

Minutes of the Reorganization Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Tuesday, July 8, 2014

The meeting was called to order by Mrs. Carr, District Clerk, at 7:05 PM.

**MEMBERS PRESENT:** Mrs. Kristen Daum  
Mr. Daniel Donahue  
Mr. Brian Fielding  
Mr. Paul Giambona  
Mrs. Kim McDonough  
Mrs. Barbara Medellin  
Mr. Michael T. Rich, Jr.

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mrs. Elizabeth Roemer, Admin. For Ed. Progs., Literacy & Staff Devel.  
Mrs. Randy Glasser, General Legal Counsel  
Mr. Richard Guercio, General Legal Counsel  
Mrs. Concetta Carr, District Clerk

**PLEDGE OF ALLEGIANCE:** Mrs. Carr led the pledge of allegiance to the flag followed by a moment of silence.

**I. ADMINISTRATION OF OATH**

**A. Administer Oath to Superintendent of Schools**

Mrs. Randy Glasser, District Council, conducted the swearing in of Dr. Charles J. Murphy, Superintendent of Schools.

**B. Administer Oath to Newly Elected Board Members**

Mrs. Carr, District Clerk, conducted the swearing in of new Board members, Mr. Brian Fielding, Mr. Paul Giambona, and Mr. Michael T. Rich, Jr., prior to the Reorganization Meeting. (They will also be sworn in by Nassau County Executive Ed Mangano later in the meeting.)

**II. ELECTION OF OFFICERS**

**A. President of the Board of Education**

The District Clerk asked for nominations for Board President. Mr. Paul Giambona nominated Mr. Daniel Donahue for President. Mr. Donahue accepted the nomination. The vote for Mr. Donahue was unanimous. The oath of office was administered by Mrs. Randy Glasser, District Counsel. Mr. Donahue assumed the chair of President.

**B. Vice President of the Board of Education**

Mr. Donahue asked for nominations for Vice President. Mr. Michael T. Rich, Jr., nominated Mr. Paul Giambona. Mr. Giambona accepted the nomination. The vote for Mr. Giambona was unanimous. The oath of office was administered by Mrs. Randy Glasser, District Counsel.

**III. APPOINTMENT OF OFFICERS**

**A. District Clerk of the Board of Education**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (7-0) to appoint Mrs. Concetta Carr as District Clerk of this District at the pleasure of the Board of Education during the 2014-2015 school year at the annual salary of \$13,000; and that the Island Trees UFSD has established the standard work day for the District Clerk as 7 hours per day, and will report the days worked to the New York State and Local Employees' Retirement System based on the time keeping records of the District. The oath of office was administered by District Counsel.

**B. Acting District Clerk of the Board of Education**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) to appoint Mrs. Leslie Tolan as Acting District Clerk of this District at the pleasure of the Board of Education to perform the duties of the District Clerk at her overtime rate in the absence of Mrs. Concetta Carr during the 2014-2015 school year. The oath of office was administered by District Counsel.

**C. District Treasurer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (7-0) that Mr. Michael T. Kearns be and is hereby appointed District Treasurer of this District at the pleasure of the Board of Education during the 2014-2015 school year at the annual salary of \$14,688; and that the Island Trees UFSD has established the standard work day for the District Treasurer as 7 hours per day, and will report the days worked to the New York State and Local Employees' Retirement System based on the time keeping records of the District. Mr. Kearns was not present to be sworn in.

**D. Assistant Treasurer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) that Dr. Arlene Genden Sage be and is hereby appointed Assistant Treasurer of this District at the pleasure of the Board of Education during the 2014-2015 school year, to act only in the event the Treasurer is absent or unable to perform the duties of the position, and only to the extent that she provide the necessary stored financial computer data in disk format upon request. The Assistant Treasurer shall not have the authority to make or effectuate business, financial, payroll or Treasurer's decisions. The oath of office was administered by District Counsel.

**E. Records Access Officer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) that Susan Hlavenka be and is hereby appointed Records Access Officer of the Island Trees Union Free School District for the 2014-2015 school year.

**F. Compliance Officer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Giambona, and unanimously carried (7-0) that Susan Hlavenka be and is hereby appointed Compliance Officer of the Island Trees Union Free School District for the 2014-2015 school year.

**G. Alternate Compliance Officer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (7-0) that James Cranmer be and is hereby appointed Alternate Compliance Officer of the Island Trees Union Free School District for the 2014-2015 school year.

**IV. OTHER APPOINTMENTS**

**A. General Legal Counsel**

On **Motion** of Mr. Giambona, seconded by Mr. Fielding, and unanimously carried, this item was tabled to a time later in the meeting.

**B. Labor Counsel**

On **Motion** of Mr. Giambona, seconded by Mr. Rich, and unanimously carried, this item was tabled to a time later in the meeting.

**C. Bond Counsel**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) that Hawkins, Delafield & Wood LLP is hereby appointed Bond Counsel for the 2014-2015 school year.

**D. Internal Auditor**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) that the internal auditor for the school year 2014-2015 shall be Nawrocki Smith LLP at an annual fee of up to \$25,000, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

**E. External Auditor**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Giambona, and unanimously carried (7-0) that the external auditor for the school year 2014-2015 shall be R.S. Abrams & Co. LLP at an annual fee of \$36,000, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

**F. Claims Auditor**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (7-0) that the claims auditor for the school year 2014-2015 shall be Cerini & Associates at an annual fee of \$14,010, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

**G. 403B/457 Third Party Administrator**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) that the District will engage the services of The Omni Group as the 403B/457 third party administrator for the school year 2014-2015 at an annual fee of \$2,328 for the school year as detailed below, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel:

Preferred Provider Plan (P-3) Admin. Fee	\$1,500.00
Non P-3 Provider 403(b)	<u>\$720.00</u>
Total	\$2,220.00

**H. Accounting Services**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (7-0) that the District will engage the services of Cullen & Danowski, LLP, to provide accounting consulting services for the 2014-2015 fiscal year. The fees are as follows: The GASB 34 adjustments and preparation of the District Financial Statements, Notes and MD&A will be charged at a flat rate of \$7,280.00. Quarterly work including journal entries and account analysis in advance of the GASB 34 adjustments will be performed at an estimated fee of \$4,120. Additional work, if requested, shall be agreed upon in advance and authorized separately. The Board President is authorized to sign such agreement contingent upon review and approval of District Counsel.

