

# OFFICE OF THE SUPERINTENDENT OF SCHOOLS

## BOARD OF EDUCATION REORGANIZATION MEETING

July 12, 2011

6:30 PM

### A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence

#### I. ADMINISTRATION OF OATH

##### A. Administer Oath to Superintendent of Schools

Oath of office to be administered to Dr. Charles Murphy, Superintendent of Schools, by District Counsel.

##### B. Administer Oath to Newly Elected Board Members

Oath of office to be administered to re-elected Board members, Ms. Patricia Mahon, and Mr. Kenneth Rochon; and newly elected Board member, Mr. George Storm, by District Counsel.

#### II. ELECTION OF OFFICERS

##### B. President of the Board of Education

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That \_\_\_\_\_ be elected President of the Board of Education of this District for the ensuing official year ending June 30, 2012.

A call for nominations \_\_\_\_\_

Vote:

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**C. Vice President of the Board of Education**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That \_\_\_\_\_ be elected Vice President of the Board of Education of this District for the ensuing official year ending June 30, 2012.

A call for nominations \_\_\_\_\_

Vote:

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**III. APPOINTMENT OF OFFICERS**

**A. District Clerk of the Board of Education**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Mrs. Concetta Carr be and is hereby appointed District Clerk of this District at the pleasure of the Board of Education during the 2011-2012 school year at the annual salary of \$12,000.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. Acting District Clerk of the Board of Education**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Mrs. Leslie Tolan be and is hereby appointed Acting District Clerk of this District at the pleasure of the Board of Education to perform the duties of the District Clerk at her overtime rate in the absence of Mrs. Concetta Carr during the 2011-2012 school year.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**C. District Treasurer**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Michael T. Kearns be and is hereby appointed District Treasurer of this District at the pleasure of the Board of Education during the 2011-12 school year at the annual salary of \$14,400.

BE IT FURTHER RESOLVED, That the Island Trees UFSD hereby establishes the standard work day for the District Treasurer as presented in the attached "Standard Work Day and Reporting Resolution form RS 2417-A" and will report the days worked to the New York State and Local Employees' Retirement System based on the time keeping records of the District.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**D. Assistant Treasurer**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Dr. Arlene Genden Sage be and is hereby appointed Assistant Treasurer of this District at the pleasure of the Board of Education during the 2011-12 school year, to act only in the event the Treasurer is absent or unable to perform the duties of the position, and only to the extent that she provide the necessary stored financial computer data in disk format upon request. The Assistant Treasurer shall not have the authority to make or effectuate business, financial, payroll or Treasurer's decisions.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**E. Records Access Officer**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Susan Hlavenka be and is hereby appointed Records Access Officer of the Island Trees Union Free School District for the 2011-2012 school year.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**F. Compliance Officer**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Susan Hlavenka be and is hereby appointed Compliance Officer of the Island Trees Union Free School District for the 2011-2012 school year.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**G. Alternate Compliance Officer**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Peter Gibbons be and is hereby appointed Alternate Compliance Officer of the Island Trees Union Free School District for the 2011-2012 school year.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**IV. OTHER APPOINTMENTS**

**A. General Legal Counsel**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the law firm of Guercio & Guercio LLP be appointed General Legal Counsel at the pleasure of the Board of Education during the 2011-2012 school year, in accordance with the contract approved by the Board of Education, at the retainer of \$41,500, and an hourly rate of \$240 for litigation services, and authorizes the Board President to sign such agreement.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. Labor Counsel**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the law firm of Guercio & Guercio LLP be retained for legal services pertaining to labor issues and/or matters, and to provide representation in labor proceedings during the 2011-2012 school year in accordance with the contract Counsel at the pleasure of the Board of Education during the 2011-2012 school year, in accordance with contract approved by the Board of Education, at an annual retainer of \$32,500 and an hourly rate of \$235 for litigation services, and authorizes the Board President to sign such agreement.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**C. Bond Counsel**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Hawkins, Delafield & Wood LLP is hereby appointed Bond Counsel for the 2011-2012 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**D. Internal Auditor**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the internal auditor for the school year 2011-2012 shall be Nawrocki Smith LLP at an annual fee of up to \$25,000, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**E. External Auditor**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the external auditor for the school year 2011-2012 shall be R.S. Abrams & Co. LLP at an annual fee of \$45,900, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**F. Claims Auditor**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the claims auditor for the school year 2011-2012 shall be Cerini & Associates at an annual fee of \$34,000, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**G. 403B/457 Third Party Administrator**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the District will engage the services of The Omni Group as the 403B/457 third party administrator for the school year 2011-2012 at an annual fee per

contract schedule not to exceed \$8,698.30 for the school year, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**H. Accounting Services**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the District will engage the services of BookSmart Accounting, a division of Corporate Accounting Solutions, Inc., to provide accounting consulting services for the 2011-2012 fiscal year. The fees are as follows: The GASB 34 adjustments and the preparation of the District Financial Statements, Notes and MD& A will be charged at a flat rate of \$7,500. All work prior to preparation of GASB 34 adjustments and the Financial Statements including all monthly and quarterly work will be billed at an hourly rate of \$135 per hour, plus expenses. The Board President is authorized to sign such agreement contingent upon review and approval of District Counsel.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**I. Audit Committee**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, In accordance with the Laws of 2005, as set forth by the Office of the New York State Comptroller, the following are approved as members of the 2011-2012 Audit Committee:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**J. Inspectors of Election**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That pursuant to Section 2607 of the Education Law of the State of New York, the following parties are hereby appointed as Inspectors of Election for the Island Trees School District:

