

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, May 28, 2014.

The meeting was called to order by Mrs. Kristen Daum, Vice President, at 7:00 PM.

MEMBERS PRESENT: Mrs. Kristen Daum, Vice President
Mr. Daniel Donahue
Ms. Patricia Mahon
Mrs. Barbara Medellin
Mrs. Kim McDonough

ABSENT: Mr. Kenneth Rochon, President
Mr. George Storm

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mrs. Elizabeth Roemer, Admin. for Ed. Progs., Literacy & Staff Devel.
Mrs. Randy Glasser, General Legal Counsel
Mr. Richard Guercio, General Legal Counsel
Mrs. Concetta Carr, District Clerk

EXECUTIVE: On **Motion** of Mrs. McDonough, seconded by Ms. Mahon, and unanimously
SESSION: carried (5-0), the Board of Education recessed into Executive Session at 7:00 PM to discuss personnel issues regarding a collective bargaining unit issue.

The meeting returned from Executive Session at approximately 7:28 PM.
The meeting resumed with the public at 7:30 PM.

PLEDGE OF ALLEGIANCE: Mrs. Daum led the pledge of allegiance to the flag followed by a moment of silence for our troops past and present.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. McDonough, and unanimously carried (5-0) to approve the following minutes:

Special Meeting/Budget Discussion – April 2, 2014
Work Session, & Executive Session – April 24, 2014
Special Meeting – April 24, 2014
Regular Meeting & Executive Session – April 30, 2014

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Committee on Special Education – April 1, 2, 3, 8, 10, 11, 21, 22, 23, 24,25,
29, 30, May 1, 5, 2014

Sub-Committee on Special Education – April 7, 8, 10, 22, 23, 25, 2014

Committee on Preschool Special Education – April 3, 8, 10, 24,
May 1, 2014

VISITORS: None

RECOGNITION

1. Erin Maguire is this year's "There Ought To Be A Law" contest winner was announced by Dr. Roger Bloom, Island Trees Memorial Middle School principal. Erin was presented with a Certificate of Recognition from the Board of Education.
2. The Christopher Columbus Awards Competition Semi-Finalists, Daniela Arguedas, Samantha Ignéri, Emily Marmolejos, and Emily Souter were announced by Dr. Roger Bloom and presented with Certificates of Recognition from the Board of Education.
3. Jonathan Garcia, History Bee's 2014 National Finalist, was announced by Dr. Roger Bloom and presented with a Certificate of Recognition from the Board of Education.
4. Audrey Zhang – 2014 USA Doodle 4 Google competition winner. Dr. Roger Bloom, , introduced Audrey and said a few words commending her. Audrey won a \$30,000 scholarship and the Memorial Middle School was given a \$50,000 technology grant from Google. Also, \$40,000 from Google was given to a charity in Audrey's name for clean water in Bangladesh schools. Audrey was presented with a Certificate of Recognition from the Board of Education.
5. Island Trees High School Class of 2013 Top 10 Students – Mr. Nicholas Grande introduced the Top 10 seniors, and said a few words commending them. They were each presented with a Certificate of Recognition from the Board of Education.
6. Mr. Tom Leonick was commended and presented with a Certificate of Recognition from the Board of Education Life saving actions at Island Trees Memorial Middle School where he saved a student who was choking during lunch.
7. Each of the newly tenured teachers were congratulated and presented with a Certificate of Recognition from the Board of Education.

ACTION ITEMS

1. **Board of Education Approval to Declare Surplus and Dispose of Equipment from the High School Library**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (5-0) to approve to declare surplus and dispose of the following equipment that is broken and unusable from the Island Trees High School library as it sees fit pursuant to the State Education Department's recommended procedures.

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1. Luxor TV Cart, Island Trees Tag #101802
2. IBM Selectric III Typewriter, Island Trees Tag #101553, Serial #705114719967
3. IBM Selectric III Typewriter, Island Trees Tag #100229, Serial #s6703112028285

2. Board of Education Approval to Declare Surplus and Dispose of Equipment from the J. Fred Sparke School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. McDonough, and unanimously carried (5-0) to approve to declare surplus and dispose of the following items from the J. Fred Sparke School, which are broken and unusable:

1. Toshiba VCR, Model #M-5120, Serial #54280851, I.T. Tag #00000689
2. Hitachi TV, Model #50EX11BV, Serial #V41002577, I.T. Tag #101187/7000673

3. Board of Education Acceptance of the Proposed Funding from The County of Nassau for Island Trees Athletic Projects

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Donahue, and unanimously carried (5-0) to accept the proposed funding from The County of Nassau in the amount of \$15,000 for the following: \$10,000 for the rehabilitation of the girls' softball team dugout area, and \$5,000 for the purchase and procurement of a trailer to store the boys' baseball team homerun fence, and authorizes the signing of the Intermunicipal Agreement (IMA) by the Superintendent of Schools and the expenditure of funds for the project as required for reimbursement, subject to review and approval by District Counsel.

4. Board of Education Approval of Textbook Central Agreement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (5-0) to approve the agreement with Textbook Central, which has been reviewed and approved by District Counsel, to provide textbook distribution services for District residents attending non-public schools for the 2014-2015 school year, and authorizes the Board President to sign said agreement.

