

**DRAFT**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

*BOARD OF EDUCATION MEETING*

*September 21, 2011*

**A G E N D A**

**A. EXECUTIVE SESSION, 7:00 PM – CONFERENCE ROOM**

*It is anticipated that upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific collective bargaining, and personnel issues in accordance with Open Meeting Law will be considered. Following the Executive Session, the Board will reconvene in the Karopczyc General Purpose Room at approximately 7:30 PM*

**B. PUBLIC MEETING, 7:30 PM**

**1. Call to Order**

Ms. Patricia Mahon, President will preside.  
A quorum is expected.

**2. Pledge of Allegiance**

**3. Moment of Silence**

**4. Approval of Minutes**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following minutes as presented:

Special Meeting & Executive Session – August 24, 2011

Committee on Special Education – August 18, 30, 2011

Committee on Preschool Special Education – August 25, September 1, 2011

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**C. VISITORS (Each visitor will be limited to 3 minutes)**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda and/or the Special Meeting agenda.

**D. ACTION ITEMS**

**1. Board of Education Acceptance of Donation from the Target “Books for Schools” Award**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of books valued at \$500 from the Target “Books for Schools” award for the Michael F. Stokes School library, and directs that a letter be sent from the Board of Education thanking them for their generosity.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**2. Board of Education Approval of SCOPE License and Operating Agreements**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the License Agreements between Island Trees UFSD and SCOPE as detailed below for the 2011-2012 school year, and authorizes the Board President to sign such agreements subject to review and approval by District Counsel:

<u>Program Description</u>	<u>Annual Fee</u>	<u>Custodial Fee</u>
Preschool Program	\$9,406.64	\$10,400.00
Day Care Program	*None	*None
Before & After School	*None	*None

\* No fee is charged as the program is being conducted for the benefit of and primarily for the use of employees and residents of the District.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**3. Board of Education Approval to Participate in BOCES Cooperative Bid for Purchase of Student Calculators**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education agrees to add the Nassau BOCES Bid #11/12-022 – Calculators to the list of authorized BOCES cooperative bids previously approved in July, 2011, and authorizes expenditure for the annual fee of \$400.00 for participation in said bid.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**4. Board of Education Approval of Budget Transfer for Occupational Education**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves a budget transfer from the BOCES Occupational Ed. tuition code to the Levittown Occupational Ed. tuition code as detailed below to reflect a change in the anticipated program enrollment for both locations:

	<u>From</u>	<u>To</u>
A2280-490-94 BOCES Occupational Education	80,000.00	
A2280-470-94 Levittown Occupational Education		80,000.00

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**5. Board of Education Authorization of Year Ended June 30, 2011 Budget Transfer**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the transfer of funds as presented for the year ended June 30, 2011.

\*Note: That the Assistant Superintendent for Business has recommended a list of year end budget transfers ranging in amounts from \$2.00 for office supplies to \$268,000.00 for termination pay in order to adequately fund such expenditures. The detailed delineation of all such transfers is on file in the Business Office and shall be attached to the minutes of the Board resolution.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**6. Board of Education Approval of Certified EMT's for Island Trees School District Home Football Games**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves Matthew Epple and John Cutino, Certified EMT's, to cover all Island Trees School District home football games, at a rate of \$60

per game, and authorizes the Board President to sign professional service agreements with each party, subject to review and approval by District Counsel.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**7. Board of Education Acceptance of Revised Policy #6100 – Annual Budget – 1<sup>st</sup> Reading**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the revised Annual Budget Policy #6100, as presented.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**8. Board of Education Acceptance of Revised Policy #6110 Budget Planning and – Policy #6110-R Budget Planning Regulation – 1<sup>st</sup> Reading**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the revised Budget Planning Policy #6110 and Budget Planning Regulation Policy #6110-R, as presented.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**9. Board of Education Approval of Change Orders #7 & #8 – Bond Issue 8 – Maintenance Facility**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves Change Orders #7 and #8 – Bond Issue 8 – Maintenance Facility as detailed, and authorizes the Board President to sign said change orders, subject to review and approval by district counsel:

- Change Order #7 – Credit in the amount of \$(55,156.87) for the removal of security system; credit for Split Face Block discoloration and a return of construction and testing allowances.
- Change Order #8 – Credit in the amount of \$(9,900.00) due to Island Trees UFSD due to the delay of project completion (11 days @\$900 per day).