1. Concetta Carr
2. Julie Tomeo
3. Susan Zappolo

BE IT FURTHER RESOLVED, That the aforesaid Inspectors shall elect one of their number as Chairman and one as Poll Clerk. The third shall act as Deputy Chairman and Poll Clerk should either of the others not be available.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**K. School Physician**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Dr. Jeffrey Elfenbein is hereby appointed School Physician during the 2011-2012 school year at the total fee of \$21,000. He should name Island Trees as additional insured on both his general liability and professional liability policies. The Board President is authorized to sign such a contract contingent upon review and approval of District Counsel.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_



**V. DESIGNATIONS**

**A. Official Bank Depositories – All Funds**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the following bank is hereby designated as the Official Depository for the funds of the District for the 2011-2012 school year as per the deposit limits on file with the district:

**CAPITAL ONE BANK**

Money Market Account  
General Fund (Checking)  
Lunch Fund  
Trust & Agency Fund  
Payroll Account  
Special Aid Fund  
Capital Fund  
Bond Fund (Checking)  
Bond Money Market  
Scholarship

BE IT FURTHER RESOLVED, That the Treasurer of the District may place such monies into Time Certificates/Savings Certificates that are available in the various funds of the District with Capital One Bank, Flushing Commercial Bank, TD Bank, and HSBC, and

BE IT FURTHER RESOLVED, That the Treasurer of the District shall report monthly all transactions necessitated by this resolution.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. Regular Board of Education Monthly Meetings**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the Regular Meetings of the Board of Education for the 2011-2012 school year will be on the following dates at 7:30 PM unless otherwise noted:

September 21, 2011  
October 26, 2011  
November 16, 2011  
December 14, 2011  
January 25, 2012  
February 15, 2012  
March 21, 2012  
April 25, 2012  
May 23, 2012  
June 20, 2012

A special date will be set in July for the annual District Reorganization Meeting.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**C. Official Newspapers**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the following newspapers are hereby designated as the official newspapers for legal advertisements of the District for the 2011-2012 school year:

1. Levittown Tribune
2. Newsday

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**VI. AUTHORIZATION**

**A. Certification of Payrolls**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the Assistant Superintendent for Business and, in his/her absence, the Superintendent be authorized to certify payrolls for the District for the 2011-2012 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. Authorization for Purchasing Agent**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Patricia Guidice (Senior Account Clerk) be authorized as the Purchasing Agent for the District for the 2011-2012 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**C. Authorization for Assistant Purchasing Agent**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Concetta Carr be authorized as the Assistant Purchasing Agent for the District for the 2011-2012 school year to act only in the event the Purchasing Agent is absent or unable to perform the duties of the position.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**D. Authorization to Establish Petty Cash Funds**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That in accordance with Section 1709, Subdivision 29 of the Education Law, the following procedure for the Petty Cash Funds shall be established for the 2011-2012 school year:

1. Petty Cash Funds in the amount of \$100 each shall be set up for the following:

Superintendent of Schools  
Assistant Superintendent for Business

Assistant Superintendent for Special Education  
Director of Curriculum  
Director of School Facilities and Operations  
Director of Food Services  
Principal of Island Trees High School  
Principal of Island Trees Memorial Middle School  
Principal of Michael F. Stokes School  
Principal of J. Fred Sparke School

BE IT FURTHER RESOLVED, That all disbursements of Petty Cash Funds will be limited to \$50.00 each occurrence except for the Director of School Facilities and Operations which will be limited to \$75.00 each occurrence. All disbursements of Petty Cash Funds shall be accompanied by receipted bills and/or invoices attached hereto.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**E. Authorization of Signature on Checks**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the District Treasurer, or Assistant Treasurer, be designated to sign checks for the 2011-2012 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**F. Central Treasurers for Student Activity Fund**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Betsy Lashin for the Memorial Middle School and Lizabeth Due for the High School, be and are hereby appointed Central Treasurers for the Extra Classroom Activity Accounts, as presented, at the pleasure of the Board of Education during the 2011-2012 school year at an annual salary established through contract with the U.T.I.T., and authorizes the Board President to sign a charter for each activity account.

