

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, June 20, 2012.

The meeting was called to order by Ms. Patricia Mahon, President, at 7:00 PM.

MEMBERS PRESENT: Ms. Patricia Mahon, President
Mr. Kenneth Rochon, Vice President
Mrs. Kristen Daum
Mr. Daniel Donahue
Mrs. Kim McDonough
Mrs. Barbara Medellin (left meeting at 7:58 PM)
Mr. George Storm

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mr. Richard Guercio, General Legal Counsel (arrived 7:55 PM)
Mrs. Randy Glasser, General Legal Counsel
Ms. Kathryn Maier, General Legal Counsel
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:
SESSION:** On **Motion** of Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (7-0), the Board of Education recessed into Executive Session at 7:02 PM to discuss collective bargaining and personnel issues.

The meeting returned from Executive Session at approximately 7:27 PM.
The meeting resumed with the public at 7:30 PM.

**PLEDGE OF
ALLEGIANCE:** Ms. Mahon led the pledge of allegiance to the flag followed by a moment of silence for our troops.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the following minutes:

Special Meeting – May 16, 2012
Work Session & Executive Session – May 16, 2012
Regular Meeting & Executive Session – May 23, 2012
Committee on Special Education – May 8, 9, 10, 11, 15, 16, 17, 18, 22, 23, 24, 30, June 1, 5, 6, 2012
Sub-Committee on Special Education – May 14, 18, 23, June 1, 5, 2012

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Committee on Preschool Special Education – May 10, 17, 18, 24, 31, June 6, 2012

RECOGNITION

1. Fifteen students (four teams) from Island Trees Memorial Middle School who were named semi-finalists in the Christopher Columbus Awards Competition were recognized by the Board of Education.
2. Four students from Island Trees Memorial Middle School were recognized by the Board of Education for being finalists in the Christopher Columbus Awards Competition.
3. Four students from Island Trees Memorial Middle School were recognized by the Board of Education for being first place winners in the New York State eCYBERMISSION Competition.
4. A student from Island Trees Memorial Middle School was recognized by the Board of Education for being a Finalist in the “There Ought To Be A Law” Contest.
5. The Administrators’ Association and the Board of Education recognized Mr. Peter Gibbons and Mrs. Jean Ryan who will be retiring at the end of the school year.

COMMENTS

FROM

VISITORS: None.

ACTION ITEMS

1. **Board of Education Approval to Declare Surplus and Dispose of Michael F. Stokes, Island Trees Memorial Middle School, and Island Trees High School Library Books**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve to declare surplus and dispose of library books that are obsolete or in poor condition from the Michael F. Stokes School, Island Trees Memorial Middle School, and Island Trees High School as it sees fit pursuant to the State Education Department’s recommended procedures.

2. **Board of Education Approval of Health Service Contract**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to hereby approve entering into the Health Services Agreement with the following school district for the 2011-2012 school year, which has been reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

Hempstead Union Free School District

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3. Board of Education Approval of Health Service Contract

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to hereby approve entering into the Health Services Agreement with the following school district for the 2011-2012 school year, and authorizes the Board President to sign such contract, subject to review and approval by District Counsel.

Uniondale Union Free School District

4. Board of Education Acceptance of High School Environmental Club Scholarship Donation

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to hereby accept a donation from the High School Environmental Club in the amount of \$500.00 for the purpose of providing two \$250.00 scholarships in recognition of the efforts of two of the club's graduating seniors, and authorizes the award of said scholarships.

5. Board of Education Approval of Summer Transportation Renewal Contracts

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to approve the extension of summer transportation contracts as detailed in accordance with the May CPI increase of 1.8% as published by the State Education Department, and authorizes the Board President to sign said contracts when presented.

Contract Information:

<u>Contractor</u>	<u>Current Contract</u>	<u>Bid Date</u>
Acme	\$6,761.64	5/13/2004
Acme	\$0.00	5/30/2006
Acme	\$0.00	4/17/2008
Any Time	\$0.00	4/17/2008
Suburban	\$0.00	4/17/2008
Acme Bus	\$0.00	6/23/2009
Any Time	\$11,269.98	6/23/2009
Acme	\$8,629.50	5/6/2010
Acme	\$4,361.10	5/6/2011
Any Time	\$7,665.60	5/6/2011
Acme	\$0.00	6/22/2011
Any Time	\$0.00	6/22/2011

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6. Board of Education Approval of Summer Transportation Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the award of transportation contracts, as presented, for summer school special education services as per the SENTCO bid dated May 8, 2012, and authorizes the Board President to sign said contracts when presented.

Contractor	Amount	Bid Date
Acme	\$10,848.40	5/8/2012
Any Time	\$0	5/8/2012
Educational Bus	\$0	5/8/2012
First Student	\$0	5/8/2012
Suburban Bus	\$0	5/8/2012
WE Transport	\$0	5/8/2012

7. Board of Education Approval of Junior Year Student Request to Remain at Island Trees High School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the request by a junior year student, who will be moving out of the district in July, to remain at Island Trees High School, in accordance with Board Policy #5152, Admission of Non-Resident Students, until the student completes the senior year.