**I. Audit Committee**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0), and in accordance with the Laws of 2005, as set forth by the Office of the New York State Comptroller, the following are approved as members of the 2014-2015 Audit Committee:

1. Brian Fielding
2. Kristen Daum
3. Barbara Medellin

**J. Inspectors of Election**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) that pursuant to Section 2607 of the Education Law of the State of New York, the following parties are hereby appointed as Inspectors of Election for the Island Trees School District:

1. Concetta Carr
2. Patricia Lever
3. Julie Tomeo
4. Susan Zappolo

BE IT FURTHER RESOLVED, That the aforesaid Inspectors shall elect one of their number as Chairman and one as Poll Clerk. The third shall act as Deputy Chairman and Poll Clerk should either of the others not be available

**K. School Physician**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Giambona, and unanimously carried (7-0) that Dr. Jeffrey Elfenbein is hereby appointed School Physician during the 2014-2015 school year at the total fee of \$21,000. He should name Island Trees as additional insured on both his general liability and professional liability policies. The Board President is authorized to sign such a contract contingent upon review and approval of District Counsel.

**V. DESIGNATIONS**

**A. Official Bank Depositories – All Funds**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (7-0) that the following bank is hereby designated as the Official Depository for the funds of the District for the 2014-2015 school year as per the deposit limits on file with the district:

**CAPITAL ONE BANK**  
Money Market Account  
General Fund (Checking)

Lunch Fund  
Trust & Agency Fund  
Payroll Account  
Special Aid Fund  
Capital Fund  
Bond Fund (Checking)  
Bond Money Market  
Scholarship

BE IT FURTHER RESOLVED, That the Treasurer of the District may place such monies into Time Certificates/Savings Certificates that are available in the various funds of the District with Capital One Bank, Flushing Commercial Bank, TD Bank, HSBC, First National of Long Island, and Community Bank; and that the Treasurer of the District shall report monthly all transactions necessitated by this resolution.

**B. Regular Board of Education Monthly Meetings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) that the Regular Meetings of the Board of Education for the 2014-2015 school year will be on the following dates at 7:30 PM unless otherwise noted:

September 17, 2014  
October 22, 2014  
November 19, 2014  
December 17, 2014  
January 28, 2015  
February 11, 2015  
March 25, 2015  
April 29, 2015  
May 27, 2015  
June 24, 2015

A special date will be set in July for the annual District Reorganization Meeting.

**C. Official Newspapers**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Daum, and unanimously carried (7-0) that the following newspapers are hereby designated as the official newspapers for legal advertisements of the District for the 2014-2015 school year:

1. Levittown Tribune
2. Newsday
3. Bethpage Tribune

**VI. AUTHORIZATION**

**A. Certification of Payrolls**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) that the Assistant Superintendent for Business and, in his/her absence, the Superintendent be authorized to certify payrolls for the District for the 2014-2015 school year.

**B. Authorization for Purchasing Agent**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that Patricia Guidice (Senior Account Clerk) be authorized as the Purchasing Agent for the District for the 2014-2015 school year.

**C. Authorization for Assistant Purchasing Agent**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (7-0) that Concetta Carr be authorized as the Assistant Purchasing Agent for the District for the 2014-2015 school year to act only in the event the Purchasing Agent is absent or unable to perform the duties of the position.

**D. Authorization to Establish Petty Cash Funds**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (7-0) that in accordance with Section 1709, Subdivision 29 of the Education Law, the following procedure for the Petty Cash Funds shall be established for the 2014-2015 school year:

1. Petty Cash Funds in the amount of \$100 each shall be set up for the following:

Superintendent of Schools  
Assistant Superintendent for Business  
Assistant Superintendent for Special Education  
Administrator for Educational Programs, Literacy, and Staff Development



Director of School Facilities and Operations  
Director of Food Services  
Principal of Island Trees High School  
Principal of Island Trees Memorial Middle School  
Principal of Michael F. Stokes School  
Principal of J. Fred Sparke School

BE IT FURTHER RESOLVED, That all disbursements of Petty Cash Funds will be limited to \$50.00 each occurrence except for the Director of School Facilities and Operations which will be limited to \$75.00 each occurrence. All disbursements of Petty Cash Funds shall be accompanied by receipted bills and/or invoices attached hereto.

BE IT FURTHER RESOLVED, That Policy Number 6670, Petty Cash/Petty Cash Accounts, will be amended accordingly.

**E. Authorization of Signature on Checks**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) that the District Treasurer, or Assistant Treasurer, be designated to sign checks for the 2014-2015 school year.

**F. Central Treasurers for Student Activity Fund**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Daum, and unanimously carried (7-0) that Betsy Lashin for the Memorial Middle School and Lizabeth Due for the High School, be and are hereby appointed Central Treasurers for the Extra Classroom Activity Accounts, as presented, at the pleasure of the Board of Education during the 2014-2015 school year at an annual salary established through contract with the U.T.I.T., and authorizes the Board President to sign a charter for each activity account.

High School:  
Class of 2015  
Class of 2016  
Class of 2017  
Class of 2018  
Academic Club  
Athletes Helping Athletes  
Baseball

Basketball – Boys/Girls  
Book Club  
Career Advantage  
Chamber Orchestra  
Cheerleading  
Chorus  
Concert Band  
Debate Club  
Display Arts  
Drama  
Environmental Club  
Football  
French Club  
Gay and Lesbian Alliance  
Human Awareness & Understanding Club  
Jazz Band  
Jazz Choir  
Key Club  
Kickline  
Lacrosse – Boys  
Lacrosse – Girls  
Marching Band  
Math Team  
National Honor Society  
Newspaper  
Orchestra  
Robotics/Physics  
SADD  
Science Olympiad  
Science Research Club  
Soccer – Girls  
Softball - Girls  
Spanish Club  
Student Council  
Symphonic Band  
The “Challenge”  
Track  
Tri-M Music  
Wrestling  
Yearbook Layout  
Yearbook Photography

Memorial Middle School:

Arts & Crafts  
Builders  
Bulldog Inc.  
Cheerleading  
Dance  
Drama  
DVM Club  
Friends of the Environment  
Goal/Student Leaders  
Home and Careers  
Kickline  
Lego League  
Math Olympiad  
Mural  
National Junior Honor Society  
SADD  
Science  
Scrapbooking  
Student Council  
Student Leader  
Yearbook

**VII. OTHER ITEMS**

**A. Establish Mileage Reimbursement Rate for the 2013-2014 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) that the Board of Education establish the mileage reimbursement rate for the 2014-2015 school year as determined by the IRS published rate (current rate effective January 1, 2013, is .56 cents per mile).