High School:

Class of 2011  
Class of 2012  
Class of 2013  
Class of 2014  
Class of 2015  
Baseball  
Basketball – Boys/Girls  
Career Advantage  
Environmental  
Football  
French Club  
Honor Society  
Human Awareness  
Key Club  
Kickline  
Lacrosse - Boys  
Newspaper  
Robotics/Physics  
SADD  
Soccer – Girls  
Softball - Girls  
Spanish Club  
Student Council  
Tri-M  
Wrestling  
Yearbook

Memorial Middle School:

Arts & Crafts  
Bulldog Inc.  
Cheerleading Club  
Drama  
DVM Club  
Fifth Grade  
Friends of the Environment  
Goal Program  
National Junior Honor Society  
SADD  
Science  
Student Council  
Student Leaders

Yearbook

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**VII. OTHER ITEMS**

**A. Establish Mileage Reimbursement Rate for the 2011-2012 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the Board of Education establish the mileage reimbursement rate for the 2011-2012 school year as determined by the IRS published rate (current rate effective July 1, 2011, is .555 cents per mile).

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. Health Service Contracts With Other Districts**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

WHEREAS Education Law provides that the Board of Education shall enter into contracts for health services with other districts or BOCES when Island Trees children attend schools outside the home district, and

WHEREAS Education Law also provides the Board of Education may enter into contracts for instructional services with other districts or with BOCES for the education of children diagnosed by the Committee on Special Education

NOW THEREFORE BE IT RESOLVED, That when application of Section 912, Sections 2042 and 4402 of the Education Law shall be required, the President of the Board and the Clerk of the Board are hereby authorized to sign such contract when presented by the administration for the proper execution, and

BE IT FURTHER RESOLVED, That the control of such contract shall be the same as is now in force in the district, and that the above resolution shall be effective for the 2011-2012 school year.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**C. Policy Number 6833 – Cellular Telephones**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following job titles for the use of District cellular telephones for the 2011-2012 school year, in accordance with Policy Number 6833 of the Board of Education Policy Manual:

Director of Facilities  
Maintenance Supervisor

BE IT FURTHER RESOLVED, That Policy Number 6833 will be amended accordingly.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**D. Policy Number 6834 – District-Issued Gas Credit Cards**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following job titles be issued a gas credit card for the 2011-2012 school year in accordance with Policy Number 6834 of the Board of Education Policy Manual:

Assistant Superintendent for Business

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**E. Policy Number 6834 – District Issued Credit Cards (Other Than Gas)**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves that the District shall maintain the following credit cards, which are retained in a safe in the Business Office, in accordance with Policy Number 6834 of the Board of Education Policy Manual:

Staples  
Home Depot

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**F. Policy Number 6240 – Investments, Policy Number 6240-R – Investments Regulation**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the Board of Education has reviewed and hereby reaffirms the Investments Policy Number 6240 for the 2011-2012 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**G. Policy Number 6700 – Purchasing, Policy Number 6700-R – Purchasing Regulation, and Policy Number 6700-E – Purchasing Exhibit**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the Board of Education accepts the revised Purchasing Policy Numbers 6700, 6700-R and 6700-E as presented.

BE IT FURTHER RESOLVED, That Policy Numbers 6700, 6700-R and 6700-E will be amended accordingly.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**H. Policy Number 5300 - Code of Conduct**

It is a New York State requirement that every school district adopt a Student Conduct and Discipline Policy and that such policy be reviewed on an annual basis.

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education confirm the previously adopted Code of Conduct Policy #5300 as indicated by the NYS SAVE Legislation to be in effect for the 2011-2012 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_



**I. New York State School Boards Association**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the renewal of membership with the New York State School Boards Association for the 2011-2012 school year at an estimated annual fee of \$10,000.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**J. Board of Education Appointment of the Members of the Committee on Special Education for the 2011-2012 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following as members of the Committee on Special Education for the 2011-2012 school year:

- the parents or persons in parental relationship to the student;
- the general education teacher of such child whenever the student is or may be participating in the general education environment;
- the special education teacher of the student, or, if appropriate, a special education provider of the student;
- a school psychologist;
- 

Dr. Gail Sherry, Psychologist

Dr. Nadia Pellicano, Psychologist

Dr. Maryann Leone Maidat, Psychologist

Dr. Melissa Matovic Dunn, Psychologist

Dr. Michael Perlotto, Psychologist

- a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of the resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher of the special education provider of the student or the school psychologist. This person shall serve as the chairperson of the committee:

Dr. Arlene Genden Sage, Chairperson

Dr. Gail Sherry, Psychologist, Alternate Chairperson

Ms. Sandra Antar, Alternate Chairperson

- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the regular education teacher, the special education teacher or provider, the school psychologist or the representative of the school district described above;
- a school physician, if specifically requested in writing by the parent of the student of by a member of the school at least 72 hours prior to the meeting:

Dr. Jeffrey Elfenbein, Medical Doctor

- an additional parent member of a student with a disability or a parent of a student who has been declassified or has graduated within a five-year period, residing in the school district or a neighboring school district, provided that such parent is not a required member if the parents of the student request that the additional parent member not participate:

