

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Geneva N. Gallow School, 74 Farmedge Road, Levittown, New York, on Wednesday, November 28, 2007.

The meeting was called to order by the President, Mr. Kenneth Rochon, at 8:04 PM

PRESENT: Mr. Kenneth Rochon, President
Mr. Robert M. Condela
Mrs. Christine Holt
Ms. Patricia Mahon, Vice President
ABSENT: Mr. Carl Bonsignore
Mr. Joseph Buda
Mr. Peter Ray
Mrs. Concetta Carr, District Clerk

Also Present: Mr. James Parla, Superintendent of Schools; Mr. Salvatore Carambia, Assistant Superintendent for Finance & Administration; Mr. Richard Guercio and Mrs. Randy Glasser, Chief Legal Counsel.

Mr. Rochon led the pledge of allegiance to the flag followed by a moment of silence.

PLEDGE

On motion of Mr. Rochon, and seconded by Mrs. Holt,

RESOLVED, The Board of Education hereby appoints Mrs. Carole Lofaso as Acting District Clerk, to be paid at her overtime rate, to perform the duties of the District Clerk in the absence of Mrs. Concetta Carr.

Unanimously carried Ayes 4 Nays 0

Mrs. Lofaso was sworn in as Acting District Clerk by Mrs. Randy Glasser, District Counsel, Guercio & Guercio.

On motion of Ms. Mahon, and seconded by Mr. Condela,

MINUTES
APPROVAL

RESOLVED, To approve the following minutes, as presented:

Regular Meeting & Executive Session – October 24, 2007
Committee on Special Education – October 16, 17, 18, 30, 2007
Committee on Preschool Special Education – October 24, November 2,

2007

Unanimously carried Ayes 4 Nays 0

SUPERINTENDENT’S REPORT

James Parla, Superintendent of Schools, commented on the following:

**SUPT’S. OPENING
COMMENTS**

1. Mr. Parla spoke of the Memorial Ceremony at the Memorial Middle School where a plaque, donated by the VFW and American Legion, was dedicated honoring the Levittown and Island Trees men who gave their lives while defending our country.
2. Mr. Parla thanked everyone for their support and passing of the bond.
3. Mr. Peter Gibbons’ students will be attending a winter music conference.

On motion of Mr. Condela, and seconded by Mrs. Holt,

**HIGH SCHOOL
HUMANITIES
FIELD TRIP**

WHEREAS the Island Trees High School Social Studies Department is requesting approval for a field trip to the Metropolitan Museum of Art in Manhattan, New York, on Wednesday, January 9, 2008, and

WHEREAS the high school Humanities students will attend, and

WHEREAS approximately 37 twelfth grade students will attend accompanied by the requisite number of chaperones, and

WHEREAS the cost will be approximately \$20 per student

NOW THEREFORE BE IT

RESOLVED, That the Board of Education supports the request from The Island Trees High School Social Studies Department to sponsor a field trip to the Metropolitan Museum of Art in Manhattan, New York, on January 9, 2008.

Unanimously carried Ayes 4 Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

**GRADE 5 FIELD TRIP
TO PHILADELPHIA, PA**

WHEREAS the fifth grade teachers of the Island Trees Memorial Middle School have proposed a one-day field trip to Philadelphia, Pennsylvania, and

WHEREAS the proposed field trip is scheduled for March 26, 2008, and

WHEREAS the students would leave the memorial middle school at approximately 6:15AM, and will return to the memorial middle school at approximately 830 PM, and

WHEREAS approximately 46 students will attend accompanied by the requisite number of chaperones, and

WHEREAS the cost will be \$65 per pupil, which includes the cost admission and transportation

NOW THEREFORE BE IT

RESOLVED, That the Board of Education supports the request from the Island Trees Memorial Middle School to sponsor a fifth grade field trip to Philadelphia, Pennsylvania, on March 26, 2008.

Unanimously carried Ayes 4 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

H.S. SCIENCE DEPT.
FIELD TRIP

WHEREAS the Island Trees High School Science Dept. is requesting approval for a field trip to attend the Bodies the Exhibition, in Manhattan, New York, on Tuesday, December 4, 2007, and

WHEREAS approximately forty 9th and 10th grade students will attend accompanied by the appropriate number of chaperones, and

WHEREAS the cost will be approximately \$40 per student

NOW THEREFORE BE IT

RESOLVED, That the Board of Education supports the request from The Island Trees Science Dept. to sponsor a field trip to Manhattan, New York, on December 4, 2007.

