

Minutes of the Special Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Geneva N. Gallow School, 74 Farmedge Road, Levittown, New York, on Tuesday, September 4 2007.

The meeting was called to order by the President, Mr. Kenneth Rochon, at 7:07 PM.

PRESENT: Mr. Kenneth Rochon, President  
Ms. Patricia Mahon, Vice President  
Mr. Carl Bonsignore  
Mr. Joseph Buda  
Mr. Robert M. Condela

ABSENT: Mrs. Christine Holt  
Mr. Peter Ray

Also Present: Mr. James Parla, Superintendent of Schools; Mr. Salvatore Carambia, Assistant Superintendent for Finance & Administration; Mrs. Randy Glasser, Chief Legal Officer; and Mrs. Concetta Carr, District Clerk.

Mr. Rochon led the pledge of allegiance to the flag, followed by a moment of silence for our troops.

**PLEDGE**

On motion of Mr. Bonsignore, and seconded by Mr. Condela,

**MINUTES**  
**APPROVAL**

RESOLVED, To approve the following minutes, as presented:

Special Meeting & Executive Session – July 31, 2007  
Special Meeting & Executive Session – August 21, 2007  
Committee on Special Education – July 9, 23, 24, August 8, 2007  
Committee on Preschool Special Education – July 23, 24, August 8, 2007

*Unanimously carried*                      Ayes 5                      Nays 0

### **SUPERINTENDENT'S REPORT**

James Parla, Superintendent of Schools, commented on the following:

**SUPT'S. OPENING**  
**COMMENTS**

We are ready to receive the children on September 5. The Conference Day at the high school on September 4 went well, and the teachers went back to their schools to faculty meetings and to prepare for opening day.

On motion of Mr. Condela, and seconded by Mr. Bonsignore,

**BOCES TRUSTEE  
ELECTION**

RESOLVED, To elect the following candidate to the vacant BOCES seat:

Diane Shapiro (Levittown UFSD)  
1096 McDonald Ave.  
Wantagh, NY 11793

*Unanimously carried*            Ayes 5            Nays 0

On motion of Mr. Condela, and seconded by Ms. Mahon,

**SEQRA**

WHEREAS the Board of Education of the Island Trees Union Free School District has proposed the following capital improvement projects for the 2007-2008 school year:

EXCEL Aid and capital improvements both District Wide and at the Michael F. Stokes Elementary School, J. Fred Sparke Elementary School, Island Trees Memorial Middle School, and Island Trees High School as per the Attached, and the construction and installation of a synthetic field and lighting at the Island Trees high School.

NOW THEREFORE BE IT

RESOLVED that the Board of Education of Island Trees Union Free School District is hereby designated as a "lead agency" under the State Environmental Quality Review Act (SEQRA), pursuant to New York State Education Department guidelines dated August 2001, and

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools and the District's architects, H2M, the Board of Education hereby determines that the above-referenced projects are actions subject to the SEQRA; and

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools, based on information from the District's architects, H2M, the Board of Education hereby determines that the above referenced capital improvement projects are renovation and

improvement projects listed under the SEQRA Regulations as Type II actions, which, by definition, do not have a significant impact on the environment; and

BE IT FURTHER RESOLVED, that the proposed capital improvement plan is subject to review pursuant to the State Environmental Quality Review Act (SEQRA) constituting Article 8 of the Environmental Conservation Law, and 6 NYCRR, Regulation Part 617, Section 617.5 (c); therefore no further environmental review is required and the Board of Education authorizes and directs that any other appropriate action be taken pursuant to the terms of the SEQRA law and regulations thereunder.

BE IT FURTHER RESOLVED, that the Board of Education directs the Superintendent of Schools to forward a certified copy of this resolution to the New York State Education Department.

*Unanimously carried*                      Ayes    5                      Nays    0

On motion of Ms. Mahon and seconded by Mr. Buda,

**BOND RESOLUTION**

RESOLUTION OF THE ISLAND TREES UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED SEPTEMBER 4, 2007, CALLING A SPECIAL DISTRICT MEETING TO AUTHORIZE THE EXPENDITURE OF MONEYS FOR SCHOOL PURPOSES AND THE LEVY OF A TAX THEREFOR.

