

Minutes of the Reorganization Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Tuesday, July 9, 2013.

The meeting was called to order by Mrs. Carr at 5:00 PM.

MEMBERS PRESENT: Mrs. Kristen Daum
Mr. Daniel Donahue
Ms. Patricia Mahon
Mrs. Kim McDonough
Mrs. Barbara Medellin
Mr. Kenneth Rochon
Mr. George Storm

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mrs. Elizabeth Roemer, Admin. For Ed. Progs., Literacy & Staff Devel.
Mrs. Randy Glasser, General Legal Counsel
Mr. Richard Guercio, General Legal Counsel
Mrs. Concetta Carr, District Clerk

PLEDGE OF ALLEGIANCE: Mrs. Carr led the pledge of allegiance to the flag followed by a moment of silence.

I. ADMINISTRATION OF OATH

A. Administer Oath to Superintendent of Schools

Mrs. Carr, District Clerk, conducted the swearing in of Dr. Charles J. Murphy, Superintendent of Schools.

B. Administer Oath to Newly Elected Board Members

Mrs. Carr, District Clerk, conducted the swearing in of re-elected Board members, Mrs. Kristen Daum and Mrs. Barbara Medellin.

II. ELECTION OF OFFICERS

A. President of the Board of Education

The District Clerk asked for nominations for Board President.

Ms. Mahon nominated Mr. Rochon for President. Mr. Rochon accepted the nomination. The vote for Mr. Rochon was unanimous. The oath of office was administered by Mrs. Randy Glasser, District Counsel. Mr. Rochon assumed the chair of President.

B. Vice President of the Board of Education

Mr. Rochon asked for nominations for Vice President. Mrs. McDonough nominated Mrs. Daum. Mrs. Daum accepted the nomination. The vote for Mrs. Daum was unanimous. The oath of office was administered by Mrs. Randy Glasser, District Counsel.

III. APPOINTMENT OF OFFICERS

A. District Clerk of the Board of Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) to appoint Mrs. Concetta Carr as District Clerk of this District at the pleasure of the Board of Education during the 2013-2014 school year at the annual salary of \$12,000; and that the Island Trees UFSD has established the standard work day for the District Clerk as 7 hours per day, and will report the days worked to the New York State and Local Employees' Retirement System based on the time keeping records of the District. The oath of office was administered by District Counsel.

B. Acting District Clerk of the Board of Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (7-0) to appoint Mrs. Leslie Tolan as Acting District Clerk of this District at the pleasure of the Board of Education to perform the duties of the District Clerk at her overtime rate in the absence of Mrs. Concetta Carr during the 2013-2014 school year. Mrs. Tolan was not present to be sworn in.

C. District Treasurer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that

Mr. Michael T. Kearns be and is hereby appointed District Treasurer of this District at the pleasure of the Board of Education during the 2013-2014 school year at the annual salary of \$14,400; and that the Island Trees UFSD has established the standard work day for the District Treasurer as 7 hours per day, and will report the days worked to the New York State and Local Employees' Retirement System based on the time keeping records of the District. Mr. Kearns was not present to be sworn in.

D. Assistant Treasurer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Ms. Mahon, and unanimously carried (7-0) that Dr. Arlene Genden Sage be and is hereby appointed Assistant Treasurer of this District at the pleasure of the Board of Education during the 2013-2014 school year, to act only in the event the Treasurer is absent or unable to perform the duties of the position, and only to the extent that she provide the necessary stored financial computer data in disk format upon request. The Assistant Treasurer shall not have the authority to make or effectuate business, financial, payroll or Treasurer's decisions. The oath of office was administered by District Counsel.

E. Records Access Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) that Susan Hlavenka be and is hereby appointed Records Access Officer of the Island Trees Union Free School District for the 2013-2014 school year.

F. Compliance Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0) that Susan Hlavenka be and is hereby appointed Compliance Officer of the Island Trees Union Free School District for the 2013-2014 school year.

G. Alternate Compliance Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) that James Cranmer be and is hereby appointed Alternate Compliance Officer of the Island Trees Union Free School District for the 2013-2014 school year.

IV. OTHER APPOINTMENTS

A. General Legal Counsel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (7-0) that the law firm of Guercio & Guercio LLP be appointed General Legal Counsel at the pleasure of the Board of Education during the 2013-2014 school year, in accordance with the contract approved by the Board of Education, at the retainer of \$42,500, and an hourly rate of \$245 for litigation services, and authorizes the Board President to sign such agreement.

B. Labor Counsel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that the law firm of Guercio & Guercio LLP be retained for legal services pertaining to labor issues and/or matters, and to provide representation in labor proceedings during the 2013-2014 school year in accordance with the contract Counsel at the pleasure of the Board of Education during the 2013-2014 school year, in accordance with contract approved by the Board of Education, at an annual retainer of \$32,500 and an hourly rate of \$235 for litigation services, and authorizes the Board President to sign such agreement.

C. Bond Counsel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Ms. Mahon, and unanimously carried (7-0) that Hawkins, Delafield & Wood LLP is hereby appointed Bond Counsel for the 2013-2014 school year.

D. Internal Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) that the internal auditor for the school year 2013-2014 shall be Nawrocki Smith LLP at an annual fee of up to \$25,000, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

E. External Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0) that the external auditor for the school year 2013-2014 shall be R.S. Abrams & Co. LLP at an annual fee of \$35,000,

and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

F. Claims Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) that the claims auditor for the school year 2013-2014 shall be Cerini & Associates at an annual fee of \$14,290, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel.

