

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, September 17, 2014.

The meeting was called to order by Mr. Daniel Donahue at 6:58 PM.

MEMBERS PRESENT: Mr. Daniel Donahue, President
Mr. Paul Giambona, Vice President
Mr. Brian Fielding
Mrs. Kim McDonough
Mrs. Barbara Medellin
Mr. Michael T. Rich, Jr.

ABSENT: Mrs. Kristen Daum

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mrs. Elizabeth Roemer, Admin. for Ed. Progs., Literacy & Staff Devel.
Mr. Richard Guercio, General Legal Counsel
Mrs. Tara Kahn, General Legal Counsel
Mrs. Concetta Carr, District Clerk

EXECUTIVE: On **Motion** of Mr. Giambona, seconded by Mrs. Medellin, and unanimously
SESSION: carried (6-0), the Board of Education recessed into Executive Session at 6:58 PM to discuss personnel matters regarding employee disciplinary issues.

The meeting returned from Executive Session at approximately 7:32 PM.
The meeting resumed with the public at 7:35 PM.

PLEDGE OF ALLEGIANCE: Mr. Donahue led the pledge of allegiance to the flag followed by a moment of silence for our troops.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the following minutes:

Regular Meeting, Executive Session & Addendum – August 20, 2014
Committee on Special Education – August 14, 15, 21, 28, 2014
Committee on Preschool Special Education – August 21, 28, 2014

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COMMENTS

FROM

VISITORS: None

RECOGNITION

1. Mrs. Maria Gribbin, Island Trees High School science teacher, was recognized for her students' outstanding results on last year's A.P. Biology exam. Mr. Nicholas Grande, Island Trees High School Principal, stated that 26 out of 27 A.P. Biology students scored 3 or above on last year's exam. Mrs. Gribbin was presented with a Certificate of Recognition from the Board of Education for her accomplishments.
2. Mr. Nicholas Grande spoke on behalf of the three NYSSMA students. He stated that in New York State, only ten students are selected for their music compositions, and we had three. Janice Hur, Morgan Petry, and Samantha Petry were recognized for their accomplishments. Janice Hur was present at the meeting to receive a Certificate of Recognition from the Board for being chosen to perform with the All-National Honors Band and at the All-State NYSSMA Winter Conference.

ACTION ITEMS

1. **Board of Education Approval of Island Trees Memorial Middle School Seventh Grade Field Trip to New York City**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (6-0) to approve the request for the Island Trees Memorial Middle School seventh grade field trip to New York City from March 19, 2015, to March 20, 2015, at a cost to the students of approximately \$459 per student.

2. **Board of Education Approval of Stipend for New York City Trip Staff Chaperones**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the payment of overnight stipends to each of the estimated ten (10) teachers chaperoning the seventh grade field trip to New York City from March 19, 2015, to March 20, 2015, in the amount of \$100 per evening, a total of \$100 per chaperone, and authorizes the Board President to sign the Stipend Agreement with the U.T.I.T., subject to review and approval by District Counsel.

3. **Board of Education Approval of Stipend for New York City Trip Administrative Chaperone**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

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Mrs. McDonough, seconded by Mr. Rich, and unanimously carried (6-0) to approve the payment of an overnight stipend to one (1) administrative chaperone for the seventh grade field trip to New York City from March 19, 2015, to March 20, 2015, in the amount of \$125 per evening, a total of \$125, as per the administrators' contract, subject to review and approval by District Counsel.

4. Board of Education Approval of Island Trees High School Chamber Orchestra Trip to Boston, Massachusetts

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve the overnight trip for the Island Trees High School Chamber Orchestra to Boston, Massachusetts, on March 20, 2015 to March 22, 2015, to attend a work session, tour Symphony Hall, and attend a performance of the Boston Symphony at a cost of approximately \$500-\$600 per student.

5. Board of Education Approval of Island Trees Memorial Middle School Eighth Grade Music Field Trip to Broadway Production of *Aladdin*

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the request for the Island Trees Memorial Middle School eighth grade music field trip to the Broadway production of *Aladdin* on Wednesday, January 21, 2015, at a cost to the students of \$80 per student.

6. Board of Education Approval of Island Trees Memorial Middle School Grade 6 Greenkill Outdoor Education Trip

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (6-0) to support and approve the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from December 2, 2014, through December 5, 2014, and authorizes the Board President to sign a contract in the amount of \$40,860, as approved by District Counsel.

7. Board of Education Approval of Nursing Services for Grade 6 Trip to Greenkill

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve Carol Nivens, RN, to provide 24-hour nursing services for the Island Trees Memorial Middle School scheduled Grade 6 trip to the Greenkill Outdoor Environmental Education Center from December 2, 2014, through December 5, 2014, at a rate of \$2,700 for the entire four days and three nights, and authorizes the Board President to sign a contract, as approved by District Counsel.