RESOLVED BY THE BOARD OF EDUCATION OF THE ISLAND TREES UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. A Special District Meeting of the qualified voters of the Island Trees Union Free School District, in the County of Nassau, New York (the "District"), shall be held within the District, on Thursday, November 15, 2007, at 12:00 o'clock Noon (Prevailing Time) at the Michael F. Stokes School, in said School District; as provided in the Notice calling said Special District Meeting as hereinafter substantially prescribed. The voting at such Special District Meeting shall be by voting machine, as provided by the Education Law, and the polls shall remain open from 12:00 o'clock Noon to 9:00 o'clock P.M. (Prevailing Time)

on said day and as much longer as may be necessary to enable the voters, then present, to cast their votes.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in “*The Levittown Tribune*” and “*Newsday*,” two newspapers each having a general circulation in the District, such publications to be made four (4) times within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Notice of Special District Meeting shall be substantially in the following form:

**NOTICE OF SPECIAL DISTRICT MEETING  
OF THE ISLAND TREES UNION FREE SCHOOL DISTRICT,  
IN THE COUNTY OF NASSAU, NEW YORK**

**NOTICE IS HEREBY GIVEN** that the Board of Education of the Island Trees Union Free School District, in the County of Nassau, New York, has adopted a resolution on September 4, 2007, authorizing a Special District Meeting of the qualified voters of said School District to be held on

**Thursday, November 15, 2007**

from 12:00 o'clock Noon to 9:00 o'clock P.M. (Prevailing Time) at the Michael F. Stokes School, in said School District, for the purpose of voting upon the following Propositions:

**PROPOSITION NO. 1**

**RESOLVED:**

(a) That the Board of Education of the Island Trees Union Free School District, in the County of Nassau, New York (the “District”), is hereby

authorized to undertake a capital construction project (the "Project") substantially as described in the summary prepared by the H2M Group, dated August 30, 2007, (the "Summary") which Summary is on file and available for public inspection at the office of the District Clerk, such Project includes (as and where necessary): (i) the construction of improvements and alterations to all District school buildings and sites, including improvements to the heating, ventilation, electrical, and fire safety systems; security system enhancements, including the installation of security cameras; technology infrastructure improvements, including the installation of smart-boards and projectors; improvements to enhance accessibility to the physically challenged, including elevator replacement; tile and gymnasium bleacher replacements; reconstruction and/or replacement of precast concrete window sills; and parking, entrance and playground improvements, at the estimated cost of \$4,987,600; and (ii) the construction of a new maintenance/storage building and restroom facility, at the estimated cost of \$800,000; all of the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated maximum cost of \$5,787,600; provided that the costs of the components of the Project as set forth herein and in detail in the Summary may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;

(b) that a tax is hereby voted therefor in the amount of not to exceed \$5,787,600 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and bonds of the District are authorized to be issued in the principal amount of not to exceed \$5,787,600 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable; and

(c) that the District expects to receive as reimbursement from the State of New York (the "State") \$894,724 under the new Expanding our Children's Education and Learning (herein called "EXCEL") State aid program, and additional amounts of other State aid, and all of such aid as and when received by the District shall be applied to offset and reduce the taxes hereby authorized.

PROPOSITION NO. 2

RESOLVED:

- (a) **THAT IN THE EVENT PROPOSITION NO. 1 IS APPROVED,** that the Board of Education of the Island Trees Union Free School District, in the County of Nassau, New York (the “District”), is hereby authorized to construct athletic field improvements at the High School, including the installation of a new synthetic turf field and associated athletic field lighting; the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$1,524,000;
- (b) that a tax is hereby voted in an amount of not to exceed the estimated total cost of \$1,524,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education;
- (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$1,524,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable; and
- (d) **that if this Proposition No. 2 is approved, it shall become effective only in the event that Proposition No. 1 is approved.**

Such Propositions shall appear on the ballot labels to be inserted in the voting machines used for voting at said Special District Meeting in substantially the following condensed forms:

PROPOSITION NO. 1

YES

NO

RESOLVED:

- (a) That the Board of Education of the Island Trees Union Free School District, in the County of Nassau, New York (the “District”), is hereby authorized to construct improvements and alterations to all District school buildings and sites and construct a new maintenance/storage

building and restroom facility, and to expend therefor an amount not to exceed the estimated total cost of \$5,787,600; (b) that a tax is hereby voted therefor in the amount of not to exceed \$5,787,600 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and bonds of the District are authorized to be issued in the principal amount of not to exceed \$5,787,600 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable; and (c) that the District expects to receive EXCEL and other aid from the State of New York, and such aid as and when received by the District shall offset and reduce the taxes hereby authorized.