G. 403B/457 Third Party Administrator

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (7-0) that the District will engage the services of The Omni Group as the 403B/457 third party administrator for the school year 2013-2014 at an annual fee of \$2,256 for the school year as detailed below, and authorizes the Board President to sign such agreement contingent upon review and approval of District Counsel:

Preferred Provider Plan (P-3) Admin. Fee	\$1,500.00
Non P-3 Provider 403(b)	<u>\$756.00</u>
Total	\$2,256.00

H. Accounting Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that the District will engage the services of Cullen & Danowski, LLP, to provide accounting consulting services for the 2013-2014 fiscal year. The fees are as follows: The GASB 34 adjustments and preparation of the District Financial Statements, Notes and MD&A will be charged at a flat rate of \$7,140.00. Quarterly work including journal entries and account analysis in advance of the GASB 34 adjustments will be performed at an estimated fee of \$4,060. Additional work, if requested, shall be agreed upon in advance and billed at hourly rates as detailed below. The Board President is authorized to sign such agreement contingent upon review and approval of District Counsel.

	<u>Hourly Rate</u>
Partner	\$195.00
Manager	160.00
Senior	130.00
Staff	110.00

I. Audit Committee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Ms. Mahon, and unanimously carried (7-0), and in accordance with the Laws of 2005, as set forth by the Office of the New York State Comptroller, the following are approved as members of the 2013-2014 Audit Committee:

1. Kristen Daum
2. Kim McDonough
3. George Storm

J. Inspectors of Election

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) that pursuant to Section 2607 of the Education Law of the State of New York, the following parties are hereby appointed as Inspectors of Election for the Island Trees School District:

1. Concetta Carr
2. Patricia Lever
3. Julie Tomeo
4. Susan Zappolo

BE IT FURTHER RESOLVED, That the aforesaid Inspectors shall elect one of their number as Chairman and one as Poll Clerk. The third shall act as Deputy Chairman and Poll Clerk should either of the others not be available

K. School Physician

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0) that Dr. Jeffrey Elfenbein is hereby appointed School Physician during the 2013-2014 school year at the total fee of \$21,000. He should name Island Trees as additional insured on both his general liability and professional liability policies. The Board President is authorized to sign such a contract contingent upon review and approval of District Counsel.

V. DESIGNATIONS

A. Official Bank Depositories – All Funds

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) that the following bank is hereby designated as the Official Depository for the funds of the District for the 2013-2014 school year as per the deposit limits on file with the district:

CAPITAL ONE BANK

Money Market Account
General Fund (Checking)
General Fund Operating Account
Lunch Fund
Trust & Agency Fund
Payroll Account
Special Aid Fund
Capital Fund
Bond Fund (Checking)
Bond Money Market
Scholarship

BE IT FURTHER RESOLVED, That the Treasurer of the District may place such monies into Time Certificates/Savings Certificates that are available in the various funds of the District with Capital One Bank, Flushing Commercial Bank, TD Bank, HSBC, First National of Long Island, and Community Bank; and that the Treasurer of the District shall report monthly all transactions necessitated by this resolution.

B. Regular Board of Education Monthly Meetings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (7-0) that the Regular Meetings of the Board of Education for the 2013-2014 school year will be on the following dates at 7:30 PM unless otherwise noted:

September 25, 2013
October 23, 2013
November 20, 2013
December 18, 2013
January 22, 2014
February 12, 2014
March 26, 2014
April 30, 2014
May 28, 2014
June 25, 2014

A special date will be set in July for the annual District Reorganization Meeting.

C. Official Newspapers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that the following newspapers are hereby designated as the official newspapers for legal advertisements of the District for the 2013-2014 school year:

1. Levittown Tribune
2. Newsday

VI. AUTHORIZATION

A. Certification of Payrolls

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Ms. Mahon, and unanimously carried (7-0) that the Assistant Superintendent for Business and, in his/her absence, the Superintendent be authorized to certify payrolls for the District for the 2013-2014 school year.

B. Authorization for Purchasing Agent

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) that Patricia Guidice (Senior Account Clerk) be authorized as the Purchasing Agent for the District for the 2013-2014 school year.

C. Authorization for Assistant Purchasing Agent

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0) that Concetta Carr be authorized as the Assistant Purchasing Agent for the District for the 2013-2014 school year to act only in the event the Purchasing Agent is absent or unable to perform the duties of the position.

D. Authorization to Establish Petty Cash Funds

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) that in accordance with Section 1709, Subdivision 29 of the Education Law, the following procedure for the Petty Cash Funds shall be established for the 2013-2014 school year:

1. Petty Cash Funds in the amount of \$100 each shall be set up for the following:

Superintendent of Schools
Assistant Superintendent for Business
Assistant Superintendent for Special Education
Director of School Facilities and Operations
Director of Food Services
Principal of Island Trees High School
Principal of Island Trees Memorial Middle School
Principal of Michael F. Stokes School
Principal of J. Fred Sparke School

BE IT FURTHER RESOLVED, That all disbursements of Petty Cash Funds will be limited to \$50.00 each occurrence except for the Director of School Facilities and Operations which will be limited to \$75.00 each occurrence. All disbursements of Petty Cash Funds shall be accompanied by receipted bills and/or invoices attached hereto.

E. Authorization of Signature on Checks

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donhaue, seconded by Mrs. McDonough, and unanimously carried (7-0) that the District Treasurer, or Assistant Treasurer, be designated to sign checks for the 2013-2014 school year.