**B. Health Service Contracts With Other Districts**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the following resolution:

WHEREAS Education Law provides that the Board of Education shall enter into contracts for health services with other districts or BOCES when Island Trees children attend schools outside the home district, and

WHEREAS Education Law also provides the Board of Education may enter into contracts for instructional services with other districts or with BOCES for the education of children diagnosed by the Committee on Special Education

NOW THEREFORE BE IT RESOLVED, That when application of Section 912, Sections 2042 and 4402 of the Education Law shall be required, the President of the Board and the Clerk of the Board are hereby authorized to sign such contract when presented by the administration for the proper execution, and

BE IT FURTHER RESOLVED, That the control of such contract shall be the same as is now in force in the district, and that the above resolution shall be effective for the 2014-2015 school year.

Bellmore UFSD  
Garden City UFSD  
Hempstead UFSD  
Hicksville UFSD  
Jericho UFSD  
Locust Valley UFSD  
Merrick UFSD  
Mineola UFSD  
New Hyde Park-Garden City Park UFSD  
No. Merrick UFSD  
Oyster Bay-East Norwich CSD  
Plainedge UFSD  
Seaford UFSD  
So. Huntington UFSD  
Syosset CSD  
Uniondale UFSD  
Westbury UFSD  
West Islip UFSD  
Centerport Schools – Love of Learning  
NYC Schools, Flushing – St. Francis Prep  
NYC Schools, Queens – Arch Bishop Molloy

**C. Policy Number 6833 – Cellular Telephones**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (7-0) to approve the following job titles for the use of District cellular telephones for the 2014-2015 school year, in accordance with Policy Number 6833 of the Board of Education Policy Manual:

Director of Facilities  
Maintenance Supervisor

**D. Policy Number 6834 – District-Issued Gas Credit Cards**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (7-0) that the following job titles be issued a gas credit card for the 2014-2015 school year in accordance with Policy Number 6834 of the Board of Education Policy Manual:

Assistant Superintendent for Business

**E. Policy Number 6834 – District Issued Credit Cards (Other Than Gas)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) that the District shall maintain the following credit cards, which are retained in a safe in the Business Office, in accordance with Policy Number 6834 of the Board of Education Policy Manual:

Staples  
Home Depot

**F. Policy Number 6240 – Investments, Policy Number 6240-R – Investments Regulation**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Daum, and unanimously carried (7-0) that the Board of Education has reviewed and hereby reaffirms the Investments Policy Number 6240 for the 2014-2015 school year.

**G. Policy Number 6700 – Purchasing, Policy Number 6700-R – Purchasing Regulation, and Policy Number 6700-E – Purchasing Exhibit**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) that the Board of Education confirms the previously adopted Purchasing Policy Numbers 6700, 6700-R and 6700-E as presented; and that Policy Numbers 6700, 6700-R and 6700-E will be renewed without changes.

**H. Policy Number 5300 - Code of Conduct**

It is a New York State requirement that every school district adopt a Student Conduct and Discipline Policy and that such policy be reviewed on an annual basis.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that the Board of Education confirms the previously adopted Code of Conduct Policy #5300 as indicated by the NYS SAVE Legislation to be in effect for the 2014-2015 school year.

**I. Dignity Act Coordinators (DAC)**

New York State enacted a new law, “The Dignity for All Students Act,” effective July 1, 2012. The Dignity Act makes it the official policy of New York State that all students in public schools have the right to an education free of discrimination and harassment. Schools are required by law to post Dignity Act Coordinators (DAC) for each school building.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (7-0) that the Board of Education approves the following school officials are hereby appointed as Dignity Act Coordinators (DAC) for each school building:

- |                             |  |
|-----------------------------|--|
| District                    | - Charles Murphy, Superintendent   |
| I.T. High School            | - Nicholas Grande and Pam Hostetter – Primary<br>Christina Graziosi and Melissa Modica – Secondary |
| I.T. Memorial Middle School | - Roger Bloom and Sean Burns – Primary<br>Maryann Leone – Secondary                                |
| M. F. Stokes Elementary     | - Allison Ackerman – Primary<br>Nadia Pellicano – Secondary  |
| J. F. Sparke Elementary     | - Penny Fisher – Primary   |

**J. New York State School Boards Association**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (7-0) that the Board of Education approves the renewal of membership with the New York State School Boards Association for the 2014-2015 school year at an estimated annual fee of \$10,700.

**K. Board of Education Appointment of the Members of the Committee on Special Education for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) that the following are appointed as members of the Committee on Special Education for the 2014-2015 school year:

- the parents or persons in parental relationship to the student;
- the general education teacher of such child whenever the student is or may be participating in the general education environment;
- the special education teacher of the student, or, if appropriate, a special education provider of the student;
- a school psychologist:
  - Dr. Gail Sherry, Psychologist
  - Dr. Nadia Pellicano, Psychologist
  - Ms. Amanda Walker, Psychologist
  - Dr. Maryann Leone Maidat, Psychologist
  - Dr. Michael Perlotto, Psychologist
  - Ms. Melissa Modica, Psychologist
- a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of the resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher of the special education provider of the student or the school psychologist. This person shall serve as the chairperson of the committee:
  - Dr. Arlene Genden Sage, Chairperson
  - Dr. Gail Sherry, Psychologist, Alternate Chairperson
- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the regular education teacher, the special education teacher or provider, the school psychologist or the representative of the school district described above;
- a school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting:

Dr. Jeffrey Elfenbein, Medical Doctor

- if specifically requested in writing by the parent of the student at least 72 hours prior to the meeting, an additional parent member of a student with a disability or a parent of a student who has been declassified or has graduated within a five-year period, residing in the school district or a neighboring school district:

Nancy Agostinelli, Parent Member  
Jennifer Brock, Parent Member  
Anna Clifford, Parent Member  
Jeannine Cunningham, Parent Member  
Beth Dennett, Parent Member  
Maureen Fietz, Parent Member  
Theresa Isaacs, Parent Member  
Deborah Jablonowski, Parent Member  
Anna Kaminski, Parent Member  
Annette Lagan, Parent Member  
Vincent Mazzone, Parent Member  
Niki Mirabella, Parent Member

Janice Moller, Parent Member  
Meredith Noon, Parent Member  
Colleen Atkinson, Parent Member  
Linda Ortiz, Parent Member  
Lori Oswiecimski, Parent Member  
Luciana Palmieri, Parent Member  
Patricia Peck, Parent Member  
Janet Picone, Parent Member  
Rosemary Ruiz, Parent Member  
Christina Trezza, Parent Member  
Cheryl Tufano, Parent Member

- at the discretion of the parent or district, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate;
- whenever appropriate, the student.

