

DRAFT

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

BOARD OF EDUCATION WORK SESSION

June 12, 2013

A G E N D A

A. EXECUTIVE SESSION, 6:30 PM – CONFERENCE ROOM

It is anticipated that upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific collective bargaining and personnel issues in accordance with Open Meeting Law will be considered. Following the Executive Session, the Board will reconvene in the Conference Room at approximately 7:00 PM.

B. PUBLIC MEETING, 7:00 PM

1. **Call to Order** Ms. Patricia Mahon, President will preside.
A quorum is expected.
2. **Pledge of Allegiance**
3. **Moment of Silence**

B. Board of Education Approval of Minutes

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following minutes as presented:

Budget Hearing – May 7, 2013
Work Session & Executive Session – May 15, 2013
Regular Meeting & Executive Session – May 22, 2013
Committee on Special Education – May 10, 13, 14, 15, 16, 17, 20, 21, 2013
Sub-Committee on Special Education – May 15, 2013
Committee on Preschool Special Education – May 9, 14, 2013

C. VISITORS (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda and/or Special Meeting agenda.

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D. ACTION ITEMS

1. Board of Education Approval of “Administrator for Educational Programs, Literacy, and Staff Development” Position

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the position of “Administrator for Educational Programs, Literacy, and Staff Development.”

2. Board of Education Approval of Contract for Administrator for Educational Programs, Literacy, and Staff Development

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract for the appointment of Elizabeth Roemer to the position of Administrator for Educational Programs, Literacy, and Staff Development.

3. Board of Education Ratification of U.T.I.T. Memorandum of Agreement

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education ratify the Memorandum of Agreement between the U.T.I.T. (United Teachers of Island Trees) and Island Trees Union Free School District dated May 16, 2013.

4. Board of Education Approval of Health Service Agreement for 2012-2013 School Year

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves entering into the Health Service Agreement with the South Huntington UFSD for the 2012-2013 school year, and authorizes the Board President to sign such contract, subject to review and approval by District Counsel.

5. Board of Education Approval to Declare Surplus and Dispose of Obsolete Equipment from the Island Trees High School Music Office

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to declare surplus and dispose of an IBM Selectric III Typewriter, Island Trees Tag #101568, Serial #4720243, from the Island Trees High School Music Office.

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6. Board of Education Acceptance of High School Environmental Club Scholarship Donation

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts a donation from the High School Environmental Club in the amount of \$400.00 for the purpose of providing two \$200.00 scholarships in recognition of the efforts of two of the club's graduating seniors, and authorizes the award of said scholarships.

7. Board of Education Approval of Summer Transportation Bid Award

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of transportation contracts, as presented, for summer school special education services as per the SENTCO bid dated May 13, 2013, and authorizes the Board President to sign said contracts when presented.

Contractor	Amount	Bid Date
Acme	\$0	5/13/2013
WE Transport	\$0	5/13/2013

8. Board of Education Approval of Summer Transportation Renewal Contracts

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the extension of summer transportation contracts as detailed in accordance with the May CPI increase as published by the State Education Department, and authorizes the Board President to sign said contracts when presented.

Contract Information:

Contractor	Anticipated 2013 Costs with Additional 4% Maximum Rate Increase	Bid Date
Acme	\$7,032.10	5/13/2004
Acme	\$0.00	5/30/2006
Acme	\$3,166.19	4/17/2008
Any Time	\$0.00	4/17/2008
Suburban	\$5,941.21	4/17/2008
Acme	\$5,000.82	6/23/2009
Any Time	\$11,720.77	6/23/2009
Acme	\$9,039.88	5/6/2010
Acme	\$4,535.54	5/6/2011
Any Time	\$7,972.22	5/6/2011

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Acme	\$0.00	6/22/2011
Any Time	\$0.00	6/22/2011
Acme	\$3,057.60	5/8/2012
Any Time	\$0.00	5/8/2012
EBT	\$0.00	5/8/2012
First Student	\$0.00	5/8/2012
Suburban	\$0.00	5/8/2012
WE Transport	\$0.00	5/8/2012

9. Board of Education Approval of Special Education Services Contract for the 2012-2013 School Year

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Special Education Services Contract with the Hicksville U.F.S.D., as prepared by District Counsel, for the 2012-2013 school year, and authorizes the Board President to sign such contract when presented.

10. Board of Education Approval of Nassau BOCES Lease for Use of Rooms at J. Fred Sparke School

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the lease agreement between Island Trees UFSD and Nassau BOCES for the use of rooms and other facilities at the J. Fred Sparke Elementary School commencing on September 1, 2013, and continuing up to and including June 30, 2014, and authorizes the Board President to sign said lease with a base rent of \$14,364.00 plus a mainstreaming fee of \$1,442.00 per student. Said lease agreement has been approved by District Council.

11. Board of Education Approval of Budget Transfer – Termination Pay

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves a budget transfer in the amount of \$150,000.00 as follows to accommodate anticipated termination payments for the 2012-13 school year.

		<u>From</u>	<u>To</u>
A9060.800-96	Health Insurance	\$150,000.00	
A9089.800-96	Term/Sick Pay Fund		\$150,000.00

12. Board of Education Acceptance of Revised Policy #6900, Disposal of District Property – First Reading

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the revised Disposal of District Property, Policy #6900, as presented.

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13. Board of Education Acceptance of Revised Policy #6700 Purchasing, Policy #6700-R Purchasing Regulation, and #6700-E Purchasing Exhibit – First Reading

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the revised Purchasing Policy #6700, Purchasing Policy Regulation #6700-R, and Purchasing Exhibit #6700-E, as presented.

14. Board of Education Approval of Budget Transfer

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves budget transfers, in various salary codes as presented, to accommodate payments due under contractual agreements with District employees. Said transfers, in the aggregate amount of \$190,750.00, represent no change in the total amount of the District's 2012-2013 operating budget.

15. Board of Education Approval of BOCES Contract Wireless Upgrade

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board approves, subject to review and approval by District, to adopt the attached resolution, as proposed by Nassau BOCES, for the approval of Educational Services Project #8-378824 AP, in support of the New York State Education Department's Long Range Plan for Technology in Elementary and Secondary Education in New York State.

16. Board of Education Approval of Superintendent's Contract

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Superintendent's Contract on file with the District Clerk, superseding prior contracts; and authorizes the Board President to execute such contract, and directs that a copy of the contract be attached to the Board meeting minutes.

17. Board of Education Approval to Declare Surplus and Dispose of Library Books from the Island Trees Memorial Middle School

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to declare surplus and dispose of library books that are obsolete or in poor condition from the Island Trees Memorial Middle School as it sees fit pursuant to the State Education Department's recommended procedures.

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18. Board of Education Approval of Personnel Report

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves, as presented, the Personnel Report dated June 19, 2013, 1 through 80 inclusive.

19. Board of Education Approval of Use of Buildings

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of buildings or fields by the following community and school organizations for the 2012-2013 school year subject to the limitations of policy and regulation:

Island Trees Youth Council
Island Trees Post Prom

E. FINANCIAL REPORT

RECOMMENDED ACTION: That the Board of Education accepts the Financial Report for April, 2013, as presented.

F. DISCUSSION

1. Middle School Advisory
2. District Reorganization Meeting Date

G. CLOSING

1. Visitors – Old & New Business (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any business, old and new, of importance.

H. EXECUTIVE SESSION – The Board of Education may choose to adjourn to executive session.

I. ADJOURNMENT

/cc

6/12/13