F. Central Treasurers for Student Activity Fund

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that Betsy Lashin for the Memorial Middle School and Lizabeth Due for the High School, be and are hereby appointed Central Treasurers for the Extra Classroom Activity Accounts, as presented, at the pleasure of the Board of Education during the 2013-2014 school year at an annual salary established through contract with the U.T.I.T., and authorizes the Board President to sign a charter for each activity account.

High School:

Class of 2013
Class of 2014
Class of 2015
Class of 2016
Class of 2017
Athletes Helping Athletes
Baseball
Basketball – Boys/Girls
Career Advantage
Cheerleading
Drama
Environmental
Football
French Club
Honor Society
Human Awareness
Key Club
Kickline
Lacrosse – Boys
Lacrosse – Girls
Newspaper
Robotics/Physics
SADD
Soccer – Girls
Softball - Girls
Spanish Club
Student Council
Track
Tri-M
Wrestling
Yearbook

Memorial Middle School:

Arts & Crafts
Builders
Bulldog Inc.
Cheerleading Club
Dance
Drama
DVM Club

Friends of the Environment
Goal/Student Leaders
Home and Careers
Kickline
National Junior Honor Society
SADD
Science
Scrapbooking
Student Council
Yearbook

VII. OTHER ITEMS

A. Establish Mileage Reimbursement Rate for the 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Ms. Mahon, and unanimously carried (7-0) that the Board of Education establish the mileage reimbursement rate for the 2013-2014 school year as determined by the IRS published rate (current rate effective January 1, 2013, is .565 cents per mile).

B. Health Service Contracts With Other Districts

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) to approve the following resolution:

WHEREAS Education Law provides that the Board of Education shall enter into contracts for health services with other districts or BOCES when Island Trees children attend schools outside the home district, and

WHEREAS Education Law also provides the Board of Education may enter into contracts for instructional services with other districts or with BOCES for the education of children diagnosed by the Committee on Special Education

NOW THEREFORE BE IT RESOLVED, That when application of Section 912, Sections 2042 and 4402 of the Education Law shall be required, the President of the Board and the Clerk of the Board are hereby authorized to sign such contract when presented by the administration for the proper execution, and

BE IT FURTHER RESOLVED, That the control of such contract shall be the same as is now in force in the district, and that the above resolution shall be effective for the 2013-2014 school year.

C. Policy Number 6833 – Cellular Telephones

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the following job titles for the use of District cellular telephones for the 2013-2014 school year, in accordance with Policy Number 6833 of the Board of Education Policy Manual:

Director of Facilities
Maintenance Supervisor

D. Policy Number 6834 – District-Issued Gas Credit Cards

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) that the following job titles be issued a gas credit card for the 2013-2014 school year in accordance with Policy Number 6834 of the Board of Education Policy Manual:

Assistant Superintendent for Business

E. Policy Number 6834 – District Issued Credit Cards (Other Than Gas)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (7-0) that the District shall maintain the following credit cards, which are retained in a safe in the Business Office, in accordance with Policy Number 6834 of the Board of Education Policy Manual:

Staples
Home Depot

F. Policy Number 6240 – Investments, Policy Number 6240-R – Investments Regulation

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that the Board of Education has reviewed and hereby reaffirms the Investments Policy Number 6240 for the 2013-2014 school year.

G. Policy Number 6700 – Purchasing, Policy Number 6700-R – Purchasing Regulation, and Policy Number 6700-E – Purchasing Exhibit

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Ms. Mahon, and unanimously carried (7-0) that the Board of Education accepts the revised Purchasing Policy Numbers 6700, 6700-R and 6700-E as presented; and that Policy Numbers 6700, 6700-R and 6700-E will be amended accordingly.

H. Policy Number 5300 - Code of Conduct

It is a New York State requirement that every school district adopt a Student Conduct and Discipline Policy and that such policy be reviewed on an annual basis.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) that the Board of Education confirms the previously adopted Code of Conduct Policy #5300 as indicated by the NYS SAVE Legislation to be in effect for the 2013-2014 school year.

I. Dignity Act Coordinators (DAC)

New York State enacted a new law, “The Dignity for All Students Act,” effective July 1, 2012. The Dignity Act makes it the official policy of New York State that all students in public schools have the right to an education free of discrimination and harassment. Schools are required by law to post Dignity Act Coordinators (DAC) for each school building.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0) that the Board of Education approves the following school officials are hereby appointed as Dignity Act Coordinators (DAC) for each school building:

District	- Charles Murphy, Superintendent
I.T. High School	- Nicholas Grande and Pam Hostetter – Primary Christina Graziosi and Susan Lyons – Secondary
I.T. Memorial Middle School	- Roger Bloom and Sean Burns – Primary Maryann Leone – Secondary

- M. F. Stokes Elementary - Allison Ackerman – Primary
Nadia Pellicano – Secondary
J. F. Sparke Elementary - Penny Fisher – Primary

J. New York State School Boards Association

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) that the Board of Education approves the renewal of membership with the New York State School Boards Association for the 2013-2014 school year at an estimated annual fee of \$10,318.