Mrs. Nancy Agostinelli, Parent Member  
Mrs. Jennifer Brock, Parent Member  
Mrs. Allison Carr-Breen, Parent Member  
Mrs. Mary Chung, Parent Member  
Mrs. Anna Clifford, Parent Member  
Mrs. Jeaninne Cunningham, Parent Member  
Mrs. Beth Dennett, Parent Member  
Mrs. Lisa Derencin, Parent Member  
Ms. Melissa Linzie, Parent Member  
Mrs. Maureen Fietz, Parent Member  
Mr. Paul Francais, Parent Member  
Mrs. Lisa Garbato, Parent Member  
Mrs. Carol Gleixner, Parent Member  
Mrs. Annemarie Greener, Parent Member  
Mrs. Joanne Hirschberg, Parent Member  
Mrs. Anne Hotchkiss, Parent Member  
Mrs. Theresa Isaacs, Parent Member

Mrs. Deborah Jablonowski, Parent Member  
Mrs. Annette Lagan, Parent Member  
Mrs. Niki Mirabella, Parent Member  
Mrs. Janice Moller, Parent Member  
Mrs. Meredith Noon, Parent Member  
Ms. Collen O’Kane, Parent Member  
Mrs. Pamela Oliveri, Parent Member  
Mrs. Linda Ortiz, Parent Member  
Mrs. Lori Oswiecimski, Parent Member  
Mrs. Luciana Palmieri, Parent Member  
Mrs. Patricia Peck, Parent Member  
Mrs. Donna Piarulli, Parent Member  
Mrs. Janet Picone, Parent Member  
Mr. Glenn Siegel, Parent Member  
Mrs. Jennifer Siegel, Parent Member  
Mrs. Christina Trezza, Parent Member  
Mrs. Cheryl Tufano, Parent Member

- at the discretion of the parent or district, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate;
- whenever appropriate, the student.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**K. Board of Education Appointment of the Members of the Subcommittees on Special Education for the 2011-2012 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following as members of the Subcommittees on Special Education for the 2011-2012 school year:

- the parents of the student;
- one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- the student's special education teacher or, if appropriate, a special education provider of the student;
- a representative of the school district who is qualified to provide, administer or supervise special education who is knowledgeable about the general curriculum and who is knowledgeable about the availability of resources of the school district. This person shall serve as the chairperson of the committee:

Ms. Lisa Newman, Chairperson, Stokes School Sub-CSE  
Ms. Penny Fisher, Chairperson, Sparke School Sub-CSE  
Ms. Mary Travers, Chairperson, Middle School Sub-CSE  
Mr. Damian Garcia, Chairperson, High School Sub-CSE

- a school psychologist:

Dr. Nadia Pellicano, Psychologist, Stokes School Sub-CSE  
Dr. Gail Sherry, Psychologist, Stokes School Sub-CSE  
Dr. Melissa Matovic Dunn, Psychologist, Sparke & ITHS Sub-CSEs  
Dr. Maryann Leone Maidat, Psychologist, Middle School Sub-CSE  
Dr. Michael Perlotto, Psychologist, Middle School Sub-CSE

- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team described above;
- such other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the committee or the parent shall designate;
- the student, if appropriate.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**L. Board of Education Appointment of the Members of the Committee on Preschool Special Education for the 2011-2012 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following as members of the Committee on Preschool Special Education for the 2011-2012 school year:

- the parents of the preschool child;
- a general education teacher of such child whenever the child is, or may be, participating in the general education environment;
- the special education teacher of the child or special education provider of the child;
- a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of preschool special education programs and services and other resources of the school district and municipality. The representative of the school district shall serve as the chairperson of the committee:

Dr. Arlene Genden Sage, Chairperson

Ms. Sandra Antar, Alternate Chairperson

- the parent of a preschool or elementary school age child with a disability who resides in the school district or a neighboring school district, provided that such parent is not a required member if the parent(s) of the child request that the additional parent member not participate:

Mrs. Nancy Agostinelli, Parent Member  
Mrs. Jennifer Brock, Parent Member  
Mrs. Allison Carr-Breen, Parent Member  
Mrs. Mary Chung, Parent Member  
Mrs. Jeaninne Cunningham, Parent Member  
Mrs. Beth Dennett, Parent Member  
Mrs. Lisa Derencin, Parent Member  
Ms. Melissa Linzie, Parent Member  
Mrs. Maureen Fietz, Parent Member  
Mr. Paul Francais, Parent Member  
Mrs. Lisa Garbato, Parent Member  
Mrs. Annemarie Greener, Parent Member  
Mrs. Joanne Hirschberg, Parent Member  
Mrs. Theresa Isaacs, Parent Member  
Mrs. Niki Mirabella, Parent Member

Mrs. Janice Moller, Parent Member  
Mrs. Meredith Noon, Parent Member  
Ms. Collen O’Kane, Parent Member  
Mrs. Pamela Oliveri, Parent Member  
Mrs. Linda Ortiz, Parent Member  
Mrs. Lori Oswiecimski, Parent Member  
Mrs. Luciana Palmieri, Parent Member  
Mrs. Patricia Peck, Parent Member  
Mrs. Donna Piarulli, Parent Member  
Mrs. Janet Picone, Parent Member  
Mr. Glenn Siegel, Parent Member  
Mrs. Jennifer Siegel, Parent Member  
Mrs. Christina Trezza, Parent Member  
Mrs. Cheryl Tufano, Parent Member

- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the general or special education teacher or provider or district representative described above;

- other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate;
- for a child who is in transition from early intervention programs and services, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- a representative of the municipality of the preschool child’s residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**M. Board of Education Appointment of Surrogate Parents for the 2011-2012 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following persons as surrogate parents for the 2011-2012 school year:

As required by 8NYCRR 200.5 (n), the Board of Education of each school district must maintain a list of persons from whom the district may choose a surrogate parent.