**L. Board of Education Appointment of the Members of the Subcommittees on Special Education for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Daum, and unanimously carried (7-0) that the following are appointed as members of the Subcommittees on Special Education for the 2014-2015 school year:

- the parents of the student;
- one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- the student's special education teacher or, if appropriate, a special education provider of the student;
- a representative of the school district who is qualified to provide, administer or supervise special education who is knowledgeable about the general curriculum and who is knowledgeable about the availability of resources of the school district. This person shall serve as the chairperson of the committee:



Ms. Allison Ackerman, Chairperson, Stokes School Sub-CSE  
Dr. Penny Fisher, Chairperson, Sparke School Sub-CSE  
Ms. Mary Travers, Chairperson, Middle School Sub-CSE  
Mr. Damian Garcia, Chairperson, High School Sub-CSE

- a school psychologist:
  - Dr. Nadia Pellicano, Psychologist, Stokes School Sub-CSE
  - Dr. Gail Sherry, Psychologist, Stokes School Sub-CSE
  - Ms. Amanda Walker, Sparke School Sub-CSE
  - Dr. Maryann Leone Maidat, Psychologist, Middle School Sub-CSE
  - Dr. Michael Perlotto, Psychologist, Middle School Sub-CSE
  - Dr. Melissa Modica, Psychologist, High School Sub-CSE
- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team described above;
- such other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the committee or the parent shall designate;
- the student, if appropriate.

**M. Board of Education Appointment of the Members of the Committee on Preschool Special Education for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) that the following are appointed as members of the Committee on Preschool Special Education for the 2014-2015 school year:

- the parents of the preschool child;
- a general education teacher of such child whenever the child is, or may be, participating in the general education environment;
- the special education teacher of the child or special education provider of the child;
- a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of preschool special education programs and services and other resources of the school district and municipality. The representative of the school district shall serve as the chairperson of the committee:

Ms. Mary Catherine Culella-Sun, Co- Chairperson  
Dr. Arlene Genden Sage, Co-Chairperson

- if specifically requested in writing by the parent of the student at least 72 hours prior to the meeting, the parent of a preschool or elementary school age child with a disability who resides in the school district or a neighboring school district;

Nancy Agostinelli, Parent Member  
Jennifer Brock, Parent Member  
Beth Dennett, Parent Member  
Maureen Fietz, Parent Member  
Theresa Isaacs, Parent Member  
Anna Kaminski, Parent Member  
Vincent Mazzone, Parent Member

Meredith Noon, Parent Member  
Colleen Atkinson, Parent Member  
Linda Ortiz, Parent Member  
Lori Oswiecinski, Parent Member  
Janet Picone, Parent Member  
Rosemary Ruiz, Parent Member  
Cheryl Tufano, Parent Member

- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the general or special education teacher or provider or district representative described above;
- other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate;
- for a child who is in transition from early intervention programs and services, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- a representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.

**N. Board of Education Appointment of Surrogate Parents for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that the following persons are appointed as surrogate parents for the 2014-2015 school year:

As required by 8NYCRR 200.5 (n), the Board of Education of each school district must maintain a list of persons from whom the district may choose a surrogate parent.

A surrogate parent is one who is appointed to act in place of parents or guardians when a student's parents or guardians are not known, or when after reasonable efforts, the board of education cannot discover the whereabouts of a parent or, the student is an unaccompanied homeless youth or the student is a ward of the State and does not have a parent who meets the definition of parent, or the rights of the parent to make educational decisions have been subrogated by a judge in accordance with State law.

The following people have agreed to act as surrogate parents if the need should arise:

Mrs. Eileen Cassar  
158 Cardinal Road  
Levittown, NY 11756  
Telephone: 731-2860

Mrs. Annette Lagan  
207 Milton Avenue  
Plainedge, NY 11756  
Telephone: 579-0199

**O. Board of Education Appointment of the Impartial Hearing Officers for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (7-0) that the following impartial hearing officers are appointed for the 2014-2015 school year:

As required by 8NYCRR 200.2(b)(9), the Board of Education annually establishes and maintains a list of the names and qualifications of all impartial hearing officers available to serve in the school district. The list is developed from a more comprehensive listing provided by the State Education Department, downloaded from their website in July 2014, and **supersedes all previous lists.**

In compliance with the Commissioner's Regulations, only those persons who have successfully completed an approved training program and have been certified, pursuant to section 200.1(x), as Impartial Hearing Officers are eligible to be on the list. The definition of impartial hearing officer has been revised as per IDEA 2004 to add that the impartial hearing officer possess knowledge of, and the ability to: understand federal and State law and regulations and legal interpretations; and knowledge of the ability to conduct hearings and render and write decisions in accordance with standard and appropriate standard legal practice.

The list of hearing officers is established from those eligible persons who have indicated their willingness to serve in Nassau County or who have contacted the district directly and indicated their availability to serve in the district. The Impartial Hearing Officer's list is established and maintained in alphabetical order, with new appointees inserted in alphabetical order in the list. Selection is made on a rotational basis, beginning with the first name after the hearing officer who last served. If no hearing officer on the list has served, selection will be made beginning with the first name on the list. If the hearing officer declines appointment or if, within 24 hours, the impartial hearing officer fails to respond or is unreachable after reasonable efforts by the school district, each successive

impartial hearing officer whose name next appears on the list shall be offered appointment, until such appointment is accepted. If the impartial hearing officer is unable to initiate the impartial hearing within the first 14 days of being contacted by the school district, the impartial hearing officer cannot accept the appointment. Each successive hearing officer on the list shall be offered appointment, until such appointment is accepted. In all cases, these attempts will be documented.

