

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, March 20, 2013.

The meeting was called to order by Ms. Patricia Mahon, President, at 7:00 PM.

MEMBERS PRESENT: Ms. Patricia Mahon, President
Mrs. Kristen Daum
Mr. Daniel Donahue
Mrs. Kim McDonough
Mrs. Barbara Medellin
Mr. George Storm

ABSENT: Mr. Kenneth Rochon

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mr. Richard Guercio, General Legal Counsel
Mrs. Randy Glasser, General Legal Counsel
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:
SESSION:** On **Motion** of Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (6-0), the Board of Education recessed into Executive Session at 7:00 PM to discuss collective bargaining issues regarding Administrators, U.T.I.T., and Custodial Units.

The meeting returned from Executive Session at approximately 7:25 PM.
The meeting resumed with the public at 7:29PM.

**PLEDGE OF
ALLEGIANCE:** Ms. Mahon led the pledge of allegiance to the flag followed by a moment of silence for our troops around the world.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the following minutes.

Work Session/Budget Discussion & Executive Session– February 6, 2013
Regular Meeting & Executive Session – February 13, 2013
Special Meeting/Budget Discussion & Executive Session – February 27, 2013
Committee on Special Education – February 5, 19, 20, March 4, 5, 2013
Sub-Committee on Special Education – February 5, 22, March 1,6, 2013
Committee on Preschool Special Education – January 31, February 5, 14, 21, 28, March 4, 2013

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VISITORS

COMMENTS: None

ACTION ITEMS

1. **Board of Education Ratification of CSEA Island Trees UFSD Custodial Unit Memorandum of Agreement**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to ratify the Memorandum of Agreement between the CSEA Island Trees Custodial Unit and the Island Trees Union Free School District dated February 7, 2013.

2. **Board of Education Approval of Request to Establish “The Leary Scholarship Award”**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve the request to establish “The Leary Scholarship Award,” in an amount not to exceed \$50 plus the cost of an honorary plaque, which will be funded by donations from family and friends of May-May Leary, and presented to one deserving 4th grade student annually.

3. **Board of Education Approval to Declare Surplus and Dispose of Obsolete Office Equipment from Island Trees High School and J. Fred Sparke School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve to declare surplus and dispose of four (4) typewriters from Island Trees High School and J. Fred Sparke School detailed below:

IBM Selectric III Correcting Typewriter, Island Trees Tag #101220,
Serial #27 6705 93 535 5114

IBM Selectric III Correcting Typewriter, Island Trees Tag #101559,
Serial #6795 491 0574

IBM Selectric II Correcting Typewriter, Island Trees Tag #100447,
Serial #26 6890786

IBM Selectric III Correcting Typewriter, Island Trees Tag #101141
Serial #02900002968

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4. Board of Education Approval of Educational Technology Plan

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the Educational Technology Plan, as presented.

5. Board of Education Approval of Health Service Agreements for 2012-2013 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to hereby approve entering into the Health Service Agreements with the following school districts for the 2012-2013 school year, and authorizes the Board President to sign such contracts, subject to review and approval by District Counsel:

Bellmore Union Free School District
Garden City Union Free School District
Jericho Public Schools

6. Board of Education Approval of Partial Year Transportation Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the transportation contract award with Educational Bus Transportation Inc. (EBT) for a special education student to attend an after-school leisure program one day a week beginning on 2/25/13 and ending on 6/29/13 in the amount of \$1,695.00 as presented for regular school year transportation services, and authorizes the Board President to sign said contract when presented.

7. Board of Education Approval of Energy Performance Contract Substantial Completion

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve the Certificate of Substantial Completion on the Energy Performance Contract projects listed below on the recommendation of the project engineer, ECG Engineering, P.C., and authorizes the Superintendent of Schools to sign said certificates:

Schedule of Projects:

SED Project #0003-032	Energy Performance Improvements – I.T. High School
SED Project #0004-033	Energy Performance Improvements – I.T. Memorial M.S.
SED Project #0001-021	Energy Performance Improvements – Stokes
SED Project #0002-016	Energy Performance Improvements – Sparke
SED Project #0008-004	Energy Performance Improvements – Karopczyc

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8. Board of Education Approval of Budget Transfer - Fuel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve a budget transfer in the amount of \$150,000 from the Health Insurance code to the Fuel & Gas code, to cover the projected cost of anticipated fuel deliveries through the end of the heating season.

	<u>From</u>	<u>To</u>
A9060.800-96 Health Insurance	150,000.00	
A1620.560-98 Fuel & Gas		150,000.00

9. Board of Education Acceptance of Donation of Outdoor Batting Cage for the Island Trees Varsity Softball Team

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to accept a donation of an outdoor batting cage for the Island Trees Varsity Softball Team from the parents and students of the Island Trees Girls Softball Team, valued at approximately \$2,200, and directs that a letter be sent from the Board of Education thanking them for their generosity.

10. Board of Education Approval of ESL Instruction – Extra-help

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the individuals named below to provide tutoring services to Island Trees ESL students beyond the regular school day for services including but not limited to NYSESLAT/State Testing Support at the rate of \$44.80 per session, and authorizes the Board President to sign service contracts for said services, when presented, subject to review and approval by District Counsel.

Service Providers:

Jennifer Anderson
Patricia Battaglia
Nelli Eschwege

11. Board of Education Approval to Declare Surplus and Dispose of Library Books from Island Trees High School, Island Trees Memorial Middle School, and J. Fred Sparke Elementary School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve to declare surplus and dispose of library books that are obsolete or in poor condition from Island Trees High School, Island Trees Memorial Middle School, and J. Fred Sparke

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Elementary School, as it sees fit pursuant to the State Education Department's recommended procedures.

12. Board of Education Acceptance of Revised Policy #5300, Section IV – Essential Partners

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to accept the revised Essential Partners, Section IV, Policy #5300, as presented.

13. Board of Education Acceptance of Revised Policy #5300, Section XIII – Visitors to Schools

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to accept the revised Visitors to Schools, Section XIII, Policy #5300, as presented.

14. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated March 20, 2013, 1 through 88 inclusive.

15. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the use of buildings or fields by the following community and school organizations for the 2012-2013 school year subject to the limitations of policy and regulation:

BOCES Section VIII HS Girls Soccer Assoc.
Island Trees Travel Baseball
Girl Scouts of Nassau County – Troop 3120
Girl Scouts of Nassau County – Troop 3480
Island Trees Elementary PTA
Nassau County Girls Soccer Officials
Island Trees Soccer Club
Princeton Review
Levittown Athletic Club

FINANCIAL REPORT

The Board of Education accepted the Financial Report for January, 2013, as presented.

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DISCUSSION

1. Budget Update – Dr. Murphy explained that the district is waiting to hear from Albany regarding state aid. We still don't know how much the district will be allotted. He also stated that the Board hopes to have a final budget presentation at a meeting scheduled on Tuesday, April 2, 2013.

**COMMENTS
FROM VISITORS
(OLD & NEW
BUSINESS):**

None

**EXECUTIVE
SESSION:**

On **Motion** of Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0), the Board adjourned to Executive Session at 7:38 PM to discuss collective bargaining issues regarding the Administrators, CSEA Clerical Unit, and U.T.I.T.

**RETURN TO
REGULAR
SESSION:**

On **Motion** of Mr. Storm, seconded by Mrs. McDonough, and unanimously carried (6-0), the Board came out of Executive Session at 9:40 PM.

ADJOURNED:

On **Motion** of Mr. Storm, seconded by Mrs. Medellin, and unanimously carried (6-0), the meeting adjourned at 9:40 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____