

DRAFT

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

BOARD OF EDUCATION MEETING

August 28, 2013

5:00 PM

A G E N D A

A. OPENING OF MEETING

1. **Call to Order** Mr. Kenneth Rochon, President will preside.
A quorum is expected.
2. **Pledge of Allegiance**
3. **Moment of Silence**
4. **Approval of Minutes**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following minutes as presented:

Reorganization Meeting, Regular Meeting & Executive Session – July 9, 2013
Committee on Special Education – July 1, 3, 24, 30, August 12, 19, 2013
Committee on Preschool Special Education – July 24, August 19, 2013

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

B. VISITORS (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda and/or the Special Meeting agenda.

C. ACTION ITEMS

1. **Board of Education Approval of Boys' and Girls' Varsity Cross Country Team Participation in Three Cross Country Invationals**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the request for the Island Trees Boys' and Girls' Cross Country teams to participate in the Warwick Wave XC Meet in Warwick, NY, on Saturday, September 21, 2013; the Six Flags Safari Cross Country Invitational on Saturday September 28, 2013; and the Manhattan College Cross Country Invitational on Saturday, October 12, 2013, at Van Cortlandt Park, Bronx, NY.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

2. Board of Education Approval of Certified EMT's for Island Trees School District Home Football Games

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves Matthew Epple, Certified EMT, to cover all Island Trees School District home football games; and Dennis Rochon and Matthew Rochon, certified EMT's, as additional EMT's if Matthew Epple is not available, at a rate of \$60 per game, and authorizes the Board President to sign the professional service agreement.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

3. Board of Education Approval to Declare Surplus and Dispose of Obsolete Office Equipment at the Memorial Middle School

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to declare surplus and dispose of a spinning paperback rack, Island Trees Tag #7001850, from the Island Trees Memorial Middle School Library.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

4. Board of Education Approval to Declare Surplus and Dispose of Obsolete Equipment from the Special Education Office

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to declare surplus and dispose of obsolete equipment from the Special Education office detailed below:

- CardMaster Magnetic Card Reader, Model CAR2020, Serial #830660HG000592
- Belle Howell Cassette Recorder, Model 3079, Serial #70140331
- Belle Howell Cassette Recorder, Model 3079, Serial #70240332
- Belle Howell Cassette Recorder, Model 3079, Serial #70240334

Motion made by _____
 Seconded by _____
 Ayes _____ Nays _____ Abstain _____

5. Board of Education Approval to Declare Surplus and Dispose of Library Books from J. Fred Sparke School

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to declare surplus and dispose of library books that are obsolete or in poor condition from the J. Fred Sparke School as it sees fit pursuant to the State Education Department’s recommended procedures.

Motion made by _____
 Seconded by _____
 Ayes _____ Nays _____ Abstain _____

6. Board of Education Approval to Sell Obsolete Textbooks to Follett Educational Services

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to declare surplus and dispose of obsolete textbooks by selling them to Follett Educational Services as listed below with a total sale to Follett of \$3,088.49:

Sparke School	\$673.86
Stokes School	\$383.84
Non Public Textbooks	\$1,712.36
Depository (two payments)	<u>\$618.43</u>
TOTAL	\$3,388.49

Motion made by _____
 Seconded by _____
 Ayes _____ Nays _____ Abstain _____

7. Board of Education Approval of Five Island Trees Memorial Middle School Student Athletes Moving Up to the Island Trees High School Boys' J.V. Soccer Team

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves moving up five (5) Island Trees Memorial Middle School 8th grade student athletes to play on the Island Trees High School boys' J.V. soccer team. Without this action, the boys' J.V. soccer team would not have the players to field a team.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

8. Board of Education Approval of Canine Detection Services

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to award RFQ#673.014.001, Canine Detection Services, to K-9 Noses Inc., 8 Ursular Ct., P.O. Box 1138, Smithtown, NY 11787, at the rates stated below, and authorizes the Board President to sign contract for said services:

School Assembly - \$1,000 per school

School Search - \$525 per school

School Search Not Scheduled in Advance - \$700 per school

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

9. Board of Education Approval of Emergency Purchase Order

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves payment of the following emergency purchase orders:

1. \$7,500.00 to Aggreko LLC, 4607 West Admiral Doyle Drive, New Iberia, LA 7056, for the rental of a generator which was needed during an electrical issue at the Island Trees Memorial Middle School.

- 2. \$35,250.00 to Roland Electric Inc., 307 Suburban Avenue, Deer Park, NY 11729, for the primary conduit and wire replacement required due to an electrical issue at the Island Trees Memorial Middle School.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

10. Board of Education Approval of the Island Trees School District Annual Professional Performance Review (APPR) Plan

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

WHEREAS, the District’s 2012-2013 Annual Professional Performance Review (APPR) Plan, that was approved by the Commissioner of Education, remains in effect and there are no other agreements that prevent, conflict or interfere with full implementation of such APPR Plan.

