

## PROGRAMS FOR ENGLISH LANGUAGE LEARNERS

The Board of Education believes that students who, by reason of foreign birth or ancestry, have limited English Proficiency (referred to here as “English Language Learners” or ELLs), will be more effective learners of both the language and the curriculum if they receive instruction in both their native language and English. The district will therefore take steps to identify ELL students and provide ELL students with an appropriate program English as a New Language.

Pursuant to this policy and the regulation of the Commissioner of Education, the Superintendent of Schools is directed to develop appropriate administrative regulations to ensure that students are:

1. screened to determine if the student is an ELL, in accordance with Parts 117 and 154 of the Commissioner’s Regulations, a process that will include interviews and assessments and will assign each ELL student to the appropriate subpopulation (newcomer, developing, long term, former or inconsistent/interrupted formal education);
2. identified, as appropriate, as an ELL student with a disability;
3. annually evaluated to determine continued ELL eligibility. Included in the evaluation shall be each student’s performance in English language proficiency and academic progress in content areas;
4. assured of access to appropriate instructional and support services, including guidance programs within the timeframes provided by Commissioner’s Regulations; and
5. assured of having equal opportunities to participate in all school programs and extracurricular activities as non-ELL students.

The Superintendent shall be responsible for ensuring that the Commissioner of Education is provided with a comprehensive plan that describes the district’s ELL program and includes all information specified in the Commissioner’s Regulations, before the start of each school year. The district will also provide assurances that the district is providing appropriate school-related information to the parents (or persons in parental relation) of ELL students in English and the language they best understand.

The district will provide an orientation program annually for parents of newly enrolled ELL students. In addition, the district will meet individually with ELL parents at least once a year to discuss the goals of the ELL program, and their child’s language development (in both their native language and English), in addition to regular parent/teacher meetings.

In addition, the Superintendent shall ensure that all teachers employed in the English as a New Language program are properly certified in accordance with the Commissioner’s Regulations, and that all staff receive appropriate professional development on ELL students.

Cross-ref: 4321, Programs for Students with Disabilities  
9700, Professional Development

Ref: Education Law §3204  
English Acquisition, Language Enhancement, and Academic Achievement  
Act. 20 U.S.C. §§6801 et seq.  
Equal Educational Opportunities Act of 1974, §§201 et seq.,  
20 U.S.C. §§1701 et seq.  
8 NYCRR §§80-2.9; 80-2.10; 117; Part 154  
*Lau v. Nichols*, 414 U.S. 563 (1974)  
*Rios v. Read*, 480 F. Supp. 14 (1978)  
*Cintron v. Brentwood UFSD*, 455 F. Supp 57 (1978)  
*Aspira of New York v. Board of Educ. (City of New York)*, 394 F. Supp.  
1161 (1975)

Adoption date: February 28, 2008

Amended date:

**PROGRAMS FOR ENGLISH LANGUAGE LEARNERS EXHIBIT  
PLACEMENT IN A LANGUAGE INSTRUCTION EDUCATIONAL  
PROGRAM – PARENTAL NOTIFICATION**

Dear Parent/Guardian:

Your child (insert child's name) has been identified as an "English Language Learner;" a student in need of help to learn English, and the district is recommending placement in a (insert name of program). We have determined (insert child's name) eligibility, and placed (him or her) in such a program based on (insert reasons). Please review this letter, choose one of the options (see below) and sign and return the attached form within **10** school days.

(Child's name) is performing at (insert status of child's academic achievement). We have determined (his or her) level of English proficiency at (insert level) based on (insert how the district assessed that level).

We believe that placement in a (insert name of English instruction program) will help (insert child's name) both to learn English and increase (his/her) level of academic performance. Attached is a series of questions and answers we hope will help you better understand the program in which we have placed (insert child's name) and the benefits of that program.

The district will offer an orientation session for parents. We encourage you to attend. At the meetings, we will provide you with information about New York State's Learning Standards and the school's expectations that will help you to better understand the goals of your child's program, and suggest ways you can help (insert child's name). In between meetings we are always ready to listen and respond to any questions and recommendations you might have. District staff will also meet with you individually once a year, in addition to regular parent/teacher meetings, to discuss your child's language development progress, English language proficiency assessment results, and language development needs in all content areas.

Whatever your decision, we encourage you to help (insert child's name) attain English proficiency and high academic achievement levels. Some ways in which you can do this include: (insert some examples).

