

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Geneva N. Gallow School, 74 Farmedge Road, Levittown, New York, on Wednesday, September 27, 2006.

The meeting was called to order by the President, Mr. Peter Ray, at 8:02 PM

PRESENT: Mr. Peter Ray, President  
Mr. Kenneth Rochon, Vice President  
Mr. Carl Bonsignore  
Mr. Joseph Buda  
Mr. Robert M. Condela  
Mrs. Christine Holt  
Ms. Patricia Mahon

Also Present: Mr. James Parla, Superintendent of Schools; Mr. Salvatore Carambia, Assistant Superintendent for Finance & Administration; Mr. David S. J. Rubin, Chief Legal Officer; and Mrs. Concetta Carr, District Clerk.

Mr. Ray led the pledge of allegiance to the flag.

**PLEDGE**

Mr. Ray called for a moment of silence for our troops.

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**MINUTES**  
**APPROVAL**

RESOLVED, To approve the following minutes, as presented:

Regular Meeting & Executive Session – August 2, 22, 29, 2006  
Committee on Special Education – June 19, 20, 22, July 25, 31,  
August 9, 10, 2006  
Subcommittees on Special Education – June 21, 2006  
Committee on Preschool Special Education – June 19, 22, 28,  
July 25, August 8, 9, 22, 2006

*Unanimously carried*                      Ayes 7                      Nays 0

### **SUPERINTENDENT'S REPORT**

James Parla, Superintendent of Schools, commented on the following:

**SUPT'S. OPENING**  
**COMMENTS**

1. He welcomed everyone back for the new school year.
2. He welcomed the new employees to the district.
3. He announced that Mrs. Pamela Hostetter is the Administrative Assistant at the high school, and Mr. William Marr is the part-time Dean at the middle school.
4. He thanked Mrs. Cathy Potorski, Mrs. Vicky DelGiacco and Mrs. Ruthanne Carey for getting the flashing speed sign in front of the middle school.
5. He announced that there are three All State Composers and three All State Vocalists from the high school. The composers are Matt Cruz, Shuyang Yao, and Alex Sherry; and the three vocalists are Victoria Fairclough, Amanda Hall and Kevin Covais. Their performance is marvelous and is testimony to our great Fine and Performing Arts program run by Mr. Peter Gibbons, Director. These students will be honored at the October board meeting.
6. Mr. Parla announced that there will be an Internet Safety meeting on October 4 at 7 p.m. in the high school auditorium.
7. Mr. Parla thanked Steve Connell for his efforts in getting an outdoor scoreboard donated by IBEW.

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

EMT

WHEREAS to approve Michael Reitzen as an EMT to cover Island Trees School District home football games, and

WHEREAS to approve Ronald T. Smith as a back-up in the event Michael Reitzen is unavailable, and

WHEREAS the fee for this service will be \$60 per game

NOW THEREFORE BE IT

RESOLVED, That the Board of Education is authorized to approve Michael Reitzen as EMT, and Ronald T. Smith as back-up, for Island Trees School District home football games.

*Unanimously carried*

Ayes 7

Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**NASSAU COUNTY**  
**FOOD SERVICE BID**

WHEREAS it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly School Food Service Requirements for the 2006-2007 school year, and WHEREAS the Island Trees Union Free School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of commodities as authorized by General Municipal Law, Section 119-0, and

WHEREAS the Island Trees Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon

NOW THEREFORE BE IT

RESOLVED, That the Board of Education of the Island Trees Union Free School District hereby appoints Long Island School Food Service Directors' Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the

successful bidder(s).

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

RESOLVED, To approve the following co-op bid for treated dust mops as presented:

**COOPERATIVE BID  
FOR TREATED  
DUST MOPS**

Supplier: Dependable Dust Control  
11 Charlemagne Drive  
Nesconset, NY 11767

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. Holt, and seconded by Mr. Buda,

WHEREAS Anita Friede, Consultant, has entered into an agreement with the Island Trees U.F.S.D. to perform professional services in the area of literacy , and

**CONSULTANT -  
LITERACY**

WHEREAS the fee for this service is \$1,050 per school day, not to exceed sixteen days, and

WHEREAS fees will be paid from Title grant funds

NOW THEREFORE BE IT

RESOLVED, that the Board of Education is authorized to enter into the agreement with Anita Friede, Consultant, to perform professional services.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Buda, and seconded by Mr. Rochon,

WHEREAS the 2006-2007 budget appropriation for BOCES services was \$28,242.01, and

**TRANSFER OF  
FUNDS**

WHEREAS BOCES is no longer providing this service, and

WHEREAS Tel/Logic Inc. is providing this service for the 2006-07 school year, and

WHEREAS the funds totaling \$28,242.01 need to be transferred from the BOCES code to the Other Expense code, and

WHEREAS transfers between object codes may not exceed \$10,000 in any period without approval by the Board of Education

NOW THEREFORE BE IT

RESOLVED, To approve a transfer of funds from the BOCES code to the Other Expense code.