ROBERT BRIGLIO  
PAUL BUMBALO  
DIANE COHEN  
ELLEN CUTLER-IGOE  
EDGAR DELEON  
DEBRA S. DEWAN  
BARBARA EBENSTEIN  
JOHN FARAGO  
RONA FEINBERG  
LORRAINE FERRIGNO  
SHARYN FINKELSTEIN  
LANA FLAME  
LORRAINE GROSS  
STEVE HAKEN  
SINAI HALBERSTAM  
JONATHAN HEIDELBERGER  
SHERRI HUGHES, Esq.  
AMY ITZLA  
HOWARD JACOB  
THERESA R. JOYNER  
GEORGE KANDILAKIS  
JEANNE KEEFE  
MARTIN KEHOE III  
HARRY KERSHEN  
ELISE KESTENBAUM  
DORA LASSINGER

MICHAEL LAZAN  
NANCY LEDERMAN  
EDWARD LUBAN  
SUSAN LUSHING  
ROBERT MACKRETH  
TIMOTHY MAHONEY  
JAMES MCKEEVER  
TINA MILLMAN  
JAMES MONK  
CHRISTINE MOORE  
LEAH MURPHY  
JOHN NAUN  
ROBERT NISELY  
MARY NOE  
VERONICA ODOM, Esq.  
JULIE PASSMAN  
GARY PETERS  
KENNETH PETERS  
PATRICIA PHELAN  
HEIDI REICHEL  
SUSAN MILLS RICHMOND  
KENNETH RITZENERG  
GEORGE ROBERTS  
PAUL ROSEN, Esq.  
ROSLYN ROTH  
JEROME SCHAD, Esq.

MARTIN SCHIFF  
JEFFREY SCHIRO  
JUDITH SCHNEIDER  
MARJORIE SILVER  
CRAIG TESSLER  
AARON TURETSKY  
ISRAEL WAHRMAN  
WILLIAM WALL  
JAMES WALSH  
MARION WALSH  
CARL WANDERMAN  
DENISE WASHINGTON  
MARC WEINER  
MINDY WOLMAN  
JOEL ZIEV  
ELLEN ABBERBOCK  
LINDA AGOSTON  
PETER ALBERT  
LYNN ALMELEH  
SUSAN BARBOUR  
STUART BAUCHNER  
DEBORAH BERGER  
BERYL BLAUSTONE  
WENDY BRANDENBURG  
REGINA BANDOW

## **REGULAR MEETING**

### **A. APPROVAL OF MINUTES**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (7-0) to approve the following minutes as presented.

Work Session – June 18, 2014

Regular Meeting & Executive Session – June 25, 2014

Committee on Special Education – June 2, 3, 6, 9, 10, 11, 12, 16, 17, 19, 20, 24, 25, 2014

Sub-Committee on Special Education – June 4, 5, 11, 2014

Committee on Preschool Special Education – June 19, 2014

**B. VISITORS (Each visitor will be limited to 3 minutes)**

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomed visitors who wished to address the Board on matters relating to this agenda.

A resident asked a question about staffing of teachers and class sizes.

**C. ACTION ITEMS**

**1. Board of Education Approval of BOCES Cooperative Bid**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the following resolution for the 2014-2015 school year:

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County (Nassau BOCES) for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS the Island Trees School District, more particularly, wishes to participate in the joint cooperative bids on an as needed basis as listed below:

- Abatement & Disposal of Asbestos & Lead Materials**
- Arts and Crafts Supplies**
- Asphaltic & Cement Concrete Paving Repair & Maintenance**
- Athletic Uniforms**
- Audio Visual Equipment/Net TV**
- Audio Visual Supplies**
- Auto Body Supplies**
- Auto Mechanic Supplies**
- Automobiles – Passenger Cars/Vans/Trucks**
- Automotive Air Conditioning Repairs**
- Boiler, Duct & Kitchen Exhaust Cleaning**

**Buildings & Grounds Equipment**  
**Carpentry, Cabinetry & Building Supplies**  
**Carpeting & Installation**  
**Cesspool Maintenance Services**  
**Chain Link Fencing**  
**Custodial & Green Custodial Supplies**  
**Doors: Hollow Metal, Frames & Hardware**  
**Electrical Supplies**  
**Fax & Photocopy Equipment, Supplies and Maintenance**  
**Financing & Leasing of Capital Equipment**  
**Fire Extinguishers & Service**  
**Fitness Equipment**  
**Floor Tiles & Installation**  
**Food & Beverage Supplies**  
**Food Preparation: Paper & Plastic Supplies**  
**Food Service Equipment**  
**Fuel Oil**  
**Furniture: Classroom & Office**  
**General School & Office Supplies**  
**Glazing Services & Supplies**  
**Guard Service (Licensed, Uniformed, Unarmed)**  
**Gymnasium Floor Refinishing**  
**HVAC Equipment**  
**HVAC Maintenance & Installation**  
**Industrial Arts & Welding Supplies**  
**Interscholastic Athletic Supplies**  
**Irrigation Systems – Repair & Maintenance**  
**Library Supplies**  
**Medical & Dental Supplies**  
**Musical Instruments & Supplies**  
**Musical Instrument Rentals**  
**Musical Instrument Repairs**  
**Oil & Gas Burner Service**  
**Paint & Painting Supplies**  
**Paper: Xerographic, Fax & Copier**  
**Photography Supplies**  
**Physical Education Supplies**  
**Plumbing & Heating Supplies**  
**Plumbing Services**  
**Reconditioning of Athletic Equipment**  
**Roof Maintenance & Repair**

**School Bus Air Conditioning Installation, Maintenance & Repairs**  
**School Bus & Auto Parts**  
**Science Supplies**  
**Snack Vending Service**  
**Subscription Services**  
**Teaching Aids**  
**Tools: Power & Hand**  
**Transmission Repairs: Cars, Vans, Trucks & School Buses**  
**Tree Maintenance**  
**Uniforms – General**  
**Vehicle Body and Upholstery Repairs**  
**Venetian Blinds & Shades**

NOW THEREFORE BE IT

RESOLVED, That the Island Trees School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED, That Nassau BOCES is hereby authorized to award cooperative bids on behalf of the Island Trees School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, That the Island Trees School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchase and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, That the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the Island Trees School District.

