

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, September 21, 2011.

The meeting was called to order by Ms. Mahon, President, at 7:02 PM.

**MEMBERS PRESENT:** Ms. Patricia Mahon, President  
Mrs. Kristen Daum  
Mr. Daniel Donahue  
Mrs. Kim McDonough  
Mrs. Barbara Medellin (arrived 7:05 PM)  
Mr. George Storm

**ABSENT:** Mr. Kenneth Rochon

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mr. Richard Guercio, General Legal Counsel  
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:  
SESSION:** On **Motion** of Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (5-0), the Board of Education recessed into Executive Session at 7:02 PM to discuss the following:

1. Administrators Contract Negotiations

The meeting returned from Executive Session at approximately 7:29 PM. The meeting resumed with the public at 7:30 PM.

**PLEDGE OF  
ALLEGIANCE:** Ms. Mahon led the pledge of allegiance to the flag followed by a moment of silence for our troops serving around the world.

Ms. Mahon announced that Ms. Penny Fisher defended her dissertation successfully and is now Dr. Penny Fisher. Congratulations were extended to Dr. Fisher.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the following minutes:

Special Meeting & Executive Session – August 24, 2011  
Committee on Special Education – August 18, 30, 2011  
Committee on Preschool Special Education – August 25, September 1, 2011

**COMMENTS**

**FROM**

**VISITORS:** None

**ACTION ITEMS**

**1. Board of Education Acceptance of Donation from the Target “Books for Schools” Award**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to accept the donation of books valued at \$500 from the Target “Books for Schools” award for the Michael F. Stokes School library, and directs that a letter be sent from the Board of Education thanking them for their generosity.

**2. Board of Education Approval of SCOPE License and Operating Agreements**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the License Agreements between Island Trees UFSD and SCOPE as detailed below for the 2011-2012 school year, and authorizes the Board President to sign such agreements subject to review and approval by District Counsel:

<u>Program Description</u>	<u>Annual Fee</u>	<u>Custodial Fee</u>
Preschool Program	\$9,406.64	\$10,400.00
Day Care Program	*None	*None
Before & After School	*None	*None

\* No fee is charged as the program is being conducted for the benefit of and primarily for the use of employees and residents of the District.

**3. Board of Education Approval to Participate in BOCES Cooperative Bid for Purchase of Student Calculators**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to agree to add the Nassau BOCES Bid #11/12-022 – Calculators to the list of authorized BOCES cooperative bids previously approved in July, 2011, and authorizes expenditure for the annual fee of \$400.00 for participation in said bid.

**4. Board of Education Approval of Budget Transfer for Occupational Education**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve a budget transfer from the BOCES Occupational Ed. tuition code to the Levittown Occupational Ed. tuition code as detailed below to reflect a change in the anticipated program enrollment for both locations:

	<u>From</u>	<u>To</u>
A2280-490-94 BOCES Occupational Education	80,000.00	
A2280-470-94 Levittown Occupational Education		80,000.00

**5. Board of Education Authorization of Year Ended June 30, 2011 Budget Transfer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to authorize the transfer of funds as presented for the year ended June 30, 2011.

\* Note: That the Assistant Superintendent for Business has recommended a list of year end budget transfers ranging in amounts from \$2.00 for office supplies to \$268,000.00 for termination pay in order to adequately fund such expenditures. The detailed delineation of all such transfers is on file in the Business Office and shall be attached to the minutes of the Board resolution.

**6. Board of Education Approval of Certified EMT's for Island Trees School District Home Football Games**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve Matthew Epple and John Cutino, Certified EMT's, to cover all Island Trees School District home football games, at a rate of \$60 per game, and authorizes the Board President to sign professional service agreements with each party, subject to review and approval by District Counsel.

**7. Board of Education Acceptance of Revised Policy #6100 – Annual Budget – 1<sup>st</sup> Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to accept as a first reading the revised Annual Budget Policy #6100, as presented.

**8. Board of Education Acceptance of Revised Policy #6110 Budget Planning, and Policy #6110-R Budget Planning Regulation – 1<sup>st</sup> Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to accept as a first reading the revised Budget Planning Policy #6110 and Budget Planning Regulation Policy #6110-R, as presented.

**9. Board of Education Approval of Change Orders #7 & #8 – Bond Issue 8 – Maintenance Facility**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve Change Orders #7 and #8 – Bond Issue 8 – Maintenance Facility as detailed, and authorizes the Board President to sign said change orders, subject to review and approval by district counsel:

- Change Order #7 – Credit in the amount of \$(55,156.87) for the removal of security system; credit for Split Face Block discoloration and a return of construction and testing allowances.
- Change Order #8 – Credit in the amount of \$(9,900.00) due to Island Trees UFSD due to the delay of project completion (11 days @\$900 per day).