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8. Board of Education Approval of Stipend for Greenkill Trip Staff Chaperones

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rich, and unanimously carried (6-0) to approve the payment of overnight stipends to each of the estimated fourteen (14) teachers chaperoning the Grade 6 trip to the Greenkill Outdoor Environmental Education Center from December 2, 2014, through December 5, 2014, in the amount of \$100 per evening, a total of \$300 per chaperone, and authorizes the Board President to sign the Stipend Agreement with the U.T.I.T., subject to review and approval by District Counsel.

9. Board of Education Approval of Stipend for Greenkill Trip Administrative Chaperone

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve the payment of an overnight stipend to one (1) administrative chaperone for the Grade 6 trip to the Greenkill Outdoor Environmental Education Center from December 2, 2014, through December 5, 2014, in the amount of \$125 per evening, a total of \$375, as per the administrators' contract, subject to review and approval by District Counsel.

10. Board of Education Authorization of Year Ended June 30, 2014, Budget Transfer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (6-0) to authorize the transfer of funds as presented for the year ended June 30, 2014.

11. Board of Education Approval of BOCES Transportation Contract for Outdoor Education Transportation Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (6-0) to approve the contract with Nassau BOCES for the 2014-2015 regular school year Outdoor Education Transportation Services for Island Trees UFSD students in the amount of \$12,329.90, and authorizes the Board president to sign such contract.

12. Board of Education Approval of 2014-2015 Regular School Year BOCES Special Education Transportation Contract

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the contract with Nassau BOCES for the 2014-2015 regular school year special education transportation in the amount of \$233,346.00, and authorizes the Board president to sign such contract.

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13. Board of Education Approval of Certified EMT's for Island Trees School District Home Football Games

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rich, and unanimously carried (6-0) to approve Matthew Epple, Certified EMT, to cover all Island Trees School District home football games; and Micheal Gelbien, Alexander Ponce Nestor, and Thomas Meyer, Certified EMT's, as additional EMT's if Matthew Epple is not available, at a rate of \$60 per game, and authorizes the Board President to sign the professional service agreements.

14. Board of Education Approval of Interim Food Service Consultant Agreement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve the agreement for Marie Salata, Food Service Consultant, commencing September 5, 2014, to June 30, 2015, at a rate of \$60 per hour, and authorizes the Board President to sign such agreement.

15. Board of Education Approval of Benefits Agreement for Mathematics Supervisor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the benefits agreement for the appointment of Cheryl Cohen to the position of Mathematics Supervisor K-12, and authorizes the Board President to sign such agreement.

16. Board of Education Approval of Memorandum of Agreement for Technology Manager

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (6-0) to approve the Memorandum of Agreement for John Rezek, Technology Manager, and authorizes the Board President to sign such agreement.

17. Board of Education Approval of Parents' Bill of Rights for Data Privacy and Security

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the following resolution:

BE IT RESOLVED, that the Board of Education adopts a Parents' Bill of Rights for Data Privacy and Security in the form attached hereto and authorizes the Superintendent of Schools to amend the Bill of Rights as may be required by any regulations or guidance that may be issued by the New York State Education Department; and

BE IT FURTHER RESOLVED, that this Bill of Rights shall be published by the District on the District's website.

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18. Board of Education Approval to Declare Surplus and Dispose of Excess Equipment from the Island Trees Business Office

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rich, and unanimously carried (6-0) to approve to declare surplus and dispose of obsolete equipment detailed below:

Friedrich 21,000 BTU A/C
Model SM21J30
Serial #LKKRO6318

19. Board of Education Approval to Declare Surplus and Dispose of Excess Equipment from J. Fred Sparke School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve to declare surplus and dispose of obsolete equipment detailed below from J. Fred Sparke School:

Overhead Projectors and Carts - Model #3M9060

<u>Serial #</u>	<u>Island Trees Tag #</u>
1333482	None
1300566	None
1469234	None
1469236	None
535476	None
940560	00005038
940587	00005041
940562	00005044
535475	None
1333968	None
940563	00005039
940581	00005040

20. Board of Education Approval of RFQ for Servicing and Maintenance of Drywells, Catchbasins and Wastelines

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve to award RFQ#673.015.001 to City Wide Sewer & Drain Services Corp., 100 Voice Road, Carle Place, NY 11514 for Video Inspection and Chemicals (Sulfuric Acid); Park Line Asphalt Maintenance Inc., 1877 Montauk Highway, Brookhaven, NY 11719 for the Pumping of Drywells, Pumping of Water, Supersucker Equipment, J Cable and Associated Plumbing Repairs; Aarco Environmental Services, 50 Gear Avenue, Lindenhurst, NY

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11757, Pumping of Grease Traps, Power Snaking Service, Sewerjet Service and Service of Main Sewer Line, and to authorize the District to issue purchase orders to be used on an as needed basis for the remainder of the 2014-2015 school year.

