

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, June 25, 2014.

The meeting was called to order by Mr. Kenneth Rochon, President, at 7:01 PM.

MEMBERS PRESENT: Mr. Kenneth Rochon, President
Mrs. Kristen Daum, Vice President
Mr. Daniel Donahue
Ms. Patricia Mahon
Mrs. Barbara Medellin
Mrs. Kim McDonough
Mr. George Storm

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mrs. Elizabeth Roemer, Admin. for Ed. Progs., Literacy & Staff Devel.
Mrs. Randy Glasser, General Legal Counsel
Mr. Richard Guercio, General Legal Counsel
Mrs. Concetta Carr, District Clerk

EXECUTIVE: On **Motion** of Mrs. McDonough, seconded by Ms. Mahon, and unanimously
SESSION: carried (7-0), the Board of Education recessed into Executive Session at 7:02 PM to discuss personnel issues.

The meeting returned from Executive Session at approximately 7:27 PM.
The meeting resumed with the public at 7:29 PM.

PLEDGE OF ALLEGIANCE: Mr. Rochon led the pledge of allegiance to the flag followed by a moment of silence for our troops.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the following minutes:

Special Meeting/Budget Discussion – May 6, 2014
Work Session, & Executive Session – May 21, 2014
Special Meeting – May 21, 2014
Regular Meeting & Executive Session – May 28, 2014
Committee on Special Education – May 6, 7, 8, 13, 15, 20, 21, 22, 23, 27, 28, 30, 2014
Sub-Committee on Special Education – May 7, 16, 27, 29, 2014
Committee on Preschool Special Education – May 8, 9, 15, 22, 29, 2014

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RECOGNITION

1. Mrs. Jane Weiss, Memorial Middle School Special Education teacher; Mrs. Susan Lyons, High School Social Worker; Dr. Andrew Sass, High School Physics teacher; and Mrs. Catherine Mills, Sparke Elementary School teacher received Certificates of Recognition from the Board of Education for their retirement from the District.

VISITORS: None

ACTION ITEMS

1. Board of Education Acceptance of Donation from the Island Trees Elementary PTA

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (7-0) to accept a donation of time and material valued at \$500.00 from the Island Trees Elementary PTA for the purpose of transforming two benches on the Sparke and Stokes playground into “buddy benches.”

2. Board of Education Approval to Declare Surplus and Dispose of Equipment from the Island Trees High School Music Department

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin seconded by Mrs. Daum, and unanimously carried (7-0) to approve to declare surplus and dispose of an Aiwa digital audio system CXNA888, serial number 504PM94L2832, Island Trees Tag #00005510, that is irreparable from the Island Trees High School music department as it sees fit pursuant to the State Education Department’s recommended procedures.

3. Board of Education Approval of Summer Transportation Renewal Contracts

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the extension of summer transportation contracts as detailed in accordance with the CPI increase as published by the State Education Department on June 17, 2014, at a 1.9% increase, and authorizes the Board President to sign said contracts when presented.

SED No.	Contractor	2014 Cost of Summer Extension Contracts with Actual 1.9% CPI	Bid Date
E253104	Acme	\$0.00	5/13/2004
E257157	Acme	\$0.00	5/30/2006
E260938	Acme	\$6,931.00	4/17/2008
E260939	Any Time	\$0.00	4/17/2008

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E260940	Suburban	\$5,902.66	4/17/2008
E612521	Acme Bus	\$7,851.46	6/23/2009
E612520	Any Time	\$0.00	6/23/2009
E264927	Acme	\$17,833.20	5/6/2010
E266272	Acme	\$0.00	5/6/2011
E266265	Acme	\$0.00	6/22/2011
E266266	Any Time	\$0.00	6/22/2011
E269450	Acme	\$7,809.00	5/8/2012
E269451	Any Time	\$0.00	5/8/2012
E269452	EBT	\$0.00	5/8/2012
E269453	First Student	\$0.00	5/8/2012
E269454	Suburban	\$0.00	5/8/2012
E269455	WE	\$0.00	5/8/2012
E271281	Acme	\$0.00	5/13/2013
E271282	WE Transport	\$0.00	5/13/2013