If you have any questions about this notice or the attached information, please contact (insert the name of the Building Principal or the program's coordinator). All of us in the district look forward to working with you to help (insert child's name) improve (his or her) English and overall academic skills.

Sincerely,

Building Principal

\* \* \*

**Questions and Answers About Your Child's English Instruction  
Educational Program**

1. What methods of instruction will be used in my child's program?
2. Does the district offer any other programs for English language learners?
3. How do these other programs differ from the one offered my child in terms of methods of instruction, content, instructional goals and the use of English and a native language in instruction?
4. How will this program meet the educational strengths and needs of my child?
5. How will my child's program specifically help (him or her) learn English and meet age appropriate academic achievement standards for grade promotion and graduation?
6. What are the specific exit requirements of my child's program? What is the expected rate of transition into non-ELL classrooms? What is the expected graduation rate from high schools receiving Title I funds?
7. My child is classified as a student with a disability. How will my child's English learning program meet the objectives set out in (his or her) individualized education program?

Adoption date: February 28, 2008

Amended date:

**PROGRAMS FOR ENGLISH LANGUAGE LEARNERS EXHIBIT  
PLACEMENT IN A LANGUAGE INSTRUCTION EDUCATIONAL  
PROGRAM – PARENT RESPONSE FORM**

*NOTE: This form must be returned within 10 school days.*

I, as parent/guardian of \_\_\_\_\_ (insert child's name) \_\_\_\_\_, acknowledge receipt of the district's notification regarding my child's eligibility for an English Language Learner program. I elect the following option:

*(check one box)*

- I accept the district's recommended placement.
- I decline the district's recommended placement and request a meeting with the building principal and ELL program supervisor.

\_\_\_\_\_  
*Print Name (Parent)*

\_\_\_\_\_  
*Parent Signature*

\_\_\_\_\_  
*Date*

*Mail to: (district provide mailing address)*  
*Or email to: (provide district email address)*

Adoption date: February 27, 2008  
Amended date:

BOARD OF EDUCATION, ISLAND TREES UFSD, MARCH 25, 2015  
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ITEM#	ADD	AREA	TYPE	NAME	SUP'T REC	POSITION	ASSN	REASON	AMOUNT	PER	MAX	COL	STEP	EFF DATE	END DATE
1		ADMIN	FMLA	CUELLA-SUN, MARY CATHERINE	APPROVE	ASST DIR. SPEC ED	DIST	MEDICAL						3/02/2015	3/27/2015
2		ATHLETICS	INTERIM	RABINOWITZ, HARRIET	APPOINT	ACTING ADMIN	DIST	REPL. M. CUELLA- CIN	\$100.00	HOUR				3/04/2015	6/27/2015
3			COACH	GOLLOUB, JUSTINE	APPOINT	GIRLS VARS. LAX ASST	HS		\$4,434.00	SEASON				9/01/2014	6/30/2015
4			COACH	HASTINGS, DANIELLE	APPOINT	JV SOFTBALL COACH	HS		\$2,146.00	SEASON				9/01/2014	6/30/2015
5			COACH	MERRILL, CHRISTINA	APPOINT	JV SOFTBALL COACH	HS		\$2,146.00	SEASON				9/01/2014	6/30/2015
6		CUSTODIAL	STATUS CHG	CATALDO, JOSEPH	ACCEPT RESIG	MS WRESTLING ASST	MS	RESIGNATION						2/27/2015	
7			NON-PROB	KRALUCK, DAVID	APPOINT	SECURITY AIDE PT	DIST		\$22.19	HOUR				PENDING CS	APPROVAL
8	X		NON-PROB	MCMAMARA, JOHN	APPOINT	SECURITY AIDE PT	DIST		\$22.19	HOUR				PENDING CS	APPROVAL
9	X		ON-CALL	BURKE, CHARLES	APPOINT	CLEANER SUB	DIST		\$16.37	HOUR				PENDING CS	APPROVAL
10	X		ON-CALL	HUNTE, DESIREE	APPOINT	CLEANER SUB	DIST		\$16.37	HOUR				PENDING CS	APPROVAL
11	X		PROBATIONAL	RUOCCO, JOHN	APPOINT	CLEANER	ST	REPL. J GRASSO						PENDING CS	APPROVAL
12		EXTRA-CURR	STATUS CHG	ORTOLANI, LARRY	ACCEPT RESIG	SECURITY AIDE PT	HS	PERSONAL						3/27/2015	
13			ADPL DUTY	ARTUNMAC, OZLEM	APPROVE	MATH GRADE 7	MS	AIS SUPPORT						3/09/2015	4/21/2015
14	X		ADPL DUTY	AZAR, DANIELLE	APPROVE	CHAPERONE	MS	PARENT ORIENTATION						4/28/2015	
15			ADPL DUTY	BASILE, NICOLE	APPROVE	MATH	ST	STOKES ACADEMY						3/09/2015	6/12/2015
16			ADPL DUTY	BIERSONFER, HEIDI	APPROVE	CHAPERONE	ST	MUSIC/ART/IT EXPO						5/19/2015	
17			ADPL DUTY	BRAEG, KATHY	APPROVE	CHAPERONE	ST	MUSIC/ART/IT EXPO						5/19/2015	
18			ADPL DUTY	CAYA, DAN	APPROVE	CHAPERONE	MS	SPRING SOCIAL						3/12/2015	
19			ADPL DUTY	CAYA, DAN	APPROVE	CHAPERONE	MS	TALENT SHOW						2/27/2015	3/27/2015
20			ADPL DUTY	CHIOS, KELLY	APPROVE	CHAPERONE	MS	SPRING SOCIAL						3/12/2015	
21	X		ADPL DUTY	CIFARELLI, MARISSA	APPROVE	REVIEW CLASSES	MS	NYSESLAT REVIEW						3/16/2015	5/29/2015
22	X		ADPL DUTY	CIFARELLI, MARISSA	APPROVE	CHAPERONE	MS	JUNIOR PROM						3/28/2015	
23			ADPL DUTY	CLARKE, NICHELLE	APPROVE	MATH	ST	STOKES ACADEMY						3/09/2015	6/12/2015
24	X		ADPL DUTY	CONNLIN, JAMES	APPROVE	CHAPERONE	MS	PARENT ORIENTATION						4/28/2015	
25	X		ADPL DUTY	DERUVO, KATHERINE	APPOINT	CHAPERONE	MS	PENN RELAYS						4/23/2015	
26			ADPL DUTY	DEVITA, CANDIDA	APPROVE	CHAPERONE	MS	SPRING SOCIAL						3/12/2015	
27	X		ADPL DUTY	DUCELL, Z	APPROVE	CHAPERONE	MS	MUSICAL PRERITITION						3/12/2015	
28	X		ADPL DUTY	EASTERBROOK, CAROL	APPROVE	CHAPERONE	MS	PARENT ORIENTATION						4/28/2015	