K. Board of Education Appointment of the Members of the Committee on Special Education for the 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (7-0) that the following are appointed as members of the Committee on Special Education for the 2013-2014 school year:

- the parents or persons in parental relationship to the student;
- the general education teacher of such child whenever the student is or may be participating in the general education environment;
- the special education teacher of the student, or, if appropriate, a special education provider of the student;
- a school psychologist:
 - Dr. Gail Sherry, Psychologist
 - Dr. Nadia Pellicano, Psychologist
 - Ms. Amanda Feld, Psychologist
 - Dr. Maryann Leone Maidat, Psychologist
 - Dr. Michael Perlotto, Psychologist
 - Dr. Leslie Eder, Psychologist
- a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of the resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher of the special education provider of the student or the school psychologist. This person shall serve as the chairperson of the committee:
 - Dr. Arlene Genden Sage, Chairperson
 - Dr. Gail Sherry, Psychologist, Alternate Chairperson
- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the regular education teacher, the special education

teacher or provider, the school psychologist or the representative of the school district described above;

- a school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting:

Dr. Jeffrey Elfenbein, Medical Doctor

- if specifically requested in writing by the parent of the student at least 72 hours prior to the meeting, an additional parent member of a student with a disability or a parent of a student who has been declassified or has graduated within a five-year period, residing in the school district or a neighboring school district:

Nancy Agostinelli, Parent Member
Colleen Atkinson, Parent Member
Jennifer Brock, Parent Member
Anna Clifford, Parent Member
Jeannine Cunningham, Parent Member
Beth Dennett, Parent Member
Arlys DiGena, Parent Member
Maureen Fietz, Parent Member
Theresa Isaacs, Parent Member
Deborah Jablonowski, Parent Member
Kathleen Jackson, Parent Member
Anna Kaminski, Parent Member
Annette Lagan, Parent Member
Vincent Mazzone, Parent Member
Niki Mirabella, Parent Member

Janice Moller, Parent Member
Meredith Noon, Parent Member
Linda Ortiz, Parent Member
Lori Oswiecimski, Parent Member
Luciana Palmieri, Parent Member
Patricia Peck, Parent Member
Donna Piarulli, Parent Member
Janet Picone, Parent Member
Rosemary Ruiz, Parent Member
Carol Thor, Parent Member
Christina Trezza, Parent Member
Cheryl Tufano, Parent Member

- at the discretion of the parent or district, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate;
- whenever appropriate, the student.

L. Board of Education Appointment of the Members of the Subcommittees on Special Education for the 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) that the following are appointed as members of the Subcommittees on Special Education for the 2013-2014 school year:

- the parents of the student;
- one regular education teacher of the student whenever the student is or may be participating in the regular education environment;

- the student's special education teacher or, if appropriate, a special education provider of the student;
- a representative of the school district who is qualified to provide, administer or supervise special education who is knowledgeable about the general curriculum and who is knowledgeable about the availability of resources of the school district. This person shall serve as the chairperson of the committee:

Ms. Allison Ackerman, Chairperson, Stokes School Sub-CSE

Ms. Penny Fisher, Chairperson, Sparke School Sub-CSE

Ms. Mary Travers, Chairperson, Middle School Sub-CSE

Mr. Damian Garcia, Chairperson, High School Sub-CSE

- a school psychologist:

Dr. Nadia Pellicano, Psychologist, Stokes School Sub-CSE

Dr. Gail Sherry, Psychologist, Stokes School Sub-CSE

Ms. Amanda Feld, Sparke School Sub-CSE

Dr. Maryann Leone Maidat, Psychologist, Middle School Sub-CSE

Dr. Michael Perlotto, Psychologist, Middle School Sub-CSE

Dr. Leslie Eder, Psychologist, High School Sub-CSE

- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team described above;
- such other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the committee or the parent shall designate;
- the student, if appropriate.

M. Board of Education Appointment of the Members of the Committee on Preschool Special Education for the 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Ms. Mahon, and unanimously carried (7-0) that the following are appointed as members of the Committee on Preschool Special Education for the 2013-2014 school year:

- the parents of the preschool child;
- a general education teacher of such child whenever the child is, or may be, participating in the general education environment;
- the special education teacher of the child or special education provider of the child;

- a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of preschool special education programs and services and other resources of the school district and municipality. The representative of the school district shall serve as the chairperson of the committee:

Dr. Arlene Genden Sage, Chairperson

- if specifically requested in writing by the parent of the student at least 72 hours prior to the meeting, the parent of a preschool or elementary school age child with a disability who resides in the school district or a neighboring school district:

Nancy Agostinelli, Parent Member
Colleen Atkinson, Parent Member
Jennifer Brock, Parent Member
Beth Dennett, Parent Member
Arlys DiGena, Parent Member
Maureen Fietz, Parent Member
Annemarie Greener, Parent Member
Theresa Isaacs, Parent Member
Kathleen Jackson, Parent Member
Anna Kaminski, Parent Member

Vincent Mazzone, Parent Member
Meredith Noon, Parent Member
Linda Ortiz, Parent Member
Lori Oswiecimski, Parent Member
Luciana Palmieri, Parent Member
Patricia Peck, Parent Member
Janet Picone, Parent Member
Rosemary Ruiz, Parent Member
Cheryl Tufano, Parent Member

- an individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the general or special education teacher or provider or district representative described above;
- other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate;
- for a child who is in transition from early intervention programs and services, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- a representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.

N. Board of Education Appointment of Surrogate Parents for the 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) that the following persons are appointed as surrogate parents for the 2013-2014 school year:

As required by 8NYCRR 200.5 (n), the Board of Education of each school district must maintain a list of persons from whom the district may choose a surrogate parent.