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**EXTERNAL  
AUDITOR**

WHEREAS the New York State Comptroller has required that school districts retain the services of an external auditor in addition to the district's claims auditor and internal auditor, and

WHEREAS a Request for Proposal for these services was issued by the district, and

WHEREAS the district received two responses to its Request for Proposal

NOW THEREFORE BE IT

RESOLVED, That the Board of Education enter into an agreement with Coughlin Foundotos Cullen and Danowski, LLP, to perform external auditing services for the 2006-2007 school year at a fee of \$39,000 for the school year.

*Unanimously carried*                      Ayes 7                      Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**SURPLUS AND  
DISPOSAL OF**

WHEREAS the attached list of textbooks has been deemed discontinued and no longer in use by the Science and Social Studies Departments in the Island Trees Middle School  
NOW THEREFORE BE IT

**TEXTBOOKS**

RESOLVED, To declare disposal of discontinued, surplus science and social studies textbooks as presented.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

**POLICY 9351**  
**SIGNING OF**  
**CHECKS**

WHEREAS, Policy Number 9351 of the Business Policy of the Island Trees Union Free School District was originally adopted on October 31, 1972; and,

WHEREAS, Policy Number 9351 was amended on February 28, 1996; and,

NOW THEREFORE BE IT RESOLVED that Policy Number 9351 of the Board of Education Policy Manual is hereby amended to include the following language:

“In the absence of the District Treasurer, the District Assistant Treasurer is authorized to use the signature plate to sign checks.”

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

**POLICY 9380**  
**ANNUAL**  
**REORGANIZATION**  
**MEETING**

WHEREAS, Policy Number 9380 of the Business Policy of the Island Trees Union Free School District was originally adopted on October 31, 1972; and,

WHEREAS, Policy Number 9380 was amended on February 28, 1996; and,

NOW THEREFORE BE IT RESOLVED that Policy Number 9380 of the Board of Education Policy Manual is hereby amended to omit paragraphs 2 and 3 and to include the following language:

“In addition, the Board shall appoint the District Treasurer, District Assistant Treasurer, the District Attorney, and school physicians.”

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mrs. Holt, and seconded by Mr. Buda,

**GOLF TEAM  
PARTICIPATION**

WHEREAS Bryan Beiersdorfer, an eleventh grader at Island Trees High School, is requesting permission to participate in a golf team with Clarke High School in the East Meadow School District team, and

WHEREAS Island Trees High School does not have a golf team, and

WHEREAS Coach Scott Kasan from the East Meadow School District has agreed to be his coach, and

WHEREAS there is no cost to the district

NOW THEREFORE BE IT

RESOLVED, To approve Bryan Beiersdorfer participation in golf with the Clarke High School golf team.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Buda, and seconded by Mr. Rochon,

**MIDDLE SCHOOL  
ENGLISH DEPT.  
FIELD TRIP**

WHEREAS the Island Trees Middle School English Department is requesting approval for a seventh grade class field trip on Thursday, December 14, and

WHEREAS the English Department would like to take the seventh grade class to an off-Broadway production at The Merkin Concert Hall, 129 West 67<sup>th</sup> Street, New York City, on Thursday, December 14, 2006, and

WHEREAS the class would leave the middle school at 8 a.m. and will return to the middle school by 3 p.m., and

WHEREAS the cost will be \$22 per pupil, which includes the cost of

the ticket plus the cost of approximately five school buses

NOW THEREFORE BE IT

RESOLVED, That the Board of Education supports the request from The Island Trees Middle School English Department to sponsor a seventh grade class field trip to New York City on December 14, 2006.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore ,

**DONATION OF  
TREADMILL**

WHEREAS Mr. Paul McCarthy of 71 Ellen Street desires to donate a Walk Fit 5000 Treadmill to the Island Trees Middle School Fitness Room, and

WHEREAS the district Athletic Director finds this treadmill to be in excellent condition.

NOW THEREFORE BE IT

RESOLVED, that the Board of Education accept the donation of a Walk Fit 5000 Treadmill from Mr. McCarthy with gratitude.

