

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, August 28, 2013.

The meeting was called to order by Mrs. Kristen Daum, Vice President, at 5:00 PM.

MEMBERS PRESENT: Mr. Kenneth Rochon, President (arrived 5:07 p.m.)
Mrs. Kristen Daum, Vice President
Mr. Daniel Donahue
Ms. Patricia Mahon
Mrs. Kim McDonough
Mrs. Barbara Medellin
Mr. George Storm

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mrs. Elizabeth Roemer, Administrator for Educational Programs
Mrs. Randy Glasser, General Legal Counsel
Mrs. Concetta Carr, District Clerk

PLEDGE OF ALLEGIANCE: Mrs. Daum led the pledge of allegiance to the flag followed by a moment of silence for our troops.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the following minutes:

Reorganization Meeting, Regular Meeting & Executive Session – July 9, 2013
Committee on Special Education – July 1, 3, 24, 30, August 12, 19, 2013
Committee on Preschool Special Education – July 24, August 19, 2013

COMMENTS FROM

VISITORS: None

ACTION ITEMS

1. **Board of Education Approval of Boys' and Girls' Varsity Cross Country Team Participation in Three Cross Country Invitationals**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. McDonough and unanimously carried (6-0) to hereby approve the request for the Island Trees Boys' and Girls' Cross Country teams to participate

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in the Warwick Wave XC Meet in Warwick, NY, on Saturday, September 21, 2013; the Six Flags Safari Cross Country Invitational on Saturday September 28, 2013; and the Manhattan College Cross Country Invitational on Saturday, October 12, 2013, at Van Cortlandt Park, Bronx, NY.

2. Board of Education Approval of Certified EMT's for Island Trees School District Home Football Games

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Ms. Mahon, and unanimously carried (6-0) to approve Matthew Epple, Certified EMT, to cover all Island Trees School District home football games; and Dennis Rochon and Matthew Rochon, certified EMT's, as additional EMT's if Matthew Epple is not available, at a rate of \$60 per game, and authorizes the Board President to sign the professional service agreement.

3. Board of Education Approval to Declare Surplus and Dispose of Obsolete Office Equipment at the Memorial Middle School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (6-0) to approve to declare surplus and dispose of a spinning paperback rack, Island Trees Tag #7001850, from the Island Trees Memorial Middle School Library.

4. Board of Education Approval to Declare Surplus and Dispose of Obsolete Equipment from the Special Education Office

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve to declare surplus and dispose of obsolete equipment from the Special Education office detailed below:

CardMaster Magnetic Card Reader, Model CAR2020, Serial #830660HG000592
Belle Howell Cassette Recorder, Model 3079, Serial #70140331
Belle Howell Cassette Recorder, Model 3079, Serial #70240332
Belle Howell Cassette Recorder, Model 3079, Serial #70240334

5. Board of Education Approval to Declare Surplus and Dispose of Library Books from J. Fred Sparke School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve to declare surplus and dispose of library books that are obsolete or in poor condition from the J. Fred Sparke School as it sees fit pursuant to the State Education Department's recommended procedures.

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6. Board of Education Approval to Sell Obsolete Textbooks to Follett Educational Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve to declare surplus and dispose of obsolete textbooks by selling them to Follett Educational Services as listed below with a total sale to Follett of \$3,088.49:

Sparke School	\$673.86
Stokes School	\$383.84
Non Public Textbooks	\$1,712.36
Depository (two payments)	<u>\$618.43</u>
TOTAL	\$3,388.49

7. Board of Education Approval of Five Island Trees Memorial Middle School Student Athletes Moving Up to the Island Trees High School Boys' J.V. Soccer Team

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Ms. Mahon, and unanimously carried (6-0) to approve moving up five (5) Island Trees Memorial Middle School 8th grade student athletes to play on the Island Trees High School boys' J.V. soccer team. Without this action, the boys' J.V. soccer team would not have the players to field a team.

8. Board of Education Approval of Canine Detection Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (6-0) to approve to award RFQ#673.014.001, Canine Detection Services, to K-9 Noses Inc., 8 Ursular Ct., P.O. Box 1138, Smithtown, NY 11787, at the rates stated below, and authorizes the Board President to sign contract for said services:

School Assembly - \$1,000 per school
School Search - \$525 per school
School Search Not Scheduled in Advance - \$700 per school

9. Board of Education Approval of Emergency Purchase Order

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve payment of the following emergency purchase orders:

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1. \$7,500.00 to Aggreko LLC, 4607 West Admiral Doyle Drive, New Iberia, LA 7056, for the rental of a generator which was needed during an electrical issue at the Island Trees Memorial Middle School.
2. \$35,250.00 to Roland Electric Inc., 307 Suburban Avenue, Deer Park, NY 11729, for the primary conduit and wire replacement required due to an electrical issue at the Island Trees Memorial Middle School.

10. Board of Education Approval of the Island Trees School District Annual Professional Performance Review (APPR) Plan

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the following resolution:

WHEREAS, the District's 2012-2013 Annual Professional Performance Review (APPR) Plan, that was approved by the Commissioner of Education, remains in effect and there are no other agreements that prevent, conflict or interfere with full implementation of such APPR Plan.

