

**DRAFT**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

***BOARD OF EDUCATION REORGANIZATION MEETING***

***July 1, 2015***

***7:00 PM***

**AGENDA**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Moment of Silence**

**I. ADMINISTRATION OF OATH**

**A. Administer Oath to Superintendent of Schools**

Oath of Office to be administered to Dr. Charles Murphy, Superintendent of Schools, by District Counsel.

**B. Administer Oath to Newly Elected Board Members**

Oath of Office to be administered to re-elected Board member, Mr. Daniel Donahue; and newly-elected Board member, Mr. William Fitzgerald, by District Counsel.

**II. ELECTION OF OFFICERS FOR 2015-2016**

**A. President of the Board of Education**

Oath of Office administered by District Counsel.  
After taking Oath, newly-elected President assumes the meeting.

**B. Vice President of the Board of Education**

Oath of Office administered by District Counsel.

**III. APPOINTMENT OF OFFICERS**

**A. District Clerk of the Board of Education**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Mrs. Concetta Carr be and is hereby appointed District Clerk of this District at the pleasure of the Board of Education during the 2015-2016 school year at the annual salary of \$13,000.

BE IT FURTHER RESOLVED, That the Island Trees UFSD has established the standard work day for the District Clerk as 7 hours per day, and will report the days worked to the New York State and Local Employees' Retirement System based on the time keeping records of the District.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. Acting District Clerk of the Board of Education**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Mrs. Kathryn Bragg and Mrs. Leslie Tolan be and are hereby appointed Acting District Clerks of this District at the pleasure of the Board of Education to perform the duties of the District Clerk at their overtime rate in the absence of Mrs. Concetta Carr during the 2015-2016 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**C. District Treasurer**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Michael T. Kearns be and is hereby appointed District Treasurer of this District at the pleasure of the Board of Education during the 2015-2016 school year at the annual salary of \$14,688.

BE IT FURTHER RESOLVED, That the Island Trees UFSD has established the standard work day for the District Treasurer as 7 hours per day, and will report the days worked to the New York State and Local Employees' Retirement System based on the time keeping records of the District.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**D. Assistant Treasurer**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Dr. Arlene Genden Sage be and is hereby appointed Assistant Treasurer of this District at the pleasure of the Board of Education during the 2015-2016 school year, to act only in the event the Treasurer is absent or unable to perform the duties of the position, and only to the extent that she provide the necessary stored financial computer data in disk format upon request. The Assistant Treasurer shall not have the authority to make or effectuate business, financial, payroll or Treasurer's decisions.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**District Counsel administers Oath of Office to the above newly-appointed officers.**

**E. Records Access Officer**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Susan Hlavenka be and is hereby appointed Records Access Officer of the Island Trees Union Free School District for the 2015-2016 school year.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**F. Compliance Officer**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Susan Hlavenka be and is hereby appointed Compliance Officer of the Island Trees Union Free School District for the 2015-2016 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**G. Alternate Compliance Officer**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That James Cranmer be and is hereby appointed Alternate Compliance Officer of the Island Trees Union Free School District for the 2015-2016 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**IV. OTHER APPOINTMENTS**

**A. General Legal Counsel**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the law firm of Guercio & Guercio LLP be appointed General Legal Counsel at the pleasure of the Board of Education during the 2015-2016 school year, in accordance with the contract approved by the Board of Education, at the retainer of \$44,000, and hourly rate for litigation services, and authorizes the Board President to sign such agreement.

Attorneys        \$250.00 per hour  
Law Clerks       \$140.00 per hour  
Paralegals        \$115.00 per hour

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. Labor Counsel**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That renewal of the contract with the law firm Guercio & Guercio, LLP to provide Labor Counsel Services for the period of July 1, 2014 – June 30, 2017, at the pleasure of the Board of Education, and that Guercio & Guercio, LLP be retained during the 2015-16 school year for legal services pertaining to labor issues and/or matters and to provide representation in labor proceedings in accordance with said contract, at the retainer amount of \$32,500, and hourly rates for litigation services as follows:

Attorneys	\$235.00 per hour
Law Clerks	\$135.00 per hour

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**C. Bond Counsel**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Hawkins, Delafield & Wood LLP is hereby appointed Bond Counsel for the 2015-2016 school year.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**D. Internal Auditor**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the internal auditor for the school year 2015-2016 shall be Nawrocki Smith LLP at an annual fee of up to \$25,000, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**E. External Auditor**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the external auditor for the school year 2015-2016 shall be R.S. Abrams & Co. LLP at an annual fee of \$37,100, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**F. Claims Auditor**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the claims auditor for the school year 2015-2016 shall be Cerini & Associates at an annual fee of \$14,010, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**G. 403B/457 Third Party Administrator**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the District will engage the services of The Omni Group as the 403B/457 third party administrator for the school year 2015-2016 at an annual fee of \$2,328 for the school year as detailed below and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel:

Preferred Provider Plan (P-3) Admin. Fee	\$1,500.00
Non P-3 Provider 403(b)	<u>\$720.00</u>
Total	\$2,220.00

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**H. Affordable Care Act Consulting Services**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the District will engage Seneca Consulting Group to provide consulting services related to the Affordable Care Act in accordance with the terms of the Full Responsibility Plan at the annual cost of \$9,500.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**I. Accounting Services**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the District will engage the services of Cullen & Danowski, LLP to provide accounting consulting services for the 2015-2016 fiscal year. The fees are as follows: The GASB 34 adjustments and preparation of the District Financial Statements, Notes and MD&A will be charged at a flat rate of \$7,425. Quarterly work including journal entries and account analysis in advance of the GASB 34 adjustments will be performed at an estimated fee of \$4,175. Additional work, if requested, shall be agreed upon in advance and authorized separately. The Board President is authorized to sign such agreement contingent upon review and approval of District Counsel.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**J. Audit Committee**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, In accordance with the Laws of 2005, as set forth by the Office of the New York State Comptroller, the following are approved as members of the 2015-2016 Audit Committee:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**K. Inspectors of Election**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That pursuant to Section 2607 of the Education Law of the State of New York, the following parties are hereby appointed as Inspectors of Election for the Island Trees School District:

