

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, April 29, 2015.

The meeting was called to order by Mr. Daniel Donahue at 6:58 PM.

**MEMBERS PRESENT:** Mr. Daniel Donahue, President  
Mr. Paul Giambona, Vice President  
Mrs. Kristen Daum  
Mr. Brian Fielding  
Mrs. Barbara Medellin  
Mr. Michael T. Rich, Jr.

**ABSENT:** Mrs. Kim McDonough

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mrs. Elizabeth Roemer, Admin. for Ed. Progs., Literacy & Staff Devel.  
Mr. Richard Guercio, General Legal Counsel  
Mrs. Randy Glasser, General Legal Counsel  
Mrs. Concetta Carr, District Clerk

**EXECUTIVE SESSION:** On **Motion** of Mrs. Daum, seconded by Mr. Giambona, and unanimously carried (6-0), the Board of Education recessed into Executive Session at 6:68 PM to discuss personnel issues and negotiations.

The meeting returned from Executive Session at approximately 7:30 PM.  
The meeting resumed with the public at 7:32 PM.

**PLEDGE OF ALLEGIANCE:** Mr. Donahue led the pledge of allegiance to the flag followed by a moment of silence for our troops.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the following minutes:

Special Meeting/Budget Discussion and Executive Session – March 11, 2015  
Special Meeting – March 11, 2015  
Work Session/Budget Discussion and Executive Session – March 18, 2015  
Regular Meeting & Executive Session – March 25, 2015  
Special Meeting – March 25, 2015  
Special Meeting – March 31, 2015  
Committee on Special Education – March 16, 17, 19, 20, 23, 24, 25, 27, 31, 2015

Sub-Committee on Special Education – March 11, 12, 13, 13, 18, 19, 27, 31, 2015  
Committee on Preschool Special Education – March 19, 23, 26, 2015

**RECOGNITION**

1. Michael F. Stokes Student – NYSSMA Competition - Mrs. Allison Ackerman, Stokes principal, introduced April Tong who performed her NYSSMA solo on the piano for the Board and audience. April competed at a Level 5 in piano at NYSSMA achieving a rating in overall performance of A+ with an overall score of 99 out of 100. Her performance was exceptional and enjoyed by everyone. April was presented with a Certificate of Recognition from the Board of Education.
2. Island Trees Memorial Middle School Science Enrichment Team - Dr. Bloom, Principal, and Mr. Burns, Assistant Principal, introduced the Science Research students. Mrs. Eileen Anderson, who teaches science enrichment, was also in attendance. Joseph Amato, Russell Macias, Robert Ragusa, and Lucas Santivasci researched Styrofoam trays, used in our school cafeteria, on how it affects our environment. The Styrofoam trays were replaced with paper trays, and next year to sugarcane trays. Each student was presented with a Certificate of Recognition from the Board of Education.
3. Island Trees Memorial Middle School Ecybermission Teams – Two teams were winners in this prestigious science competition. They brainstormed, tested, and created their inventions. The Babysitters team, Gabrielle Cardillo, Jacqueline Downey, Olivia Grabher, and Madison Tierney, won first place in New York State for a device that notifies outsiders when a child is abandoned in a car.. The Rescuers team, Michael Manfra, Maya Pallone, and Shannon Thearle, won second place in New York for a sensor device in cars that measures temperature and motion and notifies outsiders when a child is abandoned in a car. Dr. Murphy, praised Mrs. Anderson for her work with her science students. Each student was presented with a Certificate of Recognition from the Board of Education.

**VISITORS**

**COMMENTS:** None

**ACTION ITEMS**

**1. Board of Education Approval of Island Trees High School Field Trip to Ellis Island**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Giambona, and unanimously carried (6-0) to approve the request for the Island Trees High School field trip to Ellis Island on May 27, 2015, at a cost to the students of approximately \$20 per student.

**2. Board of Education Approval of Island Trees High School “Physics Day” Field Trip to Great Adventure in Jackson, New Jersey**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (6-0) to approve the request for the Island Trees High School “Physics Day” field trip to Great Adventure in Jackson, New Jersey, on May 29, 2015, at a cost to the students of approximately \$74 per student.

**3. Board of Education Approval of SCOPE License and Operating Agreements**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve the License Agreements between Island Trees UFSD and SCOPE as detailed below for the 2015-2016 school year, and authorizes the Board President to sign such agreements subject to review and approval by District Counsel:

<u>Program Description</u>	<u>Annual Fee</u>	<u>Custodial Fee</u>	<u>Security Fee</u>
Preschool Program	\$13,755.00	\$14,276.00	\$26,010.00
Before & After School	\$3,000.00	*None	

\*No fee is charged as the program is being conducted for the benefit of and primarily for the use of employees and residents of the District.

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**4. Board of Education Approval of CSEA Holiday Calendar for the 2015-2016 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the CSEA Holiday calendar for the 2015-2016 school year as presented.

