

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Geneva N. Gallow School, 74 Farmedge Road, Levittown, New York, on Wednesday, June 27, 2007.

The meeting was called to order by the President, Mr. Peter Ray, at 8:01 PM

PRESENT: Mr. Peter Ray, President  
Mr. Kenneth Rochon, Vice President  
Mr. Carl Bonsignore  
Mr. Joseph Buda  
Mr. Robert M. Condela  
Mrs. Christine Holt  
Ms. Patricia Mahon

Also Present: Mr. James Parla, Superintendent of Schools; Mr. Salvatore Carambia, Assistant Superintendent for Finance & Administration; Mr. David S. J. Rubin, Chief Legal Officer; and Mrs. Concetta Carr, District Clerk.

Mr. Ray led the pledge of allegiance to the flag. Mr. Ray called for a moment of silence for our troops and our veterans.

**PLEDGE**

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**MINUTES**  
**APPROVAL**

RESOLVED, To approve the following minutes, as presented:

Regular Meeting & Executive Session – May 23, 2007  
Committee on Special Education – May 1, 2, 7, 8, 9, 16, June 8, 2007  
Subcommittees on Special Education – May 4, 9, 14, 15, 16, 2007  
Committee on Preschool Special Education – May 1, 3, 8, 10, 15, 16, 2007

*Unanimously carried*                      Ayes 7                      Nays 0

### **SUPERINTENDENT'S REPORT**

1. Mr. Parla announced that it was a smooth end to the school year. There were a lot of wonderful activities for our children. The high school prom and post-prom breakfast went well. The weather on Graduation Day was beautiful.
2. Mr. Parla announced that it is a very busy time conducting employment

**ANNOUNCEMENTS**

searches for three administrative positions: Director of Technology, Memorial Middle School Principal, and Sparke School Principal. The process is moving along, and the committees want to make recommendations for the Board interviews early in July.

3. The New York State Education Department visited us today. They are tightening up oversight of Title 1 funds to ensure that they are used appropriately in school districts. The audit includes Academic Program, Fiduciary Integrity and Parent Involvement. We are the twenty-sixth district to be audited, and we are the only district that has met every requirement without any findings thus far. There will be a full report to the Board in a few weeks. Mr. Parla commended Island Trees' Title 1 coordinators, Dr. Susan Kelly and Mrs. Jean Ryan.
4. All school districts will be audited by the New York State Comptrollers Office by the year 2010. Island Trees will be audited this year.
5. Mr. Parla thanked everyone involved in the negotiations for the U.T.I.T. contract.

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**DONATION**

WHEREAS Mr. and Mrs. Warren Fairclough, 14 Satellite Lane, Levittown, has generously offered to donate a Revere drum set and a Lafayette violin, and

WHEREAS the instruments will be added to the inventory of school instruments and will be used by the students, and

WHEREAS the value of the donated instruments is approximately \$1,000 (drum set/\$650 and violin/\$350)

NOW THEREFORE BE IT

RESOLVED, To accept the above mentioned donation from Mr. and Mrs. Fairclough and send a letter from the Board of Education thanking them for their generosity.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**TRANSFER OF FUNDS**

WHEREAS a transfer between budget object codes may not exceed \$10,000 in any period without approval by the Board of Education, and

WHEREAS a transfer of funds in the amount of \$15,000 is required to cover the purchase of speakers and headset microphones at the Memorial Middle School

NOW THEREFORE BE IT

RESOLVED, To approve a transfer of funds between the Health Insurance (9060.800-96) to Equipment-Memorial Middle School (2110.200.200.020) to cover the purchase of the speakers and headset microphones.

*Unanimously carried*            Ayes 7            Nays 0

Mr. Parla stated that this equipment is needed for hearing impaired students at the memorial middle school.

On motion of Mr. Condela, and seconded by Mrs. Holt,

**TRANSFER OF FUNDS –  
EMPLOYEE RETIREMENT  
RESERVE FUND**

RESOLVED, To authorize a transfer of funds to the reserve for employee retirement from unappropriated fund balance for an amount up to but not to exceed \$970,000.00

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. Holt, and seconded by Mr. Buda,

**TRANSFER OF FUNDS –  
RESERVE FOR ACCRUED  
LIABILITIES AND  
EMPLOYEE BENEFITS**

RESOLVED, To authorize a transfer of funds to the reserve for accrued liabilities and employee benefits from unappropriated fund balance for an amount up to but not to exceed \$1 million.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Buda, and seconded by Mr. Rochon,

**CONSULTANT –  
CONSOLIDATED  
APPLICATION**

WHEREAS Rose Peppe, Consultant, has entered into an agreement with the Island Trees U.F.S.D. to perform professional services to consult and plan regarding the consolidated application, and

