

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, March 26, 2014

The meeting was called to order by Mr. Kenneth Rochon, President, at 7:00 PM.

MEMBERS PRESENT: Mr. Kenneth Rochon, President
Mrs. Kristen Daum, Vice President
Ms. Patricia Mahon
Mr. Daniel Donahue
Mrs. Kim McDonough
Mr. George Storm

ABSENT: Mrs. Barbara Medellin

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mrs. Elizabeth Roemer, Admin. for Ed. Progs., Literacy & Staff Devel.
Mrs. Randy Glasser, General Legal Counsel
Mr. Richard Guercio, General Legal Counsel
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:
SESSION:** On **Motion** of Mrs. Daum, seconded by Mr. Donahue, and unanimously carried (6-0), the Board of Education recessed into Executive Session at 7:00 PM to discuss personnel issues.

The meeting returned from Executive Session at approximately 7:27 PM.
The meeting resumed with the public at 7:30 PM.

**PLEDGE OF
ALLEGIANCE:** Mr. Rochon led the pledge of allegiance to the flag followed by a moment of silence for our troops serving around the world.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the following minutes:

Special Meeting & Executive Session – February 1, 2014
Work Session, & Executive Session – February 5, 2014
Regular Meeting & Executive Session – February 12, 2014
Special Meeting/Budget Discussion – February 26, 2014
Committee on Special Education – January 31, February 11, 24, 26, 28, March 4, 2014
Sub-Committee on Special Education – February 25, 27, 28, March 5, 2014
Committee on Preschool Special Education – January 30, March 6, 2014

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VISITORS: A resident asked a question about the personnel report regarding salaries.

ACTION ITEMS

1. **Board of Education Approval of 2013-2014 School Calendar Adjustment**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the adjustment of the 2013-2014 school calendar to include a school conference day, which is being added due to an extra inclement weather day, on Friday, June 27, 2014.

2. **Board of Education Acceptance of Donation to the Robotics Club**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to accept the donation in the amount of \$250 to the high school Robotics Club from Mr. and Mrs. Mitchell Wiener, and directs that a letter be sent from the Board of Education thanking them for their generosity.

3. **Board of Education Approval of Health Service Agreements for 2013-2014 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to hereby approve entering into the Health Service Agreements with the following school districts for the 2013-2014 school year, and authorizes the Board President to sign such contracts subject to review and approval by District Counsel:

Bellmore Union Free School District
Garden City Union Free School District
Hempstead Union Free School District
Plainedge Union Free School District
South Huntington Union Free School District
Uniondale Union Free School District

4. **Board of Education Approval of Senior Year Student Request to Remain at Island Trees High School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve the request by a senior year student, who has moved out of the district, to remain at Island Trees High School, in accordance with Board Policy #5152, Admission of Non-Resident Students, until the student completes the senior year.

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5. Board of Education Approval of Emergency Purchase Order

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (6-0) to approve payment of the emergency purchase order in the amount of \$1,325.00 to All-Star Roofing Inc., 86 Montauk Highway, Amity Harbor, NY 11701, for the repair of a roof leak at Stokes Elementary School.

6. Board of Education Approval of Licensed Practical Nurse (L.P.N.) Substitutes

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Daum, and unanimously carried (6-0) to approve employing Licensed Practical Nurses (L.P.N.'s) as substitute nurses at a rate of \$85 per day.

7. Board of Education Approval of Budget Transfer – Fuel & Gas

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve a budget transfer in the amount of \$75,000.00 from the Health Insurance code to the Fuel & Gas code to cover the projected cost of anticipated fuel deliveries through the end of the heating season.

		<u>From</u>	<u>To</u>
A9060.800-96	Health Insurance	75,000.00	
A1620.560-98	Fuel & Gas		75,000.00

8. Board of Education Approval of Budget Transfer – BOCES Codes

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve budget transfers, within various BOCES codes, in the aggregate amount of \$86,115.00 as presented, representing no change in the approved General Fund budget total.

<u>Account</u>	<u>Description</u>	<u>To</u>	<u>From</u>
A1310.490-96	Financial Services		\$6,115.00
A1430.490-96	BOCES Personnel	\$6,115.00	
A2110.490-10	BOCES PATHS		\$40,000.00
A2110.490-94	BOCES Misc. Programs		\$23,000.00
A2110.490-94-0501	BOCES ESL Services	\$7,000.00	
A2280.490-94	BOCES Occ. Ed.	\$50,000.00	
A2630.490-15	BOCES-Comp. Assisted Instruction	\$15,000.00	
A2815.490-94	BOCES Health Svc.		

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	@ Non-Pub.	\$8,000.00	
A5581.490-96	Transp. from BOCES		\$17,000.00
		\$86,115.00	\$86,115.00

9. **Board of Education Approval to Declare Surplus and Dispose of Library Books from Michael F. Stokes School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve to declare surplus and dispose of library books that are obsolete or in poor condition from the Michael F. Stokes School as it sees fit pursuant to the State Education Department's recommended procedures.

