

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, April 25, 2012.

The meeting was called to order by Ms. Mahon, President, at 7:00 PM.

MEMBERS PRESENT: Ms. Patricia Mahon, President
Mr. Kenneth Rochon, Vice President (arrived 7:07 PM)
Mrs. Kristen Daum
Mr. Daniel Donahue
Mrs. Barbara Medellin
Mr. George Storm

ABSENT: Mrs. Kim McDonough

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mr. Richard Guercio, General Legal Counsel
Mrs. Randy Glasser, General Legal Counsel
Ms. Kathryn Maier, General Legal Counsel
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:
SESSION:** On **Motion** of Mr. Storm, seconded by Mrs. Daum, and
unanimously carried (5-0), the Board of Education recessed into
Executive Session at 7:00 PM to discuss collective bargaining and
personnel issues.

The meeting returned from Executive Session at approximately 7:29 PM.
The meeting resumed with the public at 7:32 PM.

**PLEDGE OF
ALLEGIANCE:** Ms. Mahon led the pledge of allegiance to the flag followed by a
moment of silence for our troops.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was
made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried
(6-0) to approve the following minutes:

Special Meeting/Budget Discussion – March 6, 19, 27, 2012
Work Session & Executive Session – March 14, 2012
Regular Meeting & Executive Session – March 21, 2012
Committee on Special Education – March 13, 15, 21, 22, 23, 27, 2012

Sub-Committee on Special Education – March 14, 15, 20, 21, 27, 28, 29, 2012

Committee on Preschool Special Education – March 15, 22, 2012

COMMENTS

FROM

VISITORS: None.

ACTION ITEMS

1. Board of Education Approval of Island Trees High School Field Trip to Broadway Production

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the Island Trees High School field trip to the Broadway production of “Evita” at the Marquis Theater on Wednesday, June 6, 2012, at a cost to the students of approximately \$75.

2. Board of Education Approval to Declare Surplus and Dispose of Obsolete Office Equipment at the High School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Storm, and unanimously carried (6-0) to approve to declare surplus and dispose of two obsolete IBM Selectric II Typewriters (Island Trees Tag #100458 and #100444) from the high school Main Office as it sees fit pursuant to the State Education Department’s recommended procedures.

3. Board of Education Approval of CSEA Holiday Calendar for 2012-2013 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve the CSEA Holiday calendar for the 2012-2013 school year as presented.

4. Board of Education Approval of SCOPE License Agreements – Summer Enrichment

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (6-0) to approve the License Agreements between Island Trees UFSD and SCOPE as detailed below for the 2012-2013 summer session, and authorizes the Board President to sign such agreements subject to review and approval by District Counsel.

<u>Program Description</u>	<u>Annual Fee</u>
Summer Enrichment Program	*None
Summer Childcare Program	*None

*No fee is charged as the program is being conducted for the benefit and primarily for the use of employees and residents of the District.

5. **Board of Education Approval of Revised Policy #0100 – Equal Opportunity and Nondiscrimination, and Policy #0100-R Equal Opportunity and Nondiscrimination Regulation**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (6-0) to accept the revised Equal Opportunity and Nondiscrimination Policy #0100, and Equal Opportunity and Nondiscrimination Regulation Policy #0100-R, as presented.

6. **Board of Education Approval of Revised Policy #0110 Sexual Harassment, and Policy #0110-R Sexual Harassment Regulation**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to accept the revised Sexual Harassment Policy #0110, and Sexual Harassment Regulation Policy #0110-R, as presented.

7. **Board of Education Approval of Revised Policy #5300 – Code of Conduct**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Storm, and unanimously carried (6-0) to accept the revised Code of Conduct Policy #5300, as presented.

8. **Board of Education Approval of New Code of Conduct Policy #5300-R – Island Trees High School Student Discipline – Demerit System Regulation**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to accept the new Code of Conduct Policy – Island Trees High School Student Discipline – Demerit System Regulation Policy #5300-R, as presented.

9. **Board of Education Approval of Child Safety Zone**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (6-0) to approve the following resolution:

WHEREAS, as a result of a study undertaken pursuant to Part 191 of the Regulations of the Department of Transportation, the Board has satisfied the criteria for the following designation of a Child Safety Zone; and

WHEREAS, there is no additional identifiable cost associated with the provision of such transportation to students residing in the proposed Child Safety Zone;

NOW, BE IT RESOLVED, the area described below is designated as a Child Safety Zone:

That area in the Town of Hempstead, bounded on the north by Ivy Drive; on the south by Epic Lane; on the west by Jerusalem Avenue; and on the east by Hicksville Road.