1. Concetta Carr
2. Patricia Lever
3. Julie Tomeo
4. Susan Zappolo

BE IT FURTHER RESOLVED, That the aforesaid Inspectors shall elect one of their number as Chairman and one as Poll Clerk. The third shall act as Deputy Chairman and Poll Clerk should either of the others not be available.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_



**L. School Physician**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Dr. Jeffrey Elfenbein is hereby appointed School Physician during the 2015-2016 school year at the total fee of \$21,000. He should name Island Trees as additional insured on both his general liability and professional liability policies. The Board President is authorized to sign such a contract contingent upon review and approval of District Counsel.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**V. DESIGNATIONS**

**A. Official Bank Depositories – All Funds**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the following bank is hereby designated as the Official Depository for the funds of the District for the 2015-2016 school year as per the deposit limits on file with the district:

**CAPITAL ONE BANK**

- Money Market Account
- General Fund (Checking)
- Lunch Fund
- Trust & Agency Fund
- Payroll Account
- Special Aid Fund
- Capital Fund
- Bond Fund (Checking)
- Bond Money Market
- Scholarship

BE IT FURTHER RESOLVED, That the Treasurer of the District may place such monies into Time Certificates/Savings Certificates that are available in the various funds of the District with Capital One Bank, Flushing Commercial Bank, TD Bank, HSBC, First National of Long Island, and Community National Bank, and

BE IT FURTHER RESOLVED, That the Treasurer of the District shall report monthly all transactions necessitated by this resolution.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. Regular Board of Education Monthly Meetings**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the Regular Meetings of the Board of Education for the 2015-2016 school year will be on the following dates at 7:30 PM unless otherwise noted:

- September 16, 2015
- October 21, 2015
- November 24, 2015
- December 16, 2015
- January 27, 2016
- February 24, 2016
- March 16, 2016
- April 19, 2016
- May 25, 2016
- June 22, 2016

A special date will be set in July for the annual District Reorganization Meeting.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**C. Official Newspapers**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the following newspapers are hereby designated as the official newspapers for legal advertisements of the District for the 2015-2016 school year:

1. Levittown Tribune
2. Newsday

3. Bethpage Tribune

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**VI. AUTHORIZATION**

**A. Certification of Payrolls**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the Assistant Superintendent for Business and, in his/her absence, the Superintendent be authorized to certify payrolls for the District for the 2015-2016 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. Authorization for Purchasing Agent**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Patricia Guidice (Senior Account Clerk) be authorized as the Purchasing Agent for the District for the 2015-2016 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**C. Authorization for Assistant Purchasing Agent**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Concetta Carr be authorized as the Assistant Purchasing Agent for the District for the 2015-2016 school year to act only in the event the Purchasing Agent is absent or unable to perform the duties of the position.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**D. Authorization to Establish Petty Cash Funds**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That in accordance with Section 1709, Subdivision 29 of the Education Law, the following procedure for the Petty Cash Funds shall be established for the 2015-2016 school year:

1. Petty Cash Funds in the amount of \$100 each shall be set up for the following:

- Superintendent of Schools
- Assistant Superintendent for Business
- Assistant Superintendent for Special Education
- Administrator for Educational Programs, Literacy, and Staff Development
- Director of School Facilities and Operations
- Director of Food Services
- Principal of Island Trees High School
- Principal of Island Trees Memorial Middle School
- Principal of Michael F. Stokes School
- Principal of J. Fred Sparke School

BE IT FURTHER RESOLVED, That all disbursements of Petty Cash Funds will be limited to \$50.00 each occurrence except for the Director of School Facilities and Operations which will be limited to \$75.00 each occurrence. All disbursements of Petty Cash Funds shall be accompanied by receipted bills and/or invoices attached hereto.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**E. Authorization of Signature on Checks**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the District Treasurer, or Assistant Treasurer, be designated to sign checks for the 2015-2016 school year.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**F. Central Treasurers for Student Activity Fund**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That Pamela Siniscalchi for the Memorial Middle School and Lizabeth Due for the High School, be and are hereby appointed Central Treasurers for the Extra Classroom Activity Accounts, as presented, at the pleasure of the Board of Education during the 2015-2016 school year at an annual salary established through contract with the U.T.I.T., and authorizes the Board President to sign a charter for each activity account.

High School:

Class of 2016

Class of 2017

Class of 2018

Class of 2019

Academic Club

Athletes Helping Athletes

Baseball

Basketball – Boys/Girls

Book Club

Career Advantage

Chamber Orchestra

Cheerleading

Chorus

Concert Band

Debate Club

Display Arts

Drama

Environmental Club

Football

French Club

Gay and Lesbian Alliance

Human Awareness & Understanding Club

Jazz Band

Jazz Choir

Key Club

Kickline  
Lacrosse – Boys  
Lacrosse – Girls  
Marching Band  
Math Team  
National Honor Society  
Newspaper  
Orchestra  
Robotics/Physics  
SADD  
Science Olympiad  
Soccer – Girls/Boys  
Softball - Girls  
Spanish Club  
Student Council  
Symphonic Band  
Track  
Tri-M Music  
Wrestling  
Yearbook Layout  
Yearbook Photography

Memorial Middle School:

Arts & Crafts  
Builders  
Bulldog Inc.  
Cheerleading  
Dance  
Drama  
DVM Club  
Friends of the Environment  
Goal/Student Leaders  
Home and Careers  
Kickline  
Lego League  
Math Olympiad  
Mural  
National Junior Honor Society  
SADD  
Science  
Scrapbooking  
Student Council  
Student Lead

Yearbook

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**VII. OTHER ITEMS**

**A. Establish Mileage Reimbursement Rate for the 2015-2016 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the Board of Education establish the mileage reimbursement rate for the 2015-2016 school year as determined by the IRS published rate (current rate effective January 1, 2015, is 57.5 cents per mile).