21. Board of Education Approval of Membership of District Resident to the Island Trees Audit Committee for the 2014-2015 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (6-0) to approve, in accordance with the Laws of 2005, as set forth by the office of the New York State Comptroller, the membership of Mr. Paul Shapiro, district resident, to the Island Trees Audit Committee for the 2014-2015 school year.

22. Board of Education Approval of Donation from the Family and Consumer Sciences Department to the Vietnam Veterans of America

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the donation of three boxes of kitchen items from the Family and Consumer Sciences Department to the Vietnam Veterans of America.

23. Board of Education Approval to Reject All Proposals on RFP for Commodity Foods Direct Diversion

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rich, and unanimously carried (6-0) to approve to reject all proposals received on RFP #673.014.009, dated July 3, 2014, for Commodity Foods Direct Diversion.

24. Board of Education Approval of Termination Pay Agreement for a Faculty Member

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve the Termination Pay Agreement for Richard Cavallo, Music/Band teacher, as presented, and authorizes the Board President to sign said agreement.

25. Board of Education Approval of Civil Service Law Section 75 Proceedings for a Civil Service Employee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the following resolution:

WHEREAS, disciplinary charges of Misconduct and Incompetence have been filed and served against the employee named on the attached confidential list as "Employee A"

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(hereinafter referred to as “Subject Employee”) pursuant to Section 75 of the Civil Service Law; it is

RESOLVED, that pending the hearing and determination of the disciplinary charges against the Subject Employee, said Employee shall be suspended without pay for a period of thirty (30) days commencing September 18, 2014, and it is

RESOLVED, that Arthur Riegel, Esq. be appointed as the Hearing Officer to conduct the hearing required by Civil Service Law Section 75 and make a determination of the disciplinary charges against the Subject Employee, and to make a recommendation thereafter to the Board of Education.

26. Board of Education Approval of 3020-a Charges Against an Island Trees Union Free School District Employee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (6-0) to approve the following resolution:

WHEREAS the Superintendent of Schools has preferred charges against the employee named in Confidential Schedule “A” pursuant to Section 3020-a of the New York State Education Law; and

WHEREAS, the Board of Education has determined, by a vote of a majority of all the members of the Board, that probable cause exists for the charges preferred against said employee by the Superintendent of Schools;

BE IT FURTHER RESOLVED, that should the employee named in Executive Session either waive his or her right to a hearing, or be found guilty of the charge(s) after a hearing, the Board of Education shall seek his or her termination from service in the Island Trees Union Free School District.

27. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated September 17, 2014, 1 through 284 inclusive.

28. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rich, and unanimously carried (6-0) to approve the use of buildings or fields by the following community and school organizations for the 2014-2015 school year subject to the limitations of policy and regulation:

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Nassau County of Emergency Management
Island Trees Soccer Club
Island Trees Class of 2017
Island Trees PTSA
Island Trees Council of PTAs
Capit
Cub Scout Pack 600
Girl Scouts of Nassau County
Island Trees Elementary PTA
Retired Teachers of Island Trees
Island Trees High School Football
Island Trees Baseball
Girl Scouts of Nassau County Plains Assn.
Girl Scout Troop 3132, 3104, 3196, 3109
3633, 3385, 3310, 3627, 3299, 3327, 3635,
3278, 3082, 3480, 3280, 3330
Island Trees Class of 1964
St. Bernards CYO Basketball
Nassau County Civil Service Commission

FINANCIAL REPORT

The Board of Education accepted the Financial Report for July, 2014, as presented.

COMMENTS FROM VISITORS (OLD & NEW BUSINESS):

None

EXECUTIVE SESSION:

On **Motion** of Mr. Giambona, seconded by Mrs. Medellin, and unanimously carried (6-0), the meeting was adjourned to Executive Session at 7:50 PM to discuss personnel matters regarding employee disciplinary issues.

RETURN TO REGULAR SESSION:

On **Motion** of Mr. Giambona, seconded by Mrs. Medellin, and unanimously carried (6-0) the meeting came out of Executive Session at 8:47 PM.

ADJOURNED:

On **Motion** of Mr. Giambona, seconded by Mr. Fielding, and unanimously carried (6-0), the meeting was adjourned at 8:47 PM.

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Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____