio family per their request.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**23. Board of Education Authorization of Budget Transfer for the ARRA Stimulus Funds**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes budget transfers in the aggregate amount

of \$641,379, as presented, to allocate funds to the ARRA cost codes as required for the tracking of Stimulus Funds.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**24. Board of Education Approval of Personnel Report**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves, as presented, the Personnel Report dated September 29, items 1 through 196 inclusive.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**25. Board of Education Approval of Use of Buildings**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of buildings or fields by the following community and school organizations for the 2010-2011 school year subject to the limitations of policy and regulation:

- Island Trees High School Football
- Island Trees Council of PTA's
- Island Trees PTSA
- J. Fred Sparke PTA
- Girl Scouts of Nassau County
- Girls High School Soccer Meeting Section VIII
- United Teachers of Island Trees
- M. F. Stokes PTA
- Girl Scouts - Troops 3162, 3693, 3635, 3118,  
3630, 3082, 3539, 3373, 3762, 3107, 3814,  
3195, 3278, 3480, 3299, 3327
- Girl Scouts Daisy Troop
- Cub Scouts Pack 600

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**D. FINANCIAL REPORT**

RECOMMENDED ACTION: That the Board of Education accepts the Financial Report for June, 2010, as presented.

**E. DISCUSSION**

1. Educational Foundation

**F. CLOSING**

1. **Visitors** – Old & New Business (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any business, old and new, of importance.

**G. EXECUTIVE SESSION – The Board of Education may choose to adjourn to executive session.**

**H. ADJOURNMENT**

/cc

9/29/10