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. Health Service Contracts With Other Districts**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

WHEREAS Education Law provides that the Board of Education shall enter into contracts for health services with other districts or BOCES when Island Trees children attend schools outside the home district, and

WHEREAS Education Law also provides the Board of Education may enter into contracts for instructional services with other districts or with BOCES for the education of children diagnosed by the Committee on Special Education

NOW THEREFORE BE IT RESOLVED, That when application of Section 912, Sections 2042 and 4402 of the Education Law shall be required, the President of the Board and the Clerk of the Board are hereby authorized to sign such contracts when presented by the administration for the proper execution, and

BE IT FURTHER RESOLVED, That the control of such contracts shall be the same as is now in force in the district, and that the above resolution shall be effective for the 2015-2016 school year anticipated health service contracts listed below:

- Bellmore UFSD
- Garden City UFSD
- Hempstead UFSD
- Hicksville UFSD
- Jericho UFSD
- Locust Valley UFSD
- Merrick UFSD
- Mineola UFSD
- New Hyde Park-Garden City Park UFSD
- No. Merrick UFSD
- Oyster Bay-East Norwich CSD
- Plainedge UFSD
- Seaford UFSD
- So. Huntington UFSD
- Syosset CSD
- Uniondale UFSD
- Westbury UFSD
- West Islip UFSD
- Centerport Schools – Love of Learning
- NYC Schools, Flushing – St. Francis Prep
- NYC Schools, Queens – Arch Bishop Molloy

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**C. Policy Number 6833 – Cellular Telephones**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following job titles for the use of District cellular telephones for the 2015-2016 school year, in accordance with Policy Number 6833 of the Board of Education Policy Manual:

Director of Facilities  
 Maintenance Supervisor

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_



**D. Policy Number 6834 – District-Issued Gas Credit Cards**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following job titles be issued a gas credit card for the 2015-2016 school year in accordance with Policy Number 6834 of the Board of Education Policy Manual:

Assistant Superintendent for Business

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**E. Policy Number 6834 – District Issued Credit Cards (Other Than Gas)**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves that the District shall maintain the following credit cards, which are retained in a safe in the Business Office, in accordance with Policy Number 6834 of the Board of Education Policy Manual:

Staples

Home Depot

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**F. Policy Number 6240 – Investments, Policy Number 6240-R – Investments Regulation**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the Board of Education has reviewed and hereby reaffirms the Investments Policy Number 6240 for the 2015-2016 school year.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**G. Policy Number 6700 – Purchasing, Policy Number 6700-R – Purchasing Regulation, and Policy Number 6700-E – Purchasing Exhibit**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

RESOLVED, That the Board of Education confirms the previously adopted Purchasing Policy Numbers 6700, 6700-R and 6700-E as presented.

BE IT FURTHER RESOLVED, That Policy Numbers 6700, 6700-R and 6700-E will be renewed without changes.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**H. Policy Number 5300 - Code of Conduct**

It is a New York State requirement that every school district adopt a Student Conduct and Discipline Policy and that such policy be reviewed on an annual basis.

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education confirms the previously adopted Code of Conduct Policy #5300 as indicated by the NYS SAVE Legislation to be in effect for the 2015-2016 school year.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**I. Comprehensive School District Safety Plan**

The Safe Schools Against Violence in Education Act requires each school district to update their Comprehensive Emergency Response Plan annually.

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Comprehensive Emergency Response Plan, as presented, and authorizes the Superintendent to forward a copy to the State Education Department.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**J. Dignity Act Coordinators (DAC)**

New York State enacted a new law, “The Dignity for All Students Act,” effective July 1, 2012. The Dignity Act makes it the official policy of New York State that all students in public schools have the right to an education free of discrimination and harassment. Schools are required by law to post Dignity Act Coordinators (DAC), for each school building.

RECOMMENDED ACTION: That upon the recommendation of the Superintendent of Schools, the following school officials are hereby appointed as Dignity Act Coordinators (DAC) for each school building:

- District - Charles Murphy, Superintendent
- I.T. High School - Nicholas Grande and Pam Hostetter – Primary  
Christina Graziosi and Melissa Modica – Secondary
- I.T. Memorial Middle School - Roger Bloom and Sean Burns – Primary  
Maryann Leone – Secondary
- M. F. Stokes Elementary - Allison Ackerman – Primary  
Nadia Pellicano – Secondary
- J. F. Sparke Elementary - Penny Fisher – Primary

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**K. New York State School Boards Association**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the renewal of membership with the New York State School Boards Association for the 2015-2016 school year at an estimated annual fee of \$10,942.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**L. Board of Education Appointment of the Members of the Committee on Special Education for the 2015-2016 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following as members of the Committee on Special Education for the 2015-2016 school year:

- the parents or persons in parental relationship to the student;
- the general education teacher of such child whenever the student is or may be participating in the general education environment;
- the special education teacher of the student, or, if appropriate, a special education provider of the student;
- a school psychologist:
  - Dr. Gail Sherry, Psychologist
  - Dr. Nadia Pellicano, Psychologist
  - Ms. Amanda Walker, Psychologist
  - Dr. Maryann Leone Maidat, Psychologist
  - Dr. Michael Perlotto, Psychologist
  - Ms. Melissa Modica, Psychologist
  - Dr. Holly Tricarico, Psychologist
- a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of the resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher of the special education provider of the student or the school psychologist. This person shall serve as the chairperson of the committee:
  - Dr. Arlene Genden Sage, Chairperson
  - Dr. Gail Sherry, Psychologist, Alternate Chairperson
- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the regular education teacher, the special education teacher or provider, the school psychologist or the representative of the school district described above;
- a school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting:
  - Dr. Jeffrey Eifenbein, Medical Doctor
- if specifically requested in writing by the parent of the student at least 72 hours prior to the meeting, an additional parent member of a student with a disability or a parent of a student who has been declassified or has graduated within a five-year period, residing in the school district or a neighboring school district:

Nancy Agostinelli, Parent Member  
Jeannine Cunningham, Parent Member  
Beth Dennett, Parent Member  
Maureen Fietz, Parent Member  
Theresa Isaacs, Parent Member  
Deborah Jablonowski, Parent Member  
Annette Lagan, Parent Member  
Niki Mirabella, Parent Member

Janice Moller, Parent Member  
Meredith Noon, Parent Member  
Linda Ortiz, Parent Member  
Lori Oswiecimski, Parent Member  
Patricia Peck, Parent Member  
Janet Picone, Parent Member  
Rosemary Ruiz, Parent Member  
Christina Trezza, Parent Member

- at the discretion of the parent or district, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate;
- whenever appropriate, the student.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**M. Board of Education Appointment of the Members of the Subcommittees on Special Education for the 2015-2016 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following as members of the Subcommittees on Special Education for the 2015-2016 school year:

- the parents of the student;
- one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- the student's special education teacher or, if appropriate, a special education provider of the student;
- a representative of the school district who is qualified to provide, administer or supervise special education who is knowledgeable about the general curriculum and who is knowledgeable about the availability of resources of the school district. This person shall serve as the chairperson of the committee:

Ms. Allison Ackerman, Chairperson, Stokes School Sub-CSE

Dr. Penny Fisher, Chairperson, Sparke School Sub-CSE

Ms. Mary Travers, Chairperson, Middle School Sub-CSE

Mr. Damian Garcia, Chairperson, High School Sub-CSE

- a school psychologist:
  - Dr. Nadia Pellicano, Psychologist, Stokes School Sub-CSE
  - Dr. Gail Sherry, Psychologist, Stokes School Sub-CSE
  - Ms. Amanda Walker, Sparke School Sub-CSE
  - Dr. Maryann Leone Maidat, Psychologist, Middle School Sub-CSE
  - Dr. Michael Perlotto, Psychologist, Middle School Sub-CSE
  - Dr. Melissa Modica, Psychologist, High School Sub-CSE
  - Dr. Holly Tricarico, High School Sub-CSE
- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team described above;

- such other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the committee or the parent shall designate;
- the student, if appropriate.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**N. Board of Education Appointment of the Members of the Committee on Preschool Special Education for the 2015-2016 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following as members of the Committee on Preschool Special Education for the 2015-2016 school year:

- the parents of the preschool child;
- a general education teacher of such child whenever the child is, or may be, participating in the general education environment;
- the special education teacher of the child or special education provider of the child;
- a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of preschool special education programs and services and other resources of the school district and municipality. The representative of the school district shall serve as the chairperson of the committee:

Ms. Mary Catherine Culella-Sun, Co- Chairperson

Dr. Arlene Genden Sage, Co-Chairperson

- if specifically requested in writing by the parent of the student at least 72 hours prior to the meeting, the parent of a preschool or elementary school age child with a disability who resides in the school district or a neighboring school district;

Beth Dennett, Parent Member

Maureen Fietz, Parent Member

Theresa Isaacs, Parent Member

Linda Ortiz, Parent Member

Lori Oswiecimski, Parent Member

Janet Picone, Parent Member

Rosemary Ruiz, Parent Member

- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the general or special education teacher or provider or district representative described above;

- other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate;
- for a child who is in transition from early intervention programs and services, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- a representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**O. Board of Education Appointment of Surrogate Parents for the 2015-2016 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following persons as surrogate parents for the 2015-2016 school year:

As required by 8NYCRR 200.5 (n), the Board of Education of each school district must maintain a list of persons from whom the district may choose a surrogate parent.

A surrogate parent is one who is appointed to act in place of parents or guardians when a student's parents or guardians are not known, or when after reasonable efforts, the board of education cannot discover the whereabouts of a parent or, the student is an unaccompanied homeless youth or the student is a ward of the State and does not have a parent who meets the definition of parent, or the rights of the parent to make educational decisions have been subrogated by a judge in accordance with State law.

The following people have agreed to act as surrogate parents if the need should arise:

Mrs. Eileen Cassar  
158 Cardinal Road  
Levittown, NY 11756  
Telephone: 731-2860

Mrs. Annette Lagan  
207 Milton Avenue  
Plainedge, NY 11756  
Telephone: 579-0199

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**P. Board of Education Appointment of the Impartial Hearing Officers for the 2015-2016 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following impartial hearing officers for the 2015-2016 school year:

As required by 8NYCRR 200.2(b)(9), the Board of Education annually establishes and maintains a list of the names and qualifications of all impartial hearing officers available to serve in the school district. The list is developed from a more comprehensive listing provided by the State Education Department, downloaded from their website in July 2015, and **supersedes all previous lists.**

In compliance with the Commissioner’s Regulations, only those persons who have successfully completed an approved training program and have been certified, pursuant to section 200.1(x), as Impartial Hearing Officers are eligible to be on the list. The definition of impartial hearing officer has been revised as per IDEA 2004 to add that the impartial hearing officer possess knowledge of, and the ability to: understand federal and State law and regulations and legal interpretations; and knowledge of the ability to conduct hearings and render and write decisions in accordance with standard and appropriate standard legal practice.