BE IT FURTHER RESOLVED that, the provision of transportation to the students referenced in the above paragraph shall continue in effect for subsequent school years until the Board adopts a resolution providing otherwise, except that such transportation shall cease in the event additional requests for transportation are made from within or outside the Child Safety Zone, or other circumstances arise, that would require the District to expend additional funds in connection with this transportation.

10. Board of Education Approval of Nassau BOCES Transportation Shared Services Bid

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the following resolution:

WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services (“BOCES”) for pupil transportation services for the 2012-2013 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the “Cooperative”) for this purpose;

WHEREAS, the School District, is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-o in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto; and,

NOW THEREFORE BE IT RESOLVED that the Board of Education authorizes the School District to participate in the Cooperative.

BE IT FURTHER RESOLVED that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

11. Board of Education Approval of OMNI Preferred Provider Program

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to authorize the enrollment of the Island Trees UFSD in the Limited Preferred Provider Program (P3) offered by OMNI, the District's 403b third party administrator, at an estimated fee savings of \$5,455.00 per year over the standard billing rate for non participants, and agrees to the following effective July 1, 2012:

- New 403b accounts may be established only with services providers identified by OMNI as P3 providers.
- Contributions to non P3 participating service providers may continue only for those employees with accounts that were established before July1, 2012.

12. Board of Education Approval of Health Service Contract

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Storm, and unanimously carried (6-0) to approve entering into the Health Services Agreement with Westbury Union Free School District for the 2011-2012 school year, which has been reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

13. Board of Education Approval of RFQ Award– Fire Alarm System Service, Maintenance and Monitoring and Security System Service, Maintenance and Monitoring

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to hereby approve to award RFQ #673.012.014, Fire Alarm System Service, Maintenance and Monitoring and Security Systems Service, Maintenance and Monitoring, to Activated Systems Inc., 371 Hamilton Avenue, West Hempstead, New York 11552 as presented, and to authorize the Board President to enter into a contract for said services for the 2012-2013 school year.

14. Board of Education Approval to Abolish the Positions of Director of Curriculum & Instruction, Director of Fine & Performing Arts, and Director of Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (6-0) to approve the following resolution:

WHEREAS, the Board of Education of the Island Trees Union Free School District has determined for budgetary/economic/fiscal considerations and for reasons of efficiency that the positions of Director of Curriculum and Instruction, Director of Fine & Performing Arts, and Director of Reading are no longer necessary to the functioning of the District,

BE IT RESOLVED, that the Board of Education hereby abolishes the positions of Director of Curriculum and Instruction, Director of Fine & Performing Arts, and Director of Reading effective June 30, 2012.

15. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated April 25, 2012, items 1 through 94 inclusive.

16. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the use of buildings or fields by the following community and school organizations for the 2011-2012 school year subject to the limitations of policy and regulation:

Cub Scout Pack 600
BOCES Section VII Soccer Coaches
Girl Scouts of Nassau County
Michael F. Stokes PTA
Boys Scouts Troop 323
Nassau BOCES Section VIII Soccer Coaches

17. Board of Education Approval of Senior Year Student Request to Remain at Island Trees High School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the request by a senior year student, who has moved out of the district, to remain at Island Trees High School, in accordance with Board Policy #5152, Admission of Non-Resident Students, until the student completes the senior year.

FINANCIAL REPORT

The Board of Education accepted the Financial Report for February, 2012, as presented.

BOARD OF EDUCATION MEETING

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**COMMENTS
FROM VISITORS
(OLD & NEW**

BUSINESS): A resident asked a question regarding drugs and parents being notified of any drug arrests.

**EXECUTIVE
SESSION:**

On **Motion** of Mr. Storm, seconded by Mrs. Daum, and unanimously carried (6-0), the meeting adjourned to Executive Session at 7:40 PM to discuss labor negotiations and personnel issues.

**RETURN TO
REGULAR
SESSION:**

On **Motion** of Mr. Storm, seconded by Mrs. Daum, and unanimously carried (6-0), the members came out of Executive Session at 9:58 PM.

ADJOURNED:

On **Motion** of Mr. Storm, seconded by Mrs. Medellin, and unanimously carried (6-0), the meeting adjourned at 9:58 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____