Unanimously carried Ayes 4 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

HIGH SCHOOL
A.P. GOVT FIELD TRIP

WHEREAS the Island Trees High School Social Studies Department is requesting approval for a field trip to the Russian School in Riverdale, New York, on November 30, 2007, and

WHEREAS approximately 19 A.P. Government students will attend accompanied by the appropriate number of chaperones, and

WHEREAS there is no cost to the students

NOW THEREFORE BE IT

RESOLVED, That the Board of Education supports the request from The Island Trees High School Social Studies Department to sponsor a field trip to the Russian School in Riverdale, New York, on November 30, 2007.

Unanimously carried Ayes 4 Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

GRADE 5 FIELD TRIP
CIRCLE LINE CRUISE

WHEREAS two fifth grade teachers of the Island Trees Memorial Middle School have proposed a field trip on the Circle Line Cruise in New York City, and

WHEREAS the proposed field trip is scheduled for Thursday, June 5, 2008, and

WHEREAS the cost of the trip is approximately \$30 per student, and

WHEREAS two fifth grade teachers, Ms. Naughton and Ms. Previdi, and the appropriate number of chaperones will accompany approximately 50 students

NOW THEREFORE BE IT

RESOLVED, That the Board of Education approves the fifth grade field trip on the Circle Line Cruise in New York City on Thursday,

June 5, 2008.

Unanimously carried Ayes 4 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

RESOLVED, To authorize the Island Trees Board of Education to approve payment in the amount of \$218.75 to Cardinal Control, 1180-4 Lincoln Ave., Holbrook, New York 11741, for the emergency repair of the heating system pneumatic controls at the Island Trees Memorial Middle School on October 29, 2007.

**EMERGENCY REPAIR -
HEATING SYSTEM
CONTROLS**

Unanimously carried Ayes 4 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

RESOLVED, To authorize the Island Trees Board of Education to approve payment in the amount of \$425.00 to Faith Utilities, 1431 Chelsea Rd., Wantagh, New York 11793, for the emergency repair of the boilers at the Island Trees High School and Island Trees Memorial Middle School on October 29, 2007.

**EMERGENCY REPAIR -
BOILERS**

Unanimously carried Ayes 4 Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

RESOLVED, To authorize the Island Trees Board of Education to approve payment in the amount of \$1,884.00 to Essential Maintenance Products, P.O. Box 181, Franklin Square, New York 11010, for the purchase of hand sanitizer and antibacterial soap for the four schools in the district in compliance with the Health Department response to MRSA Resistant Staph Infection.

**EMERGENCY SUPPLY
ORDER**

Unanimously carried Ayes 4 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

WHEREAS Mrs. Peggy Block, a J.F. Sparke School employee, of 46 Summer Lane, Hicksville, New York, has generously offered to donate a Maestro Model STT-201 Trombone (Serial #271967) to the Island Trees Music Department, and

**DONATION -
TROMBONE**

WHEREAS the trombone will be added to the inventory of school instruments, and

WHEREAS the value of the donated instruments is approximately \$350

NOW THEREFORE BE IT

RESOLVED, To accept the above mentioned donation from Mrs. Peggy Block and send a letter from the Board of Education thanking her for her generosity.

Unanimously carried Ayes 4 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

**ANNUAL VISUAL
BLDG.CONDITION
INSPECTIONS**

WHEREAS the New York State Education Department requires all school districts to perform an Annual Visual Building Inspection, and

WHEREAS licensed architect, H2M Group, has proposed to perform this service for a fee of \$2,100

NOW THEREFORE BE IT

RESOLVED, that the Board of Education is authorized to enter into an agreement with the H2M Group to perform the required Annual Visual Building Inspections contingent upon review and approval of District Counsel.

Unanimously carried Ayes 4 Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

GYMNASTICS

WHEREAS a 7th grader in the Memorial Middle School, and a 12th grader in the High School (names on file with the District Clerk), are requesting permission to participate in gymnastics with the Bethpage Gymnastics team, and

WHEREAS Island Trees High School does not have a gymnastics team, and

WHEREAS Coach Kim Rhatigan from the Bethpage district has agreed to be their coach, and

WHEREAS the parents of both students have agreed to be responsible for their transportation and any fees involved in gymnastics, and

WHEREAS there will be no cost to Island Trees School District

NOW THEREFORE BE IT

RESOLVED, To approve both students' participation in gymnastics with the Bethpage Gymnastics team.