The list of hearing officers is established from those eligible persons who have indicated their willingness to serve in Nassau County or who have contacted the district directly and indicated their availability to serve in the district. The Impartial Hearing Officer’s list is established and maintained in alphabetical order, with new appointees inserted in alphabetical order in the list. Selection is made on a rotational basis, beginning with the first name after the hearing officer who last served. If no hearing officer on the list has served, selection will be made beginning with the first name on the list. If the hearing officer declines appointment or if, within 24 hours, the impartial hearing officer fails to respond or is unreachable after reasonable efforts by the school district, each successive impartial hearing officer whose name next appears on the list shall be offered appointment, until such appointment is accepted. If the impartial hearing officer is unable to initiate the impartial hearing within the first 14 days of being contacted by the school district, the impartial hearing officer cannot accept the appointment. Each successive hearing officer on the list shall be offered appointment, until such appointment is accepted. In all cases, these attempts will be documented.



**BOARD OF EDUCATION REORGANIZATION MEETING**

July 1, 2015

Page 25

ROBERT BRIGLIO  
 PAUL BUMBALO  
 DIANE COHEN  
 ELLEN CUTLER-IGOE  
 EDGAR DELEON  
 DEBRA S. DEWAN  
 BARBARA EBENSTEIN  
 JOHN FARAGO  
 RONA FEINBERG  
 LORRAINE FERRIGNO  
 SHARYN FINKELSTEIN  
 LANA FLAME  
 STEVE HAKEN  
 SINAI HALBERSTAM  
 JONATHAN HEIDELBERGER  
 SHERRI HUGHES, Esq.  
 AMY ITZLA  
 THERESA R. JOYNER  
 GEORGE KANDILAKIS  
 JEANNE KEEFE  
 MARTIN KEHOE III  
 HARRY KERSHEN  
 ELISE KESTENBAUM  
 DORA LASSINGER

MICHAEL LAZAN  
 NANCY LEDERMAN  
 SUSAN LUSHING  
 JAMES MCKEEVER  
 TINA MILLMAN  
 JAMES MONK  
 CHRISTINE MOORE  
 LEAH MURPHY  
 JOHN NAUN  
 ROBERT NISELY  
 MARY NOE  
 VERONICA ODOM, Esq.  
 JULIE PASSMAN  
 GARY PETERS  
 KENNETH PETERS  
 PATRICIA PHELAN  
 HEIDI REICHEL  
 SUSAN MILLS RICHMOND  
 KENNETH RITZENERG  
 GEORGE ROBERTS  
 PAUL ROSEN, Esq.  
 ROSLYN ROTH  
 JEROME SCHAD, Esq.  
 MARTIN SCHIFF

JEFFREY SCHIRO  
 JUDITH SCHNEIDER  
 MARJORIE SILVER  
 JEFFREY SILVERSON  
 CRAIG TESSLER  
 ISRAEL WAHRMAN  
 JAMES WALSH  
 MARION WALSH  
 CARL WANDERMAN  
 DENISE WASHINGTON  
 MARC WEINER  
 MINDY WOLMAN  
 JOEL ZIEV  
 ELLEN ABBERBOCK  
 LINDA AGOSTON  
 PETER ALBERT  
 LYNN ALMELEH  
 SUSAN BARBOUR  
 STUART BAUCHNER  
 BERYL BLAUSTONE  
 WENDY BRANDENBURG  
 REGINA BRANDOW

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**REGULAR MEETING**

**A. APPROVAL OF MINUTES**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following minutes as presented.

- Work Session – June 17, 2015
- Regular Meeting & Executive Session – June 24, 2015
- Committee on Special Education – June 1, 2, 3, 5, 8, 9, 11, 16, 2015
- Committee on Preschool Special Education – June 3, 4, 5, 11, 2015

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**B. VISITORS (Each visitor will be limited to 3 minutes)**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.

**C. ACTION ITEMS**

**1. Board of Education Approval of BOCES Cooperative Bid**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the 2015-2016 school year.

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County (Nassau BOCES) for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS the Island Trees School District, more particularly, wishes to participate in the joint cooperative bids on an as needed basis as listed below:

- Abatement & Disposal of Asbestos & Lead Materials**
- Arts and Crafts Supplies**
- Asphaltic & Cement Concrete Paving Repair & Maintenance**
- Athletic Uniforms**
- Audio Visual Equipment/Net TV**
- Audio Visual Supplies**
- Auto Body Supplies**
- Auto Mechanic Supplies**
- Automobiles – Passenger Cars/Vans/Trucks**
- Automotive Air Conditioning Repairs**
- Boiler, Duct & Kitchen Exhaust Cleaning**
- Buildings & Grounds Equipment**
- Carpentry, Cabinetry & Building Supplies**
- Carpeting & Installation**
- Cesspool Maintenance Services**
- Chain Link Fencing**
- Custodial & Green Custodial Supplies**
- Doors: Hollow Metal, Frames & Hardware**
- Electrical Supplies**