10. **Board of Education Approval of Three Island Trees Memorial Middle School Student Athletes Moving Up to the Island Trees High School J.V. Girls' Softball Team**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (6-0) to approve moving up three (3) Island Trees Memorial Middle School 8th grade student athletes to play on the Island Trees High School J.V. girls' softball team.

11. **Board of Education Approval of Consultant Services Agreement**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the consultant services agreement for Dr. Peter Wigg for the 2013-2014 school year, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such agreement.

12. **Board of Education Approval of Consultant Services Agreement – Defensive Driving Course**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the consultant services agreement for Alan Brent, Adult Community Education, Defensive Driving Course instructor, commencing April 23, 2014, through April 30, 2014, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such agreement.

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13. Board of Education Approval of 913 Examination for a District Employee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve the following resolution:

RESOLVED, that the Board of Education hereby appoints Dr. Karl Friedman as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the capacity of the employee named in the attached confidential Schedule "A" to perform his/her duties; and

BE IT FURTHER RESOLVED that pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached confidential Schedule "A" to appear for a medical examination in the office of Dr. Karl Friedman at a date and time to be set by the Board of Education.

14. Board of Education Acceptance of Revised Policy #1530, Smoking and Other Tobacco Use on School Premises – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to accept as a first reading the revised Smoking and Other Tobacco Use on School Premises, Policy #1530, as presented.

15. Board of Education Acceptance of Revised Policy #5300, Section VI, Prohibited Student Conduct – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (6-0) to accept as a first reading the revised Prohibited Student Conduct, Policy #5300, Section VI, as presented.

16. Board of Education Acceptance of Revised Policy #5300, Section XIV, Public Conduct On School Property – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Mahon, seconded by Mrs. Daum, and unanimously carried (6-0) to accept as a first reading the revised Public Conduct on School Property, Policy #5300, Section XIV, as presented.

17. Board of Education Acceptance of Revised Policy #4321.3, Allocation of Space for Special Education Programs – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

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Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to accept as a first reading the revised Allocation of Space for Special Education Programs, Policy #4321.3, as presented.

18. Board of Education Acceptance of Revised Policy #4321.8, Impartial Hearing Officer Appointment and Compensation – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to accept as a first reading the revised Impartial Hearing Officer Appointment and Compensation, Policy #4321.8, as presented.

19. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated March 26, 2014, 1 through 89 inclusive.

20. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Ms. Mahon, and unanimously carried (6-0) to approve the use of buildings or fields by the following community and school organizations for the 2013-2014 school year subject to the limitations of policy and regulation:

Island Trees Elementary PTA
Girl Scouts of Nassau County
American Legion 1711
Nassau County Girls' Soccer Refs.
Island Trees PTSA
Levittown Athletic Club
Island Trees JV/Varsity Softball
Island Trees Soccer Club
Island Trees PTSA
Nassau County Civil Service Commission
Island Trees Youth Football

FINANCIAL REPORT

The Board of Education accepted the Financial Report for January, 2014, as presented.

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COMMENTS FROM VISITORS (OLD & NEW BUSINESS):

A resident asked a question about donations.

A resident asked a question about Action Item #11.

A resident asked a question pertaining to the fuel oil at the Gallow School.

A resident asked a question pertaining to items in the building at the Gallow School.

A resident asked a question pertaining to the boilers at the Gallow School

A resident asked if minutes would be posted for the Farmedge forum meeting.

A resident asked a question about the Farmedge property.

A resident thanked Ms. Mahon, Mrs. Daum and Dr. Murphy for attending the LPOA meeting.

A resident asked a question about traffic studies for the Farmedge property.

A resident asked a question about the high school lacrosse team.

A resident asked a question pertaining to heat at the Gallow School.

A resident asked a question about the Farmedge property.

A resident asked a question about the Farmedge committee.

A resident asked a question pertaining to heat at the Gallow School.

A resident asked a question about the Farmedge committee.

A resident asked a question about an elevator in Stokes School.

A resident asked about community sponsorship to pay for school projects.

A resident made a comment about the selection process for the Farmedge committee.

A resident made a comment about criteria for the Farmedge committee.

EXECUTIVE SESSION:

On **Motion** of Ms. Mahon, seconded by Mr. Donahue, and unanimously carried (6-0), the meeting was adjourned to Executive Session at 8:25 PM to discuss personnel issues.

RETURN TO REGULAR SESSION:

On **Motion** of Ms. Mahon, seconded by Mr. Storm, and unanimously carried (5-0 Mr. Donahue left at 9:53 PM), the meeting came out of Executive Session at 10:12 PM.

ADJOURNED:

On **Motion** of Mr. Storm, seconded by Mrs. McDonough, and unanimously carried (5-0), the meeting was adjourned at 10:12 PM.

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Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____