

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, August 20, 2014.

The meeting was called to order by Mr. Daniel Donahue, President, at 7:03 PM.

**MEMBERS PRESENT:** Mr. Daniel Donahue, President  
Mr. Paul Giambona, Vice President  
Mrs. Kristen Daum  
Mr. Brian Fielding  
Mrs. Barbara Medellin  
Mr. Michael T. Rich, Jr.

**ABSENT:** Mrs. Kim McDonough

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mrs. Elizabeth Roemer, Admin. for Ed. Progs., Literacy & Staff Devel.  
Mrs. Randy Glasser, General Legal Counsel  
Mr. Richard Guercio, General Legal Counsel  
Mrs. Concetta Carr, District Clerk

**PLEDGE OF ALLEGIANCE:** Mr. Donahue led the pledge of allegiance to the flag followed by a moment of silence for our troops serving around the world.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the following minutes:

Reorganization Meeting, Regular Meeting & Executive Session – July 8, 2014  
Committee on Special Education – July 17, 18, 21, August 1, 4, 5, 11, 13, 2014  
Committee on Preschool Special Education – July 10, 2014

## **VISITORS**

A resident asked a question about the school district treasurer.

**ACTION ITEMS**

**1. Board of Education Approval of Island Trees Memorial Middle School Eighth Grade Field Trip to Washington D.C.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the request for the Island Trees Memorial Middle School eighth grade field trip to Washington D.C. from May 13, 2015, to May 15, 2015, at a cost of approximately \$515 per student.

**2. Board of Education Approval of Stipend for Washington D.C. Trip Staff Chaperones**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (6-0) to approve the payment of overnight stipends to each of the estimated ten (10) teachers chaperoning the eighth grade field trip to Washington D.C. from May 13, 2015, to May 15, 2015, in the amount of \$100 per evening, a total of \$200 per chaperone, and authorizes the Board President to sign the Stipend Agreement with the U.T.I.T.

**3. Board of Education Approval of Stipend for Washington D.C. Trip Administrative Chaperone**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve the payment of an overnight stipend to one (1) administrative chaperone for the eighth grade field trip to Washington D.C. from May 13, 2015, to May 15, 2015, in the amount of \$125 per evening, a total of \$250, as per the administrators' contract.

**4. Board of Education Approval of Cross Country Team Participation in Four Cross Country Invitationals**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mr. Giambona, and unanimously carried (6-0) to hereby approve the request for the Island Trees Cross Country team to participate in the cross country invitationals listed below:

- September 20 - Warwick Invitational
- September 27 - Six Flags Invitational
- October 11 - Manhattan Invitational
- October 18 & 19 - Brown Invitational

**5. Board of Education Approval of the Island Trees School District Annual Professional Performance Review (APPR) Plan**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the following resolution:

WHEREAS, the District's 2013-2014 Annual Professional Performance Review (APPR) Plan, that was approved by the Commissioner of Education, remains in effect and there are no other agreements that prevent, conflict or interfere with full implementation of such APPR Plan.

BE IT RESOLVED, that the Board of Education of the Island Trees School District, upon recommendation of the Superintendent of Schools, approves and/or ratifies the execution of any and all required APPR certification documents by the Superintendent and the President of the Board of Education for submission to the Commissioner of Education pursuant to Education Law §3012-c for the 2014-2015 school year.

**6. Board of Education Approval of Transportation Renewal Contracts for the 2014 2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to agree to extend the school year transportation contracts as detailed below in accordance with the May CPI increase of 1.9%, as published by the State Education Department, and authorizes the Board President to sign said contracts when presented.

<b>Contractor</b>	<b>SED No.</b>	<b>Amount</b>	<b>Bid Date</b>
Acme	E014348	\$31,242.40	10/22/1997
Acme	E004204	\$48,431.80	4/20/1999
WE Transport	E004208	\$0.00	4/20/1999
Acme	E252096	\$32,181.70	5/22/2003
WE Transport	E252101	\$0.00	5/22/2003
Acme	E257161	\$0.00	5/30/2006
Any Time	E257160	\$0.00	5/30/2006
Suburban	E257159	\$0.00	5/30/2006
WE Transport	E257158	\$0.00	5/30/2006
Acme	E258852	\$17,774.10	5/31/2007
WE Transport	E258854	\$0.00	5/31/2007
Acme	E260941	\$0.00	4/17/2008
WE Transport	E260943	\$0.00	4/17/2008