BE IT RESOLVED, that the Board of Education of the Island Trees School District, upon recommendation of the Superintendent of Schools, approves and/or ratifies the execution of any and all required APPR certification documents by the Superintendent and the President of the Board of Education for submission to the Commissioner of Education pursuant to Education Law §3012-c for the 2013-2014 school year.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

11. Board of Education Approval of the Gas Conversion Agreement with Hess Corporation

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the “Gas Conversion Agreement” with Hess Corporation for the district “Boiler Conversion Project” as presented, and authorizes the Board President to sign said agreement, which has been reviewed and approved by District Counsel.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

12. Board of Education Approval of Hourly Rate for Litigation Support Services

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an hourly rate of \$135 for litigation support services performed on behalf of the District by Law Clerks employed by Guercio & Guercio LLP, as more fully set forth in correspondence from Guercio & Guercio, LLP, dated July 18, 2013.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

13. Board of Education Approval of Non-Aligned Administrators Agreements

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements for the following non-aligned administrators commencing July 1, 2013, as presented, and are on file with the District Clerk:

Louis DiPadova
Margaret McElhinney

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

14. Board of Education Approval of Health Service Agreement for the 2012-2013 School Year

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves entering into the Health Service Agreement with the Uniondale UFSD for the 2012-2013 school year, and authorizes the Board President to sign such contract, subject to review and approval by District Counsel.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

15. Board of Education Approval of Special Education Services Contracts for the 2013-2014 School Year

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contracts,

as prepared by District Counsel for the 2013-2014 school year, and authorizes the Board President to sign such contracts.

United Cerebral Palsy Association
Developmental Disabilities Institute
Greenburgh-North Castle UFSD
Summit School
United Cerebral Palsy Association
Woodward Children’s Center

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

16. Board of Education Approval of Special Education Services Contract for Summer 2013

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract with the Hagedorn Little Village School, Jack Joel Center for Special Children, as prepared by District Counsel for the Summer of 2013, and authorizes the Board President to sign such contract.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

17. Board of Education Approval of Provider Agency Services Contracts for the 2013-2014 School Year

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the provider agency services contracts as prepared by District Counsel for the 2013-2014 school year listed below, and authorizes the Board President to sign such contracts:

Brookville Center for Children’s Services
Lisa E. Feret
Andrea Pineiro
The Rehabilitation Institute

Motion made by _____
Seconded by _____

Ayes_____ Nays_____ Abstain_____

18. Board of Education Approval of Regular School Year Transportation Bid Award

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of transportation contracts as presented for regular school year transportation services as per the SENTCO bid dated 5/13/13, and authorizes the Board President to sign said contracts when presented.

IT Contract No.	Contractor	Amount	Bid Date
675.014.004	Acme	\$0.00	5/13/2013
675.014.005	Any Time	\$27,440.00	5/13/2013
675.014.006	Dell	\$0.00	5/13/2013
675.014.007	EBT	\$0.00	5/13/2013
675.014.008	First Student	\$9,450.00	5/13/2013
675.014.009	Suburban	\$0.00	5/13/2013
675.014.010	WE Transport	\$0.00	5/13/2013

Motion made by_____

Seconded by_____

Ayes_____ Nays_____ Abstain_____

19. Board of Education Approval of Regular School Year Transportation Bid Award

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of transportation contracts as presented for regular school year transportation services as per the SENTCO bid dated 8/12/13, and authorizes the Board President to sign said contracts when presented.

IT Contract No.	Contractor	Amount	Bid Date
675.014.011	Acme	\$0.00	8/12/2013
675.014.012	EBT	\$0.00	8/12/2013
675.014.013	First Student	\$0.00	8/12/2013
675.014.014	Suburban	\$5,920.00	8/12/2013

675.014.015	WE Transport	\$0.00	8/12/2013
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Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

20. Board of Education Approval of Transportation Renewal Contracts for the 2013-2014 School Year

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby agrees to extend the school year transportation contracts as detailed below in accordance with the May CPI increase of 1.4%, as published by the State Education Department, and authorizes the Board President to sign said contracts when presented.