A surrogate parent is one who is appointed to act in place of parents or guardians when a student’s parents or guardians are not known, or when after reasonable efforts, the board of education cannot discover the whereabouts of a parent or, the student is an unaccompanied homeless youth or the student is a ward of the State and does not have a parent who meets the definition of parent, or the rights of the parent to make educational decisions have been subrogated by a judge in accordance with State law.

The following people have agreed to act as surrogate parents if the need should arise:

Mrs. Eileen Cassar  
 158 Cardinal Road  
 Levittown, NY 11756  
 Telephone: 731-2860

Mrs. Kristine McGarry  
 149 Cardinal Road  
 Levittown, New York 11756  
 Telephone: 796-0017

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**N. Board of Education Appointment of the Impartial Hearing Officers for the 2011-2012 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following impartial hearing officers for the 2011-2012 school year:

As required by 8NYCRR 200.2(b)(9), the Board of Education annually establishes and maintains a list of the names and qualifications of all impartial hearing officers available to serve in the school district. The list is developed from a more comprehensive listing provided by the State Education Department, downloaded from their website in July 2011, and **supersedes all previous lists.**

In compliance with the Commissioner's Regulations, only those persons who have successfully completed an approved training program and have been certified, pursuant to section 200.1(x), as Impartial Hearing Officers are eligible to be on the list. The definition of impartial hearing officer has been revised as per IDEA 2004 to add that the impartial hearing officer possess knowledge of, and the ability to: understand federal and State law and regulations and legal interpretations; and knowledge of the ability to conduct hearings and render and write decisions in accordance with standard and appropriate standard legal practice.

The list of hearing officers is established from those eligible persons who have indicated their willingness to serve in Nassau County or who have contacted the district directly and indicated their availability to serve in the district. The Impartial Hearing Officer's list is established and maintained in alphabetical order, with new appointees inserted in alphabetical order in the list. Selection is made on a rotational basis, beginning with the first name after the hearing officer who last served. If no hearing officer on the list has served, selection will be made beginning with the first name on the list. If the hearing officer declines appointment or if, within 24 hours, the impartial hearing officer fails to respond or is unreachable after reasonable efforts by the school district, each successive impartial hearing officer whose name next appears on the list shall be offered appointment, until such appointment is accepted. If the impartial hearing officer is unable to initiate the impartial hearing within the first 14 days of being contacted by the school district, the impartial hearing officer cannot accept the appointment. Each successive hearing officer on the list shall be offered appointment, until such appointment is accepted. In all cases, these attempts will be documented.

ROBERT BRIGLIO  
PAUL BUMBALO  
DIANE COHEN  
EDGAR DELEON

MICHAEL LAZAN  
NANCY LEDERMAN  
SUSAN LUSHING  
ROBERT MACKRETH

BERNARD ROSTANSKI  
JEROME SCHAD  
MARTIN SCHIFF  
JUDITH SCHNEIDER

DEBRA S. DEWAN  
 MURRAY DIAMOND  
 BARBARA EBENSTEIN  
 JOHN FARAGO  
 RONA FEINBERG  
 SHARYN FINKELSTEIN  
 LANA FLAME  
 LORRAINE GROSS  
 SINAI HALBERSTAM  
 NANCY HAMPTON  
 JONATHAN HEIDELBERGER  
 SHERRI HUGHES, Esq.  
 AMY ITZLA  
 HOWARD JACOB  
 THERESA R. JOYNER  
 GEORGE KANDILAKIS  
 MARTIN KEHOE III  
 HARRY KERSHEN  
 DORA LASSINGER  
 PATRICIA LATZMAN

JAMES MCKEEVER  
 JAMES MONK  
 CHRISTINE MOORE  
 ESTHER MORA  
 JOHN NAUN  
 ROBERT NISELY  
 MARY NOE  
 DAVID NYDICK  
 VERONICA ODOM  
 JANICE ORLAND  
 JANE OWENS  
 GARY PETERS  
 KENNETH PETERS  
 JOSEPH QUINN  
 HEIDI REICHEL  
 SUSAN MILLS RICHMOND  
 KENNETH RITZENERG  
 GEORGE ROBERTS  
 PAUL ROSEN, Esq.  
 JEAN ROSENZWEIG

VANESSA SHEEHAN  
 MARJORIE SILVER  
 CRAIG TESSLER  
 AARON TURETSKY  
 WILLIAM WALL  
 JAMES WALSH  
 CARL WANDERMAN  
 DENISE WASHINGTON  
 MARC WEINER  
 MINDY WOLMAN  
 JOSEPH WOOLEY  
 JOEL ZIEV  
 LINDA AGOSTON  
 PETER ALBERT  
 LYNN ALMELEH  
 STUART BAUCHNER  
 BERYL BLAUSTONE  
 WENDY BRANDENBURG  
 JEANMARIE BRESCIA

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**REGULAR MEETING**

**A. APPROVAL OF MINUTES**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following minutes as presented.

- Special Meeting & Executive Session – June 7, 15, 2011
- Work Session – June 15, 2011
- Regular Meeting & Executive Session – June 22, 2011
- Committee on Special Education – June 13, 14, 15, 16, 20, 21, 23, 28, 2011
- Sub-Committee on Special Education – June 14, 2011

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. VISITORS (Each visitor will be limited to 3 minutes)**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.