Acme Bus	E612523	\$0.00	5/7/2009
WE Transport	E612522	\$0.00	5/7/2009
WE Transport	E612524	\$1,186,933.40	5/8/2009
Acme	E264928	\$0.00	5/6/2010
Any Time	E264929	\$0.00	5/6/2010
EBT	E264930	\$0.00	5/6/2010
First Student	E264931	\$0.00	5/6/2010
Suburban	E264932	\$0.00	5/6/2010
WE Transport	E264933	\$19,049.60	5/6/2010
Acme	E264934	\$0.00	6/23/2010
EBT	E264935	\$0.00	6/23/2010
Acme	E264937	\$0.00	8/25/2010
EBT	E264938	\$0.00	8/25/2010
WE Transport	E264939	\$0.00	8/25/2010
Acme	E266271	\$0.00	5/6/2011
Any Time	E266270	\$0.00	5/6/2011
First Student	E266269	\$0.00	5/6/2011
Suburban Bus	E266268	\$0.00	5/6/2011
WE Transport	E266267	\$0.00	5/6/2011
First Student	E266765	\$0.00	8/18/2011
WE Transport	E266766	\$0.00	8/18/2011
EBT	E266767	\$0.00	8/18/2011
Acme	E269872	\$0.00	5/8/2012
Any Time	E269873	\$0.00	5/8/2012
EBT	E269874	\$5,114.70	5/8/2012
Suburban	E269876	\$0.00	5/8/2012
WE	E269877	\$14,879.00	5/8/2012
Acme	E269878	\$26,699.60	8/15/2012
Any Time	E269879	\$0.00	8/15/2012
EBT	E269880	\$49,596.80	8/15/2012
WE	E269881	\$0.00	8/15/2012
Acme	E271963	\$0.00	5/13/2013
Any Time	E271964	\$27,961.40	5/13/2013
EBT	E271966	\$0.00	5/13/2013
First Student	E271967	\$3,851.80	5/13/2013
Suburban	E271968	\$0.00	5/13/2013
WE Transport	E271969	\$55,026.00	5/13/2013
Acme	E271970	\$0.00	8/12/2013
EBT	E271972	\$0.00	8/12/2013
First Student	E271971	\$0.00	8/12/2013
Suburban	E271973	\$6,032.40	8/12/2013
WE Transport	E271974	\$0.00	8/12/2013

Acme	E272187	\$0.00	10/2/2013
EBT	E272186	\$0.00	10/2/2013
Acme	272451	\$0.00	10/18/2013
EBT	E272452	\$0.00	10/18/2013
First Student	E272453	\$0.00	10/18/2013
WE Transport	E272595	\$0.00	12/4/2013

**7. Board of Education Approval of Regular School Year Transportation Bid Award**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (6-0) to approve the award of transportation contracts as presented for regular school year transportation services as per the SENTCO bid dated May 15, 2014, and authorizes the Board President to sign said contracts when presented.

<b>I.T. Contract No.</b>	<b>Carrier</b>	<b>Amount</b>	<b>Bid Date</b>
675.015.009	Acme	\$38,330.00	5/15/2014
675.015.010	EBT	\$9,950.00	5/15/2014
675.015.011	First Student	\$21,590.00	5/15/2014
675.015.013	WE Transport	\$0.00	5/15/2014

**8. Board of Education Approval of Regular School Year Transportation Bid Award**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve the award of transportation contracts as presented for regular school year transportation services as per the SENTCO bid dated August 6, 2014, and authorizes the Board President to sign said contracts when presented.

<b>I.T. Contract No.</b>	<b>Carrier</b>	<b>Amount</b>	<b>Bid Date</b>
675.015.018	Acme	\$0.00	8/6/2014
675.015.019	First Student	\$22,720.00	8/6/2014
675.015.020	WE Transport	\$0.00	8/6/2014

**9. Board of Education Approval of Transportation Shared Services with Levittown U.F.S.D.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mr. Giambona, and unanimously approved (6-0) to approve entering into two (2) contracts with Levittown U.F.S.D. for the transportation of Island Trees students attending private schools for the 2014-2015 regular school year at a total

cost of \$26,866.30 as detailed below, and authorizes the Board President to sign said contracts when presented.

