

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, March 25, 2015.

The meeting was called to order by Mr. Daniel Donahue at 7:00 PM.

**MEMBERS PRESENT:** Mr. Daniel Donahue, President  
Mr. Paul Giambona, Vice President  
Mrs. Kristen Daum  
Mr. Brian Fielding  
Mrs. Kim McDonough  
Mrs. Barbara Medellin  
Mr. Michael T. Rich, Jr.

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mrs. Elizabeth Roemer, Admin. for Ed. Progs., Literacy & Staff Devel.  
Mr. Richard Guercio, General Legal Counsel  
Mrs. Kathryn Bragg, Acting District Clerk

**EXECUTIVE:** On **Motion** of Mrs. Daum, seconded by Mr. Giambona, and unanimously  
**SESSION:** carried (7-0), the Board of Education recessed into Executive Session at 7:01 PM to discuss personnel issues.

The meeting returned from Executive Session at approximately 7:30 PM.  
The meeting resumed with the public at 7:31 PM.

**PLEDGE OF** Mr. Donahue led the pledge of allegiance to the flag followed by a moment  
**ALLEGIANCE:** of silence for our troops.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the following minutes:

Work Session and Executive Session – February 4, 2015  
Regular Meeting and Executive Session – February 11, 2015  
Special Meeting/Budget Discussion and Executive Session – February 25, 2015  
Committee on Special Education – January 30, February 2, 3, 5, 10, 12, March 3, 10, 2015  
Committee on Preschool Special Education – January 29, February 5, 12, March 12, 2015  
Sub-Committees on Special Education – March 4, 6, 2015

**RECOGNITION**

1. Island Trees Memorial Middle School Science Olympiad – Dr. Bloom, Mr. Wagner, and Mr. Cava acknowledged the participants in the Island Trees Memorial Middle School Science Olympiad. Each student was presented with a Certificate of Recognition from the Board of Education.
2. Art Supervisors Association Senior Scholarship Award – Dr. Bloom recognized Kaitlin Ryndel, Art Supervisors Association Senior Scholarship Award recipient. A Certificate of Recognition from the Board of Education was presented to her.
3. L.I. Art Teachers Association of Nassau County 2015 Art in Heart Exhibition – Dr. Bloom thanked Ms. McNally for her mentoring efforts to students that participated in the L.I. Teachers Association of Nassau County 2015 Art in Heart Exhibition. Their outstanding artwork is displayed in the Broadway Mall. Each student was presented with a Certificate of Recognition from the Board of Education.
4. Island Trees High School A.P. Scholars – Ms. Hostetter and Dr. Fisher read the names of the AP Scholarship recipients. Certificates of Recognition from the Board of Education were presented to the students.

**VISITORS**

**COMMENTS:** None

**ACTION ITEMS**

1. **Board of Education Acceptance of Donation from Astoria Federal Savings Bank to the Island Trees School to Business Partnership**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Giambona, and unanimously carried (7-0) to accept the donation of \$4,000.00 from Astoria Federal Savings Bank for credit to account A2110.400-10-30 for the support of the Career Advantage Program, and directs that a letter be sent from the Board of Education thanking Astoria Federal for their support.

2. **Board of Education Acceptance of Donation from Target Corporation – 2015 Take Charge of Education Program – to Island Trees Memorial Middle School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. McDonough, and unanimously carried (7-0) to accept a donation from Target Corporation – Take Charge of Education Program – in the amount of \$361.12 to the Island Trees Memorial Middle School, and directs that a letter be sent from the Board of Education thanking them for their support and generosity.

**3. Board of Education Acceptance of Donation of a Sign from Allstate Sign and Plaque Corp. to Michael F. Stokes Elementary School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rich, and unanimously carried (7-0) to accept the donation of a replacement sign for the front of Stokes Elementary School, valued at \$50.00 from Mr. Mark Fick, owner of Allstate Sign & Plaque Corp., and directs that a letter be sent from the Board of Education thanking him for his generosity.

**4. Board of Education Acceptance of Donation from the Island Trees PTSA to Island Trees High School Tri-M**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) to accept a donation from the Island Trees PTSA in the amount of \$250.00 to the Island Trees High School Tri-M for the talent show, and directs that a letter be sent from the Board of Education thanking them for their generosity.