**Fax & Photocopy Equipment, Supplies and Maintenance**  
**Financing & Leasing of Capital Equipment**  
**Fire Extinguishers & Service**  
**Fitness Equipment**  
**Floor Tiles & Installation**  
**Food & Beverage Supplies**  
**Food Preparation: Paper & Plastic Supplies**  
**Food Service Equipment**  
**Fuel Oil**  
**Furniture: Classroom & Office**  
**General School & Office Supplies**  
**Glazing Services & Supplies**  
**Guard Service (Licensed, Uniformed, Unarmed)**  
**Gymnasium Floor Refinishing**  
**HVAC Equipment**  
**HVAC Maintenance & Installation**  
**Industrial Arts & Welding Supplies**  
**Interscholastic Athletic Supplies**  
**Irrigation Systems – Repair & Maintenance**  
**Library Supplies**  
**Medical & Dental Supplies**  
**Musical Instruments & Supplies**  
**Musical Instrument Rentals**  
**Musical Instrument Repairs**  
**Oil & Gas Burner Service**  
**Paint & Painting Supplies**  
**Paper: Xerographic, Fax & Copier**  
**Photography Supplies**  
**Physical Education Supplies**  
**Plumbing & Heating Supplies**  
**Plumbing Services**  
**Reconditioning of Athletic Equipment**  
**Roof Maintenance & Repair**  
**School Bus Air Conditioning Installation, Maintenance & Repairs**  
**School Bus & Auto Parts**  
**Science Supplies**  
**Snack Vending Service**  
**Subscription Services**  
**Teaching Aids**  
**Tools: Power & Hand**  
**Transmission Repairs: Cars, Vans, Trucks & School Buses**  
**Tree Maintenance**  
**Uniforms – General**

**Vehicle Body and Upholstery Repairs  
Venetian Blinds & Shades**

NOW THEREFORE BE IT

RESOLVED, That the Island Trees School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED, That Nassau BOCES is hereby authorized to award cooperative bids on behalf of the Island Trees School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, That the Island Trees School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchase and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and  
BE IT FURTHER RESOLVED, That the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the Island Trees School District.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**2. Board of Education Approval of Purchasing Consortium Cooperative Bidding Program**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the 2015-2016 school year:

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in a Cooperative Bidding Program conducted by The Nassau County Directors of Facilities Purchasing Consortium for the purchase of

various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and WHEREAS the Island Trees School District, more particularly, wishes to participate in the joint cooperative bids as listed below:

Bid Name – Lead District

Blinds & Shades & Stage Curtain Cleaning – Valley Stream UFSD 30  
Burner & Boiler Service – Seaford UFSD  
Carpet & Tile Installation – Malverne UFSD  
Custodial Equipment Repair – Bethpage UFSD  
Custodial Supplies & Green Products – Great Neck UFSD  
Door Installation & Repair – Bellmore-Merrick H.S.  
Drag Mop Rental – Roosevelt UFSD  
Dumpsters – Levittown UFSD  
Electrical Services – Hewlett-Woodmere UFSD  
Electrical Supplies – Hewlett-Woodmere UFSD  
Elevator Maintenance South Shore – Plainview-Old Bethpage CSD  
Emergency Generator Service & Repair – Jericho UFSD  
Equipment Rental – Valley Stream Central H.S.  
Fence Installation & Repair – Seaford UFSD  
Fuel Tank Alarm/Tank/Manhole Repairs – West Hempstead UFSD  
Geese-Dog Service – Herricks UFSD  
General Boiler Welding – Garden City UFSD  
General Construction Repairs – Carle Place UFSD  
Grounds Equipment Repair – Rockville Centre UFSD  
Grounds Maintenance Equipment and Accessories (Small Equipment) – Long Beach UFSD  
Irrigation Installation & Service/Well Installation – Mineola UFSD  
Kitchen Equipment Repair – Hicksville UFSD  
Lock Supply & Hardware – Syosset CSD  
Locksmith Services – Oceanside UFSD  
Lumber & Masonry Supplies – Jericho UFSD  
Organic Lawn Care/Field Maint. & Supplies – Freeport UFSD  
PA, Intercom & Master Clock Service – Syosset UFSD  
Paint & Associated Supplies – Massapequa UFSD  
Painting Services – Wantagh UFSD  
Pest Control Services - Elmont UFSD  
Playground Installation, Repair & Inspection – Glen Cove UFSD  
Plumbing Services/Backflow Testing & Repair - Port Washington UFSD  
Plumbing Supplies – Port Washington UFSD  
Pneumatic Controls – Syosset UFSD  
Pump & Motor Repair – Westbury UFSD  
Roofing Repair - Baldwin UFSD

Signs & Associated Supplies - North Merrick UFSD  
Sitework, Asphalt, Concrete, Lot Sweeping - East Meadow UFSD  
Split Air Conditioning Units - East Rockaway UFSD  
Steam Traps & Parts – Bellmore UFSD  
Storm Drain Cleaning & Maintenance – East Williston UFSD  
Suspended Ceiling Installation - Baldwin UFSD  
Theatrical Lighting & Stage Rigging – Malverne UFSD  
Track/Tennis/Playground Resurfacing Repair - Uniondale UFSD  
Trash Bags – Roosevelt UFSD  
Tree Cutting & Pruning - Manhasset UFSD  
Uniform Purchase - North Bellmore UFSD  
Universal Waste Recycling – North Shore CSD  
Window Glazing Repairs, Parts & Replacement - Island Trees UFSD