BE IT RESOLVED, that the Board of Education of the Island Trees School District, upon recommendation of the Superintendent of Schools, approves and/or ratifies the execution of any and all required APPR certification documents by the Superintendent and the President of the Board of Education for submission to the Commissioner of Education pursuant to Education Law §3012-c for the 2013-2014 school year.

11. Board of Education Approval of the Gas Conversion Agreement with Hess Corporation

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. McDonough, and unanimously carried (7-0 – Mr. Rochon in attendance) to approve the “Gas Conversion Agreement” with Hess Corporation for the district “Boiler Conversion Project” as presented, and authorizes the Board President to sign said agreement, which has been reviewed and approved by District Counsel.

12. Board of Education Approval of Hourly Rate for Litigation Support Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Ms. Mahon, and unanimously carried (7-0) to hereby approve an hourly rate of \$135 for litigation support services performed on behalf of the District by Law Clerks employed by Guercio & Guercio LLP, as more fully set forth in correspondence from Guercio & Guercio, LLP, dated July 18, 2013.

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13. Board of Education Approval of Non-Aligned Administrators Agreements

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) to approve the agreements for the following non-aligned administrators commencing July 1, 2013, as presented, and are on file with the District Clerk:

Louis DiPadova
Margaret McElhinney

14. Board of Education Approval of Health Service Agreement for the 2012-2013 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0) to approve entering into the Health Service Agreement with the Uniondale UFSD for the 2012-2013 school year, and authorizes the Board President to sign such contract, subject to review and approval by District Counsel.

15. Board of Education Approval of Special Education Services Contracts for the 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) to approve the special education services contracts, as prepared by District Counsel for the 2013-2014 school year, and authorizes the Board President to sign such contracts.

United Cerebral Palsy Association
Developmental Disabilities Institute
Greenburgh-North Castle UFSD
Summit School
United Cerebral Palsy Association
Woodward Children's Center

16. Board of Education Approval of Special Education Services Contract for Summer 2013

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the special education services contract with the Hagedorn Little Village School, Jack Joel Center for Special Children, as prepared by District Counsel for the Summer of 2013, and authorizes the Board President to sign such contract.

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17. Board of Education Approval of Provider Agency Services Contracts for the 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the provider agency services contracts as prepared by District Counsel for the 2013-2014 school year listed below, and authorizes the Board President to sign such contracts:

Brookville Center for Children’s Services
Lisa E. Feret
Andrea Pineiro
The Rehabilitation Institute
George Keckler

18. Board of Education Approval of Regular School Year Transportation Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Ms. Mahon, and unanimously carried (7-0) to approve the award of transportation contracts as presented for regular school year transportation services as per the SENTCO bid dated 5/13/13, and authorizes the Board President to sign said contracts when presented.

IT Contract No.	Contractor	Amount	Bid Date
675.014.004	Acme	\$0.00	5/13/2013
675.014.005	Any Time	\$27,440.00	5/13/2013
675.014.006	Dell	\$0.00	5/13/2013
675.014.007	EBT	\$0.00	5/13/2013
675.014.008	First Student	\$9,450.00	5/13/2013
675.014.009	Suburban	\$0.00	5/13/2013
675.014.010	WE Transport	\$0.00	5/13/2013

19. Board of Education Approval of Regular School Year Transportation Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) to approve the award of transportation contracts as presented for regular school year transportation services as per the SENTCO bid dated 8/12/13, and authorizes the Board President to sign said contracts when presented.

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IT Contract No.	Contractor	Amount	Bid Date
675.014.011	Acme	\$0.00	8/12/2013
675.014.012	EBT	\$0.00	8/12/2013
675.014.013	First Student	\$0.00	8/12/2013
675.014.014	Suburban	\$5,920.00	8/12/2013
675.014.015	WE Transport	\$0.00	8/12/2013

20. Board of Education Approval of Transportation Renewal Contracts for the 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0) to hereby agree to extend the school year transportation contracts as detailed below in accordance with the May CPI increase of 1.4%, as published by the State Education Department, and authorizes the Board President to sign said contracts when presented.

Contractor	SED #	Amount	Bid Date
Acme	E014348	\$30,660.00	10/22/1997
Acme	E004204	\$18,497.00	4/20/1999
WE Transport	E004208	\$0.00	4/20/1999
Acme	E252096	\$19,910.40	5/22/2003
WE Transport	E252101	\$59,052.40	5/22/2003
Acme	E257161	\$400,738.80	5/30/2006
Any Time	E257160	\$23,977.20	5/30/2006
Suburban Bus	E257159	\$0.00	5/30/2006
WE Transport	E257158	\$22,912.60	5/30/2006
Acme	E258852	\$45,015.60	5/31/2007
WE Transport	E258854	\$0.00	5/31/2007
Acme	E260941	\$53,968.20	4/17/2008
WE Transport	E260943	\$0.00	4/17/2008
Acme Bus	E612523	\$10,614.60	5/7/2009
WE Transport	E612522	\$0.00	5/7/2009
WE Transport	E612524	\$1,164,801.60	5/8/2009
Acme	E264928	\$0.00	5/6/2010
Any Time	E264929	\$0.00	5/6/2010
EBT	E264930	\$0.00	5/6/2010
First Student	E264931	\$0.00	5/6/2010
Suburban	E264932	\$47,596.60	5/6/2010
WE Transport	E264933	\$0.00	5/6/2010
Acme	E264934	\$0.00	6/23/2010

