

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Geneva N. Gallow School, 74 Farmedge Road, Levittown, New York, on Wednesday, September 27, 2006.

The meeting was called to order by the President, Mr. Peter Ray, at 8:02 PM

PRESENT: Mr. Peter Ray, President
Mr. Kenneth Rochon, Vice President
Mr. Carl Bonsignore
Mr. Joseph Buda
Mr. Robert M. Condela
Mrs. Christine Holt
Ms. Patricia Mahon

Also Present: Mr. James Parla, Superintendent of Schools; Mr. Salvatore Carambia, Assistant Superintendent for Finance & Administration; Mr. David S. J. Rubin, Chief Legal Officer; and Mrs. Concetta Carr, District Clerk.

Mr. Ray led the pledge of allegiance to the flag.

PLEDGE

Mr. Ray called for a moment of silence for our troops.

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

MINUTES
APPROVAL

RESOLVED, To approve the following minutes, as presented:

Regular Meeting & Executive Session – August 2, 22, 29, 2006
Committee on Special Education – June 19, 20, 22, July 25, 31,
August 9, 10, 2006
Subcommittees on Special Education – June 21, 2006
Committee on Preschool Special Education – June 19, 22, 28,
July 25, August 8, 9, 22, 2006

Unanimously carried Ayes 7 Nays 0

SUPERINTENDENT'S REPORT

James Parla, Superintendent of Schools, commented on the following:

SUPT'S. OPENING
COMMENTS

1. He welcomed everyone back for the new school year.
2. He welcomed the new employees to the district.
3. He announced that Mrs. Pamela Hostetter is the Administrative Assistant at the high school, and Mr. William Marr is the part-time Dean at the middle school.
4. He thanked Mrs. Cathy Potorski, Mrs. Vicky DelGiacco and Mrs. Ruthanne Carey for getting the flashing speed sign in front of the middle school.
5. He announced that there are three All State Composers and three All State Vocalists from the high school. The composers are Matt Cruz, Shuyang Yao, and Alex Sherry; and the three vocalists are Victoria Fairclough, Amanda Hall and Kevin Covais. Their performance is marvelous and is testimony to our great Fine and Performing Arts program run by Mr. Peter Gibbons, Director. These students will be honored at the October board meeting.
6. Mr. Parla announced that there will be an Internet Safety meeting on October 4 at 7 p.m. in the high school auditorium.
7. Mr. Parla thanked Steve Connell for his efforts in getting an outdoor scoreboard donated by IBEW.

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

EMT

WHEREAS to approve Michael Reitzen as an EMT to cover Island Trees School District home football games, and

WHEREAS to approve Ronald T. Smith as a back-up in the event Michael Reitzen is unavailable, and

WHEREAS the fee for this service will be \$60 per game

NOW THEREFORE BE IT

RESOLVED, That the Board of Education is authorized to approve Michael Reitzen as EMT, and Ronald T. Smith as back-up, for Island Trees School District home football games.

Unanimously carried

Ayes 7

Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

NASSAU COUNTY
FOOD SERVICE BID

WHEREAS it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly School Food Service Requirements for the 2006-2007 school year, and WHEREAS the Island Trees Union Free School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of commodities as authorized by General Municipal Law, Section 119-0, and

WHEREAS the Island Trees Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon

NOW THEREFORE BE IT

RESOLVED, That the Board of Education of the Island Trees Union Free School District hereby appoints Long Island School Food Service Directors' Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the

successful bidder(s).

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

RESOLVED, To approve the following co-op bid for treated dust mops as presented:

**COOPERATIVE BID
FOR TREATED
DUST MOPS**

Supplier: Dependable Dust Control
11 Charlemagne Drive
Nesconset, NY 11767

Unanimously carried Ayes 7 Nays 0

On motion of Mrs. Holt, and seconded by Mr. Buda,

WHEREAS Anita Friede, Consultant, has entered into an agreement with the Island Trees U.F.S.D. to perform professional services in the area of literacy , and

**CONSULTANT -
LITERACY**

WHEREAS the fee for this service is \$1,050 per school day, not to exceed sixteen days, and

WHEREAS fees will be paid from Title grant funds

NOW THEREFORE BE IT

RESOLVED, that the Board of Education is authorized to enter into the agreement with Anita Friede, Consultant, to perform professional services.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Buda, and seconded by Mr. Rochon,

WHEREAS the 2006-2007 budget appropriation for BOCES services was \$28,242.01, and

**TRANSFER OF
FUNDS**

WHEREAS BOCES is no longer providing this service, and

WHEREAS Tel/Logic Inc. is providing this service for the 2006-07 school year, and
WHEREAS the funds totaling \$28,242.01 need to be transferred from the BOCES code to the Other Expense code, and

WHEREAS transfers between object codes may not exceed \$10,000 in any period without approval by the Board of Education