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29			ADDL DUTY	EASTERBROOK, CAROL	APPROVE	MATH GRADE 7	MS	AIS SUPPORT		CONTRACT				3/09/2015	4/21/2015
30	X		ADDL DUTY	EISENBERG, CINDY	APPROVE	CHAPERONE	MS	PARENT ORIENTATION		CONTRACT				4/28/2015	
31			ADDL DUTY	GARCIA, DAMIAN	APPROVE	CHAPERONE	VARIES	ATH SUPERVISION		CONTRACT				3/01/2015	6/30/2015
32	X		ADDL DUTY	GONZALEZ, JUSTINE	APPROVE	CHAPERONE	MS	PARENT ORIENTATION		CONTRACT				4/28/2015	
33	X		ADDL DUTY	HIGGINS, BRIAN	APPROVE	CHAPERONE	VARIES	ATH SUPERVISION		CONTRACT				3/01/2015	6/30/2015
34			ADDL DUTY	HIGGINS, BRIAN	APPROVE	CHAPERONE	MS	SPRING SOCIAL		CONTRACT				3/12/2015	
35	X		ADDL DUTY	HOFFMAN, ALISON	APPROVE	CHAPERONE	MS	PARENT ORIENTATION		CONTRACT				4/28/2015	
36			ADDL DUTY	JOCHADE, CHRISTINE	APPROVE	MATH	ST	STOKES ACADEMY		CONTRACT				3/09/2015	6/12/2015
37	X		ADDL DUTY	KILFOIL, KATIE	APPROVE	CHAPERONE	HS	JUNIOR PROM		CONTRACT				3/28/2015	
38			ADDL DUTY	KOZLOFF, TRACY	APPROVE	CHAPERONE	ST	MUSIC/ART/LIT EXPO		CONTRACT				3/19/2015	
39			ADDL DUTY	MARTIN, MAUREEN	APPROVE	CHAPERONE	MS	SPRING SOCIAL		CONTRACT				3/12/2015	
40			ADDL DUTY	MCCORMICK, THOMAS	APPOINT	INTRAMURALS	HS			CONTRACT				3/01/2015	6/30/2015
41	X		ADDL DUTY	MCGRORY, LEEANN	APPROVE	CHAPERONE	HS	BOSTON TRIP	\$100.00	NIGHT				3/20/2015	3/22/2015
42			ADDL DUTY	MCGRORY, LEIANN	APPROVE	CHAPERONE	MS	TALENT SHOW		CONTRACT				2/27/2015	3/27/2015
43	X		ADDL DUTY	MULE, DANIEL	APPROVE	CHAPERONE	HS	BOSTON TRIP	\$100.00	NIGHT				3/20/2015	3/22/2015
44			ADDL DUTY	MURPHY, ELLEN	APPROVE	MATH	ST	STOKES ACADEMY		CONTRACT				3/09/2015	6/12/2015
45			ADDL DUTY	MUSCARIELLO, JAMES	APPROVE	CHAPERONE	MS	SPRING MUSICAL		CONTRACT				3/05/2015	3/14/2015
46	X		ADDL DUTY	NEEVES, DEBBIE	APPROVE	CHAPERONE	MS	PARENT ORIENTATION		CONTRACT				4/28/2015	
47			ADDL DUTY	ODLOUGHLIN, THERESE	APPROVE	CHAPERONE	ST	MUSIC/ART/LIT EXPO		CONTRACT				3/19/2015	
48			ADDL DUTY	POWERS, BRIAN	APPROVE	CHAPERONE	VARIES	ATH SUPERVISION		CONTRACT				3/01/2015	6/30/2015
49			ADDL DUTY	PRICE, CHRISTINE	APPROVE	CHAPERONE	HS	BATTLE OF CLASSES		CONTRACT				3/06/2015	
50			ADDL DUTY	RUSSO-ROCHON, BARBARA	APPROVE	CHAPERONE	ST	MUSIC/ART/LIT EXPO		CONTRACT				3/19/2015	
51	X		ADDL DUTY	SAVANTO, CILLO, MELISSA	APPROVE	SOCIAL STUDIES	HS	REGENTS REVIEW		CONTRACT				4/20/2015	6/30/2015
52			ADDL DUTY	SINISCALCHI, PAMELA	APPROVE	CHAPERONE	MS	SPRING SOCIAL		CONTRACT				3/12/2015	
53	X		ADDL DUTY	SORCE, LORRAINE	APPROVE	CHAPERONE	HS	JUNIOR PROM		CONTRACT				3/28/2015	
54	X		ADDL DUTY	STEELE, AMANDA	APPROVE	CHAPERONE	MS	PARENT ORIENTATION		CONTRACT				4/28/2015	
55			ADDL DUTY	SULLIVAN, DEBBIE	APPROVE	CHAPERONE	HS	BATTLE OF CLASSES		CONTRACT				3/06/2015	
56	X		ADDL DUTY	TEPPER, JILL	APPROVE	CHAPERONE	MS	PARENT ORIENTATION		CONTRACT				4/28/2015	
57	X		ADDL DUTY	TRAYERS, MARY	APPROVE	CHAPERONE	MS	PARENT ORIENTATION		CONTRACT				4/28/2015	
58	X		ADDL DUTY	VASCO, GLORIA	APPROVE	CHAPERONE	MS	BOSTON TRIP	\$100.00	NIGHT				3/20/2015	3/22/2015
59	X		ADDL DUTY	VASCO, GLORIA	APPROVE	CHAPERONE	MS	PARENT ORIENTATION		CONTRACT				4/28/2015	
60			ADDL DUTY	VINBERG, RYAN	APPOINT	INTRAMURALS	HS			CONTRACT				3/01/2015	6/30/2015