**C. ACTION ITEMS**

**1. Board of Education Approval of BOCES Cooperative Bid**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the 2011-2012 school year:

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County (Nassau BOCES) for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS the Island Trees School District, more particularly, wishes to participate in the joint cooperative bids on an as needed basis as listed below:

**Abatement & Disposal of Asbestos & Lead Materials**  
**Asphaltic & Cement Concrete Paving Repair & Maintenance**  
**Automobiles – Passenger Cars/Vans/Trucks**  
**Boiler, Duct & Kitchen Exhaust Cleaning**  
**Buildings & Grounds Equipment**  
**Carpentry, Cabinetry & Building Supplies**  
**Carpeting & Installation**  
**Chain Link Fencing**  
**Computer Hardware, Software, Networking & Supplies**  
**Custodial & Green Custodial Supplies**  
**Doors: Hollow Metal, Frames & Hardware**  
**Electrical Supplies**  
**Fire Extinguishers & Service**  
**Fitness Equipment**  
**Floor Tiles & Installation**  
**Food Service Equipment**  
**Fuel Oil**  
**Furniture: Classroom & Office**  
**General Safety Supplies**  
**Glazing Services & Supplies**  
**Gymnasium Floor Refinishing**



**Hazardous Materials: Handling, Removal, Transportation & Disposal**  
**HVAC Equipment**  
**HVAC Maintenance & Installation**  
**Irrigation Systems – Repair & Maintenance**  
**Musical Instruments & Supplies**  
**Musical Instrument Repairs**  
**Oil & Gas Burner Service**  
**Paint & Painting Supplies**  
**Plumbing & Heating Supplies**  
**Plumbing Services**  
**Reconditioning of Athletic Equipment**  
**Roof Maintenance & Repair**  
**Snack Vending Service**  
**Tools: Power & Hand**  
**Transmission Repairs: Cars, Vans, Trucks & School Buses**  
**Uniforms – General**  
**Venetian Blinds & Shades**  
**Vehicle Repairs & Inspections**

NOW THEREFORE BE IT

RESOLVED, That the Island Trees School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED, That Nassau BOCES is hereby authorized to award cooperative bids on behalf of the Island Trees School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, That the Island Trees School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchase and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, That the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding

program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the Island Trees School District.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**2. Board of Education Approval of Purchasing Consortium Cooperative Bidding Program**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the 2011-2012 school year:

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in a Cooperative Bidding Program conducted by The Nassau County Directors of Facilities Purchasing Consortium for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS the Island Trees School District, more particularly, wishes to participate in the joint cooperative bids as listed below:

Bid Name – Lead District

- Air Filters HVAC – Plainview Old Bethpage CSD
- Blinds & Shades & Stage Curtain Cleaning – Seaford UFSD
- Carpet & Tile Installation – Plainview Old Bethpage CSD
- Custodial Equipment Repair – Great Neck UFSD
- Custodial Supplies & Trash Bags – Rockville Centre UFSD
- Door Installation & Repair – Bethpage UFSD
- Drag Mop Rental – Valley Stream UFSD 30
- Dumpsters – Lawrence UFSD
- Electrical Supplies – Rockville Centre UFSD
- Elevator Maintenance – Floral Park-Bellerose UFSD & Carle Place UFSD
- Equipment Rental – Valley Stream CHSD
- Fire Extinguisher Service – Lynbrook UFSD
- Floor Sanding, Refinishing & Repairs – Plainview Old Bethpage CSD
- Fuel Tank Alarm/Tank/Manhole Repairs – West Hempstead UFSD
- Geese-Dog Service – Herricks UFSD
- Grounds Equipment Repair – Bellmore-Merrick CHSD
- Irrigation Installation & Service/Well Installation – Mineola UFSD
- Kitchen Equipment Repair – Hicksville UFSD

Organic Lawn Care/Field Maint. & Supplies – Jericho UFSD  
Paint & Associated Supplies – Massapequa UFSD  
Painting Service – Wantagh UFSD  
Pest Control Services - Elmont UFSD  
Playground Equipment Repair - New Hyde Park-Garden City Park UFSD  
Plumbing Service - Port Washington UFSD  
Roofing Repair - Baldwin UFSD  
Scoreboard Repair, Elect, Part, Doors, Gym Equip. - Bellmore UFSD  
Signs & Associated Supplies - North Merrick UFSD  
Sitework, Asphalt, Concrete, Lot Sweeping - East Meadow UFSD  
Slate Roof Repair – Hewlett-Woodmere UFSD  
Split Air Conditioning Units - East Rockaway UFSD  
Steam Traps & Parts - Valley Stream UFSD 30  
Suspended Ceiling Installation - Baldwin UFSD  
Theatrical Lighting & Stage Rigging – Malverne UFSD  
Track/Tennis/Playground Resurfacing Repair - Uniondale UFSD  
Tree Cutting & Pruning - Manhasset UFSD  
Uniform Purchase - North Bellmore UFSD  
Universal Waste Recycling – North Shore CSD  
Window Glazing Repairs, Parts & Replacement - Island Trees UFSD