WHEREAS the period is for one day and the fee for this service is not to exceed \$1,000, and

WHEREAS fees will be paid from Title grant funds, and

WHEREAS there will be no cost to the Island Trees School District

NOW THEREFORE BE IT

RESOLVED, that the Board of Education is authorized to enter into the agreement with Rose Peppe, Consultant, to perform professional services.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**FOOD BIDS**

WHEREAS it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly School Food Service Requirements for the 2007-2008 school year, and

WHEREAS the Island Trees Union Free School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of commodities mentioned above as authorized by General Municipal Law, Section 119-0, and

WHEREAS the Island Trees Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon

NOW THEREFORE BE IT

RESOLVED, That the Board of Education of the Island Trees Union Free School District hereby appoints Long Island School Food Service Directors' Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**UTIT CONTRACT**

WHEREAS the teaching employees of Island Trees, pursuant to the procedures authorized by the Public Employees Relations Board of the State of New York, approved a Memorandum of Agreement between their representatives and the representatives of the Board of Education on June 20, 2007, and

WHEREAS the terms of this agreement specify a contract for four years ending on July 30, 2011, and

WHEREAS the percentage increase in salary and other specified benefits shall be 3.5% for 2007-08, 4.0% for 2008-09, 4.0% for 2009-10, and 3.5% for 2010-2011, and

WHEREAS all other contract modifications are contained in the Memorandum of Agreement, and

WHEREAS the Board of Education has determined that this contract is reasonably fair to both its employees and the taxpayers of Island Trees

NOW THEREFORE BE IT

RESOLVED, That the Board of Education authorizes the administration to modify the existing contract with the United Teachers of Island Trees to reflect these and other changes specified, and

BE IT FURTHER RESOLVED, That the President of the Board of Education is authorized to sign the revised contract on behalf of the Board.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**REORGANIZATION  
MEETING**

RESOLVED, To hold the Annual District Reorganization Meeting for the 2007-2008 school year on Monday, July 9, at 7:30 PM in the Superintendent's Office.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

**I.T. PUBLIC LIBRARY  
LEASE AGREEMENT**

WHEREAS the Island Trees Public Library, located at The Karopscyc School, Farmedge Road, Levittown, New York, and the Island Trees School District are desirous of entering into a lease for a portion of the Karopscyc School for the use and benefit of the library, and

WHEREAS the Library shall have exclusive use, occupancy and control of said portion of the building, approximately 5,500 square feet, and

WHEREAS the term of this lease shall be five (5) years commencing July 1, 2007 and end on June 30, 2012, and

WHEREAS the Library shall pay to the School District on the first day of July in each year of the lease, as follows: \$12,670, July 1,

2007 through June 30, 2008; \$13,050.10, July 1, 2008 through June 30, 2009; \$13,441.60, July 1, 2009 through June 30, 2010; \$13,844.85, July 1, 2010 through June 30, 2011; \$14,260.19, July 1, 2011 through June 30, 2012, and

NOW THEREFORE BE IT

RESOLVED, To authorize the Island Trees School District to enter into a contract with Island Trees Public Library to lease a portion of the Karopczyc School Building for a period of five (5) years.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. Holt, and seconded by Mr. Buda,

**ESTABLISH POSITION  
(COTA)**

RESOLVED, That the Board of Education of the Island Trees School District wishes to establish the position of Certified Occupational Therapy Assistant (COTA) beginning July 1, 2007, at a rate of \$30 per half-hour session.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Buda, and seconded by Mr. Rochon,

**BID AWARD – H.S.  
LITERARY MAGAZINE**

RESOLVED, To award the following Bid #673.007.006, to the lowest responsible bidder for printing of the high school IMAGES Literary Magazine for the 2006-2007 school year:

To:    Originpress  
      131 Liberty Avenue  
      Mineola, NY 11501

In the amount of \$13,250.00

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**SUPERINTENDENT'S  
CONTRACT**

WHEREAS the Board of Education of the Island Trees School District is desirous of extending the employment contract of the

Superintendent of Schools, James Parla, through June 30, 2012, and

WHEREAS James Parla is desirous of obtaining an extension of his employment contract through June 30, 2012

NOW THEREFORE BE IT

RESOLVED, That all agreements and amendments thereto relating to employment of James Parla as Superintendent of Schools for the Island Trees School District shall be extended through June 30, 2012, and

BE IT FURTHER RESOLVED, That the President of the Board of Education is hereby empowered to execute an amendment to the Superintendent's Employment Agreement containing the terms and conditions set forth therein as presented.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**PERSONNEL  
REPORT**

RESOLVED, To approve, as presented, the Personnel Report dated June 27, 2007, items 1 through 426 inclusive.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

**USE OF BUILDINGS**

WHEREAS community and school organizations have applied for use of district facilities for the 2006-2007 school year, and

WHEREAS the required insurance certificates have been received and all other requirements of policy and regulation of Island Trees and New York have been met, and

WHEREAS the principals and athletic director have certified that the use of these facilities will not interfere with the instructional program or co-curricular activities in our schools

NOW THEREFORE BE IT



RESOLVED, That the requested use of buildings or fields is approved subject to the limitations of policy and regulation, as presented.

