

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, April 30, 2014.

The meeting was called to order by Mrs. Kristen Daum, Vice President, at 7:07 PM.

**MEMBERS PRESENT:** Mr. Kenneth Rochon, President (arrived 7:10 PM)  
Mrs. Kristen Daum, Vice President  
Mr. Daniel Donahue  
Ms. Patricia Mahon  
Mrs. Barbara Medellin  
Mrs. Kim McDonough (arrived 8:25 PM)  
Mr. George Storm (arrived 7:22 PM)

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mrs. Elizabeth Roemer, Admin. for Ed. Progs., Literacy & Staff Devel.  
Mrs. Randy Glasser, General Legal Counsel  
Mr. Richard Guercio, General Legal Counsel  
Mrs. Concetta Carr, District Clerk

**EXECUTIVE SESSION:** On **Motion** of Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (5-0), the Board of Education recessed into Executive Session at 7:07 PM to discuss personnel issues.

The meeting returned from Executive Session at approximately 7:28 PM.  
The meeting resumed with the public at 7:30 PM.

**PLEDGE OF ALLEGIANCE:** Mr. Rochon led the pledge of allegiance to the flag followed by a moment of silence for our troops serving around the world.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Ms. Mahon, and unanimously carried (6-0) to approve the following minutes:

Work Session, & Executive Session – March 19, 2014  
Regular Meeting & Executive Session – March 26, 2014  
Special Meeting/Budget Discussion – March 5, 2014  
Committee on Special Education – March 7, 13, 25, 26, 28, 2014  
Sub-Committee on Special Education – March 12, 19, 26, 2014  
Committee on Preschool Special Education – March 13, 20, 2014

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**VISITORS:** None

### **RECOGNITION**

1. Mrs. Maureen Dieppa, a lunch aide at the Island Trees Memorial Middle School, was recognized for her quick, life saving actions where she saved a student who was choking during lunch. Dr. Bloom, Principal, said a few words commending Mrs. Dieppa, and the student was present to personally thank her. A Certificate of Recognition was presented to Mrs. Dieppa from the Board of Education.
2. Dr. Bloom introduced the students who participated in the Island Trees Memorial Middle School Math League competition. Four 7<sup>th</sup> graders and four 8<sup>th</sup> graders participated in the on-line version of the annual regional competition. The students were presented with Certificates of Recognition from the Board of Education.

### **ACTION ITEMS**

1. **Board of Education Approval of Island Trees High School Field Trip to the Statue of Liberty**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the request for the Island Trees High School field trip to the Statue of Liberty on May 2, 2014.

2. **Board of Education Approval of Island Trees High School Field Trip to Central Park**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the request for the Island Trees High School field trip to Central Park on May 21, 2014, at a cost to the students of approximately \$15 per student.

3. **Board of Education Approval to Declare Surplus and Dispose of Library Books from Island Trees High School, Island Trees Memorial Middle School, and J. Fred Sparke School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Storm, and unanimously carried (6-0) to approve to declare surplus and dispose of library books that are obsolete or in poor condition from the Island Trees High School, Island Trees Memorial Middle School, and J. Fred Sparke School as it sees fit pursuant to the State Education Department's recommended procedures.

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### **4. Board of Education Approval to Declare Surplus and Dispose of Items from Michael F. Stokes School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve to declare surplus and dispose of the following items from the Michael F. Stokes School, which are in poor condition:

1. Sofa and loveseat – no identification numbers.
2. 3M Overhead Projector – Model 950D – screen cracked – no identification number.

### **5. Board of Education Approval of Health Service Agreements for 2013-2014 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (6-0) to approve entering into the Health Service Agreements with the following school districts for the 2013-2014 school year, and authorizes the Board President to sign such contracts subject to review and approval by District Counsel:

Hicksville Union Free School District  
Westbury Union Free School District

### **6. Board of Education Approval of One (1) Island Trees Memorial Middle School Student Athlete Moving Up to the Island Trees High School J.V. Boys' Lacrosse Team**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve moving up one (1) Island Trees Memorial Middle School 8<sup>th</sup> grade student athlete to play on the Island Trees High School J.V. boys' lacrosse team.

### **7. Board of Education Approval of Sick Day Donation Agreement for a District Employee from the CSEA Custodial Unit**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the Sick Day Donation Agreement on behalf of a district employee from the CSEA Custodial Unit named and discussed in executive session, as presented, and authorizes the Board President to sign such agreement.

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**8. Board of Education Acceptance of OASAS Drug Abuse Services Extension Agreement**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Storm, and unanimously carried (6-0) to accept grant funding under the OASAS (Office of Alcoholism and Substance Abuse Services) in the amount of \$31,193.00 per year for the 2014 calendar year which represents the second year of the two year contract previously approved on November 20, 2013, and authorizes the Board President to sign the contract extension with Nassau County for the second year of said grant.

**9. Board of Education Approval of SCOPE License and Operating Agreements**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve the License Agreements between Island Trees UFSD and SCOPE as detailed below for the 2014-2015 school year, and authorizes the Board President to sign such agreements subject to review and approval by District Counsel:

| <u>Program Description</u> | <u>Annual Fee</u> | <u>Custodial Fee</u> | <u>Security Fee</u> |
|----------------------------|-------------------|----------------------|---------------------|
| Preschool Program          | \$10,580.00       | \$11,197.00          | \$20,400.00         |
| Day Care Program           | *None             | *None                |                     |
| Before & After School      | *None             | *None                |                     |

\*No fee is charged as the program is being conducted for the benefit of and primarily for the use of employees and residents of the District.