8. Board of Education Approval of Revised Policy #2342 – Agenda Preparation and Dissemination – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to accept as a first reading the revised Agenda Preparation and Dissemination Policy #2342, as presented.

9. Board of Education Approval of Revised Policy #5500 – Student Records, and Policy #5500-R – Student Records Regulation – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to accept as a first reading the revised Student Records Policy #5500, and Student Records Regulation Policy #5500-R, as presented.

10. Board of Education Approval of Revised Policy #8110 – School Building Safety – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

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Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to accept as a first reading the revised School Building Safety Policy #8110, as presented.

11. Board of Education Approval of Provider Agency/Consultant Services Contracts for the 2012-2013 School Year

Upon the recommendation of the Superintendent of Schools, a Motion was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to approve the provider agency/consultant services contracts, which were reviewed and approved by District Counsel, for the 2012-2013 school year listed below, and authorizes the Board President to sign such contracts:

Eden II Programs
Andrea Pineiro

12. Board of Education Approval of Provider Agency Contract for the 2012-2013 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the provider agency contract with Therapy Source, Inc., for the 2012-2013 school year, and authorizes the Board President to sign such contact, subject to review and approval of District Counsel.

13. Board of Education Approval to Establish School Lunch Price Increase

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) and in accordance with the National School Lunch Program: School Food Service Account Revenue Amendments Related to the Healthy, Hunger-Free Kids Act of 2010, the Board of Education establishes lunch prices for the 2012-2013 school year as follows:

Elementary Schools	\$1.50	(Ten cents per meal increase)
Memorial Middle School	\$1.75	(Fifteen cents per meal increase)
Island Trees High School	\$1.75	(Fifteen cents per meal increase)

14. Board of Education Approval to Establish a Supervisor of English Position

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0), to approve to establish a new administrative position entitled "Supervisor of English" for the 2012-2013 school year.

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15. Board of Education Approval of Purchasing Agent Agreement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to extend the agreement with CSEA Local 1000, AFSCME, AFL-CIO allowing for compensation for duties of Purchasing Agent, and authorizes the Board President to sign said agreement as prepared and approved by District Counsel.

16. Board of Education Approval of Budget Transfer – Building Projects

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve a budget transfer in the amount of \$20,000, from the Electric code to the Building Projects code, to cover the projected cost of window replacements at the Island Trees Memorial Middle School.

	<u>From</u>	<u>To</u>
A1620.570-98	20,000.00	
A1621.500-98		20,000.00

17. Board of Education Approval to Appoint Interim Principal at Michael F. Stokes Elementary School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to approve to appoint Robert Harrington to serve in the capacity of Interim Principal of the Michael F. Stokes Elementary School commencing June 25, 2012, on a per diem basis through June 30, 2013, pursuant to the terms and conditions of the contract on file with the District, which is hereby approved by the Board of Education and the Board President is authorized to sign.

18. Board of Education Approval of Instructional Services Contract

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the instructional services contract for the 2011-2012 school year with Daytop Preparatory School, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such contracts:

19. Board of Education Approval of RFQ for Servicing of Irrigation System

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve to award RFQ #673.012.017, Servicing of Irrigation System, to C & C Sprinkler Inc., 7 Elm

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Street, Westbury, NY 11590 as presented, and to authorize the District to issue a purchase order to be used on an as needed basis for the 2012-2013 school year.

20. Board of Education Approval of RFQ for Custodial Uniforms

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve to award RFQ #673.012.020, Custodial Uniforms, to De-Signs Of The Times, 217 Swan Place, Levittown, NY 11756 as presented, and to authorize the District to issue a purchase order for Custodial Uniforms to be used in the 2011-2012 school year.

21. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated June 20, 2012, items 1 through 173 inclusive.

22. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve the use of buildings or fields by the following community and school organizations for the 2011-2012 school year subject to the limitations of policy and regulation:

Island Trees Soccer Club
PTSA Post Prom
Girl Scouts Daisy Troop 3327
I.T. Wrestling Booster Club/Spectrum PT & Chiro
Boy Scout Troop 323
Girl Scouts of Nassau County
I.T. Women Soccer Team/L.I. Ladies League

FINANCIAL REPORT

The Board of Education accepted the Financial Report for April, 2012, as presented.

COMMENTS FROM VISITORS (OLD & NEW BUSINESS):

A resident asked a question about the Interim Principal position at Michael F. Stokes Elementary School.

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EXECUTIVE

SESSION:

On **Motion** of Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0), the meeting adjourned to Executive Session at 7:53 PM to discuss contract negotiations and personnel issues.

RETURN TO

REGULAR

SESSION:

On **Motion** of Mr. Storm, seconded by Mrs. Daum, and unanimously carried (6-0), the members came out of Executive Session at 9:22 PM.

ADJOURNED:

On **Motion** of Mr. Storm, seconded by Mrs. Daum, and unanimously carried (6-0), the meeting adjourned at 9:22 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____