**5. Board of Education Approval of Partial Year Transportation Bid Award**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve to award a transportation contract with WE Transport, Inc. for two students who attend Island Trees Memorial Middle School and are temporarily displaced and living in Manhasset, NY, from February 13, 2015, and ending on March 13, 2015, in the amount of \$1,890.00 as presented for regular school year transportation services, and authorizes the Board President to sign said contract when presented.

**6. Board of Education Approval of Partial Year Transportation Bid Award**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve to award a transportation contract with WE Transport, Inc. for a student who is temporarily displaced and living in Baldwin, NY, and attending the J. Fred Sparke Elementary School from March 9, 2015, and ending on June 30, 2015, in the amount of \$5,980.00 as presented for regular school year transportation services, and authorizes the Board President to sign said contract when presented.

**7. Board of Education Approval to Appoint Interim Special Education Assistant Director**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Giambona, and unanimously carried (7-0) to approve to appoint Harriet Rabinowitz to serve in the capacity of Interim Special Education Assistant Director commencing March 5, 2015, two to three days per week at \$100 per hour, pursuant

to the terms and conditions of the contract on file with the District, which is hereby approved by the Board of Education and the Board President is authorized to sign.

**8. Board of Education of OASAS Drug Abuses Services Contract**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. McDonough, and unanimously carried (7-0) to accept increased grant funding under the OASAS (Office of Alcoholism and Substance Abuse Services) in the amount of \$1,235.00 for the 2015 calendar year to be used solely to support salary and salary-related fringe benefit increases, and authorizes the Board President to sign the *Certification Pursuant to Part I of Chapter 60 of the Laws of 2014* form attached hereto.

**9. Board of Education Approval of SCOPE License Agreement for Summer Enrichment**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rich, and unanimously carried (7-0) to approve the License Agreement between Island Trees UFSD and SCOPE as detailed below for the 2015-2016 summer session and authorizes the Board President to sign such agreements subject to review and approval by District Counsel:

<u>Program Description</u>	<u>Annual Fee</u>
Summer Enrichment Program	\$550
Summer Childcare Program	\$550

**10. Board of Education Approval of Participation in The Cooperative Purchasing Network (TCPN)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) to approve the following resolution for the 2014-2015 school year, as presented:

WHEREAS a number of public agencies have registered with The Cooperative Purchasing Network (TCPN), whose role is to assist Region 4 Education Service Center, the lead agency, during the contract solicitation process and oversee the implementation of contracts, in order to solicit proposals for the purchase of various commodities and/or services made available through The Cooperative Purchasing Network (TCPN); and

WHEREAS the Board of Education of the Island Trees Union Free School District of New York State wishes to participate in the purchase of various commodities and/or services awarded by Region 4 Education Service Center, after a competitive solicitation and section process by the Lead Agency, Region 4 Education Service Center, as authorized by and in accordance with the Board Policy, the Education Law and General Municipal Law; and

WHEREAS the public agencies must register as Participating Public Agencies of The Cooperative Purchasing Network (TCPN) for this purpose; and

WHEREAS the School District, as a public agency, is desirous of participating in the contracts resulting from the joint solicitation of proposals for Technology Solutions and Books (Conventional Bound & eReaders) RFP #11-12 and Related Services, RFP #12-45 by TCPN and Region 4, as authorized by General Municipal Law, Section 119-o;

NOW THEREFORE BE IT RESOLVED THAT THE Board of Education authorizes the School District to register as a member of the TCPN and participate in the piggy-back on the contracts awarded by Region 4 for Technology Solutions and Books (Conventional Bound and eReaders) RFP #11-12 and Related Services RFP #12-45, made available by TCPN and Region 4, subject to review and approval by Counsel, and issue purchase orders therefore, provided such contracts are deemed by the School District to be in its best interest, provide the lowest cost or best value to the District, and comply with Board Policy, the relevant sections of the New York State Education Law and General Municipal Law.