**2. Board of Education Approval of Purchasing Consortium Cooperative Bidding Program**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the following resolution for the 2014-2015 school year:

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in a Cooperative Bidding Program conducted by The Nassau County Directors of Facilities Purchasing Consortium for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS the Island Trees School District, more particularly, wishes to participate in the joint cooperative bids as listed below:

Bid Name – Lead District

Blinds & Shades & Stage Curtain Cleaning – Valley Stream UFSD 30  
Burner & Boiler Service – Seaford UFSD  
Carpet & Tile Installation – Malverne UFSD  
Custodial Equipment Repair – East Williston UFSD  
Custodial Supplies & Green Products – Great Neck UFSD  
Door Installation & Repair – Bellmore-Merrick H.S.  
Drag Mop Rental – Roosevelt UFSD  
Dumpsters – Levittown UFSD  
Electrical Services – Hewlett-Woodmere UFSD  
Electrical Supplies – Hewlett-Woodmere UFSD  
Elevator Maintenance South Shore – Plainview-Old Bethpage CSD  
Equipment Rental – Valley Stream Central H.S.  
Fence Installation & Repair – Seaford UFSD  
Fire Extinguisher Service – Lynbrook UFSD  
Fuel Tank Alarm/Tank/Manhole Repairs – West Hempstead UFSD  
Geese-Dog Service – Herricks UFSD  
General Boiler Welding – Garden City UFSD  
General Construction Repairs – Carle Place UFSD  
Grounds Equipment Repair – Rockville Centre UFSD  
Grounds Maintenance Equipment and Accessories (Small Equipment) – Long Beach UFSD  
Irrigation Installation & Service/Well Installation – Mineola UFSD  
Kitchen Equipment Repair – Hicksville UFSD  
Lock Supply & Hardware – Syosset CSD



Locksmith Services – Oceanside UFSD  
Lumber & Masonry Supplies – Jericho UFSD  
Organic Lawn Care/Field Maint. & Supplies – Freeport UFSD  
PA, Intercom & Master Clock Service – Syosset UFSD  
Paint & Associated Supplies – Massapequa UFSD  
Painting Services – Wantagh UFSD  
Pest Control Services - Elmont UFSD  
Plumbing Services/Backflow Testing & Repair - Port Washington UFSD  
Plumbing Supplies – Port Washington UFSD  
Pneumatic Controls – Syosset UFSD  
Pump & Motor Repair – Westbury UFSD  
Roofing Repair - Baldwin UFSD  
Scoreboard Repair, Elect. Part. Doors/Gym Equip. - Bellmore UFSD  
Signs & Associated Supplies - North Merrick UFSD  
Sitework, Asphalt, Concrete, Lot Sweeping - East Meadow UFSD  
Split Air Conditioning Units - East Rockaway UFSD  
Steam Traps & Parts – Glen Cove UFSD  
Suspended Ceiling Installation - Baldwin UFSD  
Theatrical Lighting & Stage Rigging – Malverne UFSD  
Track/Tennis/Playground Resurfacing Repair - Uniondale UFSD  
Trash Bags – Roosevelt UFSD  
Tree Cutting & Pruning - Manhasset UFSD  
Uniform Purchase - North Bellmore UFSD  
Universal Waste Recycling – North Shore CSD  
Window Glazing Repairs, Parts & Replacement - Island Trees UFSD

NOW THEREFORE BE IT RESOLVED, That the Island Trees School District hereby appoints The Nassau County Directors of Facilities Purchasing Consortium, through its designated lead districts, as its representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED, That The Nassau County Directors of Facilities Purchasing Consortium, through its designated lead districts, is hereby authorized to award cooperative bids on behalf of the Island Trees School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, That the Island Trees School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by The Nassau County Directors of Facilities Purchasing Consortium and if requested to furnish The Nassau County Directors of Facilities Purchasing Consortium an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, That the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by the Consortium.

**3. Board of Education Approval of Food Bid**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the following resolution fo the 2014-2015 school year:

WHEREAS it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2014-2015 school year, and

WHEREAS the Island Trees Union Free School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS the Island Trees Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Board of Education of the Island Trees Union Free School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education authorized the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

**4. Board of Education Approval of Participation in the National Cooperative Purchasing Alliance**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (7-0) to approve the following resolution for the 2014-2015 school year:

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in the National Cooperative Purchasing Alliance conducted by Region 14 Education Service Center in Abilene, Texas, for the purchase of technology products and services included on the Technology Solutions Bid, #01-11, as authorized by and in accordance with the Education Law and General Municipal Law; and

WHEREAS, a number of public agencies, after a competitive solicitation and selection process by a Lead Agency, Region 14 Education Center, wish to solicit proposals for Technology Solutions for the 2014-2015 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law; and

WHEREAS, the public agencies have agreed to register as Participating Public Agencies of the National Cooperative Purchasing Alliance (NCPA) for this purpose; and

WHEREAS, the School District is desirous of participating in NCPA for joint solicitation of proposals for Technology Solutions as authorized by General Municipal Law, Section 119-o.

NOW THEREFORE BE IT RESOLVED that the Board of Education authorizes the School District to participate in the cooperative bid for Technology Solutions, Bid #01-11, made available by NCPA.

**5. Board of Education Approval of Transportation Consortium Participation Bid**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (7-0) to approve the following resolution for the 2014-2015 school year:

WHEREAS, a number of public school districts in South Eastern Nassau County wish to jointly solicit proposals for pupil transportation services for the 2014-2015 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts have agreed to form a Cooperative (SENTCO) for this purpose;

WHEREAS, the School District is desirous of participating in SENTCO for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-o.

NOW THEREFORE BE IT RESOLVED that the Board of Education authorizes the School District to participate in cooperative bidding conducted by SENTCO.

BE IT FURTHER RESOLVED that, the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contracts that may be awarded by the cooperative.

**6. Board of Education Approval of BOCES Lease – Island Trees High School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) to approve the lease agreement between Island Trees UFSD and Nassau BOCES for the use of Room 144 at the Island Trees High School commencing on September 1, 2014, and continuing up to and including June 30, 2015, and authorizes the Board President to sign said lease with a base rent of \$5,894.72 plus a mainstreaming fee of \$1,471.00 per student, subject to review and approval by District Counsel.