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EBT	E264935	\$0.00	6/23/2010
Acme	E264937	\$0.00	8/25/2010
EBT	E264938	\$0.00	8/25/2010
WE Transport	E264939	\$0.00	8/25/2010
Acme	E266271	\$0.00	5/6/2011
Any Time	E266270	\$0.00	5/6/2011
First Student	E266269	\$9.00	5/6/2011
Suburban Bus	E266268	\$0.00	5/6/2011
WE Transport	E266267	\$0.00	5/6/2011
Acme	E266764	\$0.00	8/18/2011
First Student	E266765	\$0.00	8/18/2011
WE Transport	E266766	\$0.00	8/18/2011
EBT	E266767	\$0.00	8/18/2011
Acme	E269872	\$0.00	5/8/2012
Any Time	E269873	\$0.00	5/8/2012
EBT	E269874	\$0.00	5/8/2012
Suburban	E269876	\$0.00	5/8/2012
WE	E269877	\$14,601.60	5/8/2012
Acme	E269878	\$26,201.80	8/15/2012
Any Time	E269879	\$0.00	8/15/2012
EBT	E269880	\$0.00	8/15/2012
WE	E269881	\$0.00	8/15/2012

21. Board of Education Approval of Flex Plan – Business Associate Agreement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) to approve the Business Associate Agreement (BBS) with Benefit Reourse Inc., third party administrator for the District's Flexible Benefit (Flex) Plan, and authorizes the Board President to sign said agreement, subject to review and approval by District Counsel.

22. Board of Education Acceptance of Revised Policy #6900 – Disposal of District Property

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (7-0) to accept the revised Disposal of District Property, Policy #6900, as presented.

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23. Board of Education Acceptance of Revised Policy #5695 – Students and Personal Electronic Devices

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the revised Students and Personal Electronic Devices, Policy #5695, as presented.

24. Board of Education Acceptance of IBM Community Grant

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Ms. Mahon, and unanimously carried (7-0) to accept an IBM Community Grant in the amount of \$1,500, which is to be used for technology, and was awarded through the efforts of Mr. Michael Dieppa, IBM employee and Island Trees resident, and directs that a letter be sent from the Board of Education thanking Mr. Dieppa and IBM for their generosity.

25. Board of Education Authorization for Board President to Sign Unit Contracts

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) to authorize the Board President to sign the contracts with the following units when presented as per the respective previously signed Memorandums of Agreement:

1. United Teachers of Island Trees (U.T.I.T.)
2. Island Trees Principals' Association
3. CSEA Island Trees Clerical Unit
4. CSEA Island Trees Custodial Unit

26. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated August 28, 2013, 1 through 181 inclusive.

27. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) to approve the use of buildings or fields by the following community and school organizations for the 2013-2014 school year subject to the limitations of policy and regulation:

Cub Scout Pack 600
Girl Scouts of Nassau County

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Island Trees Elementary PTA
Island Trees PTSA
Island Trees Council of PTAs
Island Trees Football Booster Club
Island Trees USSSA/ABA Sports
Nassau County Girls' Soccer Officials
Island Trees Youth Football
Island Trees Soccer Club
Island Trees Football
Theodore Roosevelt Council Boy Scouts of America
Wantagh Levittown Volunteer Ambulance Corps.
CAPIT
Island Trees SEPTA

FINANCIAL REPORT

The Board of Education accepted the Financial Report for May, 2013, as presented

DISCUSSION:

1. Dr. Murphy discussed the results of the first 3-8 assessments of Common Core. He stated that there will be more instructional time for 6th grade students, more work in before school program, and remediation will be given throughout the school year. Math teachers will have more time for 7th grade students. There will be extra periods and new math textbooks.
2. Future Board Recognitions – The Board decided to recognize students' accomplishments at Board meetings on a quarterly basis during the new school year.

COMMENTS FROM VISITORS (OLD & NEW BUSINESS):

A resident made a statement about the teachers contract.

A resident made a statement about Bethpage School District having extra-help on Saturday. The same resident asked a question about the Farmedge Vision survey, the electrical issue at the Memorial Middle School, and the Bring Your Own Devices policy.

A resident made a statement about the Levittown Property Owners Association.

EXECUTIVE SESSION:

On **Motion** of Ms. Mahon seconded by Mrs. Daum, and unanimously carried (7-0), the Board adjourned to Executive Session at 6:20 PM to discuss personnel issues.

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**RETURN TO
REGULAR
SESSION:**

The Board came out of Executive Session at 7:45 PM.

ADJOURNED:

On **Motion** of Mrs. McDonough, seconded by Mrs. Medellin, and
unanimously carried (7-0), the meeting adjourned at 7:45 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____