Contractor	SED #	Amount	Bid Date
Acme	E014348	\$30,660.00	10/22/1997
Acme	E004204	\$18,497.00	4/20/1999
WE Transport	E004208	\$0.00	4/20/1999
Acme	E252096	\$19,910.40	5/22/2003
WE Transport	E252101	\$59,052.40	5/22/2003
Acme	E257161	\$400,738.80	5/30/2006
Any Time	E257160	\$23,977.20	5/30/2006
Suburban Bus	E257159	\$0.00	5/30/2006
WE Transport	E257158	\$22,912.60	5/30/2006
Acme	E258852	\$45,015.60	5/31/2007
WE Transport	E258854	\$0.00	5/31/2007
Acme	E260941	\$53,968.20	4/17/2008
WE Transport	E260943	\$0.00	4/17/2008
Acme Bus	E612523	\$10,614.60	5/7/2009
WE Transport	E612522	\$0.00	5/7/2009
WE Transport	E612524	\$1,164,801.60	5/8/2009
Acme	E264928	\$0.00	5/6/2010
Any Time	E264929	\$0.00	5/6/2010
EBT	E264930	\$0.00	5/6/2010
First Student	E264931	\$0.00	5/6/2010
Suburban	E264932	\$47,596.60	5/6/2010
WE Transport	E264933	\$0.00	5/6/2010
Acme	E264934	\$0.00	6/23/2010
EBT	E264935	\$0.00	6/23/2010

Acme	E264937	\$0.00	8/25/2010
EBT	E264938	\$0.00	8/25/2010
WE Transport	E264939	\$0.00	8/25/2010
Acme	E266271	\$0.00	5/6/2011
Any Time	E266270	\$0.00	5/6/2011
First Student	E266269	\$9.00	5/6/2011
Suburban Bus	E266268	\$0.00	5/6/2011
WE Transport	E266267	\$0.00	5/6/2011
Acme	E266764	\$0.00	8/18/2011
First Student	E266765	\$0.00	8/18/2011
WE Transport	E266766	\$0.00	8/18/2011
EBT	E266767	\$0.00	8/18/2011
Acme	E269872	\$0.00	5/8/2012
Any Time	E269873	\$0.00	5/8/2012
EBT	E269874	\$0.00	5/8/2012
Suburban	E269876	\$0.00	5/8/2012
WE	E269877	\$14,601.60	5/8/2012
Acme	E269878	\$26,201.80	8/15/2012
Any Time	E269879	\$0.00	8/15/2012
EBT	E269880	\$0.00	8/15/2012
WE	E269881	\$0.00	8/15/2012

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

21. Board of Education Approval of Flex Plan – Business Associate Agreement

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Business Associate Agreement (BBS) with Benefit Reourse Inc., third party administrator for the District’s Flexible Benefit (Flex) Plan, and authorizes the Board President to sign said agreement, subject to review and approval by District Counsel.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

22. Board of Education Acceptance of Revised Policy #6900 – Disposal of District Property – Second Reading

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a second reading the revised Disposal of District Property, Policy #6900, as presented.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

23. Board of Education Acceptance of Revised Policy #5695 – Students and Personal Electronic Devices

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the revised Students and Personal Electronic Devices, Policy #5695, as presented.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

24. Board of Education Acceptance of IBM Community Grant

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts an IBM Community Grant in the amount of \$1,500, which is to be used for technology, and was awarded through the efforts of Mr. Michael Dieppa, IBM employee and Island Trees resident, and directs that a letter be sent from the Board of Education thanking Mr. Dieppa and IBM for their generosity.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

25. Board of Education Authorization for Board President to Sign Unit Contracts

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Board President to sign the contracts with the following units when presented as per the respective previously signed Memorandums of Agreement:

1. United Teachers of Island Trees (U.T.I.T.)
2. Island Trees Principals' Association

- 3. CSEA Island Trees Clerical Unit
- 4. CSEA Island Trees Custodial Unit

Motion made by_____

Seconded by_____

Ayes_____ Nays_____ Abstain_____

26. Board of Education Approval of Personnel Report

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves, as presented, the Personnel Report dated August 28, 2013, 1 through 181 inclusive.

Motion made by_____

Seconded by_____

Ayes_____ Nays_____ Abstain_____

27. Board of Education Approval of Use of Buildings

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of buildings or fields by the following community and school organizations for the 2013-2014 school year subject to the limitations of policy and regulation:

- Cub Scout Pack 600
- Girl Scouts of Nassau County
- Island Trees Elementary PTA
- Island Trees PTSA
- Island Trees Council of PTAs
- Island Trees Football Booster Club
- Island Trees USSSA/ABA Sports
- Nassau County Girls' Soccer Officials
- Island Trees Youth Football
- Island Trees Soccer Club
- Island Trees Football
- Theodore Roosevelt Council Boy Scouts of America
- Wantagh Levittown Volunteer Ambulance Corps.
- CAPIT
- Island Trees SEPTA

Motion made by_____

Seconded by_____

Ayes_____ Nays_____ Abstain_____

D. FINANCIAL REPORT

RECOMMENDED ACTION: That the Board of Education accepts the Financial Report for May, 2013, as presented.

E. DISCUSSION

1. 3-8 Assessment
2. Future Board Recognitions

F. CLOSING

1. **Visitors – Old & New Business** (Each visitor will be limited to 3 minutes)
RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any business, old and new, of importance.

G. EXECUTIVE SESSION – The Board of Education may choose to adjourn to executive session.

H. ADJOURNMENT

/cc

8/28/13