4. Board of Education Approval of SEQRA Resolution for Proposed Dugout Reconstruction and New Storage Container at Island Trees High School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to approve the following resolution:

WHEREAS, the Board of Education of the Island Trees Union Free School District is considering the implementation of improvements at the Island Trees High School (hereinafter referred to as the “proposed action”); located at 59 Straight Lane, Levittown, NY 11756, and;

WHEREAS, the Board of Education of the Island Trees Union Free School District has reviewed the proposed action and the State Environmental Quality Review Act and its implementing regulations at 6 NYCRR part 617 and has determined that the proposed action is properly classified as Type II, pursuant to 6 NYCRR §617.5(c) (2) and (8);

THEREFORE, BE IT RESOLVED, that the Board of Education of the Island Trees Union Free School District, as lead agency, after review of the action proposed at the Island Trees High School, 6 NYCRR §617.5, and the opinion provided by BBS Architects & Engineer, P.C., hereby determines that the proposed action is a Type II Action pursuant to 6 NYCRR §617.5(c) (2) and (8) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

5. Board of Education Approval of CSEA Employee Benefit Fund Contracts for the CSEA Clerical and CSEA Custodial Units

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

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Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve two (2) contracts for the CSEA Employee Benefit Fund as detailed for the CSEA Clerical Unit EBF and the CSEA Custodial Unit EBF subject to review and approval by District Counsel.

6. Board of Education Approval of Transfer of Funds – Employee Benefit Accrued Liability Reserve

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (7-0) to approve the transfer of funds from the Employee Benefit Accrued Liability Reserve to increase budget appropriation line A9089-800-96 (Termination/Sick Pay) by \$175,000.00 to fund contractual termination/sick day pay out.

7. Board of Education Approval of Budget Transfer – Building Projects

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve a budget transfer in the amount of \$30,000.00, from the Health Insurance code to the Building Projects code as detailed below to cover unanticipated projects and repairs:

	<u>From</u>	<u>To</u>
A9060.800-96 Health Insurance	\$30,000.00	
A1621.500-98-0000 Building Projects		\$30,000.00

8. Board of Education Approval of Special Education Services Contract for an Approved 4201 School for the 2014-2015 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the special education services contract with the approved 4021 school, Mill Neck Manor School for the Deaf, for the 2014-2015 school year, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

9. Board of Education Approval of Special Education Services Contracts for the 2014-2015 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the special education services contracts, as prepared by District Counsel for the 2014-2015 school year listed below, and authorizes the Board President to sign such contract.

Brookville Center for Children
Developmental Disabilities Institute
United Cerebral Palsy of Nassau County

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Variety Child Learning Center
Woodward Mental Health Center

10. Board of Education Approval of Provider Agency/Consultant Services Contracts for the 2014-2015 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to approve the provider agency/consultant services contracts, as prepared by District Counsel for the 2014-2015 school year listed below, and authorizes the Board President to sign such contracts:

Access 7 Services, Inc.
Achieve Beyond
Abilities, Inc., dba Nathaniel H. Kornreich Technology Center
BAYADA Home Care, Inc.
Bilingual Professional Agency
Blue Sea Educational Consulting, Inc.
Career & Employment Options
Creative Tutoring, Inc.
Family Pediatric Home Care
Gayle E. Kligman Therapeutic Resources
George Keckler
The Hagedorn Little Village School
Health Source Group, Inc.
Home Care for Children
Institute for Children with Autism and Related Disorders, Inc.
Island Speech Pathology Services
Islip Tutoring Service, Inc.
Kids First Evaluation & Advocacy Center, Inc.
Life's WORC
Marion K. Salomon & Associates, Inc.
Metro Therapy, Inc.
Mid Island Therapy dba All About Kids
Milestones in Home Care
New York Therapy Placement Services
St. James Tutoring
The Rehabilitation Institute
TEAM Therapy Speech & Language, TEAM OT, TEAM PT and
TEAM Placement Therapy Services, Inc.
TLC Kids Therapy, Inc.
JNC Services dba TopGrade
Tutoring Service of Long Island
Dr. Peter Wigg

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11. Board of Education Approval of Superintendent's Contract

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. McDonough, and carried (6-1 – Mr. Donahue) to hereby approve the Superintendent's Contract on file with the District Clerk, superseding prior contracts; and authorizes the Board President to execute such contract, and directs that a copy of the contract be attached to the Board meeting minutes.