A surrogate parent is one who is appointed to act in place of parents or guardians when a student's parents or guardians are not known, or when after reasonable efforts, the board of education cannot discover the whereabouts of a parent or, the student is an unaccompanied homeless youth or the student is a ward of the State and does not have a parent who meets the definition of parent, or the rights of the parent to make educational decisions have been subrogated by a judge in accordance with State law.

The following people have agreed to act as surrogate parents if the need should arise:

Mrs. Eileen Cassar
158 Cardinal Road
Levittown, NY 11756
Telephone: 731-2860

Mrs. Annette Lagan
207 Milton Avenue
Plainedge, NY 11756
Telephone: 579-0199

O. Board of Education Appointment of the Impartial Hearing Officers for the 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0) that the following impartial hearing officers are appointed for the 2013-2014 school year:

As required by 8NYCRR 200.2(b)(9), the Board of Education annually establishes and maintains a list of the names and qualifications of all impartial hearing officers available to serve in the school district. The list is developed from a more comprehensive listing provided by the State Education Department, downloaded from their website in July 2013, and **supersedes all previous lists.**

In compliance with the Commissioner's Regulations, only those persons who have successfully completed an approved training program and have been certified, pursuant to section 200.1(x), as Impartial Hearing Officers are eligible to be on the list. The definition of impartial hearing officer has been revised as per IDEA 2004 to add that the impartial hearing officer possess knowledge of, and the ability to: understand federal and State law and regulations and legal interpretations; and knowledge of the ability to conduct hearings and

render and write decisions in accordance with standard and appropriate standard legal practice.

The list of hearing officers is established from those eligible persons who have indicated their willingness to serve in Nassau County or who have contacted the district directly and indicated their availability to serve in the district. The Impartial Hearing Officer's list is established and maintained in alphabetical order, with new appointees inserted in alphabetical order in the list. Selection is made on a rotational basis, beginning with the first name after the hearing officer who last served. If no hearing officer on the list has served, selection will be made beginning with the first name on the list. If the hearing officer declines appointment or if, within 24 hours, the impartial hearing officer fails to respond or is unreachable after reasonable efforts by the school district, each successive impartial hearing officer whose name next appears on the list shall be offered appointment, until such appointment is accepted. If the impartial hearing officer is unable to initiate the impartial hearing within the first 14 days of being contacted by the school district, the impartial hearing officer cannot accept the appointment. Each successive hearing officer on the list shall be offered appointment, until such appointment is accepted. In all cases, these attempts will be documented.

ROBERT BRIGLIO	NANCY LEDERMAN	MARJORIE SILVER
PAUL BUMBALO	EDWARD LUBAN	CRAIG TESSLER
DIANE COHEN	SUSAN LUSHING	AARON TURETSKY
ELLEN CUTLER-IGOE	ROBERT MACKRETH	ISRAEL WAHRMAN
EDGAR DELEON	JAMES MCKEEVER	WILLIAM WALL
DEBRA S. DEWAN	SUSAN MILLS RICHMOND	JAMES WALSH
BARBARA EBENSTEIN	JAMES MONK	MARION WALSH
JOHN FARAGO	CHRISTINE MOORE	CARL WANDERMAN
RONA FEINBERG	LEAH MURPHY	DENISE WASHINGTON
LORRAINE FERRIGNO	JOHN NAUN	TINA WASSER
SHARYN FINKELSTEIN	ROBERT NISELY	MARC WEINER
LANA FLAME	MARY NOE	MINDY WOLMAN
LORRAINE GROSS	DAVID NYDICK	JOSEPH WOOLEY
STEVE HAKEN	VERONICA ODOM, Esq.	JOEL ZIEV
SINAI HALBERSTAM	JANICE ORLAND	LINDA AGOSTON
JONATHAN HEIDELBERGER	GARY PETERS	PETER ALBERT
SHERRI HUGHES, Esq.	KENNETH PETERS	LYNN ALMELEH
AMY ITZLA	JOSEPH QUINN	SUSAN BARBOUR
HOWARD JACOB	HEIDI REICHEL	STUART BAUCHNER
THERESA R. JOYNER	KENNETH RITZENERG	BERYL BLAUSTONE
GEORGE KANDILAKIS	GEORGE ROBERTS	WENDY BRANDENBURG
JEANNE KEEFE	PAUL ROSEN, Esq.	REGINA BRANDOW
MARTIN KEHOE III	ROSLYN ROTH	
HARRY KERSHEN	JEROME SCHAD, Esq.	

ELISE KESTENBAUM
DORA LASSINGER
MICHAEL LAZAN

MARTIN SCHIFF
JEFFREY SCHIRO
JUDITH SCHNEIDER

REGULAR MEETING

A. APPROVAL OF MINUTES

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) to approve the following minutes as presented.

Work Session – June 12, 2013

Regular Meeting & Executive Session – June 19, 2013

Special Meeting – June 21, 2013

Committee on Special Education – May 22, 24, 28, 30, June 3, 4, 6, 10, 11, 14, 17, 18, 19, 20, 2013

Sub-Committee on Special Education – May 23, June 4, 7, 2013

Committee on Preschool Special Education – May 23, 28, 30, June 6, 13, 20, 2013

B. VISITORS (Each visitor will be limited to 3 minutes)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomed visitors who wished to address the Board on matters relating to this agenda. No visitors addressed the Board.