Unanimously carried Ayes 4 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**SURPLUS EQUIP. -
ICE MACHINE**

RESOLVED, To declare surplus and dispose of the following ice machine in the Memorial Middle School due to the fact that it is irreparable:

Mile High Equipment Ice Machine – Model #ECZ 200 FAPBi
Serial #Y611-10519-Z

Unanimously carried Ayes 4 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

**CLASSROOM & OFFICE
FURNITURE BID**

RESOLVED, To award the following Bid #673.008.007, dated November 13, 2007, for classroom and office furniture as presented:

To: Nickerson Corp..
 P.O. Box 5751
 11 Moffitt Blvd.
 Bay Shore, NY 11706

In the amount of \$20,836.78.

Unanimously carried Ayes 4 Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

RACK TRUCK BID

RESOLVED, To award the following Bid #673.008.009, dated November 15, 2007, for a rack truck, 2008 Chevrolet Silverado 3500HD, as presented:

To: Gabrielli Truck Sales Ltd.
880 South Oyster Bay Rd.
Hicksville, NY 11804

In the amount of \$29,731.00.

Unanimously carried Ayes 4 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**BOCES COOPERATIVE
BID**

WHEREAS the Board of Education of the Island Trees School District of New York State desires to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County for the purchase of various commodities and/or services, and

WHEREAS the Board of Education of the Island Trees School District of New York State is desirous of participating with the Board of Cooperative Educational Services of Nassau County in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-00, and

WHEREAS the Board of Education of the Island Trees School District of New York State has appointed the Board of Cooperative Educational Services of Nassau County as representative to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education of the Island Trees School District of New York State and making recommendations thereon

NOW THEREFORE BE IT

RESOLVED, That the Board of Education of the Island Trees School District of New York State and the Board of Cooperative Educational Services of Nassau County hereby accepts the appointment of the

Board of Cooperative Educational Services of Nassau County to represent it in all matters related above, and

BE IT FURTHER RESOLVED, That the Board of Education of the Island Trees School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Nassau County to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services, and

BE IT FURTHER RESOLVED, That the Board of Education of the Island Trees School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding, and

BE IT FURTHER RESOLVED, That the School Business Administrator on behalf of the Board of Education of the Island Trees School District of New York State is hereby authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Nassau County for various commodities and/or services and if requested, to furnish the Board of Cooperative Educational Services an estimated minimum number of units that will be purchased by the Board of Cooperative Educational Services of Nassau County. The Board of Cooperative Educational Services of Nassau County is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts, and

BE IT FURTHER RESOLVED, That BOCES intends to solicit bids in the name of the Island Trees School District for **Reconditioning of Athletic Equipment – (Bid #05/06-073)**.

Unanimously carried Ayes 4 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

RESOLVED, To enter into an agreement for Special Education Services with Bilinguals Inc. from July 1, 2007 through June 30, 2008 for ABA Special Education Teacher Services and Therapeutic

BILINGUALS INC.
SERVICE AGREEMENT

Evaluations at the rates listed in the contract, and authorizes the Board President to sign such agreement.

Unanimously carried Ayes 4 Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

**LIGHTHOUSE INT'L.
AGREEMENT**

RESOLVED, To enter into an agreement for Special Education Services with Lighthouse International. from June, 2007 through June 30, 2008 for weekly orientation and mobility training, and as needed orientation and mobility evaluations at a fee of \$200 per hour for weekly training, per child, and \$250 per evaluation, per child, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

Unanimously carried Ayes 4 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**AHRC TUITION
CONTRACT**

RESOLVED, To enter into an agreement for Special Education Services with AHRC (Association for the Help of Retarded Children) for the 2007-2008 school year for the purpose of providing instructional services to students specified by the district in accordance with their IEP at a rate of \$5,021 for July and August 2007, and \$3,012.50 per month per pupil for 10 months, and authorizes the Board President to sign such agreement, pending approval by District Counsel.

Unanimously carried Ayes 4 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

**AHRC AUTISM
PROG. CONTRACT**

RESOLVED, To enter into an agreement for Special Education Services with AHRC (Association for the Help of Retarded Children) Nassau-Autistic Program for the 2007-2008 school year for the purpose of providing instructional services to students specified by the district in accordance with their IEP at a rate of \$6,773 for July and August 2007, and \$4,064 per month per pupil for 10 months, and authorizes the Board President to sign such agreement, pending approval by District Counsel.

Unanimously carried Ayes 4 Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

**ALL ABOUT KIDS
AGREEMENT**

RESOLVED, To enter into an agreement for Special Education Services with All About Kids Evaluations & Therapy Services from July 1, 2007 through June 30, 2008 for the purpose of providing Evaluations, Speech/Language/Swallowing Therapy, Special Education, Occupational Therapy, Physical Therapy, Group Therapy, Resource Room Services, Counseling, and Computer Training in accordance with the student's IEP at the rates set forth in the agreement, and authorizes the Board President to sign such agreement, pending approval by District Counsel.