NOW THEREFORE BE IT RESOLVED, That the Island Trees School District hereby appoints The Nassau County Directors of Facilities Purchasing Consortium, through its designated lead districts, as its representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED, That The Nassau County Directors of Facilities Purchasing Consortium, through its designated lead districts, is hereby authorized to award cooperative bids on behalf of the Island Trees School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, That the Island Trees School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by The Nassau County Directors of Facilities Purchasing Consortium and if requested to furnish The Nassau County Directors of Facilities Purchasing Consortium an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, That the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by the Consortium.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**3. Board of Education Approval of Food Bid**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the 2015-2016 school year:

WHEREAS it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2015-2016 school year, and

WHEREAS the Island Trees Union Free School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS the Island Trees Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Board of Education of the Island Trees Union Free School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education authorized the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**4. Board of Education Approval of Participation in The Cooperative Purchasing Network (TCPN)**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the 2015-2016 school year, as presented:

WHEREAS a number of public agencies have registered with The Cooperative Purchasing Network (TCPN), whose role is to assist Region 4 Education Service Center, the lead agency, during the contract solicitation process and oversee the implementation of contracts, in order to solicit proposals for the purchase of various commodities and/or services made available through The Cooperative Purchasing Network (TCPN); and

WHEREAS the Board of Education of the Island Trees Union Free School District of New York State wishes to participate in the purchase of various commodities and/or services awarded by Region 4 Education Service Center, after a competitive solicitation and section process by the Lead Agency, Region 4 Education Service Center, as authorized by and in accordance with the Board Policy, the Education Law and General Municipal Law; and

WHEREAS the public agencies must register as Participating Public Agencies of The Cooperative Purchasing Network (TCPN) for this purpose; and

WHEREAS the School District, as a public agency, is desirous of participating in the contracts resulting from the joint solicitation of proposals for Technology Solutions and Books (Conventional Bound & eReaders) RFP #11-12 and Related Services, RFP #12-45 by TCPN and Region 4, as authorized by General Municipal Law, Section 119-o;

NOW THEREFORE BE IT RESOLVED THAT THE Board of Education authorizes the School District to register as a member of the TCPN and participate in the piggy-back on the contracts awarded by Region 4 for Technology Solutions and Books (Conventional Bound and eReaders) RFP #11-12 and Related Services RFP #12-45, made available by TCPN and Region 4, subject to review and approval by Counsel, and issue purchase orders therefore, provided such contracts are deemed by the School District to be in its best interest, provide the lowest cost or best value to the District, and comply with Board Policy, the relevant sections of the New York State Education Law and General Municipal Law.



Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**5. Board of Education Approval of Transportation Consortium Participation Bid**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the 2015-2016 school year:

WHEREAS, a number of public school districts in South Eastern Nassau County wish to jointly solicit proposals for pupil transportation services for the 2015-2016 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts have agreed to form a Cooperative (SENTCO) for this purpose;

WHEREAS, the School District is desirous of participating in SENTCO for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-o.

NOW THEREFORE BE IT RESOLVED that the Board of Education authorizes the School District to participate in cooperative bidding conducted by SENTCO.

BE IT FURTHER RESOLVED that, the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contracts that may be awarded by the cooperative.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**6. Board of Education Approval of BOCES Lease – Island Trees High School**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the lease agreements between Island Trees UFSD and Nassau BOCES for the use of various spaces in the Island Trees Union Free School District as detailed below, and authorizes the Board President to sign said leases, subject to review and approval by District Counsel.

<b>Space</b>	<b>Base Rent</b>	<b>Mainstream Per Student</b>	<b>Term</b>
I.T. High School Room 144	\$6,072.00	\$1,500.00	9/1/15 – 6/30/16
Sparke Elementary Rooms 101 & 103	\$15,090.00	\$1,500.00	9/1/15 – 6/30/16
Stokes Elementary 3 Classroom Cluster Lease	\$75,000.00	N/A	9/1/15 – 6/30/18

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**7. Board of Education Approval of Contract Renewal for Architectural Services**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the renewal of the contract originally awarded under RFP#673.012.002, Architectural Services, to BBS Architects & Engineers for ongoing projects, and to authorize the Board President to enter into a professional services contract for the 2015-2016 school year, subject to review and approval by District Counsel.

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**8. Board of Education Approval of Anticipated Special Education Programs (SEDCAR Flow-Through Contracts) for the 2015-2016 School Year**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves entering into the anticipated SEDCAR Flow-Through Agreements with the following Approved Special Education Programs for the 2015-2016 school year, and authorizes the Board President to sign such contracts subject to review and approval by District Counsel and when signed by the Approved Special Education Program:

- ACDS
- Alternative for Children
- Bellmore UFSD
- Brookville Children’s Center
- Developmental Disabilities Institute, Inc.
- Eden II School for Autistic Children
- Hagedorn Little Village School

Kids First Evaluation & Advocacy Center  
Marion K. Salomon & Associates , Inc.  
Mill Neck Manor School for the Deaf  
Nassau BOCES  
New York Therapy Placement Services  
United Cerebral Palsy Assoc. – Nassau  
Variety Child Learning Center  
Woodward Children’s Center

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**9. Board of Education Approval of Contract Renewal for Fire Alarm & Security System Service, Maintenance & Monitoring**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to renew the contract originally awarded under RFQ #673.012.014, Fire Alarm & Security System Service, Maintenance & Monitoring to Activated Systems Inc., 371 Hamilton Avenue, West Hempstead, NY 11552, at the rates stated below, and authorizes the District to issue a purchase order for the the 2015-2016 school year.

Fire System Service - \$1,403 per month  
Fire Central Monitoring - \$150.50 per month  
Security System Service - \$124 per month  
Security Central Monitoring - \$59.94 per month

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**10. Board of Education Approval of Tax Levy**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

We the undersigned, Trustees of Island Trees UFSD (#26) in the Town of Hempstead, Nassau County, New York hereby certify as follows:

At a meeting of the Trustees of Island Trees UFSD (#26) held in the said School District on the 1st day of July, 2015, the following resolutions were duly adopted and have been entered on the records of the said School District.