*SCOPE Education Services*

Job Fair

No Fee

*Unanimously carried*

Ayes 7

Nays 0

**REPORT BY ASST. SUPT. FOR FINANCE & ADMINISTRATION**

The Board of Education accepted the Financial Report for May 2007, as presented.

**FINANCIAL  
REPORT REC'D.**

**OLD BUSINESS**

**OLD BUSINESS**

A resident had a question about an item that he was looking for in past Board meeting minutes.

**NEW BUSINESS**

**NEW BUSINESS**

A resident had a question regarding a letter that was sent to all Island Trees residents.

On motion of Mr. Condela, seconded by Ms. Mahon and unanimously carried, the meeting was adjourned to Executive Session at 8:30 PM.

**TO EXEC. SESSION**

The following items were addressed in Executive Session:

**EXEC. SESSION**

1. Legal counsel
2. Negotiations with Principals Association

The meeting was adjourned at 10:00 PM

**ADJOURNMENT**

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_

**AMENDMENT TO SUPERINTENDENT CONTRACT**

AGREEMENT made the 27 day of June, 2007, by and between the BOARD OF EDUCATION OF THE ISLAND TREES UNION FREE SCHOOL DISTRICT, Levittown, Nassau County, New York, a municipal corporation having its administrative office at 74 Farmedge Road, Levittown, New York, hereinafter referred to as "DISTRICT", and JAMES PARLA, residing at 818 Lowell Avenue, New Hyde Park, New York, 11040 hereinafter referred to as PARLA.

WHEREAS, the DISTRICT and PARLA entered into an Employment Agreement employing PARLA as Superintendent of Schools for a term commencing July 1, 2004 for a period of three (3) years, ending June 30, 2007 (the Agreement) which Agreement was amended extending same and modifying the terms and conditions through June 30, 2009 and said Agreement was further modified by an amendment of September 2005; and,

WHEREAS, The Board of Education is desirous of extending the Superintendent's contract through June 30, 2012 and amending same.

NOW, THEREFORE, for good and valuable consideration and the mutual covenants, conditions and agreements herein contained, it is agreed as follows:

**FIRST:** That the existing contracts, modifications and amendments shall and are hereby extended to June 30, 2012 (a total period of 5 years).

**SECOND:** The health and dental insurance provisions are hereby modified as follows: Parla shall receive, throughout his employment and if he retires from the District on or after June 30, 2012, one hundred percent (100%) of family health and dental insurance coverage into retirement; i.e., for life. Retirement shall be defined in accord with the New York State Teachers' Retirement System and he shall

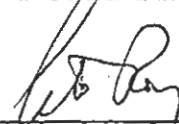
have all rights and benefits thereof. Upon Parla reaching the age of Medicare eligibility, he shall receive, at no cost to him, the then prevailing State Medicare Supplemental Insurance Policy and reimbursement of medicare premiums in lieu of the aforesaid coverage, except for dental insurance which shall remain covered.


**THIRD:** Each, all and every other provision of the previously existing contracts and amendments, except as to the medical benefit set forth herein, shall remain in full force and effect.

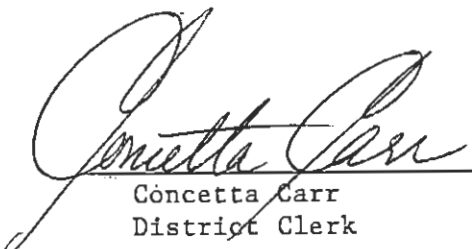
**IN WITNESS WHEREOF,** the parties have hereunto set their hands and seals the day and date first above written.

BOARD OF EDUCATION OF  
THE ISLAND TREES UNION FREE SCHOOL

By:

 6/27/07  
\_\_\_\_\_  
PETER RAY, President

 6/27/07  
\_\_\_\_\_  
JAMES PARLA,  
Superintendent of Schools

 6/27/07  
\_\_\_\_\_  
Concetta Carr  
District Clerk