PROPOSITION NO. 2

YES

NO

RESOLVED:

(a) **THAT IN THE EVENT PROPOSITION NO. 1 IS APPROVED,** that the Board of Education of the Island Trees Union Free School District, in the County of Nassau, New York (the "District"), is hereby authorized to construct athletic field improvements at the High School, and to expend therefor an amount not to exceed the estimated total cost of \$1,524,000; that a tax is hereby voted in an amount of not to exceed the estimated total cost of \$1,524,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$1,524,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable; and (d) **that if this Proposition No. 2 is approved, it shall become effective only in the event that Proposition No. 1 is approved.**

The voting will be conducted by ballot on voting machines as provided in the Education Law and the polls will remain open from 12:00 o'clock Noon to 9:00 o'clock P.M. (Prevailing Time) and as much longer as may be necessary to enable the voters then present to cast their ballots.

NOTICE IS HEREBY FURTHER GIVEN, that personal registration is required pursuant to either §2014 of the Education Law or Article 5 of

the Election Law. If a voter has heretofore registered pursuant to §2014 of the Education Law and has voted at an annual or special district meeting within the last four (4) calendar years (since January 1, 2003), he or she is eligible to vote at said Special District Meeting. All others who wish to vote must register.

The Board of Registration will meet for the purpose of registering all qualified voters of the District on Thursday, November 1, 2007 at the Geneva N. Gallow School, in said School District, between the hours of 4:00 o'clock P.M. and 8:00 o'clock P.M. (Prevailing Time) to add any additional names to the register to be used at the Special District Meeting, at which time any person shall be entitled to have his/her name placed upon such register, provided that at such meeting of the Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at said Special District Meeting for which such register is prepared.

The register of the School District will be filed in the office of the District Clerk, 74 Farmedge Road, Levittown, New York, and will be open for inspection by qualified voters of the District between the hours of 9:00 o'clock A.M. and 3:00 o'clock P.M. (Prevailing Time) on each of the five days prior to the date set for the Special District Meeting, except Sunday.

NOTICE IS FURTHER GIVEN that applications for absentee ballots may be applied for at the office of the District Clerk. If the ballot is to be mailed to the voter, the completed application must be received by the District Clerk no later than November 8, 2007. If the ballot is to be delivered personally to the voter at the office of the District Clerk, the completed application must be received by the District Clerk no later than November 14, 2007.

A list of all persons to whom absentee ballots shall have been issued will be available for public inspection at the office of the District Clerk of the District between the hours of 9:00 o'clock A.M. and 3:00 o'clock P.M. (Prevailing Time) on each of the five (5) days prior to the date set for the election, except Saturday and Sunday.

BY THE ORDER OF THE BOARD OF EDUCATION

Dated: September 4, 2007

CONCETTA CARR  
District Clerk

Section 4. The vote upon the Propositions to be submitted to the qualified voters shall be by ballot on voting machines, and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed for the said voting machines, in form corresponding as nearly as may be with the requirements of the Education Law.

Section 5. This resolution shall take effect immediately.

*Unanimously carried*                      Ayes 5                      Nays 0

On motion of Mr. Buda, and seconded by Mr. Bonsignore,

**SECURITY AIDE  
HOURLY RATE  
CHANGE**

RESOLVED, To authorize the Island Trees Board of Education to approve the change in hourly rate of pay for the existing Security Aide position (GD3) from \$10.86 per hour to \$20.00 per hour effective September 1, 2007.

*Unanimously carried*                      Ayes 5                      Nays 0

On motion of Mr. Bonsignore, and seconded by Mr. Condela,

**FIRE ALARM SYSTEM  
SERVICE BID**

RESOLVED, To award the following Bid #673.008.003, dated August 13, 2007, for a district-wide fire alarm system maintenance contract and security system service agreement, and approves and authorizes the Board President to sign such security system service agreement, which is subject to review and approval by District Counsel:

To:     General Security Inc.  
         100 Fairchild Ave.  
         Plainview, NY 11803

In the amount of \$6,816.00

*Unanimously carried*                      Ayes 5                      Nays 0

On motion of Mr. Condela, and seconded by Ms. Mahon,

**BOILER SERVICE BID**

RESOLVED, To award the following Bid #673.008.001, dated August 6, 2007, for district-wide boiler cleaning and boiler tune ups for all boilers and hot water heaters, and approves and authorizes the Board President to sign such boiler maintenance service agreement, which is subject to review and approval by District Counsel:

To: Faith Utilities of Long Island, Inc.  
1431 Chelsea Rd.  
Wantagh, NY 11793

In the amount of \$10,700.00

*Unanimously carried*            Ayes 5            Nays 0

A motion was made by Mr. Condela, and seconded by Ms. Mahon, to postpone this item to the next Board Meeting on September 26, 2007.