RESOLVED, That the following budget (Gross Amount) of the necessary claims and expenditures in Island Trees UFSD (#26) in the Town of Hempstead School Year 2015-2016, amounting to

	\$ <u>60,790,427</u>	School Purpose
	\$ <u>1,254,770</u>	Library Purpose
Total	\$ <u>62,045,197</u>	be and the same is hereby accepted.

RESOLVED, that the sum of	\$ <u>41,981,799</u>	School Purpose
	\$ <u>1,180,330</u>	Library Purpose
Total	\$ <u>43,162,129</u>	being the remainder of

budget adopted as above and the amount which must be RAISED BY TAXATION (NET AMOUNT) for Island Trees UFSD (#26) of the Town of Hempstead, Nassau County, New York for the year 2015-2016 be levied upon the taxable property of the said school district as said property has been certified to by the Assessor for the school year 2015-2016.

RESOLVED, that the District Clerk of this School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code, to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 15<sup>th</sup>, 2015.

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**11. Board of Education Approval of Fund Balance Transfer**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the additional funding of the Employee Benefit Accrued Liability Reserve for an amount not to exceed \$200,000.

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**12. Board of Education Approval of School Lunch Price Increase**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, and in accordance with the National School Lunch Program: School Food

Service Account Revenue Amendments Related to the Healthy, Hunger-Free Kids act of 2010, the Board of Education approves to establish school lunch prices for the 2015-2016 school year as follows:

Lunch Prices:

Elementary Schools	\$2.25 (Twenty-five cents per meal increase)
Memorial Middle School	\$2.50 (Twenty-five cents per meal increase)
Island Trees High School	\$2.50 (Twenty-five cents per meal increase)
I.T. High School Premium Lunch	\$3.50

Breakfast:

Bagel/Cereal Combo	\$1.25
Hot Breakfast	\$1.50

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**13. Board of Education Approval of Probationary Appointment**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of probationary teachers as follows:

Name	Teacher Area	Probationary Start	Probationary Expiration Date	Certification
Justine Golloub	Guidance Counselor	July 1, 2015	June 30, 2019	School Counselor

In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive an annual composite or overall APPR rating of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of probationary period, he or she will not be eligible for tenure at that time.

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**14. Board of Education approval of Summer Transportation Bid Award**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education awards transportation contracts, as presented for summer school special education services as per the SENTCO bid dated June 23, 2015, and authorizes the Board President to sign said contracts when presented.

IT Contract #	Contractor	Amount	Bid Date
675.016.006	Acme	\$0.00	6/23/2015
675.016.007	EBT	\$5,400.00	6/23/2015
675.016.008	WE	\$0.00	6/23/2015

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**15. Board of Education Approval of Smart School Bond Act Technology Committee Members**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals to serve on the Smart Schools Bond Act Technology Committee:

- Charles Murphy, School Superintendent
- John Rezek, Technology Manager
- James Conklin, Teacher on Special Assignment, Technology
- Michael Dieppa, Parent, Community
- Patrick DeKenipp, Parent, Community
- Monica Navarrete, PTA, Parent, Community
- Katherine Sidewitz, PTA, Parent, Community
- Suzanne Heigel, PTA, Parent, Community
- Jodi Kilbride, PTA, Parent, Community
- Maureen Kutzma, PTA, Parent, Community
- Jack Gunderson – High School Student
- Grace Kutzma – High School Student

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**16. Board of Education Acceptance of Revised Policy #5150 – School Admissions – Second Reading**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a second reading the revised School Admissions, Policy #5150, as presented.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**17. Board of Education Acceptance of Revised Policy #5300, XII – Student Searches and Interrogations – Second Reading**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a second reading the revised Student Searches and Interrogations, Policy #5300, XII, as presented.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**18. Board of Education Acceptance of Revised Policy #5420 – Student Health Services; and Policy #5420-R – Student Health Services Regulation – Second Reading**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a second reading the revised Student Health Services, Policy #5420; and Student Health Services Regulation, Policy #5420-R, as presented.

Motion made by\_\_\_\_\_

Seconded by\_\_\_\_\_

Ayes\_\_\_\_\_ Nays\_\_\_\_\_ Abstain\_\_\_\_\_

**19. Board of Education Acceptance of Revised Policy #9647 – Disclosure of Employee Misconduct/Whistleblower Policy – Second Reading**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a second reading the revised Disclosure of Employee Misconduct/Whistleblower Policy, Policy #9647, as presented.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**20. Board of Education Acceptance of Revised Policy #5280.1 - Concussion Management; and Policy #5280.1-R – Concussion Management Regulation – First Reading**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the revised Concussion Management, Policy #5280.1; and Concussion Management Regulation, Policy #5280.1-R, as presented.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**21. Board of Education Approval of Personnel Report**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves, as presented, the Personnel Report dated July 1, 2015, items 1 through 105 inclusive.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**22. Board of Education Approval of Use of Buildings**

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of buildings or fields by the following community and school organizations for the 2015-2016 school year subject to the limitations of policy and regulation:

- Island Trees Class of 1965
- Island Trees Varsity Football Booster
- Island Trees Girls Varsity Basketball

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_



**D. DISCUSSION**

1. Science Research Update
2. August meeting date - Board of Ed.

**E. CLOSING**

1. **Visitors (Old & New Business)** -(Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.

**F. EXECUTIVE SESSION – The Board of Education may choose to adjourn to executive session.**

**G. ADJOURNMENT**

/cc  
7/1/15