5. Board of Education Approval of Health Service Agreement for 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (5-0) to approve entering into the Health Service Agreement with North Merrick Union Free School District for the 2013-2014 school year, and authorizes the Board President to sign such contract subject to review and approval by District Counsel.

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6. Board of Education Approval of Bid Award – Special Education Related Educational Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. McDonough, and unanimously carried (5-0) to approve to award RFP #673.014.005, Special Education Related Educational Services, to the responding vendors on an as needed basis during the 2014-2015 school year.

7. Board of Education Approval of Summer Transportation Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Donahue, and unanimously carried (5-0) to approve the award of transportation contracts, as presented, for summer school special education services as per the SENTCO bid dated May 15, 2014, and authorizes the Board President to sign said contracts when presented.

I.T. Contract #	Contractor	Amount	Bid Date
675.015.001	Acme	\$0.00	5/15/2014
675.015.002	Any Time	\$4,560.00	5/15/2014
675.015.003	EBT	\$0.00	5/15/2014
675.015.004	First Student	\$6,060.00	5/15/2014
675.015.005	Suburban Bus	\$0.00	5/15/2014

8. Board of Education Approval of Bid Award – Window Glazing Repair, Parts & Replacement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (5-0) to hereby authorize the Island Trees UFSD as lead participant of the School Buildings & Grounds Association Cooperative Bidding Consortium, award RFP #673.014.006, to Alert Glass and Architectural Metals Corp., 333 Spur Drive North, Bay Shore, NY 11706-3446, for Items #1, 2, 3, 9, 12 and 14; Clearview Glass & Mirror Inc., 1 Lee Street, Huntington, NY 11743, for Items #4, 5, 6, 7, 8, 10, 11, 13, and 15 through 23; The Window Group, Inc., 19 Middlesworth Farm Road, Long Valley, NJ 07853, for The Window Glazing Parts portion, Items #1 through 23.

9. Board of Education Approval of 913 Examination for a District Employee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (5-0) to approve the following resolution:

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RESOLVED, that the Board of Education hereby appoints Dr. Karl Friedman as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the capacity of the employee named in the attached confidential Schedule "A" to perform his/her duties; and

BE IT FURTHER RESOLVED that pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached confidential Schedule "A" to appear for a medical examination in the office of Dr. Karl Friedman at a date and time to be set by the Board of Education.

10. Board of Education Approval of 913 Examination for a District Employee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. McDonough, and unanimously carried (5-0) to approve the following resolution:

RESOLVED, that the Board of Education hereby appoints Dr. Michael Schwartz as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the capacity of the employee named in the attached confidential Schedule "A" to perform his/her duties; and

BE IT FURTHER RESOLVED that pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached confidential Schedule "A" to appear for a psychiatric examination in the office of Dr. Michael Schwartz at a date and time to be set by the Board of Education.

11. Board of Education Acceptance of Revised Policy #1530, Smoking and Other Tobacco Use on School Premises – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Donahue, and unanimously carried (5-0) to accept as a first reading the revised Smoking and Other Tobacco Use on School Premises, Policy #1530, as presented.

12. Board of Education Acceptance of Revised Policy #4750, Promotion and Retention of Students – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (5-0) to accept as a first reading the revised Promotion and Retention of Students, Policy #4750, as presented.

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13. Board of Education Acceptance of Revised Policy #5420, Student Health Services, and Policy #5420-R – Student Health Services Regulation – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (5-0) to accept as a first reading the revised Student Health Services, Policy #5410, and Student Health Services Regulation, Policy #5420-R, as presented.

14. Board of Education Acceptance of New Policy #8130, School Safety Plans and Teams – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. McDonough, and unanimously carried (5-0) to accept as a first reading the new School Safety Plans and Teams, Policy #8130, as presented.

15. Board of Education Acceptance of Revised Policy #8635, Information Security Breach and Notification, and Policy #8635-R, Information Security Breach and Notification Regulation – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Donahue, and unanimously carried (5-0) to accept as a first reading the revised Information Security Breach and Notification, Policy #8635, and Information Security Breach and Notification Regulation, Policy #8635-R, as presented.

16. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (5-0) to approve, as presented, the Personnel Report dated May 28, 2014, 1 through 77 inclusive.

17. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (5-0) to approve the use of buildings or fields by the following community and school organizations for the 2013-2014 school year subject to the limitations of policy and regulation:

Girl Scouts of Nassau County
Island Trees Football
Island Trees Soccer Club
Island Sand Sharks
ITHS Freshman Class
Island Trees Elementary PTA
Island Trees PTSA Post Prom
Island Trees Public Library

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FINANCIAL REPORT

The Board of Education accepted the Financial Report for March, 2014, as presented.

**COMMENTS
FROM VISITORS
(OLD & NEW
BUSINESS):**

A resident asked a question about the SCOPE after school program for Memorial Middle School students.

A resident presented a statement regarding the football coaching position.

A resident asked a question about the February 10, 2014 meeting.

**EXECUTIVE
SESSION:**

On **Motion** of Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (5-0), the meeting was adjourned to Executive Session at 8:16 PM to discuss personnel issues.

**RETURN TO
REGULAR
SESSION:**

On **Motion** of Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (5-0) the meeting came out of Executive Session at 9:23 PM.

ADJOURNED:

On **Motion** of Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (5-0), the meeting was adjourned at 9:23 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____