**7. Board of Education Approval of Contract Renewal for Architectural Services**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the renewal of the contract originally awarded under RFP#673.012.002, Architectural Services,

to BBS Architects & Engineers, and to authorize the Board President to enter into a professional services contract for the 2014-2015 school year, subject to review and approval by District Counsel.

**8. Board of Education Approval of Anticipated Special Education Programs (SEDCAR Flow-Through Contracts) for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve entering into the anticipated SEDCAR Flow-Through Agreements with the following Approved Special Education Programs for the 2014-2015 school year, and authorizes the Board President to sign such contracts subject to review and approval by District Counsel and when signed by the Approved Special Education Program:

All About Kids  
ACDS  
Brookville Children's Center  
ICCD  
Hagedorn Little Village School  
Kids First Evaluation & Advocacy Center  
Kidz Therapy  
Marion K. Salomon & Associates , Inc.  
Mill Neck Manor School for the Deaf  
Variety Child Learning Center  
Nassau BOCES  
Developmental Disabilities Institute, Inc.  
Eden II School for Autistic Children  
The Summit School – Nyack  
United Cerebral Palsy Assoc. - Nassau

**9. Board of Education Approval of RFQ Renewal for Servicing of Outdoor Lighting**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve to renew RFQ#673.013.003, Servicing of Outdoor Lighting, to Facility Solutions Group, 96 Station Plaza, Lynbrook, NY 11572, at the rates listed below, and to authorizes the District to issue a purchase order to be used on an as needed basis for the 2014-2015 school year:

Labor Rate - \$71.00 per hour  
Bucket Truck - \$12.00 per hour  
Aerial Lift - \$1,800 per day

**10. Board of Education Approval of RFQ for Electrical Repairs & Services**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (7-0) to approve to award RFQ #673.013.010, Electrical Repairs & Services, to Facility Solutions Group, 96 Station Plaza, Lynbrook, NY 11563, at the rates listed below, and to authorize the District to issue a purchase order to be used on an as needed basis for the 2014-2015 school year:

Foreman - \$64.00 per hour  
Mechanic - \$59.00 per hour  
Helper/Apprentice - \$30.00 per hour

**11. Board of Education Approval of Contract Renewal for Fire Alarm & Security System Service, Maintenance & Monitoring**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (7-0) to approve to renew the contract originally awarded under RFQ #673.012.014, Fire Alarm & Security System Service, Maintenance & Monitoring to Activated Systems Inc., 371 Hamilton Avenue, West Hempstead, NY 11552, at the rates stated below, and authorizes the District to issue a purchase order for the the 2014-2015 school year.

Fire System Service - \$1,403 per month  
Fire Central Monitoring - \$150.50 per month  
Security System Service - \$124 per month  
Security Central Monitoring - \$59.94 per month

**12. Board of Education Approval of Consultant Services Agreement for Mentoring Training**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) to approve the consultant services agreement for Carol Weintraub for state-mandated mentoring training for one day at a daily rate of \$300, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such agreement.

**13. Board of Education Approval of Contract Renewal for Athletic Trainer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

Mr. Fielding, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the renewal of the contract originally awarded under RFP#673.011.001, Athletic Trainer, to Spectrum Physical Therapy and Chiropractic, and to authorize the Board President to enter into a contract for said services for the 2014-2015 school year in the amount of \$21,000. Additional services for away and playoff games shall be available upon District request at a rate of \$25.00 per hour.

**14. Board of Education Approval of Tax Levy**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously approved (7-0) to approve the following resolution:

We the undersigned, Trustees of Island Trees UFSD (#26) in the Town of Hempstead, Nassau County, New York hereby certify as follows:

At a meeting of the Trustees of Island Trees UFSD (#26) held in the said School District on the 8th day of July, 2014, the following resolutions were duly adopted and have been entered on the records of the said School District.

RESOLVED, That the following budget (Gross Amount) of the necessary claims and expenditures in Island Trees UFSD (#26) in the Town of Hempstead School Year 2014-2015, amounting to

	\$ <u>60,294,338</u>	School Purpose
	\$ <u>1,216,568</u>	Library Purpose
Total	\$ <u>61,510,906</u>	be and the same is hereby accepted.

RESOLVED, that the sum of	\$ <u>41,319,615</u>	School Purpose
	\$ <u>1,168,646</u>	Library Purpose
Total	\$ <u>42,488,261</u>	being the remainder of

budget adopted as above and the amount which must be RAISED BY TAXATION (NET AMOUNT) for Island Trees UFSD (#26) of the Town of Hempstead, Nassau County, New York for the year 2014-2015 be levied upon the taxable property of the said school district as said property has been certified to by the Assessor for the school year 2014-2015.

RESOLVED, that the District Clerk of this School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code, to file a certified copy of these resolutions with the Nassau

County Legislature and the Department of Assessment, Mineola, New York, on or before August 15<sup>th</sup>, 2014.

**15. Board of Education Approval of Fund Balance Transfer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) to authorize the additional funding of the Employee Benefit Accrued Liability Reserve for an amount not to exceed \$200,000.

**16. Board of Education Approval of Health Service Agreement for 2013-2014 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (7-0) to hereby approve entering into the Health Service Agreement with the following school district for the 2013-2014 school year and authorizes the Board President to sign such contract subject to review by District Counsel:

New Hyde Park-Garden City Park Union Free School District

**17. Board of Education Approval to Declare Surplus and Dispose of Library Books from Michael F. Stokes School and Island Trees High School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (7-0) to approve to declare surplus and dispose of library books that are in poor condition and outdated from the Michael F. Stokes School and Island Trees High School as it sees fit pursuant to the State Education Department's recommended procedure.