*Unanimously carried*            Ayes 7            Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**DONATION OF  
SEWING PATTERNS**

WHEREAS the Simplicity Patterns Company has offered to donate patterns to the adult education class in sewing, and

WHEREAS these patterns are being donated by Mr. Frank Rizzo, President of Simplicity Patterns Company, 2 Park Avenue, New York, NY 10016

NOW THEREFORE BE IT

RESOLVED, To accept the above-mentioned donation from the Simplicity Patterns Company and send a letter from the Board of Education to Mr. Frank Rizzo, President, thanking him for his



*Island Trees Travel Baseball*

Fall Baseball League No Fee

*Nassau BOCES*

In Service Classes No Fee

*Levittown Athletic Club*

Girls Softball Clinic No Fee

*Cub Scout Pack 600*

Den Meetings

Pack Meetings

Webelos Den Meetings No Fee

*Nassau County Girl Scouts*

Girl Scout Training No Fee

Cookie Sale Training

Various Troop, Junior, &amp; Brownie, Meetings

Daisy Meetings

Cadette Meetings No Fee

*St. Martin CYO*

Basketball No Fee

*Nassau Music Educators Association*

Rehearsal – NMEA Div. II Ensembles No Fee

*St. Bernards Basketball*

Basketball Practice &amp; Games No Fee

*Stokes PTA*

School Store

PTA Meetings

Picture Day

Class Parent Tea

Picture Re-take Day

Book Fair Set Up

Book Fair

Pie Fundraiser  
 Gift Fair Set Up  
 Gift Fair  
 Blitz Wrap Night  
 Blitz Fundraiser  
 Special Guest Day  
 Blood Drive  
 Plant Sale  
 Father's Day Sale  
 Fourth Grade Moving Up No Fee

*Sparke PTA*

Meet the Teacher  
 PTA Meetings  
 New Parent Tea  
 Class Parent Tea  
 Halloween Party  
 Book Fair  
 Holiday Boutique  
 Holiday Gift Fair  
 VIP Day  
 Fun Fair  
 Mother's Day Sale  
 Father's Day Sale  
 Moving Up Ceremony No Fee

*Unanimously carried*      Ayes 7      Nays 0

**REPORT BY ASST. SUPT. FOR FINANCE & ADMINISTRATION**

The Board of Education accepted the Financial Reports for July and August 2006, as presented.

**FINANCIAL  
REPORT REC'D.**

**OLD BUSINESS**

**OLD BUSINESS**

1. The issue regarding the naming of the middle school will be resolved at the next school board work session on Wednesday, October 18, at 7:30 p.m. in the Board Room (Superintendent's

Office).

- 2. The sand tunnel project has been successfully completed, and the testing was favorable. Mr. Parla thanked Mr. Carambia, Mr. Faltermayer and the staff at the high school for their efforts.

**NEW BUSINESS**

**NEW BUSINESS**

- 1. A parent of an eighth grade student expressed his concerns regarding a book that was assigned for summer reading at the middle school.

On motion of Mr. Bonsignore, seconded by Mr. Condela and unanimously carried, the meeting was adjourned to Executive Session at 8:54 PM.

**TO EXEC. SESSION**

The following items were addressed in Executive Session:

**EXEC. SESSION**

- 1. Custodial negotiations
- 2. Security Services – New proposal
- 3. Literacy Consultant – Rose Peppe
- 4. Confirmation of Dates
  - a. Education Plan Review – October 16
  - b. Tour of Buildings & Grounds – November 4
  - c. Review of External Audit – October 11
- 5. Sand Tunnel costs

On motion of Mr. Condela, and seconded by Mr. Bonsignore and unanimously carried, the members came out of Executive Session at 10:45 p.m.

**RETURN TO  
REGULAR SESSION**

On Motion of Mr. Condela, and seconded by Mr. Rochon,

**LITERACY  
CONSULTANT**

WHEREAS Rose Peppe, Consultant, has entered into an agreement with the Island Trees U.F.S.D. to perform professional services in the area of literacy , and

WHEREAS the fee for this service is \$1,000 per school day not to exceed seven days, and

WHEREAS fees will be paid from Title grant funds, and

NOW THEREFORE BE IT

RESOLVED, that the Board of Education is authorized to enter into the agreement with Rose Peppe, Consultant, to perform professional services.

*Unanimously carried*          Ayes 7          Nays 0

On motion of Mr. Condela, seconded by Mrs. Holt and unanimously carried, the meeting was adjourned at 11:15 PM

**ADJOURNMENT**

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_