C. ACTION ITEMS

1. Board of Education Approval of BOCES Cooperative Bid

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the following resolution for the 2013-2014 school year:

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County (Nassau BOCES) for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS the Island Trees School District, more particularly, wishes to participate in the joint cooperative bids on an as needed basis as listed below:

Abatement & Disposal of Asbestos & Lead Materials
Arts and Crafts Supplies
Asphaltic & Cement Concrete Paving Repair & Maintenance
Athletic Uniforms
Audio Visual Equipment/Net TV
Audio Visual Supplies
Auto Body Supplies
Auto Mechanic Supplies
Automobiles – Passenger Cars/Vans/Trucks
Automotive Air Conditioning Repairs
Boiler, Duct & Kitchen Exhaust Cleaning
Buildings & Grounds Equipment
Carpentry, Cabinetry & Building Supplies
Carpeting & Installation
Cesspool Maintenance Services
Chain Link Fencing
Custodial & Green Custodial Supplies
Doors: Hollow Metal, Frames & Hardware
Electrical Supplies
Fax & Photocopy Equipment, Supplies and Maintenance
Financing & Leasing of Capital Equipment
Fire Extinguishers & Service
Fitness Equipment
Floor Tiles & Installation
Food & Beverage Supplies
Food Preparation: Paper & Plastic Supplies
Food Service Equipment
Fuel Oil
Furniture: Classroom & Office
General School & Office Supplies
Glazing Services & Supplies
Guard Service (Licensed, Uniformed, Unarmed)
Gymnasium Floor Refinishing
HVAC Equipment
HVAC Maintenance & Installation
Industrial Arts & Welding Supplies
Interscholastic Athletic Supplies
Irrigation Systems – Repair & Maintenance

Library Supplies
Medical & Dental Supplies
Musical Instruments & Supplies
Musical Instrument Rentals
Musical Instrument Repairs
Oil & Gas Burner Service
Paint & Painting Supplies
Paper: Xerographic, Fax & Copier
Photography Supplies
Physical Education Supplies
Plumbing & Heating Supplies
Plumbing Services
Reconditioning of Athletic Equipment
Roof Maintenance & Repair
School Bus Air Conditioning Installation, Maintenance & Repairs
School Bus & Auto Parts
Science Supplies
Snack Vending Service
Subscription Services
Teaching Aids
Tools: Power & Hand
Transmission Repairs: Cars, Vans, Trucks & School Buses
Tree Maintenance
Uniforms – General
Vehicle Body and Upholstery Repairs
Venetian Blinds & Shades

NOW THEREFORE BE IT

RESOLVED, That the Island Trees School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED, That Nassau BOCES is hereby authorized to award cooperative bids on behalf of the Island Trees School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, That the Island Trees School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchase and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, That the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the Island Trees School District.

2. Board of Education Approval of Purchasing Consortium Cooperative Bidding Program

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the following resolution for the 2013-2014 school year:

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in a Cooperative Bidding Program conducted by The Nassau County Directors of Facilities Purchasing Consortium for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS the Island Trees School District, more particularly, wishes to participate in the joint cooperative bids as listed below:

Bid Name – Lead District

- Air Filters HVAC – Plainview Old Bethpage CSD
- Blinds & Shades & Stage Curtain Cleaning – Seaford UFSD
- Carpet & Tile Installation – Malverne UFSD
- Custodial Equipment Repair – Great Neck UFSD
- Custodial Supplies & Green Products – Great Neck UFSD
- Door Installation & Repair – Bethpage UFSD
- Drag Mop Rental – Roosevelt UFSD
- Dumpsters – Lawrence UFSD
- Equipment Rental – Valley Stream Central H.S.
- Electrical Supplies – Hewlett-Woodmere UFSD

Electrician Services – Hewlett Woodmere UFSD
Fence Installation & Repair – Hempstead UFSD
Fire Extinguisher Service – Lynbrook UFSD
Floor Sanding, Refinishing & Repairs – Plainview Old Bethpage CSD
Fuel Tank Alarm/Tank/Manhole Repairs – West Hempstead UFSD
Geese-Dog Service – Herricks UFSD
General A/C & Refrigeration Repairs & Service – North Shore UFSD
General Boiler Welding – Garden City UFSD
Grounds Equipment Repair – Bellmore-Merrick Central H.S.
Grounds Maintenance Equipment and Accessories – Long Beach UFSD
Irrigation Installation & Service/Well Installation – Mineola UFSD
Kitchen Equipment Repair – Hicksville UFSD
Lock Supply & Hardware – Syosset UFSD
Locksmith Services – Oceanside UFSD
Lumber & Masonry Supplies – Levittown UFSD
Organic Lawn Care/Field Maint. & Supplies – Jericho UFSD
PA, Intercom & Master Clock Service – Syosset UFSD
Paint & Associated Supplies – Massapequa UFSD
Painting Services – Wantagh UFSD
Pest Control Services - Elmont UFSD
Plumbing Services - Port Washington UFSD
Plumbing Supplies – Port Washington UFSD
Pneumatic Controls – Syosset UFSD
Pump & Motor Repair – Westbury UFSD
Roofing Repair - Baldwin UFSD
Scoreboard Repair, Elect. Part. Doors/Gym Equip. - Bellmore UFSD
Signs & Associated Supplies - North Merrick UFSD
Sitework, Asphalt, Concrete, Lot Sweeping - East Meadow UFSD
Split Air Conditioning Units - East Rockaway UFSD
Steam Traps & Parts – Glen Cove UFSD
Storm Drains – Massapequa UFSD
Suspended Ceiling Installation - Baldwin UFSD
Theatrical Lighting & Stage Rigging – Malverne UFSD
Track/Tennis/Playground Resurfacing Repair - Uniondale UFSD
Trash Bags – Roosevelt UFSD
Tree Cutting & Pruning - Manhasset UFSD
Uniform Purchase - North Bellmore UFSD
Universal Waste Recycling – North Shore CSD
Window Glazing Repairs, Parts & Replacement - Island Trees UFSD

