

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, February 15, 2012

The meeting was called to order by Ms. Mahon, President, at 7:00 PM.

**MEMBERS PRESENT:** Ms. Patricia Mahon, President  
Mr. Kenneth Rochon, Vice President  
Mrs. Kristen Daum  
Mr. Daniel Donahue  
Mrs. Kim McDonough  
Mr. George Storm

**ABSENT:** Mrs. Barbara Medellin

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mr. Richard Guercio, General Legal Counsel  
Mrs. Randy Glasser, General Legal Counsel  
Ms. Kathryn Maier, General Legal Counsel  
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:  
SESSION:** On **Motion** of Mr. Donahue, seconded by Mrs. Daum, and unanimously carried (6-0), the Board of Education recessed into Executive Session at 7:00 PM to discuss personnel issues regarding two faculty members.

The meeting returned from Executive Session at approximately 7:27 PM.  
The meeting resumed with the public at 7:30 PM.

**PLEDGE OF  
ALLEGIANCE:** Ms. Mahon led the pledge of allegiance to the flag followed by a moment of silence for our troops.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the following minutes:

Work Session & Executive Session – January 18, 2012  
Regular Meeting & Executive Session – January 25, 2012  
Committee on Special Education – January 10, 17, 24, 25, February 1, 2, 2012  
Committee on Preschool Special Education – January 19, February 1, 2012

**COMMENTS  
FROM**

**VISITORS:** A resident stated that Mr. Peter Gibbons and Mrs. Jean Ryan, who will be retiring the end of the school year, will be missed.

**ACTION ITEMS**

**1. Board of Education Acceptance of 2012 Budget Vote and Trustee Election Legal Notice**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to accept the legal notice as presented, which was reviewed and approved by District Counsel, which is to be published four times within seven weeks preceding the 2012 Budget Vote and Trustee Election, the first publication to be made March 30, 2012, in the *Levittown Tribune* and *Newsday*.

**2. Board of Education Approval to Declare Surplus and Dispose of J. Fred Sparke, Michael F. Stokes, and Island Trees Memorial Middle School Library Books**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve to declare surplus and dispose of library books that are obsolete or in poor condition from the J. Fred Sparke School, Michael F. Stokes School, and Island Trees Memorial Middle School as it sees fit pursuant to the State Education Department's recommended procedures.

**3. Board of Education Acceptance of Donation to Athletic Department**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to accept a donation of the following fitness room equipment from Mr. Joseph Buda, 305 Whittier Avenue, Levittown, NY 11756, and directs that a letter be sent from the Board of Education thanking him for his generosity:

1. Horizon Advantage (model DT650) Treadmill – estimated value \$1,500.
2. Reebok (model RT245) Stationary Bike – estimated value \$400.

**4. Board of Education Approval of Renewal Agreement with Verizon Corporate Services Group Inc.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (6-0) to approve the renewal agreement with Verizon Corporate Services Group Inc. for an additional one year term commencing on January 1, 2012, and ending on December 31, 2012, and authorizes the Board President to sign such agreement, subject to review and approval by District Counsel

5. **Board of Education Approval of Health Services Agreements for 2011-2012 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Daum, and unanimously carried (6-0) to hereby approve entering into the Health Service Agreements with the following school districts for the 2011-2012 school year, which have been reviewed and approved by District Counsel, and authorizes the Board President to sign such contracts:

Seaford Union Free School District  
Syosset Central School District  
West Islip Union Free School District  
Plainedge Union Free School District  
Jericho Union Free School District  
Farmingdale Union Free School District

6. **Board of Education Approval of the Establishment of Standard Working Day for District Clerk**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the following resolution:

BE IT RESOLVED, that the Island Trees UFSD hereby establishes the standard work day for the District Clerk as presented in the attached "Standard Work Day and Reporting Resolution form RS 2417-A" and will report the days worked to the New York State and Local Employees' Retirement System based on the time keeping records of the District.