Unanimously carried Ayes 4 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

INTERNAL AUDITOR

RESOLVED, That the Board of Education engages the services of Nawrocki Smith LLP as internal auditors for the 2007-2008 school year for the annual fee of \$33,600, and authorizes the Board President to sign such agreement.

Unanimously carried Ayes 4 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

EXTERNAL AUDITOR

WHEREAS the New York State Comptroller has required that school districts retain the services of an external auditor in addition to the district's claims auditor and internal auditor, and

WHEREAS a Request for Proposal for these services was issued by the district, and

WHEREAS the district received four responses to its Request for Proposal

NOW THEREFORE BE IT

RESOLVED, That the Board of Education enter into an agreement with R.S. Abrams, to perform external auditing services for the

2007-2008 school year at a fee of \$42,200 for the school year, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

Unanimously carried Ayes 4 Nays 0

On motion of Mrs. Holt, and seconded by Mr. Condela,
SERVICES

ACCOUNTING

WHEREAS the Island Trees Union Free School District is seeking an accounting firm to perform accounting services, and

WHEREAS a Request for Proposal for these services was issued by the district, and

WHEREAS the district received four responses to its Request for Proposal

NOW THEREFORE BE IT

RESOLVED, That the Board of Education enter into an agreement with Corporate Accounting Solutions, to perform Accounting services for the 2007-2008 school year at an estimated fee of \$15,000 for the school year, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

Unanimously carried Ayes 4 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**CLAIMS AUDIT
SERVICES**

WHEREAS the Island Trees Union Free School District is seeking a claims audit firm to perform claims auditing services, and

WHEREAS a Request for Proposal for these services was issued by the district, and

WHEREAS the district received four responses to its Request for Proposal

NOW THEREFORE BE IT

RESOLVED, That the Board of Education enter into an agreement with Cerini & Associates, to perform Claims Auditing services for the 2007-2008 school year at a fee of \$17,995 for the school year, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

Unanimously carried Ayes 4 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

PERSONNEL REPORT

RESOLVED, To approve, as presented, the Personnel Report dated November 28, 2007, items 1 through 231 inclusive.

Unanimously carried Ayes 4 Nays 0

On motion of Mrs. Holt, and seconded by Ms. Mahon,

USE OF BUILDINGS

WHEREAS community and school organizations have applied for use of district facilities for the 2007-2008 school year, and

WHEREAS the required insurance certificates have been received and all other requirements of policy and regulation of Island Trees and New York have been met, and

WHEREAS the principals and athletic director have certified that the use of these facilities will not interfere with the instructional program or co-curricular activities in our schools.

NOW THEREFORE BE IT

RESOLVED, That the requested use of buildings or fields is approved subject to the limitations of policy and regulation, as presented.

ITHS/Kaplan
SAT Review

No Fee

Boy Scouts of America
Den Meetings

No Fee

<i>Nassau County PAL – Levittown Division</i>	
Basketball Games & Practices	No Fee
<i>Island Trees Baseball – Little League</i>	
Little League Try-Outs	No Fee
<i>Island Trees Baseball</i>	
Baseball Fundraiser – Wiffle Ball Tournament	No Fee
<i>Nassau County Lacrosse Coaches Assoc.</i>	
Lacrosse Coaches Meeting	No Fee
<i>PTSA</i>	
Sort Bulldog Clothing	No Fee

Unanimously carried Ayes 4 Nays 0

REPORT BY ASST. SUPT. FOR FINANCE & ADMINISTRATION

The Board of Education accepted the Financial Reports for October, 2007, as presented.

**FINANCIAL
REPORT REC'D.**

A resident expressed concerns about locking the schools during school hours.

OLD BUSINESS

A resident asked about the status of the hiring of kindergarten teacher aides.

A resident expressed concerns about the number of kindergarten students that will be assigned to each class next year.

A resident questioned the lead abatement project at the high school.

NEW BUSINESS

A resident expressed concerns about the conditions of the baseball field.

On motion of Mr. Condela, seconded by Ms. Mahon and unanimously carried, the meeting was adjourned to Executive Session at 8:50 PM.

TO EXEC. SESSION

The following items were addressed in Executive Session:

EXEC. SESSION

1. Personnel issue – Civil Service employee
2. Legal issue – Dance studios
3. Legal issue – Student Activity Fund
4. Personnel issue – Certified employee

The meeting was adjourned at 10:48 PM.

ADJOURNMENT

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____