NOW THEREFORE BE IT RESOLVED, That the Island Trees School District hereby appoints The Nassau County Directors of Facilities Purchasing Consortium, through its designated lead districts, as its representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED, That The Nassau County Directors of Facilities Purchasing Consortium, through its designated lead districts, is hereby authorized to award cooperative bids on behalf of the Island Trees School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, That the Island Trees School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by The Nassau County Directors of Facilities Purchasing Consortium and if requested to furnish The Nassau County Directors of Facilities Purchasing Consortium an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, That the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by the Consortium.

3. Board of Education Approval of Food Bid

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Ms. Mahon, and unanimously carried (7-0) to approve the following resolution fo the 2013-2014 school year:

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the 2013-2014 school year:

WHEREAS it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2013-2014 school year, and

WHEREAS the Island Trees Union Free School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS the Island Trees Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Board of Education of the Island Trees Union Free School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education authorized the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Island Trees Union Free School District's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

4. Board of Education Approval of Participation in the National Cooperative Purchasing Alliance

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) to approve the following resolution for the 2013-2014 school year:

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the 2013-2014 school year:

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in the National Cooperative Purchasing Alliance conducted by Region

14 Education Service Center in Abilene, Texas, for the purchase of technology products and services included on the Technology Solutions Bid, #01-11, as authorized by and in accordance with the Education Law and General Municipal Law; and

WHEREAS, a number of public agencies, after a competitive solicitation and selection process by a Lead Agency, Region 14 Education Center, wish to solicit proposals for Technology Solutions for the 2013-2014 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law; and

WHEREAS, the public agencies have agreed to register as Participating Public Agencies of the National Cooperative Purchasing Alliance (NCPA) for this purpose; and

WHEREAS, the School District is desirous of participating in NCPA for joint solicitation of proposals for Technology Solutions as authorized by General Municipal Law, Section 119-o.

NOW THEREFORE BE IT RESOLVED that the Board of Education authorizes the School District to participate in the cooperative bid for Technology Solutions, Bid #01-11, made available by NCPA.

5. Board of Education Approval of Transportation Consortium Participation Bid

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the following resolution for the 2013-2014 school year:

WHEREAS, a number of public school districts in South Eastern Nassau County wish to jointly solicit proposals for pupil transportation services for the 2013-2014 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts have agreed to form a Cooperative (SENTCO) for this purpose;

WHEREAS, the School District is desirous of participating in SENTCO for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-o.

NOW THEREFORE BE IT RESOLVED that the Board of Education authorizes the School District to participate in cooperative bidding conducted by SENTCO.

BE IT FURTHER RESOLVED that, the Island Trees School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contracts that may be awarded by the cooperative.

6. Board of Education Approval of Reimbursement for Vacation Days for Superintendent of Schools

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) to approve the reimbursement of five (5) additional vacation days for the Superintendent of Schools.

7. Board of Education Approval of Ten Month Salary Schedules

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the salary schedules for the 2013-2014 school year for the employees in the following job titles as presented and are on file with the District Clerk:

Teacher Aide
Registered Professional Nurse
Building and Grounds – Hourly
Part Time – Hourly
Substitutes: Food Service Helper and School Monitor

8. Board of Education Approval of BOCES Summer Special Education Transportation

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the contract with Nassau BOCES for summer special education transportation from July 8 to August 16, 2013, in the amount of \$39,504.00, and authorizes the Board President to sign such contract.

9. Board of Education Approval of Contract Renewal for Architectural Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Ms. Mahon, and unanimously carried (7-0) to approve the renewal of the contract originally awarded under RFP#673.012.002, Architectural Services, to BBS Architects & Engineers, and to authorize the Board President to enter into a professional services contract for the 2013-2014 school year.

10. Board of Education Approval to Dispose of Outdated Textbooks from the Island Trees Memorial Middle School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) to approve the disposal of outdated textbooks that are no longer in use from the Island Trees Memorial Middle School as it sees fit pursuant to the State Education Department's recommended procedures.

11. Board of Education Approval of RFQ for Servicing of Outdoor Lighting

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously carried (7-0) to approve to award RFQ#673.013.003, Servicing of Outdoor Lighting, to Facility Solutions Group, 96 Station Plaza, Lynbrook, NY 11572, at the rates listed below, and to authorizes the District to issue a purchase order to be used on an as needed basis for the 2013-2014 school year.

Labor Rate - \$71.00 per hour
Bucket Truck - \$12.00 per hour
Aerial Lift - \$1,800 per day

12. Board of Education Approval of Contract Renewal for Fire Alarm & Security System Service, Maintenance & Monitoring

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) to approve to renew the contract originally awarded under RFQ #673.012.014, Fire Alarm & Security System Service, Maintenance & Monitoring to Activated Systems Inc., 371 Hamilton Avenue, West Hempstead, NY 11552, at the rates stated below, and authorizes the District to issue a purchase order for the the 2013-2014 school year.