7. **Board of Education Approval of the Cooperative Bid – Purchasing Consortium for the Purchase of Locks, Locking Devices and Related Products**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve the Island Trees School District of New York State participation in bid #30, Purchasing Locks, Locking Devices and Related Products including Padlocks through the Cooperative Bidding Program conducted by the Nassau County Directors of Facilities Purchasing Consortium as

authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and authorizes this bid to be added to the list of bids previously authorized for District participation pursuant to any contract that may be awarded by the Consortium.

8. **Board of Education Approval of New Policy #5280.1 Concussion Management, and Policy #5280.1-R Concussion Management Regulation**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to accept the new Concussion Management Policy #5280.1, and Concussion Management Regulation Policy #5280.1-R, as presented.

9. **Board of Education Approval of Revised Policy #4321 – Programs for Students with Disabilities Under the IDEA and New York’s Education Law Article 89**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (6-0) to accept the revised Programs for Students with Disabilities Under the IDEA and New York’s Education Law Article 89 Policy #4321, as presented.

10. **Board of Education Approval of Revised Policy #5405 – Wellness**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Daum, and unanimously carried (6-0) to accept the revised Wellness Policy #5405, as presented.

11. **Board of Education Approval of Bid Award for Plexiglass Window Panel Replacement for the Island Trees Memorial Middle School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve to award RFP #673.012.009, to Clearview Glass and Mirror Inc., 1 Lee Street, Huntington, NY 11743, and to authorize the Board President to enter into a contract for same.

12. **Board of Education Approval of Comprehensive Educational Plan (CEP)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve the Comprehensive Educational Plan (CEP) which was required as part of the School Quality Review (SQR) process for the Island Trees Memorial Middle School, and will be submitted to the State Education Department for review.

**13. Board of Education Acceptance of Donation from Astoria Federal Savings Bank to the Island Trees School to Business Partnership**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to accept the donation in the amount of \$3,700.00 from Astoria Federal Savings Bank for credit to account A2110.400-10-30 for the support of the Career Advantage student participation in mock job interviews at the Long Island Marriott on January 5, 2012, and directs that a letter be sent from the Board of Education thanking Astoria Federal for their support.

**14. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated February 15, 2012, items 1 through 63 inclusive.

**20. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Daum, and unanimously carried (6-0), to approve the use of buildings or fields by the following community and school organizations for the 2011-2012 school year subject to the limitations of policy and regulation:

Levittown Athletic Club  
Island Trees USSSA/ABA Sports  
Nassau Approved Umpires Assn.  
Nassau BOCES @ Island Trees  
Cub Scout Pack 600  
Island Trees Baseball  
Nassau County Girl's Soccer Officials  
Nassau County Boy's Soccer Officials  
American Legion Post 1711  
Stokes PTA  
Key Club  
Nassau County Levittown PAL  
PTSA  
St. Bernard's CYO Basketball  
Island Trees Soccer Club

## **FINANCIAL REPORT**

The Board of Education accepted the Financial Report for December, 2011, as presented.

### **COMMENTS FROM VISITORS (OLD & NEW BUSINESS):**

A resident made comments about the following: the past lead issue, and doing what is right for the community with regard to school taxes.  
A resident made a comment about the canine drug searches in the secondary schools.

**ANNOUNCEMENTS:** 1. The girls' varsity basketball team made it to the playoffs. They will be playing the first round against Manhasset at home on February 16.  
2. A ninth grade bowler made it to the States.

### **EXECUTIVE SESSION:**

On **Motion** of Mr. Rochon, seconded by Mrs. Daum, and unanimously carried (6-0), the meeting adjourned to Executive Session at 7:45 PM. to discuss personnel issues regarding a faculty member and negotiations.

### **RETURN TO REGULAR SESSION:**

On **Motion** of Mr. Storm, seconded by Mrs. Daum, and unanimously carried (6-0), the members came out of Executive Session at 9:10 PM.

**ADJOURNED:** On **Motion** of Mr. Donahue, seconded by Mrs. Daum, and unanimously carried (6-0), the meeting adjourned at 9:10 PM.

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_