

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, September 25, 2013.

The meeting was called to order by Mrs. Kristen Daum, Vice President, at 7:02 PM.

**MEMBERS PRESENT:** Mr. Kenneth Rochon, President (arrived 7:14 PM)  
Mrs. Kristen Daum, Vice President  
Ms. Patricia Mahon  
Mrs. Kim McDonough  
Mrs. Barbara Medellin  
Mr. George Storm (arrived 7:03 PM)

**ABSENT:** Mr. Daniel Donahue

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mrs. Elizabeth Roemer, Admin. for Ed. Progs., Literacy & Staff Devel.  
Mrs. Randy Glasser, General Legal Counsel  
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:  
SESSION:** On **Motion** of Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (4-0), the Board of Education recessed into Executive Session at 7:03 PM to discuss a student matter.

The meeting returned from Executive Session at approximately 7:29 PM.  
The meeting resumed with the public at 7:31 PM.

**PLEDGE OF  
ALLEGIANCE:** Mr. Rochon led the pledge of allegiance to the flag followed by a moment of silence for our troops serving around the world.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the following minutes:

Regular Meeting & Executive Session – August 28, 2013  
Committee on Special Education – August 21, 27, 28, September 3, 9, 2013  
Committee on Preschool Special Education – September 10, 2013

**VISITORS**

**COMMENTS:** None

## ***BOARD OF EDUCATION MEETING***

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### **ACTION ITEMS**

1. **Board of Education Approval of Grade 6 Greenkill Outdoor Education Trip**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from December 3, 2013, through December 6, 2013, and authorizes the Board President to sign a contract in the amount of \$42,015, as approved by District Counsel.

2. **Board of Education Approval of Nursing Services for Grade 6 Trip to Greenkill**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Ms. Mahon, and unanimously carried (6-0) to approve Carol Nivens, RN, to provide 24-hour nursing services for the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from December 3, 2013, through December 6, 2013, at a rate of \$2,700 for the entire four days and three nights, and authorizes the Board President to sign a contract, as approved by District Counsel.

3. **Board of Education Approval of Stipend for Greenkill Trip Staff Chaperones**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the payment of overnight stipends to each of the estimated 14 teachers chaperoning the Grade 6 trip to the Greenkill Outdoor Environmental Education Center from December 3, 2013, through December 6, 2013, in the amount of \$100 per day, a total of \$300 per chaperone, and authorizes the Board President to sign the Stipend Agreement with the U.T.I.T.

4. **Board of Education Approval of Donation of Darkroom Photography Equipment**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to accept a donation of darkroom photographic enlargement equipment to the Island Trees High School art department from Mr. William Groves, ITHS Class of 1963, 223 August Road, North Babylon, NY, valued at approximately \$1,000, and directs that a letter be sent from the Board of Education thanking him for his generosity.

5. **Board of Education Approval of the Island Trees Memorial Middle School Band, Chorus, and Orchestra Field Trip to the High Note Music Festival and Great Adventure**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

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Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the request for the Island Trees Memorial Middle School 7<sup>th</sup> and 8<sup>th</sup> grade Band, Chorus, and Orchestra field trip to the High Note Music Festival in Freehold, New Jersey, followed by a visit to Great Adventure in Jackson, New Jersey, on Friday, May 30, 2014, at a cost to the students of \$95 per student.

### **6. Board of Education Approval of Special Education Services Contract for the 2013-2014 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve entering into the special education services contract with the Hicksville Union Free School District for the 2013-2014 school year, and authorizes the Board President to sign such contract, as approved by District Counsel.

### **7. Board of Education Approval of Special Education Services Contract for the 2013-2014 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Ms. Mahon, and unanimously carried (6-0) to approve the special education services contract with Oyster Bay-East Norwich CSD for the 2013-2014 school year, and authorizes the Board President to sign said contract, as approved by District Counsel.

### **8. Board of Education Approval of Special Education Services Contract for Students in Non-public Schools for the 2013-2014 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the special education services contract with the the Hicksville U.F.S.D. for students in non-public schools, which was reviewed and approved by District Counsel for the 2013-2014 school year, and authorizes the Board President to sign such contract.

### **9. Board of Education Approval of Special Education Services Contracts**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the special education services contracts, which were reviewed and approved by District Counsel, listed below for the 2013-2014 school year, and authorizes the Board President to sign such contracts:

Plainedge UFSD  
Levittown UFSD  
Rockville Centre UFSD  
Variety Child Learning Center

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**10. Board of Education Approval of Contract with Levittown Union Free School District, Gerald R. Claps Career and Technical Center for 2013-2014 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to hereby approve entering into a contract with Levittown Union Free School District, Gerald R Claps Career and Technical Center, to provide Basic Career and Technical programs to students residing in the Island Trees School District from September 4, 2013, through June 13, 2014, at a tuition rate of \$13,694.00 per student per year, and authorizes the Board President to sign such contract, which has been reviewed and approved by District Counsel

**11. Board of Education Approval of Non-Aligned Administrators Agreement**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve the agreement for the non-aligned administrator, Dr. Arlene Genden Sage, commencing July 1, 2013, as presented, and is on file with the District Clerk.

