

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, September 19, 2012

The meeting was called to order by Ms. Patricia Mahon, President, at 6:58 PM.

MEMBERS PRESENT: Ms. Patricia Mahon, President
Mr. Kenneth Rochon, Vice President
Mrs. Kristen Daum
Mr. Daniel Donahue
Mrs. Kim McDonough
Mrs. Barbara Medellin
Mr. George Storm

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mr. Richard Guercio, General Legal Counsel (arrived 7:55 PM)
Mrs. Randy Glasser, General Legal Counsel
Ms. Kathryn Maier, General Legal Counsel
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:
SESSION:** On **Motion** of Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0), the Board of Education recessed into Executive Session at 6:58 PM to discuss collective bargaining and personnel issues.

The meeting returned from Executive Session at approximately 7:30 PM.
The meeting resumed with the public at 7:32 PM.

**PLEDGE OF
ALLEGIANCE:** Ms. Mahon led the pledge of allegiance to the flag followed by a moment of silence for our troops around the world.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the following minutes:

Special Meeting & Executive Session – August 14, 2012
Committee on Special Education – August 8, 14, 20, 21, 27, 30,
2012
Committee on Preschool Special Education – August 14, 20, 27,
2012

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COMMENTS

FROM

VISITORS: None.

ACTION ITEMS

1. Board of Education Approval Regular School Year Transportation Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve to award transportation contracts as presented, for regular school year transportation services as per the SENTCO bid dated August 15, 2012, and authorizes the Board President to sign said contracts when presented.

Contract Information:

Contractor	IT Contract #	Amount	Bid Date
Acme	675.013.015	\$41,330.00	8/15/2012
Any Time	675.013.016	\$0.00	8/15/2012
EBT	675.013.017	\$0.00	8/15/2012
WE	675.013.018	\$0.00	8/15/2012

2. Board of Education Approval of Certified EMTs for Island Trees School District Home Football Games

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve Matthew Epple, Certified EMT, to cover all Island Trees School District home football games; and Michael LaRocca, Certified EMT, as an additional EMT if Matthew Epple is not available, at a rate of \$60 per game, and authorizes the Board President to sign the professional service agreement.

3. Board of Education Approval of Boys' and Girls' Varsity Cross Country Team Participation in Two Cross Country Invationals

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to approve the request for the Island Trees Boys and Girls Cross Country teams to participate in the Six Flags Safari Cross Country Invitational on Saturday, September 29, 2012, in New Jersey; and the Manhattan College Cross Country Invitational on Saturday, October 13, 2012, at Van Cortland Park, Bronx, NY.

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4. Board of Education Approval of Supervisor of English Position

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve the appointment of Elizabeth Roemer to the position of Supervisor of English, where she will follow the tenets of the administrators' contract for a one year period commencing July 1, 2012, through June 30, 2013.

5. Board of Education Approval of Revised Policy #0115 – Student Harassment and Bullying Prevention and Intervention, and Policy #0115-R – Student Harassment Bullying Prevention and Intervention Regulation – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to accept as a first reading the revised Student Harassment and Bullying Prevention and Intervention Policy #0115, and Student Harassment Bullying Prevention and Intervention Regulation Policy #0115-R, as presented.

6. Board of Education Approval of Special Education Services Contract for the 2012-2013 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the special education services contracts with Eden II School for Autistic Children, which was reviewed and approved by District Counsel, for the 2012-2013 school year, and authorizes the Board President to sign such contract:

7. Board of Education Approval of Special Education Instructional Services Contracts for the 2012-2013 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the special education instructional services contracts, which were reviewed and approved by District Counsel, listed below for the 2012-2013 school year, and authorizes the Board President to sign such contracts.

Hicksville Union Free School District
Rockville Centre Union Free School District

8. Board of Education Approval of Special Education Instructional Services Contract for the 2012-2013 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

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Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the special education instructional services contract with the Levittown School District for the 2012-2013 school year, and authorizes the Board President to sign such contract, subject to review and approval by District Counsel.

9. Board of Education Approval of a Managed Services Agreement with Centris Group for the 2012-2013 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to approve a Managed Services Agreement with Centris Group for the 2012-2013 school year, and authorizes the Board President to sign such contract, subject to review and approval by District Counsel.