12. Board of Education Approval of Assistant Superintendent for Special Education Contract

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (7-0) to hereby approve the Assistant Superintendent for Special Education Contract on file with the District Clerk, superseding prior contracts; and authorizes the Board President to execute such contract, and directs that a copy of the contract be attached to the Board meeting minutes.

13. Board of Education Approval of Memorandum Agreement Regarding Island Trees CSEA Custodial Unit Contract Modification

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (7-0) to hereby approve the Memorandum of Agreement regarding the Island Trees CSEA Custodial Unit contract modification as presented, and authorizes the Board President to sign such agreement.

14. Board of Education Approval of Stipulation of Settlement with the United Teachers of Island Trees (U.T.I.T.)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the Stipulation of Settlement with the United Teachers of Island Trees (U.T.I.T.) regarding demand for arbitration, case #133900068813, as presented, and authorizes the Board President to sign such agreement.

15. Board of Education Approval of Gallow Building Lease Agreement Between Island Trees UFSD and Variety Child Learning Center

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the four year lease agreement between Island Trees UFSD and Variety Child Learning Center rental of the Gallow building in its entirety as presented, as approved by District Counsel, and authorizes the Board President to sign such agreement:

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Rental Fee Summary

Initial Year - \$100,000 + utilities

Second Year - \$150,000 + utilities

Third Year - \$200,000 + utilities

Fourth Year - \$250,000 + utilities

16. Board of Education Approval of 913 Examination for a District Employee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to approve the following resolution:

RESOLVED, that the Board of Education hereby appoints Dr. Karl Friedman as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the capacity of the employee named in the attached confidential Schedule "A" to perform his/her duties; and

BE IT FURTHER RESOLVED that pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached confidential Schedule "A" to appear for a medical examination in the office of Dr. Karl Friedman at a date and time to be set by the Board of Education.

17. Board of Education Approval of 913 Examination for a District Employee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve the following resolution:

RESOLVED, that the Board of Education hereby appoints Dr. Michael Schwartz as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the capacity of the employee named in the attached confidential Schedule "A" to perform his/her duties; and

BE IT FURTHER RESOLVED that pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached confidential Schedule "A" to appear for a psychiatric examination in the office of Dr. Michael Schwartz at a date and time to be set by the Board of Education.

18. Board of Education Acceptance of Revised Policy #1530, Smoking and Other Tobacco Use on School Premises

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (7-0) to accept the revised Smoking and Other Tobacco Use on School Premises, Policy #1530, as presented.

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19. Board of Education Acceptance of Revised Policy #4750, Promotion and Retention of Students

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (7-0) to accept the revised Promotion and Retention of Students, Policy #4750, as presented.

20. Board of Education Acceptance of Revised Policy #5420, Student Health Services, and Policy #5420-R – Student Health Services Regulation

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to accept the revised Student Health Services, Policy #5420, and Student Health Services Regulation, Policy #5420-R, as presented.

21. Board of Education Acceptance of New Policy #8130, School Safety Plans and Teams

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to accept the new School Safety Plans and Teams, Policy #8130, as presented.

22. Board of Education Acceptance of Revised Policy #8635, Information Security Breach and Notification, and Policy #8635-R, Information Security Breach and Notification Regulation

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to accept the revised Information Security Breach and Notification, Policy #8635, and Information Security Breach and Notification Regulation, Policy #8635-R, as presented.

23. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated June 25, 2014, 1 through 130 inclusive.

24. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (7-0) to approve the use of buildings or fields by the following community and school organizations for the 2013-2014 school year subject to the limitations of policy and regulation:

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FINANCIAL REPORT

The Board of Education accepted the Financial Report for April, 2014, as presented.

**COMMENTS
FROM VISITORS
(OLD & NEW**

BUSINESS): A resident asked a question about the Personnel Report.

ADJOURNED: On **Motion** of Mrs. Daum, seconded by Mrs. Medellin, and unanimously carried (7-0), the meeting was adjourned at 7:55 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____