St. Dominic H.S. & Elementary	\$18,062.10
Friends Academy	\$8,804.20

**10. Board of Education Approval of Transportation Shared Services with Plainedge U.F.S.D.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve entering into a contract with Plainedge U.F.S.D. for the transportation of Island Trees students attending St. Anthony H.S. for the 2014-2015 regular school year at a total cost of \$26,820.70, and authorizes the Board President to sign said contracts when presented.

**11. Board of Education Approval of BOCES Summer Special Education Transportation**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the contract with Nassau BOCES for summer special education transportation from July 7 to August 15, 2014, in the amount of \$25,447.00, and authorizes the Board President to sign such contract.

**12. Board of Education Approval to Declare Surplus and Dispose of Library Books from Michael F. Stokes School, J. Fred Sparke School, and Island Trees Memorial Middle School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (6-0) to approve to declare surplus and dispose of library books that are obsolete or in poor condition from the Michael F. Stokes School, J. Fred Sparke School, and Island Trees Memorial Middle School as it sees fit pursuant to the State Education Department's recommended procedures.

**13. Board of Education Approval to Declare Surplus and Dispose of Books from Michael F. Stokes School and J. Fred Sparke School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve to declare surplus and dispose of certain books that are no longer used or are obsolete from the Michael F. Stokes School and J. Fred Sparke School as it sees fit pursuant to the State Education Department's recommended procedures.

**14. Board of Education Approval of Island Trees High School Academic Integrity Guidelines**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mr. Giambona, and unanimously carried (6-0) to approve the Island Trees High School Academic Integrity Guidelines as presented.

**15. Board of Education Approval of Memorandum of Understanding (MOU) Between Nassau County Office of Emergency Management and Island Trees**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the Memorandum of Understanding (MOU) between Nassau County Office of Emergency Management and Island Trees, and authorizes the Board President to sign said agreement, subject to review and approval by District Counsel.

**16. Board of Education Approval of Non-Aligned Administrator Agreement**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the non-aligned administrator agreement for Louis DiPadova, Director of Plant & Facilities, commencing July 1, 2014, as presented, and on file with the District Clerk.

**17. Board of Education Approval of Ten Month Salary Schedules**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (6-0) to approve the salary schedules for the 2014-2015 school year for the employees in the following job titles as presented and are on file with the District Clerk:

Teacher Aides  
Registered Professional Nurse  
Building and Grounds/Security – Hourly  
Part Time – Hourly  
Substitutes – Food Service Helper and School Monitor

**18. Board of Education Approval of Benefits Agreement for Occupational Therapist for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve the Benefits Agreement for Amie Anci, Occupational Therapist, for the period commencing September 1,

2014 to June 30, 2015, at an annual salary of \$73,000, and authorizes the Board President to sign such agreement.

**19. Board of Education Approval of Interim Food Service Consultant Agreement**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mr. Giambona, and unanimously carried (6-0) to approve the agreement for Adrienne Goldenbaum, Food Service Consultant, commencing July 18, 2014, to June 30, 2015, at a rate of \$60.00 per hour, and authorizes the Board President to sign such agreement.

**20. Board of Education Approval of Provider Agency Services Contracts for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the provider agency services contracts, as prepared by District Counsel, for the 2014-2015 school year listed below, and authorizes the Board President to sign such contracts:

Eden II/Genesis Programs  
Horizon HealthCare Staffing  
Helping Hands Children Services

**21. Board of Education Approval of Special Education Services Contracts for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the special education services contracts, as prepared by District Counsel for the 2014-2015 school year listed below, and authorizes the Board President to sign such contracts:

Eden II School for Autistic Children, Inc.  
Greenburgh-North Castle UFSD

**22. Board of Education Approval of Special Education Services Contract for Summer 2014**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (6-0) to approve the special education services contract with Wantagh U.F.S.D., as prepared by District Counsel for the Summer of 2014, and authorizes the Board President to sign such contract.



**23. Board of Education Approval of Special Education Services Contract for Students with Disabilities for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve the special education services contract with the Hicksville U.F.S.D. for students with disabilities, as prepared by District Counsel for the 2014-2015 school year, and authorizes the Board President to sign such contract.