NOW THEREFORE BE IT

RESOLVED, To approve a transfer of funds from the BOCES code to the Other Expense code.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore,

**EXTERNAL
AUDITOR**

WHEREAS the New York State Comptroller has required that school districts retain the services of an external auditor in addition to the district's claims auditor and internal auditor, and

WHEREAS a Request for Proposal for these services was issued by the district, and

WHEREAS the district received two responses to its Request for Proposal

NOW THEREFORE BE IT

RESOLVED, That the Board of Education enter into an agreement with Coughlin Foundotos Cullen and Danowski, LLP, to perform external auditing services for the 2006-2007 school year at a fee of \$39,000 for the school year.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**SURPLUS AND
DISPOSAL OF**

WHEREAS the attached list of textbooks has been deemed discontinued and no longer in use by the Science and Social Studies Departments in the Island Trees Middle School
NOW THEREFORE BE IT

TEXTBOOKS

RESOLVED, To declare disposal of discontinued, surplus science and social studies textbooks as presented.

Unanimously carried Ayes 7 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

POLICY 9351
SIGNING OF
CHECKS

WHEREAS, Policy Number 9351 of the Business Policy of the Island Trees Union Free School District was originally adopted on October 31, 1972; and,

WHEREAS, Policy Number 9351 was amended on February 28, 1996; and,

NOW THEREFORE BE IT RESOLVED that Policy Number 9351 of the Board of Education Policy Manual is hereby amended to include the following language:

“In the absence of the District Treasurer, the District Assistant Treasurer is authorized to use the signature plate to sign checks.”

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

POLICY 9380
ANNUAL
REORGANIZATION
MEETING

WHEREAS, Policy Number 9380 of the Business Policy of the Island Trees Union Free School District was originally adopted on October 31, 1972; and,

WHEREAS, Policy Number 9380 was amended on February 28, 1996; and,

NOW THEREFORE BE IT RESOLVED that Policy Number 9380 of the Board of Education Policy Manual is hereby amended to omit paragraphs 2 and 3 and to include the following language:

“In addition, the Board shall appoint the District Treasurer, District Assistant Treasurer, the District Attorney, and school physicians.”

Unanimously carried Ayes 7 Nays 0

On motion of Mrs. Holt, and seconded by Mr. Buda,

**GOLF TEAM
PARTICIPATION**

WHEREAS Bryan Beiersdorfer, an eleventh grader at Island Trees High School, is requesting permission to participate in a golf team with Clarke High School in the East Meadow School District team, and

WHEREAS Island Trees High School does not have a golf team, and

WHEREAS Coach Scott Kasan from the East Meadow School District has agreed to be his coach, and

WHEREAS there is no cost to the district

NOW THEREFORE BE IT

RESOLVED, To approve Bryan Beiersdorfer participation in golf with the Clarke High School golf team.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Buda, and seconded by Mr. Rochon,

**MIDDLE SCHOOL
ENGLISH DEPT.
FIELD TRIP**

WHEREAS the Island Trees Middle School English Department is requesting approval for a seventh grade class field trip on Thursday, December 14, and

WHEREAS the English Department would like to take the seventh grade class to an off-Broadway production at The Merkin Concert Hall, 129 West 67th Street, New York City, on Thursday, December 14, 2006, and

WHEREAS the class would leave the middle school at 8 a.m. and will return to the middle school by 3 p.m., and

WHEREAS the cost will be \$22 per pupil, which includes the cost of

the ticket plus the cost of approximately five school buses

NOW THEREFORE BE IT

RESOLVED, That the Board of Education supports the request from The Island Trees Middle School English Department to sponsor a seventh grade class field trip to New York City on December 14, 2006.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Rochon, and seconded by Mr. Bonsignore ,

**DONATION OF
TREADMILL**

WHEREAS Mr. Paul McCarthy of 71 Ellen Street desires to donate a Walk Fit 5000 Treadmill to the Island Trees Middle School Fitness Room, and

WHEREAS the district Athletic Director finds this treadmill to be in excellent condition.

NOW THEREFORE BE IT

RESOLVED, that the Board of Education accept the donation of a Walk Fit 5000 Treadmill from Mr. McCarthy with gratitude.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Bonsignore, and seconded by Ms. Mahon,

**DONATION OF
SEWING PATTERNS**

WHEREAS the Simplicity Patterns Company has offered to donate patterns to the adult education class in sewing, and

WHEREAS these patterns are being donated by Mr. Frank Rizzo, President of Simplicity Patterns Company, 2 Park Avenue, New York, NY 10016

NOW THEREFORE BE IT

RESOLVED, To accept the above-mentioned donation from the Simplicity Patterns Company and send a letter from the Board of Education to Mr. Frank Rizzo, President, thanking him for his

generosity.