**12. Board of Education Approval of 2013-2014 Regular School Year BOCES Special Education Transportation Contract**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Ms. Mahon, and unanimously carried (6-0) to approve the contract with Nassau BOCES for the 2013-2014 regular school year special education transportation in the amount of \$209,645.60, and authorizes the Board President to sign such contract.

**13. Board of Education Approval of 2013-2014 Regular School Year Revised Transportation Contract**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the revised extension transportation contract, covering the 2013-2014 regular school year for a special education student, with Educational Bus Transportation Company in the amount of \$48,672.00, and authorizes the Board President to sign such contract.

**14. Board of Education Approval of Regular School Year Revised Transportation Contract**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the revised extension transportation contract covering the 2013-2014 school year for a private school student with WE Transport Inc. in the amount of \$9,347.20, and authorizes the Board President to sign such contract.

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**15. Board of Education Approval of BOCES Transportation Contract for Outdoor Education Transportation Services**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the contract with Nassau BOCES for the 2013-2014 regular school year Outdoor Education Transportation Services for Island Trees UFSD students in the amount of \$6,470.00, and authorizes the Board President to sign such contract.

**16. Board of Education Approval of Establishment of Lisa Newman Scholarship**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve the establishment of the Lisa Newman Scholarship Fund and authorizes the acceptance of proceeds from fund raising activities which have been approved by the Superintendent of Schools and conducted in accordance with District Policy.

**17. Board of Education Approval of Budget Transfer – Building Projects**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Ms. Mahon, and unanimously carried (6-0) to approve a budget transfer in the amount of \$65,000.00, from the PSEN Teacher-Stokes code to the various codes as detailed below to cover unanticipated projects and repairs:

		<u>From</u>	<u>To</u>
A2110.150-60-2270	PSEN Teacher-Stokes	\$65,000.00	
A1621.500-98-0000	Building Projects		\$43,250.00
A1621.400-98-0000	Contractual & Other		\$18,000.00
A1621.520-98-0000	Repairs & Maintenance		\$1,000.00
A1621.450-98-0000	Maintenance Supplies		\$1,350.00
A2630.490-15-0000	BOCES-Computer Assisted Inst.		\$1,400.00

**18. Board of Education Authorization of Year Ended June 30, 2013, Budget Transfer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (6-0) to authorize the transfer of funds as presented for the year ended June 30, 2013.

**19. Board of Education Authorization of Fund Balance Transfer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to authorize a transfer in the amount of \$825,000 from the June 30, 2013, Fund Balance to the Reserve for Retirement Contributions.

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**20. Board of Education Acceptance of Revised Policy #4321 – Programs for Students with Disabilities – First Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to accept as a first reading the revised Programs for Students with Disabilities Policy #4321, as presented.

**21. Board of Education Acceptance of Policy #4773 – Diploma and Credentials Options for Students with Disabilities – First Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to accept as a first reading the new Diploma and Credentials Options for Students with Disabilities Policy #4773, as presented.

**22. Board of Education Acceptance of Policy #9420 – Staff Evaluation, and #9420.1 – Building Principal and Classroom Teacher Evaluation – First Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Ms. Mahon, and unanimously carried (6-0) to accept as a first reading the revised Staff Evaluation Policy #9420 and and new Building Principal and Classroom Teacher Evaluation Policy #9420.1-, as presented.

**23. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated September 25, 2013, 1 through 166 inclusive.

**24. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the use of buildings or fields by the following community and school organizations for the 2013-2014 school year subject to the limitations of policy and regulation:

I.T. 8<sup>th</sup> Grade Student Leaders  
Boy Scout Troop 323  
PTSA Post Prom  
The Princeton Review/HS Guidance  
PTSA  
Island Trees Elementary PTA  
Island Trees Retired Teachers  
Cub Scout Pack 600  
Girl Scout Troop 3635

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Girl Scout Troop 3104  
Girl Scout Troop 3132  
Girl Scout Troop 3385  
Girl Scout Troop 3480  
Girl Scout Troop 3120  
Girl Scout Troop 3280  
Girl Scout Troop 3278  
Girl Scout Troop 3633  
Girl Scout Troop 3802  
Girl Scout Troop 3196  
Girl Scout Troop 3109  
Girl Scout Troop 3299  
Girl Scout Troop 3330  
Levittown Athletic Club  
St. Bernards CYO Basketball  
Island Trees Soccer Club  
Island Trees Varsity Baseball

**FINANCIAL REPORT**

The Board of Education accepted the Financial Report for June, 2013, as presented.

**COMMENTS  
FROM VISITORS  
(OLD & NEW  
BUSINESS):**

None

**EXECUTIVE  
SESSION:**

On **Motion** of Mrs. Daum, seconded by Ms. Mahon, and unanimously carried (6-0), the Board adjourned to Executive Session at 7:42 PM to discuss personnel issues regarding a staff member.

**RETURN TO  
REGULAR  
SESSION:**

On **Motion** of Ms. Mahon, seconded by Mr. Storm, and unanimously carried (6-0), the Board came out of Executive Session at 8:33 PM.

**ADJOURNED:**

On **Motion** of Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0), the meeting adjourned at 8:33 PM.

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Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_