**24. Board of Education Approval of Special Education Services Contract for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mr. Giambona, and unanimously carried (6-0) to approve the special education services contract with Levittown U.F.S.D. for the 2014-2015 school year, and authorizes the Board President to sign such contract, subject to review and approval by District Counsel.

**25. Board of Education Approval of Year End Salaries Budget Transfer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. Medellin, and unanimously carried (6-0) to authorize the transfer of funds between various salary accounts, as presented, for the year ended June 30, 2014.

**26. Board of Education Approval of Consultant Services Agreement for Defensive Driving Course**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the Consultant Services Agreement with Fitzgerald Driving School to provide Defensive Driving course instruction in our Adult Community Education program, and authorizes the Board President to sign said contract.

**27. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated August 20, 2014, 1 through 192 inclusive.

**28. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve the use of buildings or fields by the following community and school organizations for the 2014-2015 school year subject to the limitations of policy and regulation:

Island Trees Varsity Cheerleading  
Island Trees Elementary PTA  
Cub Scout Pack 600  
Island Trees SEPTA  
Island Trees Varsity JV Football  
Nassau County Boys' Soccer Officials  
Nassau County Girls' Soccer Referees  
Theodore Roosevelt Council Boy Scouts of America  
Princeton Review/TPR Educational LLC  
Island Trees Soccer Club  
Girl Scouts of Nassau County

**FINANCIAL REPORT**

That the Board of Education accepted the Financial Reports for May and June 2014, as presented.

**DISCUSSION**

1. Board Packets – Paper/PDF - Mr. Fielding suggested putting Board packets on Chromebook program. Mr. Rich suggested BoardDocs. Dr. Murphy will request a demo of BoardDocs from NYSSBA.
2. Class Sizes – In response to a question at the last meeting, Dr. Murphy sent out a number of documents to the Board showing local and statewide comparisons. Island Trees is within the average. We will be hiring a new ESL teacher and this will bring some class sizes down. Overall, class sizes from last year are about the same.
3. Assistant Coaches – Reductions were made five years ago in certain areas because of the economic situation. With the grant we received this year from Senator Hannon's office, approximately \$40,000, a suggestion was made to bring back some assistant coaches. Dr. Murphy asked the Board how they felt about this. Mr. Donahue suggested looking at this further and addressing it again.
4. Five-Year Facilities Review – Dr. Murphy said the District should look at having a five-year facilities review done now. The District will prepare an RFP.
5. Assessments – With the cooperation of the staff facilitated by Mrs. Roemer, we were able to achieve the results on the ELA assessments that we did. We did so well that a State team is

visiting Island Trees to examine our practices. Also, the District is looking to hire a math supervisor.

**COMMENTS  
FROM VISITORS  
(OLD & NEW  
BUSINESS):**

A resident asked a question regarding the Google grant received when Audrey Zhang won the Doodle for Google contest. How was it spent?  
A resident asked a question regarding the iPad pilot program.  
A resident asked a question regarding the tenth grade math Regents.  
A resident asked a question regarding extra-help.

**EXECUTIVE  
SESSION:**

On **Motion** of Mrs. Daum, seconded by Mr. Giambona, and unanimously carried (6-0), the meeting adjourned to Executive Session at 8:52 PM to discuss personnel issues and selection classifications.

**RETURN TO  
REGULAR  
SESSION:**

On **Motion** of Mr. Giambona, seconded by Mr. Fielding, and unanimously carried (6-0), the members came out of Executive Session at 10:19 PM.

**ACTION ITEMS**

**1. Board of Education Approval of Island Trees Memorial Middle School Student Athlete Moving Up to the Island Trees High School Golf Team**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (6-0) to approve moving up an Island Trees Memorial Middle School 8<sup>th</sup> grade student athlete to play on the Island Trees High School golf team.

**2. Board of Education Approval of Island Trees Memorial Middle School Student Athlete Moving Up to the Island Trees Cross Country Team**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and carried (4-2, Mrs. Daum & Mrs. Medellin) to approve moving up an Island Trees Memorial Middle School 7<sup>th</sup> grade student athlete to participate in the Island Trees High School Varsity Cross Country team.

**ADJOURNED:**

On **Motion** of Mrs. Daum, seconded by Mr. Giambona, and unanimously carried (6-0), the meeting adjourned at 10:20 PM.

**BOARD OF EDUCATION MEETING**

August 20, 2014

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Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_