**5. Board of Education Approval to Declare Surplus and Dispose of Library Books from Island Trees High School and Island Trees Memorial Middle School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve to declare surplus and dispose of certain library books that are in poor condition or are obsolete from the Island Trees High School and Island Trees Memorial Middle School as it sees fit pursuant to the State Education Department’s recommended procedures.

**6. Board of Education Approval of Senior Year Student Request to Remain at Island Trees High School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Giambona, and unanimously carried (6-0) to approve the request by a senior year student, who has moved out of the district, to remain at Island Trees High School, in accordance with Board Policy #5152, Admission of Non-Resident Students, until the student completes the senior year.

**7. Board of Education Approval of Special Education Services Contract for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (6-0) to approve the special education services contract with the Valley Stream UFSD #13 for the 2014-2015 school year, which has been reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

**8. Board of Education Approval of Bid Award – Window Glazing Repairs, Parts & Replacement**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to hereby authorize the Island Trees UFSD as lead participant of the School Buildings & Grounds Association Cooperative Bidding Consortium, award Bid #673.015.005, to T.P. Glass & Mirror, Inc., 46 Satterie Avenue, Valley Stream, NY 11580, for Items #1, 2 and 14; Alert Glass & Architectural Metals Corp., 333 Spur Drive North, Bay Shore, NY 11706-3446, for Items #3, 4, 9 and 15; Clearview Glass & Mirror, Inc., 1 Lee Street, Huntington, NY 11743, for Items #5, 6, 7, 8, 10, 11, 12 and 13; The Window Group, Inc., 19 Middlesworth Farm Road, Long Valley, NJ 07853, for Items #16 through 23; Window Repair Systems, Inc., 2363 Sandifer Blvd., Westminster, SC 29693, for the Window Glazing Parts portion, Items #1 through 23.

**9. Board of Education Approval of Bid Award for Island Trees High School Track Replacement, Exterior Door Replacement, VAT Flooring Removal & VCT Replacement, and Exterior Masonry Repair**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve to award Bid #673.015.003, opened on April 14, 2015, as follows, and authorizes the Board President to enter into contracts with the winning bidders as follows:

1. Base Bid HS-1 – Track Replacement to Pioneer Landscaping & Asphalt Paving, Inc., 168 Townline Road, Kings Park, NY 11754, in the amount of \$260,947.

2. Base Bid HS-2 – General Construction Contract to SJ Hoerning Construction, Inc., 1471 Fifth Avenue, Bay Shore, NY 11706, in the amount of \$68,000.

**10. Board of Education Rejection of Bids for Michael F. Stokes Elevator Project**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to reject all bids received on Bid #673.015.003 pertaining to project ES-1 (Michael F. Stokes Elevator project) opened April 14, 2015.

**11. Board of Education Acceptance of Revised Policy #4326 – Programs for English Language Learners; Policy #4326-E.1 - Programs for English Language Learners Exhibit Placement in Language Instruction Educational Program – Parental Notification; and Policy #4326-E.2 - Programs for English Language Learners Exhibit Placement in a Language Instructional Education Program – Parent Response Form**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Giambona, and unanimously carried (6-0) to accept the revised Programs for English Language Learners, Policy #4326; Programs for English Language Learners Exhibit Placement in Language Instruction Educational Program – Parental Notification, Policy #4326-E.1; and Programs for English Language Learners Exhibit Placement in a Language Instructional Education Program, Policy #4326-E.2, as presented.

**12. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mr. Rich, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated April 29, 2015, 1 through 132 inclusive.

**13. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (6-0) to approve the use of buildings or fields by the following community and school organizations for the 2014-2015 school year subject to the limitations of policy and regulation:

Island Trees Bulldog Travel Baseball  
Island Trees Softball JV/Varsity  
Island Trees Girls Soccer  
Class of 2017  
Island Trees Public Library  
Island Trees PTSA – Post Prom  
Island Trees Elementary PTA  
Girl Scouts of Nassau County Troop 3633

Girl Scouts of Nassau County Troop 3529  
Island Trees Soccer Club  
Island Trees Youth Wrestling  
Girl Scouts Plain Association  
Post Prom PTSA

**FINANCIAL REPORT**

The Board of Education accepted the Financial Report for February, 2015, as presented.

**COMMENTS  
FROM VISITORS  
(OLD & NEW**

**BUSINESS):** A resident addressed the Board regarding the school district's concussion policy.

**EXECUTIVE  
SESSION:**

On **Motion** of Mr. Giambona, seconded by Mrs. Daum, and unanimously carried (6-0), the meeting was adjourned to Executive Session at 8:10 PM to discuss contract negotiations.

**RETURN TO  
REGULAR  
SESSION:**

On **Motion** of Mr. Giambona, seconded by Mr. Fielding, and unanimously carried (6-0), the members came out of Executive Session at 8:50 PM.

**ADJOURNED:** On **Motion** of Mr. Giambona, seconded by Mr. Rich, and unanimously carried (6-0), the meeting adjourned at 8:50 PM.

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_