NOW THEREFORE BE IT RESOLVED, That the Island Trees School District hereby appoints The Nassau County Directors of Facilities Purchasing Consortium, through its designated lead districts, as its representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED, That The Nassau County Directors of Facilities Purchasing Consortium, through its designated lead districts, is hereby authorized to award cooperative bids on behalf of the Island Trees School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, That the Island Trees School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by The Nassau County Directors of Facilities Purchasing Consortium and if requested to furnish The Nassau County Directors of Facilities Purchasing Consortium an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, That the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by the Consortium.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**3. Board of Education Approval of Food Bid**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the 2011-2012 school year:

WHEREAS it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2011-2012 school year, and

WHEREAS the Island Trees Union Free School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS the Island Trees Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon

NOW THEREFORE BE IT

RESOLVED, That the Board of Education of the Island Trees Union Free School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education authorized the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District’s Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**4. Board of Education Approval of Renewal of Contracts – Electrical Service & Repairs and Plumbing Repair & Services**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to renew the following contracts for the 2011-12 school year, and to authorize the Board President to sign said contracts for the 2011-2012 school year:

Electrical Service & Repairs Contract: E.M.I., Inc.  
775 Meacham Avenue  
Elmont, NY 11003  
RFP #673.011.010

Plumbing Repair & Services Contract: JPC Plumbing & Heating, Inc.  
90 Plainfield Road  
Albertson, NY 11507  
RFP #673.011.009

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**5. Board of Education Approval of Change Orders #5 & #6 – Bond Issue 8 – Maintenance Facility**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves Change Orders #5 and #6 – Bond Issue 8 – Maintenance Facility in the aggregate amount of \$2,375.69 representing no change to the total contract amount, and authorizes the Board President to sign said change orders subject to review and approval by District Counsel.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**6. Board of Education Acceptance of Donation Island Trees Youth Wrestling Club**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of wrestling floor and wall mats (valued at \$18,260.00) from the Island Trees Youth Wrestling Club, and directs that a letter be sent from the Board of Education thanking them for their generosity.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**7. Board of Education Approval of Provider Agency Services Contracts for the 2011-2012 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the provider agency services contracts, which were reviewed and approved by District Counsel, for the 2011-2012 school year listed below, and authorizes the Board President to sign such contracts:

Lighthouse International

Mill Neck Manor Interpreter Referral Services

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**8. Board of Education Approval of Senior Year Student Request to Remain at Island Trees High School**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the request by a senior year student, who has moved out of the district, to remain at Island Trees High School, in accordance with Board Policy #5152, Admission of Non-Resident Students, until the student completes the senior year.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**9. Board of Education Approval of Athletic Trainer Service Agreement**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves Spectrum Physical Therapy and Chiropractic to provide athletic training services for the District for the 2011-2012 school year for the total sum of \$16,000, and authorizes the Board President to sign the service agreement, when presented, subject to review and approval by District Counsel.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**10. Board of Education Approval of Superintendent's Contract**

RECOMMENDED ACTION: That, upon the request and recommendation of the Superintendent of Schools, the Board of Education hereby approves the Superintendent's Contract on file with the District Clerk, superseding prior contracts; authorizes the Board President to execute such contract, and directs that a copy of the contract be attached to the Board meeting minutes.\*

\*(Note: The agreement which is the subject of this resolution amends and extends the Superintendent's term of employment. The term under this agreement is: July 1, 2011 to June 30, 2016, unless otherwise terminated earlier pursuant to the terms and provisions contained therein; and maintains the Superintendent's salary at the level set for his first year of employment in the District, with no subsequent salary increases throughout the entire term).

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**11. Board of Education Approval to Authorize RFP for the Funding of the Energy Performance Contract**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

WHEREAS, the Board of Education of the Island Trees Union Free School District (the "District" or "Lessee") entered into an agreement with Johnson Controls, Inc. (the "Agreement"), for the purposes of improving the efficiency and effectiveness of the usage of energy at District-owned buildings (the "Project");

WHEREAS, the District has obtained approval of the plans and specifications for the Project from the New York State Education Department; and

WHEREAS, the District now expects to solicit proposals from financial institutions for the financing of the Project,

NOW, THEREFORE,

THE BOARD OF EDUCATION OF THE ISLAND TREES UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, HEREBY RESOLVES (by a majority vote of all the members of said Board) AS FOLLOWS:

Section 1. The Board of Education hereby determines that the District shall accept proposals for the financing component of the District’s Energy Performance Contract with Johnson Controls, Inc.