**18. Board of Education Approval to Declare Surplus and Dispose of Excess Equipment from the Island Trees School District Registration Office**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) to approve to declare surplus and dispose of obsolete equipment from the Island Trees School District Registration Office detailed below:

Brother Copier/Printer/Scanner  
Island Trees Tag #102811/7000022  
Serial #U61283E5J9392394



**19. Board of Education Approval to Declare Surplus and Dispose of Excess Equipment from J. Fred Sparke School Library**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Daum, and unanimously carried (7-0) to approve to declare surplus and dispose of obsolete equipment from the J. Fred Sparke School library detailed below:

Sanyo TV  
Model #52C800  
Serial #V22770059  
Island Trees Tag #00000653

Sharp VCR  
Model #VC-A542V  
Serial #504771122  
Island Trees Tag #00004212

Panasonic VCR  
Model #PV-V4022  
Serial #H21A14372  
Island Trees Tag # None

Panasonic TV/VCR  
Model #PV-C1322  
Serial #L21A72042  
Island Trees Tag #102122

**20. Board of Education Acceptance of Donation of Printer and Supplies to the Island Trees School District**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to accept a donation of a 24-inch large scale printer plus rolls of paper and printer cartridges, estimated value of \$1,300, from Mr. Kenneth Tunjian to the Island Trees School District, and directs that a letter be sent from the Board of Education thanking him for his generosity.

**21. Board of Education Approval of 913 Examination for a District Employee**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the following resolution:

RESOLVED, that the Board of Education hereby appoints Dr. Karl Friedman as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the capacity of the employee named in the attached confidential Schedule "A" to perform his/her duties; and

BE IT FURTHER RESOLVED that pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached confidential Schedule "A" to appear for a medical examination in the office of Dr. Karl Friedman at a date and time to be set by the Board of Education.

**22. Board of Education Approval of School Lunch Price Increase**

Upon the recommendation of the Superintendent of Schools, and in accordance with the National School Lunch Program: School Food Service Account Revenue Amendments Related to the Healthy, Hunger-Free Kids act of 2010, a **Motion** was made by Mrs. Medellin, seconded by Mr. Giambona, and unanimously carried (7-0) to approve to establish school lunch prices for the 2014-2015 school year as follows:

Lunch Prices:

Elementary Schools	\$2.00 (Twenty-five cents per meal increase)
Memorial Middle School	\$2.25 (Twenty-five cents per meal increase)
Island Trees High School	\$2.25 (Twenty-five cents per meal increase)

Lunch for a year program:

No longer offered

**23. Board of Education Approval of Bid Award - Rehabilitation of the Irrigation System at the Stokes and Sparke Elementary School Fields**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (7-0) to hereby award RFP #673.014.007 for the Rehabilitation of the Irrigation System at the Stokes and Sparke Elementary School Fields to County Irrigation Services, 624 Jerusalem Avenue, Uniondale, NY 11553 in the amount of \$18,900.00, and authorizes the Board President to sign a contract for same, with such contract subject to the review and approval of District Counsel.

**24. Board of Education Approval of Bid Award – Foodservice Equipment Repair Services**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) to hereby award RFQ #673.014.008, Foodservice Equipment Repair Services, to Cassin Cooling Corp., 27 Sandy Lane, Massapequa, NY 11758 at the rates listed below, and to authorize the district to issue a purchase order to be used on an as needed basis for the 2014-15 school year:

Mechanic Per Hour - \$70.00  
Mechanic – Overtime Per Hour - \$105.00  
Materials – 10% Mark Up

**25. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Daum, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated July 8, 2014, items 1 through 211 inclusive.

**26. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the use of buildings or fields by the following community and school organizations for the 2014-2015 school year subject to the limitations of policy and regulation:

Island Trees Girls J.V. & Varsity Soccer

**SWEARING  
IN OF NEW  
BOARD**

**MEMBERS:** A special swearing in of new Board Trustees, Brian Fielding, Mr. Paul Giambona, and Mr. Michael T. Rich, Jr., was performed by Nassau County Executive Ed Mangano at approximately 7:55 p.m.

**DISCUSSION:**

1. Washington Trip – Follow-up – Dr. Bloom, Danielle Azar, and Amanda Steele gave feedback about the 8<sup>th</sup> Grade Washington D.C. class trip. They also spoke about planning the 2015 8<sup>th</sup> grade Washington D.C. class trip, and proposing a mini-version of the class trip for 7<sup>th</sup> graders to New York City.

2. Island Trees Regents Results – Dr. Bloom and Mr. Grande spoke about the Regents results for the middle school and high school.
3. Advanced Regents Diplomas – Mr. Grande spoke about the Advanced Regents diploma results and how this years’ rate has improved. Advanced Regents jumped to 55% in a 4-year period. We are already at 52% for 2015. Many things were done to increase the Advanced Regents diploma rate.
4. Island Trees District Goals - 2014-2015 – Will be adopted at August Board Meeting.
5. Board Retreat/Workshop – Has been scheduled for Thursday, July 31, 2014, at 7 PM
6. August meeting date – Has been scheduled for Wednesday, August 20, 2014, at 7 PM

**COMMENTS  
FROM VISITORS  
(OLD & NEW  
BUSINESS):**

None

**EXECUTIVE  
SESSION:**

On **Motion** of Mrs. McDonough, seconded by Mr. Giambona, and unanimously carried (7-0), the meeting adjourned to Executive Session at 8:55 PM to discuss a personnel issues and contracts.

**RETURN TO  
REGULAR  
SESSION:**

On **Motion** of Mr. Giambona, seconded by Mrs. Daum, and unanimously carried (7-0), the members came out of Executive Session at 10:12 PM.

**ACTION ITEMS**

**1. General Legal Counsel**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Fielding, and unanimously carried (7-0) to approve the law firm of Guercio & Guercio, LLP be appointed General Legal Counsel at the pleasure of the Board of Education during the 2014-2015 school year, in accordance with the contract approved by the Board of Education, at the retainer of \$42,500, and hourly rates for litigation services as follows, and authorizes the Board President to sign such agreement:

Attorneys	\$245.00 per hour
Law Clerks	\$135.00 per hour
Paralegals	\$115.00 per hour

**2. Labor Counsel**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the renewal of the contract with the law firm Guercio & Guercio, LLP to provide Labor Counsel Services for the period of July 1, 2014 – June 30, 2017, at the pleasure of the Board of Education, and that Guercio & Guercio, LLP be retained during the 2014-15 school year for legal services pertaining to labor issues and/or matters and to provide representation in labor proceedings in accordance with said contract, at the retainer amount of \$32,500, and hourly rates for litigation services as follows:

Attorneys	\$235.00 per hour
Law Clerks	\$135.00 per hour

**ADJOURNED:** On **Motion** of Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0), the meeting adjourned at 10:14 PM.

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_