10. Board of Education Approval to Declare Surplus and Dispose of Obsolete Office Equipment at the High School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve to declare surplus and dispose of two shredders from the high school: GBC Shredmaster, Model 3220 S-1, Serial #PP16285, Island Trees Tag #7001076; Fellows Shredder, Model 58-97C, Serial #CRC32197, Island Trees Tag # none.

11. Board of Education Approval to Accept Donation of a Refrigerator from Faculty Member to Michael F. Stokes School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to accept a donation of a refrigerator from Ms. Laura Marks, third grade teacher, to be used in the faculty room in Michael F. Stokes School, and directs that a letter be sent from the Board of Education thanking her for her generosity.

12. Board of Education Approval of Grade 6 Greenkill Outdoor Education Trip

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to support and approve the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from November 27, 2012, through November 30, 2012, and authorizes the Board President to sign a contract in the amount of \$36,405, subject to final review and approval by District Counsel.

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13. Board of Education Approval of Nursing Services for Grade 6 Trip to Greenkill

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve Carol Nivens, RN, to provide 24-hour nursing services for the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from November 27, 2012, through November 30, 2012, at a rate of \$2,700 for the entire four days and three nights, and authorizes the Board President to sign a contract as approved by District Counsel.

14. Board of Education Approval of Stipend for Greenkill Trip Staff Chaperones

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the payment of overnight stipends to each of the estimated 18 teachers chaperoning the Grade 6 trip to the Greenkill Outdoor Environmental Education Center from November 27, 2012, through November 30, 2012, in the amount of \$100 per day, a total of \$300 per chaperone, and authorizes the Board President to sign the Stipend Agreement with the U.T.I.T.

15. Board of Education Approval of Change Order #2 – Site Reconstruction, Sparke Elementary School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to approve Change Order #2 – Site Reconstruction Capital Projects at J. Fred Sparke Elementary School, which represents a contract increase in the amount of \$2,700.00, for the purpose of providing proper pitch from the oil tank pad to the westward catch basin, and authorizes the Board President to sign said change orders, subject to review and approval by District Counsel.

16. Board of Education Approval of Bid Award for a Work Truck, Tractor, and Infield Groomer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve to award Bid #673.013.001 to the following as presented, and to authorize the district to issue purchase orders to be used in the 2012-13 school year:

Merrick Dodge Chrysler Jeep, 3614 Sunrise Highway, Wantagh, NY 11793 – 2012 3500 Reg. ST/SLT 4x4 Cab Chassis – in the amount of \$37,718.
All Island Equipment, 39 Jersey Street, W. Babylon, NY 11704 – Compact Tractor – in the amount of \$38,888.

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Storr Tractor Company, 3191 US Highway 22, Branchburg, NJ 08876 – Toro Infield Groomer – in the amount of \$19,768.63.

17. Board of Education Authorization of Year Ended June 30, 2012 Budget Transfer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to authorize the transfer of funds as presented for the year ended June 30, 2012.

18. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated September 19, 2012, 1 through 107 inclusive.

19. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the use of buildings or fields by the following community and school organizations for the 2012-2013 school year subject to the limitations of policy and regulation:

Island Trees Elementary PTA
Class of 2014
Island Trees Football Booster Club
Island Trees Travel Baseball
Girl Scouts of Nassau County
Boy Scouts Troop 323
Island Trees Ladies Soccer League
Cub Scouts Pack 600
PTSA Post Prom
Island Trees Council of PTAs
Levittown Red Devils
Island Trees Soccer Club
Wantagh Levittown Volunteer Ambulance Corp
Theodore Roosevelt Council Boy Scouts of America
Levittown Athletic Club

FINANCIAL REPORT

The Board of Education accepted the Financial Reports for May and June, 2012, as presented

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**COMMENTS
FROM VISITORS
(OLD & NEW
BUSINESS):**

A resident addressed the Board regarding the opening of the gate on Elm Place.

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**EXECUTIVE
SESSION:**

On **Motion** of Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0), the Board adjourned to Executive Session at 8:13 PM to discuss labor negotiations and personnel issues.

**RETURN TO
REGULAR
SESSION:**

On **Motion** of Mr. Rochon, seconded by Mr. Storm, and unanimously carried (7-0), the Board came out of Executive Session at 9:07 PM.

ADJOURNED:

On **Motion** of Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0), the meeting adjourned at 9:07 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____