**10. Board of Education Approval of Island Trees Memorial Middle School Chorus, Band and Orchestra Field Trip to the High Note Festival and Great Adventure Park**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the request for the Island Trees Memorial Middle School Grade 7/8 Band, Orchestra, and Chorus field trip to the High Note Music Festival in Jackson, New Jersey, followed by a visit to Great Adventure Park on Thursday, May 24, 2012, at a cost to the students of \$80 per student.

**11. Board of Education Acceptance of a Donation of a 1995 Dodge Minivan**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to accept the donation of a 1995 Dodge Caravan minivan, valued at approximately \$3,500, to the Island Trees School District by Mrs. Barbara Medellin, Board Trustee, and directs that a letter be sent from the Board of Education thanking her for her generosity.

**12. Board of Education Approval of Transportation Bid Award**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the award of a transportation contract to Educational Bus Transportation (EBT), as presented, for regular school year transportation services as per the SENTCO bid dated 8/18/2011, and authorizes the Board President to sign said contract when presented.

<u>Contractor</u>	<u>Amount</u>	<u>Bid Date</u>
EBT	\$0	8/18/2011

**13. Board of Education Approval of Island Trees Boys Varsity Cross Country Team Participation in the 2011 Reebok Manhattan College HS Cross Country Invitational**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve the request for the Island Trees Boys Varsity Cross Country team to participate in the 2011 Reebok Manhattan College HS Cross Country Invitational on Sunday, October 9, 2011, which is being held in Van Cortlandt Park, Bronx, New York.

**14. Board of Education Acceptance of the Revised Annual Special Education District Plan**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to accept the revised annual Special Education District Plan, as presented.

**15. Board of Education Approval of Bid Award for Security System Maintenance & Monitoring**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the award of RFQ #673.012.001, Security System Maintenance & Monitoring, to General Security, 100 Fairchild Avenue, Plainview, NY 11803 at the rates stated below, and to authorize the Board President to enter into a contract for said services for the 2011-2012 school year:

- Monthly Charge for Security Maintenance (6 buildings) - \$132.00
- Monthly Charge for Security Monitoring (6 buildings) - \$60.00

**16. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated September 21, 2011, items 1 through 94 inclusive.

**17. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the use of buildings or fields by the following community and school organizations for the 2011-2012 school year subject to the limitations of policy and regulation:

Island Trees Council of PTA's  
Island Trees PTSA  
Girl Scouts of Nassau County  
Cub Scouts Pack 600  
Island Trees Special Education Office  
J. Fred Sparke PTA  
Michael F. Stokes PTA  
Nassau County Office of Emergency Management  
United Teachers of Island Trees  
Girl Scouts Troop 3814  
Girl Scouts Troop 3104  
Girl Scouts Daisy Troop  
Girl Scouts Daisy Troop 3480  
Girl Scouts Troop 3327  
Girl Scouts Troop 3280  
Girl Scouts Troop 3120  
Girl Scouts Troop 3195  
Girl Scouts Troop 3630  
Girl Scouts Troop 3373  
Girl Scouts Troop 3635  
Girl Scouts Troop 3365  
Girl Scouts Troop 3118  
Girl Scouts Troop 3627  
Island Trees Football Booster Club  
St. Bernard's CYO Youth Basketball  
Island Trees Baseball & Softball  
Island Trees Soccer Club  
Class of 2012

**FINANCIAL REPORT**

The Board of Education accepted the Financial Report for June, 2011, as presented.

**DISCUSSION**

Dr. Murphy, Superintendent of Schools, and the Board of Education discussed some of the issues that could occur by locking the perimeter doors at each of the school buildings during and after school hours.

**COMMENTS  
FROM VISITORS  
(OLD & NEW  
BUSINESS):  
EXECUTIVE  
SESSION:**

**None**

On **Motion** of Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0), the meeting adjourned to Executive Session at 8:00 PM. to discuss a personnel issue regarding a CSEA custodial unit position.

**RETURN TO  
REGULAR  
SESSION:**

On **Motion** of Mrs. Daum, seconded by Mr. Storm, and unanimously carried (6-0), the members came out of Executive Session at 9:10 PM.

**ADJOURNED:**

On **Motion** of Mrs. McDonough, seconded by Mrs. Daum, and unanimously carried (6-0), the meeting adjourned at 9:10 PM.

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_