Unanimously carried Ayes 7 Nays 0

On motion of Ms. Mahon, and seconded by Mr. Condela,

RESOLVED, To approve, as presented, the Personnel Report dated September 27, 2006, items 1 through 311 inclusive.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Condela, and seconded by Mrs. Holt,

USE OF BUILDINGS

WHEREAS community and school organizations have applied for use of district facilities for the 2006-2007 school year, and

WHEREAS the required insurance certificates have been received and all other requirements of policy and regulation of Island Trees and New York have been met, and

WHEREAS the principals and athletic director have certified that the use of these facilities will not interfere with the instructional program or co-curricular activities in our schools

NOW THEREFORE BE IT

RESOLVED, That the requested use of buildings or fields is approved subject to the limitations of policy and regulation, as presented.

UTIT

Executive Board Meetings	No Fee
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PTSA

Meetings	No Fee
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Pack 600 Boy Scouts

Meetings	No Fee
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Island Trees USSSA/ABA

Softball Games & Practice	\$500
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Island Trees Travel Baseball

Fall Baseball League No Fee

Nassau BOCES

In Service Classes No Fee

Levittown Athletic Club

Girls Softball Clinic No Fee

Cub Scout Pack 600

Den Meetings

Pack Meetings

Webelos Den Meetings No Fee

Nassau County Girl Scouts

Girl Scout Training No Fee

Cookie Sale Training

Various Troop, Junior, & Brownie, Meetings

Daisy Meetings

Cadette Meetings No Fee

St. Martin CYO

Basketball No Fee

Nassau Music Educators Association

Rehearsal – NMEA Div. II Ensembles No Fee

St. Bernards Basketball

Basketball Practice & Games No Fee

Stokes PTA

School Store

PTA Meetings

Picture Day

Class Parent Tea

Picture Re-take Day

Book Fair Set Up

Book Fair

Pie Fundraiser
 Gift Fair Set Up
 Gift Fair
 Blitz Wrap Night
 Blitz Fundraiser
 Special Guest Day
 Blood Drive
 Plant Sale
 Father's Day Sale
 Fourth Grade Moving Up No Fee

Sparke PTA
 Meet the Teacher
 PTA Meetings
 New Parent Tea
 Class Parent Tea
 Halloween Party
 Book Fair
 Holiday Boutique
 Holiday Gift Fair
 VIP Day
 Fun Fair
 Mother's Day Sale
 Father's Day Sale
 Moving Up Ceremony No Fee

Unanimously carried Ayes 7 Nays 0

REPORT BY ASST. SUPT. FOR FINANCE & ADMINISTRATION

The Board of Education accepted the Financial Reports for July and August 2006, as presented.

**FINANCIAL
REPORT REC'D.**

OLD BUSINESS

OLD BUSINESS

1. The issue regarding the naming of the middle school will be resolved at the next school board work session on Wednesday, October 18, at 7:30 p.m. in the Board Room (Superintendent's

Office).

2. The sand tunnel project has been successfully completed, and the testing was favorable. Mr. Parla thanked Mr. Carambia, Mr. Faltermayer and the staff at the high school for their efforts.

NEW BUSINESS

NEW BUSINESS

1. A parent of an eighth grade student expressed his concerns regarding a book that was assigned for summer reading at the middle school.

On motion of Mr. Bonsignore, seconded by Mr. Condela and unanimously carried, the meeting was adjourned to Executive Session at 8:54 PM.

TO EXEC. SESSION

The following items were addressed in Executive Session:

EXEC. SESSION

1. Custodial negotiations
2. Security Services – New proposal
3. Literacy Consultant – Rose Peppe
4. Confirmation of Dates
 - a. Education Plan Review – October 16
 - b. Tour of Buildings & Grounds – November 4
 - c. Review of External Audit – October 11
5. Sand Tunnel costs

On motion of Mr. Condela, and seconded by Mr. Bonsignore and unanimously carried, the members came out of Executive Session at 10:45 p.m.

**RETURN TO
REGULAR SESSION**

On Motion of Mr. Condela, and seconded by Mr. Rochon,

**LITERACY
CONSULTANT**

WHEREAS Rose Peppe, Consultant, has entered into an agreement with the Island Trees U.F.S.D. to perform professional services in the area of literacy , and

WHEREAS the fee for this service is \$1,000 per school day not to exceed seven days, and

WHEREAS fees will be paid from Title grant funds, and

NOW THEREFORE BE IT

RESOLVED, that the Board of Education is authorized to enter into the agreement with Rose Peppe, Consultant, to perform professional services.

Unanimously carried Ayes 7 Nays 0

On motion of Mr. Condela, seconded by Mrs. Holt and unanimously carried, the meeting was adjourned at 11:15 PM

ADJOURNMENT

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____