Fire System Service - \$1,403 per month
Fire Central Monitoring - \$150.50 per month
Security System Service - \$124 per month
Security Central Monitoring - \$59.94 per month

13. Board of Education Approval of Contract Renewal for Servicing of Irrigation System

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve to renew the contract originally awarded under RFQ #673.012.017, Servicing of Irrigation

System, to C&C Sprinkler Inc., 7 Elm Street, Westbury, NY 11590, at the rates stated below, and to authorize the District to issue a purchase order to be used on an as needed basis for the 2013-2014 school year.

Labor Rate - \$64.00 per hour

Material Discount – 15%

Spring Activation - \$1,500

Winterization - \$1,200

14. Board of Education Approval of Contract Renewal for Athletic Trainer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the renewal of the contract originally awarded under RFP#673.011.001, Athletic Trainer, to Spectrum Physical Therapy and Chiropractic, and to authorize the Board President to enter into a contract for said services for the 2013-2014 school year in the amount of \$16,000. Additional services for away and playoff games shall be available upon District request at a rate of \$25.00 per hour.

15. Board of Education Approval of Provider Agency/Consultant Services Contracts for the 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mr. Storm, and unanimously carried (7-0) to approve the provider agency/consultant services contracts, which were reviewed and approved by District Counsel, for the 2013-2014 school year listed below, and authorizes the Board President to sign such contracts:

Access 7 Services, Inc.
Achieve Beyond
BAYADA Home Care, Inc.
Blue Sea Educational Consulting, Inc.
Creative Tutoring, Inc.
ELIJA School Outreach Program
Family Pediatric Home Care
Gayle E. Kligman Therapeutic Resources
Hagedorn Little Village School
Health Source Group
Helping Hands Consultation Services, Inc.
Home Care for Children
Institute for Children with Autism and Related Disorders, Inc.

Interim Health Care
Islip Tutoring Service, Inc.
JNC Services dba TopGrade
Kids First Evaluation & Advocacy Center, Inc.
LNR Associates/The Mosaic School
Lakretz Creative Support Services
Life's WORC
Marion K. Salomon & Associates, Inc.
Metro Therapy, Inc.
Mid Island Therapy dba All About Kids
Milestones in Home Care
NY Therapy Placement Services, Inc.
St. James Tutoring, Inc.
Stony Brook Children's Services University Faculty Practice Corp.
TLC Kids Therapy, Inc.
TEAM Therapy Placement Therapy Services, Inc.; TEAM OT
and TEAM PT

16. Board of Education Ratification of CSEA Island Trees UFSD Clerical Unit Memorandum of Agreement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Ms. Mahon, and unanimously carried (7-0) to ratify the Memorandum of Agreement between the CSEA Island Trees UFSD Clerical Unit and the Island Trees Union Free School District dated July 9, 2013.

17. Board of Education Approval of Tax Levy

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. Daum, and unanimously approved (7-0) to approve the following resolution:

We the undersigned, Trustees of Island Trees UFSD (#26) in the Town of Hempstead, Nassau County, New York hereby certify as follows:

At a meeting of the Trustees of Island Trees UFSD (#26) held in the said School District on the 9th day of July, 2013, the following resolutions were duly adopted and have been entered on the records of the said School District.

RESOLVED, That the following budget (Gross Amount) of the necessary claims and expenditures in Island Trees UFSD (#26) in the Town of

Hempstead School Year 2013-2014, amounting to

	\$ <u>59,177,477</u>	School Purpose
	\$ <u>1,205,048</u>	Library Purpose
Total	\$ <u>60,382,525</u>	be and the same is hereby accepted.

RESOLVED, that the sum of	\$ <u>41,319,615</u>	School Purpose
	\$ <u>1,157,080</u>	Library Purpose
Total	\$ <u>42,476,695</u>	being the remainder of

budget adopted as above and the amount which must be RAISED BY TAXATION (NET AMOUNT) for Island Trees UFSD (#26) of the Town of Hempstead, Nassau County, New York for the year 2013-2014 be levied upon the taxable property of the said school district as said property has been certified to by the Assessor for the school year 2013-2014.

RESOLVED, that the District Clerk of this School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code, to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 15th, 2013.

18. Board of Education Approval of Fund Balance Transfer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0) to authorize the additional funding of the Reserve for Retirement Contributions for an amount not to exceed \$900,000.

19. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated July 9, 2013, items 1 through 119 inclusive.

20. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the use of buildings or fields by the following community and school organizations for the 2013-2014 school year subject to the limitations of policy and regulation:

Island Trees Varsity Football
Island Trees Youth Football
Island Trees Public Library
Nassau County Soccer Officials

DISCUSSION: A special meeting date for August was discussed. The Board decided to meet on Wednesday, August 28, 2013, at 5 PM.

**COMMENTS
FROM VISITORS
(OLD & NEW
BUSINESS):**

None

**EXECUTIVE
SESSION:**

On **Motion** of Mrs. Daum, seconded by Mr. Donahue, and animously carried (7-0), the meeting adjourned to Executive Session at 5:48 PM to discuss a personnel issue regarding a staff member, a sports issue, and non-aligned salaries.

**RETURN TO
REGULAR
SESSION:**

On **Motion** of Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0), the members came out of Executive Session at 6:55 PM.

ADJOURNED:

On **Motion** of Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (7-0), the meeting adjourned at 6:55 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____