**INTERNAL AUDITOR**

*Unanimously carried*            Ayes 5            Nays 0

On motion of Ms. Mahon, and seconded by Mr. Buda,

**EMPLOYMENT  
AGREEMENT-J.**

**REZEK**

RESOLVED, That the employment agreement for John Rezek as Information Technology Manager is hereby approved as presented and on file with the District Clerk subject to review and approval of District Counsel, and authorizes the Board President to sign such agreement.

*Unanimously carried*            Ayes 5            Nays 0

On motion of Mr. Buda, and seconded by Mr. Bonsignore,

**VARIETY CHILD  
LEARNING CENTER  
CONTRACT**

RESOLVED, To authorize the Island Trees Board of Education to enter into a contract with Variety Child Learning Center for instruction of disabled children attending the summer program, per the Committee on Special Education, effective July 2 to August 10, 2007, in the amount of \$5,929 per pupil, and authorizes the Board President to sign such contract.

*Unanimously carried*            Ayes 5            Nays 0

On motion of Mr. Bonsignore, and seconded by Mr. Condela,

**SPECIALIZED SERVICES**  
**CONTRACT-LEVITTOWN**  
**UFSD**

RESOLVED, To authorize the Island Trees Board of Education to enter into a contract with Levittown Union Free School District for the purpose of providing specialized educational services, per the Committee on Special Education, for children residing in the Island Trees School District during the 2007-2008 school year for the estimated sum of \$35,612 per K-6 pupil, or \$39,491 per 7-12 pupil, authorizes the Board President to sign such contract.

*Unanimously carried*                      Ayes 5                      Nays 0

On motion of Mr. Condela, and seconded by Ms. Mahon,

**SPECIALIZED SERVICES**  
**CONTRACT-LITTLE**  
**FLOWER U.F.S.D.**

RESOLVED, To authorize the Island Trees Board of Education to enter into a contract with Little Flower Union Free School District for the purpose of providing specialized educational services to children residing in the Island Trees School District during the 2007-2008 school year at the State approved rate, and authorizes the Board President to sign such contract.

*Unanimously carried*                      Ayes 5                      Nays 0

A motion was made by Ms. Mahon, and seconded by Mr. Buda, to postpone this item to the next Board Meeting on September 26, 2007.

**LAKRETZ CREATIVE**  
**SUPPORT SERVICES**

*Unanimously carried*                      Ayes 5                      Nays 0

On motion of Mr. Buda, and seconded by Mr. Bonsignore,

**CONSULTANT-**  
**SPECIAL EDUCATION**

WHEREAS Lisa E. Faret, Consultant, has entered into an agreement with the Island Trees U.F.S.D. to provide special services as a teacher of a visually impaired student, per the Committee on Special Education, from September 1, 2007 through June 30, 2008, and  
WHEREAS the fee for this service is \$80 per hour

NOW THEREFORE BE IT

RESOLVED, that the Board of Education is authorized to enter into

the agreement with Lisa E. Faret, Consultant, to provide services as a teacher of the visually impaired, and authorizes the Board President to sign such agreement.

*Unanimously carried*            Ayes 5            Nays 0

On motion of Mr. Bonsignore, and seconded by Mr. Condela,

WHEREAS the Varsity Volleyball Team is requesting to open an account in the Student Activity Treasury at Island Trees High School

**VAR. VOLLEYBALL-  
STUDENT ACTIVITY  
ACCOUNT**

NOW THEREFORE BE IT

RESOLVED, That the Island Trees Board of Education approves the establishment of the Varsity Volleyball Team Account within the Island Trees High School Student Activity Treasury.

*Unanimously carried*            Ayes 5            Nays 0

A motion was made by Ms. Mahon, and seconded by Mr. Buda, to postpone this item to Executive Session for discussion.

**PERSONNEL REPORT**

*Unanimously carried*            Ayes 5            Nays 0

On motion of Mr. Bonsignore, and seconded by Mr. Condela,

WHEREAS community and school organizations have applied for use of district facilities for the 2007-2008 school year, and

**USE OF BUILDINGS**

WHEREAS the required insurance certificates have been received and all other requirements of policy and regulation of Island Trees and New York have been met, and

WHEREAS the principals and athletic director have certified that the use of these facilities will not interfere with the instructional program or co-curricular activities in our schools.

NOW THEREFORE BE IT

RESOLVED, That the requested use of buildings or fields is approved

subject to the limitations of policy and regulation, as presented.