**10. Board of Education Approval of SCOPE License Agreement – Summer Enrichment & Summer Child Care**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (6-0) to approve the License Agreement between Island Trees UFSD and SCOPE as detailed below for the 2014-2015 summer session, and authorizes the Board President to sign such agreements subject to review and approval by District Counsel:

| <u>Program Description</u> | <u>Annual Fee</u> |
|----------------------------|-------------------|
| Summer Enrichment Program  | *None             |
| Summer Childcare Program   | *None             |

\*No fee is charged as the program is being conducted for the benefit of and primarily for the use of employees and residents of the District.

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**11. Board of Education Approval of CSEA Holiday Calendar for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the CSEA Holiday calendar for the 2014-2015 school year as presented.

**12. Board of Education Approval of Drivers Ed. Contract Renewal**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve to renew the Drivers Education Instruction contract for Summer, Fall, and Spring sessions to KP Drivers Education in the amount of \$125.00 per student for the instructional and administrative portion of the program, and to Fitzgerald Driving School in the amount of \$280.00 per student for the in-car instruction portion of the program (a \$5.00 per student increase), and authorizes the Board President to sign said contract extensions for the 2014-2015 school year. The extension represents no cost to the District as the \$405.00 combined program cost is fully paid by the Drivers' Education students.

**13. Board of Education Approval of Bid Award – Air Handling Unit Damper Replacement & Ventilation Restoration**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Storm, and unanimously carried (6-0) to approve to award Bid #673.014.004A, Air Handling Unit Damper Replacement & Ventilation Restoration, to Cardinal Control Systems, Inc., 1703 Church Street, Holbrook, NY 11741, in the amount of \$31,625.00, and authorizes the Board President to enter into a contract for said services.

**14. Board of Education Approval of BOCES Lease Renewal - J. Fred Sparke School Classrooms**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve the lease agreement between Island Trees UFSD and Nassau BOCES for the use of rooms and other facilities at the J. Fred Sparke Elementary School commencing on September 1, 2014, and continuing up to and including June 30, 2015, and authorizes the Board President to sign said lease with a base rent of \$14,649.60 plus a mainstreaming fee of \$1,471.00 per student, subject to review and approval by District Council.

**15. Board of Education Acceptance of Revised Policy #1530, Smoking and Other Tobacco Use on School Premises**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

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Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (6-0) to accept the revised Smoking and Other Tobacco Use on School Premises, Policy #1530, as presented.

**16. Board of Education Acceptance of Revised Policy #5300, Section VI, Prohibited Student Conduct**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (6-0) to accept the revised Prohibited Student Conduct, Policy #5300, Section VI, as presented.

**17. Board of Education Acceptance of Revised Policy #5300, Section XIV, Public Conduct On School Property**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to accept the revised Public Conduct on School Property, Policy #5300, Section XIV, as presented.

**18. Board of Education Acceptance of Revised Policy #4321.3, Allocation of Space for Special Education Programs**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Storm, and unanimously carried (6-0) to accept the revised Allocation of Space for Special Education Programs, Policy #4321.3, as presented.

**19. Board of Education Acceptance of Revised Policy #4321.8, Impartial Hearing Officer Appointment and Compensation**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to accept the revised Impartial Hearing Officer Appointment and Compensation, Policy #4321.8, as presented.

**20. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated April 30, 2014, 1 through 82 inclusive.

**21. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the use of buildings or fields by the following community and school organizations for the 2013-2014 school year subject to the limitations of policy and regulation:

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Island Trees Soccer Club  
Jostens  
Island Trees Baseball/Softball  
Island Trees Wrestling Club  
Island Trees PTSA  
Island Trees Elementary PTA

### **FINANCIAL REPORT**

**RECOMMENDED ACTION:** That the Board of Education accepts the Financial Report for February, 2014, as presented.

Mr. Michael Kearns, District Treasurer, addressed the Board and audience. He stated that all cash balances are in good standing and all outstanding checks have been analyzed and addressed. He also mentioned that there is a change in the banking agreement with Capital One Bank regarding banking fees and how they will be more appropriately allocated for each respective account.

### **COMMENTS FROM VISITORS (OLD & NEW BUSINESS):**

A resident asked a question about the Farmedge property.  
A resident asked a question about minutes for the Farmedge Forum.  
A resident asked a question about the Farmedge property.  
A resident made a comment about the Farmedge property.

### **EXECUTIVE SESSION:**

On **Motion** of Ms. Mahon, seconded by Mrs. Medellin, and unanimously carried 6-0), the meeting was adjourned to Executive Session at 8:03 PM to discuss personnel issues.

### **RETURN TO REGULAR SESSION:**

On **Motion** of Ms. Mahon, seconded by Mrs. Daum, and unanimously carried (7-0) the meeting came out of Executive Session at 9:17 PM.

### **ADJOURNED:**

On **Motion** of Mrs. Daum, seconded by Mrs. Medellin, and unanimously carried (7-0), the meeting was adjourned at 9:17 PM.

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Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_