**11. Board of Education Approval of Special Education Services Contract for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the special education services contract with the Seaford UFSD for the 2014-2015 school year, which has been reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

**12. Board of Education Approval to Declare Surplus and Dispose of High School Photography Equipment**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve to declare surplus and dispose of broken photography equipment (enlargers) from the high school as detailed below:

1. Omega Enlarger – I.T. Tag #7001042/00003594
2. Omega Enlarger – I.T. Tag #7001024/00003593

**13. Board of Education Acceptance of 2013/2014 Single Audit Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Giambona, and unanimously carried (7-0) to accept from R.S. Abrams & Co., LLP the Single Audit Report for the fiscal year ended June 30, 2014, as presented.

**14. Board of Education Acceptance of Revised Policy #4326 – Programs for English Language Learners; Policy #4326-E.1 - Programs for English Language Learners Exhibit Placement in Language Instruction Educational Program – Parental Notification; and Policy #4326-E.2 - Programs for English Language Learners Exhibit Placement in a Language Instructional Education Program – Parent Response Form – First Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Giambona, seconded by Mrs. McDonough, and unanimously carried (7-0) to accept as a first reading the revised Programs for English Language Learners, Policy #4326; Programs for English Language Learners Exhibit Placement in Language Instruction Education Program – Parental Notification, Policy #4326-E.1; and Programs for English Language Learners Exhibit Placement in a Language Instructional Education Program, Policy #4326-E.2, as presented.

**15. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rich, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated March 25, 2015, 1 through 90 inclusive.

**16. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (7-0) to approve the use of buildings or fields by the following community and school organizations for the 2014-15 school year subject to the limitations of policy and regulation:

Jostens Inc.  
Island Trees Youth Wrestling  
County of Nassau  
Nassau County Girls' Soccer Referees  
PTSA Post Prom  
Dollars for Scholars  
Island Trees Soccer Club  
American Legion Post 1711  
Girl Scouts of Nassau County Troop 3278  
Cub Scouts Pack 600  
PTSA

**FINANCIAL REPORT**

The Board of Education accepted the Financial Report for January, 2015, as presented.

**DISCUSSION**

1. Calendar – Due to snow days, Island Trees was to open schools for instruction on Friday, April 10. Dr. Murphy explained the calendar structure, legalities and the district’s instructional day status at this time. Mrs. McDonough commented that, if the district is, at this point, in compliance with the mandated number of days in session, opening school on Friday, April 10, should be fine. Questions were asked as to how many students would attend school for one day, how much actual instruction would be accomplished on that day, etc.

**ACTION TAKEN:**

On **Motion** of Mrs. McDonough, seconded by Mr. Giambona, and unanimously carried (7-0), the Board approved April 10, 2015, as a spring recess day.

2. NYC Trip Feedback – Dr. Murphy commented on the 7<sup>th</sup> grade overnight field trip to New York City last weekend. He invited Ms. Azar and Ms. Steel to comment on the trip. There was an accompanying slide presentation. The trip included a boat trip around Manhattan where students saw the Statue of Liberty and Ellis Island, a tour of Radio City Music Hall, a meal at Ellen’s Starlight Diner, a Broadway Show (*Matilda*), and a visit to the Metropolitan Museum of Art. The trip was a success. A nurse accompanied the students, and security measures at the hotel were excellent. Hopefully, the trip can be repeated next year.

**COMMENTS  
FROM VISITORS  
(OLD & NEW  
BUSINESS):**

A resident addressed concerns regarding the Superintendent’s contract.

**EXECUTIVE  
SESSION:**

On **Motion** of Mrs. Daum, seconded by Mrs. Medellin, and unanimously carried (7-0), the meeting was adjourned to Executive Session at 8:05 PM to discuss contract negotiations.

**RETURN TO  
REGULAR  
SESSION:**

On **Motion** of Mr. Giambona, seconded by Mrs. McDonough, and unanimously carried (7-0), the members came out of Executive Session at 9:30 PM.

***BOARD OF EDUCATION MEETING***

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**ADJOURNED:** On **Motion** of Mr. Giambona, seconded by Mrs. McDonough, and unanimously carried (7-0), the meeting adjourned at 9:30 PM.

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_