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**10. Board of Education Approval of Island Trees Memorial Middle School Chorus, Band and Orchestra Field Trip to the High Note Festival and Great Adventure Park**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the request for the Island Trees Memorial Middle School Grade 7/8 Band, Orchestra, and Chorus field trip to the High Note Music Festival in Jackson, New Jersey, followed by a visit to Great Adventure Park on Thursday, May 24, 2012, at a cost to the students of \$80 per student.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**11. Board of Education Acceptance of a Donation of a 1995 Dodge Minivan**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of a 1995 Dodge Caravan minivan, valued at approximately \$3,500, to the Island Trees School District by Mrs. Barbara Medellin, Board Trustee, and directs that a letter be sent from the Board of Education thanking her for her generosity.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**12. Board of Education Approval of Transportation Bid Award**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of a transportation contract to Educational Bus Transportation (EBT), as presented, for regular school year transportation services as per the SENTCO bid dated 8/18/2011, and authorizes the Board President to sign said contract when presented.

<u>Contractor</u>	<u>Amount</u>	<u>Bid Date</u>
EBT	\$0	8/18/2011

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**13. Board of Education Approval of Island Trees Boys Varsity Cross Country Team Participation in the 2011 Reebok Manhattan College HS Cross Country Invitational**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the request for the Island Trees Boys Varsity Cross Country team to participate in the 2011 Reebok Manhattan College HS Cross Country Invitational on Sunday, October 9, 2011, which is being held in Van Cortlandt Park, Bronx, New York.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**14. Board of Education Acceptance of the Revised Annual Special Education District Plan.**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the revised annual Special Education District Plan, as presented.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**15. Board of Education Approval of Bid Award for Security System Maintenance & Monitoring**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of RFQ #673.012.001, Security System Maintenance & Monitoring, to General Security, 100 Fairchild Avenue, Plainview, NY 11803 at the rates stated below, and to authorize the Board President to enter into a contract for said services for the 2011-2012 school year:

Monthly Charge for Security Maintenance (6 buildings) - \$132.00  
Monthly Charge for Security Monitoring (6 buildings) - \$60.00

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**16. Board of Education Approval of Personnel Report**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves, as presented, the Personnel Report dated September 21, 2011, items 1 through \_\_\_\_\_ inclusive.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**17. Board of Education Approval of Use of Buildings**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of buildings or fields by the following community and school organizations for the 2011-2012 school year subject to the limitations of policy and regulation:

- Island Trees Council of PTA's
- Island Trees PTSA
- Girl Scouts of Nassau County
- Cub Scouts Pack 600
- Island Trees Special Education Office
- J. Fred Sparke PTA
- Michael F. Stokes PTA
- Nassau County Office of Emergency Management
- United Teachers of Island Trees
- Girl Scouts Troop 3814
- Girl Scouts Troop 3104
- Girl Scouts Daisy Troop
- Girl Scouts Daisy Troop 3480
- Girl Scouts Troop 3327
- Girl Scouts Troop 3280
- Girl Scouts Troop 3120
- Girl Scouts Troop 3195
- Girl Scouts Troop 3630
- Girl Scouts Troop 3373
- Girl Scouts Troop 3635
- Girl Scouts Troop 3365
- Girl Scouts Troop 3118
- Girl Scouts Troop 3627
- Island Trees Football Booster Club
- St. Bernard's CYO Youth Basketball
- Island Trees Baseball & Softball
- Island Trees Soccer Club

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**E. FINANCIAL REPORT**

RECOMMENDED ACTION: That the Board of Education accepts the Financial Report for June, 2011, as presented.

**F. DISCUSSION**

1. School Security – Locked Entrance Doors

**G. CLOSING**

1. **Visitors – Old & New Business** (Each visitor will be limited to 3 minutes)  
RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any business, old and new, of importance.

**H. EXECUTIVE SESSION – The Board of Education may choose to adjourn to executive session.**

**I. ADJOURNMENT**

/cc  
9/21/11