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ITEM#	ADD	AREA	TYPE	NAME	SUPT REC	POSITION	ASSN	REASON	AMOUNT	PER	MAX	COL	STEP	EFF DATE	END DATE
61	X		ADDL DUTY	WAGNER, GREG	APPROVE	CHAPERONE	MS	PARENT ORIENTATION		CONTRACT				4/28/2015	
62	X		ADDL DUTY	WAINWRIGHT, JILL	APPROVE	CHAPERONE	MS	PARENT ORIENTATION		CONTRACT				4/28/2015	
		FOOD SERVICE													
63	X		ADDL DUTY	SHINE, BARBARA	APPOINT	COOKING & CLEAN UP	HS	JR PRON	\$45.00	EACH				3/28/2015	
64	X		ADDL DUTY	SICA, KELLY	APPOINT	COOKING & CLEAN UP	HS	JR PRON	\$45.00	EACH				3/28/2015	
		INSTRUCTION													
65			ADDL DUTY	POWERS, BRIAN	APPROVE	HOMIE TEACHING	HS			CONTRACT				9/01/2014	6/30/2015
66	X		ADDL DUTY	PULEO, MARISSA	APPROVE	HOMIE TEACHING	HS			CONTRACT				3/01/2015	6/30/2015
67	X		ADDL DUTY	STEVES, ROBERT	APPROVE	HOMIE TEACHING	HS			CONTRACT				3/01/2015	6/30/2015
68			FLILA	BUONOMO, MICHAEL	APPROVE	MATH	HS	CHILD CARE		CONTRACT				2/23/2015	2/27/2015
69	X		FLILA	FRIEDMAN, MICHELLE	APPROVE	ENGLISH	MS	CHILD CARE		CONTRACT				9/02/2015	11/27/2015
70	X		FLILA REVISION	CAN, LINDSAY	APPROVE	SPEC ED	MS	CHILD CARE		CONTRACT				3/12/2015	6/04/2015
71			FLILA REVISION	MENDEZ, ANGELA	APPROVE	MATH	HS	CHILD CARE		CONTRACT				12/15/2014	3/09/2015
72			INT FLILA	REGENTO, JAMES	APPROVE	MUSIC	MS	FAMILY ILLNESS		CONTRACT				2/23/2015	
73			LEAVE EXTENSION	GUARINO, LISA	APPROVE	SPEECH	ST	ILLNESS						1/05/2015	3/06/2015
74			LEAVE EXTENSION	VOGT, ALLISON	APPROVE	ELEM TCHR	MS	CHILD CARE						11/17/2014	3/13/2015
75	X		LWOP EXTENSION	ANIANO, DANIELLE	APPROVE	ELEMENTARY	SP	REVISION						7/6/2015	6/30/2016
76			NON-PROB	BLOCK, ELISABETH	APPOINT	ELEMENTARY	MS	EXT LEAVE REPL.		CONTRACT				12/01/2014	3/13/2015
77	X		NON-PROB	GOLLOUB, JUSTINE	APPOINT	GUIDANCE	DIST			CONTRACT				3/25/2015	6/30/2015
78	X		NON-PROB	SHERIDAN, RACHEL	APPOINT	SPECIAL ED	MS	REPL L CAN		CONTRACT				3/23/2015	6/04/2015
79			NON-PROB	STEINER, STACY	APPROVE	MATH	HS	EXT LEAVE RPL		CONTRACT				12/15/2014	3/06/2015
80	X		STATUS CHG	AFFEE, MARY	ACCEPT RES	SOCIAL WORKER	ST	RESIGNATION		CONTRACT				3/24/2015	
81			STATUS CHG	CAN, LINDSAY	APPROVE	SPECIAL ED	MS	ADDL CREDITS						02/01/2015	6/30/2015
82	X		STUDENT TEACHER	COX, KATHLEEN	APPROVE	SPECIAL ED	ST							3/16/2015	3/08/2015
		OTHER													
83			NON-PROB	BEECHLER, KELLY	APPOINT	TEACHER AIDE PT	HS								
84			NON-PROB	HIRSCHBERG, JOANN	APPROVE	TEACHER AIDE SUB	DIST								
85			ON-CALL	HIRSCHBERG, JOANN	APPOINT	MONITOR SUB	DIST								
86			ON-CALL	MUSCARELLO, ANN	APPOINT	SCHOOL MONITOR SUB	VARIES								
87			ON-CALL	MUSCARELLO, ANN	APPOINT	TEACHER AIDE PT SUB	VARIES								
88			ON-CALL	NARBELLA, VIRGINIA	APPOINT	REG PROF NURSE SUB	VARIES								
89	X		ON-CALL	SALEBNO, DONNA	APPOINT	REG PROF NURSE SUB	VARIES								



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90	X		STATUS CHG	BERGE, ELIZABETH		SCHOOL MONITOR PT	SFK	RESIGNATION						3/30/2015	

RECOMMENDED BY *CEM* 3/25/15  
 CHARLES MURPHY, SUPERINTENDENT OF SCHOOLS