Section 2. The Assistant Superintendent for Business is hereby authorized to direct New York Municipal Advisors Corp. (NYMAC), financial advisor to the District (the “Financial Advisor”), to prepare a Request for Proposals and transmit such RFP to at least three financial institutions and to all other parties as shall request same. Following dissemination of the RFP, the Financial Advisor shall provide the Assistant Superintendent for Business with a list of the firms to which such RFP was sent.

Section 3. The Financial Advisor is hereby requested to provide an evaluation of the proposals for consideration and discussion by the Board at a public meeting of the Board of Education to be held on a date to be determined.

Section 4. The Superintendent and/or the Assistant Superintendent for Business is further hereby authorized to take any and all other actions necessary in connection with the RFP and any matters related thereto.

Section 5. This resolution shall take effect immediately.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**12. Board of Education Appointment of Independent Investigator**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:



RESOLVED, That the Board of Education of the Island Trees Union Free School District hereby appoints Susan Woodbury as a special investigator to conduct an investigation with regard to a personnel matter at the rate of \$125.00 per hour, for a total amount not to exceed \$3,125.00.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**13. Board of Education Approval of Instructional Services Contract with Wantagh School District for the 2011-2012 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the instructional services contract with Wantagh School District for the 2011-2012 school year, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**14. Board of Education Approval of Special Education Services Contracts for the 2011-2012 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contracts for the 2011-2012 school year listed below, which were reviewed and approved by District Counsel, and authorizes the Board President to sign such contracts:

Abilities, Inc.  
Woodward Mental Health Center

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**15. Board of Education Approval to Declare Surplus and Dispose of Fitness Equipment**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to declare surplus and dispose of fitness equipment as presented that is broken or obsolete as it sees fit pursuant to the State Education Department's recommended procedures.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**16. Board of Education Approval of Non-Aligned Salaries**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2 percent increase of the non-aligned salaries for the 2011-2012 school year for the following employees as presented and are on file with the District Clerk:

Arlene Genden Sage  
Susan Hlavenka  
John Rezek

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**17. Board of Education Approval of Ten Month Salary Schedules**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the salary schedules for the 2011-2012 school year for the employees in the following job titles as presented and are on file with the District Clerk:

Teacher Aide  
Registered Professional Nurse  
Building and Grounds – Hourly  
Part Time – Hourly  
Substitutes: Food Service Helper and School Monitor

\*These salary schedules have not changed from the 2010-2011 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**18. Board of Education Approval of Tax Levy**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

We the undersigned, Trustees of Island Trees UFSD (#26) in the Town of Hempstead, Nassau County, New York hereby certify as follows:

At a meeting of the Trustees of Island Trees UFSD (#26) held in the said School District on the 12th day of July, 2011, the following resolutions were duly adopted and have been entered on the records of the said School District.

RESOLVED, That the following budget (Gross Amount) of the necessary claims and expenditures in Island Trees UFSD (#26) in the Town of Hempstead School Year 2011-2012, amounting to

	\$ <u>57,315,640</u>	School Purpose
	\$ <u>1,281,350</u>	Library Purpose
Total	\$ <u>58,596,990</u>	be and the same is hereby accepted.

RESOLVED, that the sum of	\$ <u>39,606,410</u>	School Purpose
	\$ <u>1,134,281</u>	Library Purpose
Total	\$ <u>40,470,691</u>	being the remainder of

budget adopted as above and the amount which must be RAISED BY TAXATION (NET AMOUNT) for Island Trees UFSD (#26) of the Town of Hempstead, Nassau County, New York for the year 2011-2012 be levied upon the taxable property of the said school district as said property has been certified to by the Assessor for the school year 2011-2012.

RESOLVED, that the District Clerk of this School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code, to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 15<sup>th</sup>, 2011.

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**19. Board of Education Approval of Computer Virtualization RFP**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of RFP #673.011.021,

Financing for a \$383,066 Virtualized Desktop Infrastructure, to CalFirst National Bank, the terms of which are detailed below, and authorizes the Board President to sign a lease purchase agreement subject to the review and approval of District Counsel.

Terms:  
Principal Amount: \$383,066  
Lease Term: 3 years  
Payment Type: Annual – in advance  
Fixed Interest Rate: 2.27%  
Annual Payment: \$130,408.16

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**20. Board of Education Approval of Personnel Report**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves, as presented, the Personnel Report dated July 12, 2011, items 1 through 99 inclusive.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**21. Board of Education Approval of Use of Buildings**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of buildings or fields by the following community and school organizations for the 2011-2012 school year subject to the limitations of policy and regulation:

Ascend Wrestling Club

**D. FINANCIAL REPORT**

RECOMMENDED ACTION: That the Board of Education accepts the Financial Report for May, 2011, as presented.

**E. DISCUSSION**

1. Energy Performance Project

**F. CLOSING**

**1. Visitors (Old & New Business) -(Each visitor will be limited to 3 minutes)**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.

**G. EXECUTIVE SESSION – The Board of Education may choose to adjourn to executive session.**

**H. ADJOURNMENT**

/cc

7/12/11