*Levittown Athletic Club*

Softball Practice No Fee

*Memorial Middle School Drama Club*

Dress Rehearsal No Fee

*Middle School Teachers*

Scrapbook Fundraiser No Fee

*Island Trees USSSA/ABA*

Softball Games & Practices \$500.00

*M.F. Stokes PTA*

Class Pictures No Fee

*M.F. Stokes PTA*

Class Parent Tea No Fee

*M.F. Stokes PTA*

Pie Sale Pickup No Fee

*M.F. Stokes PTA*

Picture Retakes No Fee

*M.F. Stokes PTA*

Holiday Gift Fair Setup and Sale No Fee

*M.F. Stokes PTA*

Holiday Craft Fair No Fee

*M.F. Stokes PTA*

Blood Drive No Fee

*M.F. Stokes PTA*

Teacher Recognition No Fee

<i>M.F. Stokes PTA</i> Special Guest Day	No Fee
<i>M.F. Stokes PTA</i> Plant Sale, Pre-Order Delivery, Setup & Pickup	No Fee
<i>M.F. Stokes PTA</i> Plant Sale Setup and Sale	No Fee
<i>M.F. Stokes PTA</i> Team Adventure Day	No Fee
<i>M.F. Stokes PTA</i> Father's Day Sale	No Fee
<i>M.F. Stokes PTA</i> 4 <sup>th</sup> Grade Event	No Fee
<i>Island Trees Baseball</i> Baseball Clinic	No Fee
<i>Island Trees Soccer</i> Soccer Practices & Clinics	No Fee
<i>Island Trees Soccer</i> Memorial Day Soccer Festival	No Fee
<i>Island Trees Soccer</i> Sue Link Indoor Tournament	No Fee
<i>Island Trees PTSA</i> Chinese Auction	No Fee
<i>Girl Scouts of Nassau County</i> Troop #3309 & #3070 Meetings	No Fee
<i>Girl Scouts of Nassau County</i> Troop #3120 Meetings	No Fee

<i>Girl Scouts of Nassau County</i> Troop #3149 Meetings	No Fee
<i>Girl Scouts of Nassau County</i> Troop #3630 Meetings	No Fee
<i>Girl Scouts of Nassau County</i> Troop #3162 Meetings	No Fee
<i>Girl Scouts of Nassau County</i> Troop #3639 Meetings	No Fee
<i>Girl Scouts of Nassau County</i> Troop #3280 Meetings	No Fee
<i>Girl Scouts of Nassau County</i> Daisy Meeting	No Fee
<i>Girl Scouts of Nassau County</i> Daisy Night	No Fee
<i>Girl Scouts of Nassau County</i> Girl Scout Leader Meeting	No Fee
<i>Girl Scouts of Nassau County</i> Girl Scout Registration	No Fee
<i>Girl Scouts of Nassau County</i> Square Dance	No Fee
<i>Girl Scouts of Nassau County</i> Brownie Dancercise Workshop	No Fee
<i>Girl Scouts of Nassau County</i> Troop #3635 Meetings	No Fee
<i>Cub Scout Pack 600</i> Cub Scout Meetings	No Fee

*Cub Scout Pack 600*  
Den Meetings No Fee

*Cub Scout Pack 600*  
Cub Scout Leader Meetings No Fee

*Levittown Red Devils Cheerleading*  
Cheerleading Practice No Fee

*St. Martin of Tours*  
Youth Basketball No Fee

*Unanimously carried*      Ayes 5      Nays 0

**OLD BUSINESS**

**OLD BUSINESS**

None

**NEW BUSINESS**

**NEW BUSINESS**

None

On motion of Mr. Bonsignore, seconded by Mr. Condela, and unanimously carried, the meeting was adjourned to Executive Session at 7:43 PM.

**TO EXEC. SESSION**

The following items were addressed in Executive Session:

**EXEC. SESSION**

1. Personnel Report
2. Athletic Trainer

On motion of Mr. Condela, and seconded by Ms. Mahon and unanimously carried, the members came out of Executive Session at 7:58 PM.

**RETURN TO  
REGULAR SESSION**

On motion of Mr. Condela, and seconded by Mr. Buda

**PERSONNEL REPORT**

RESOLVED, To approve, as presented, the Personnel Report dated September 4, 2007, items 1 through 52 inclusive.

*Unanimously carried*          Ayes 5          Nays 0

On motion of Ms. Mahon seconded by Mr. Buda and  
unanimously carried, the meeting was adjourned at 8:01 PM

**ADJOURNMENT**

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_