

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

BOARD OF EDUCATION MEETING

December 17, 2014

7:00 PM

AGENDA

A. EXECUTIVE SESSION, 7:00 PM – CONFERENCE ROOM

It is anticipated that upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific collective bargaining, and personnel issues in accordance with Open Meeting Law will be considered. Following the Executive Session, the Board will reconvene in the Karopczyc General Purpose Room at approximately 7:30 PM.

B. PUBLIC MEETING, 7:30 PM

1. Call to Order

Mr. Daniel Donahue, President will preside.
A quorum is expected.

2. Pledge of Allegiance

3. Moment of Silence

4. APPROVAL OF MINUTES

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following minutes as presented:

Work Session and Executive Session – November 12, 2014

Regular Meeting and Executive Session – November 19, 2014

Committee on Special Education – November 6, 13, 20, 25, December 1, 2014

Committee on Preschool Special Education – November 13, 20, December 3, 2014

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

C. VISITORS (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.

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D. ACTION ITEMS

1. Board of Education Approval to Declare Surplus and Dispose of Library Books from Island Trees Memorial Middle School

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to declare surplus and dispose certain library books that are in poor condition or are obsolete from the Island Trees Memorial Middle School as it sees fit pursuant to the State Education Department's recommended procedures.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

2. Board of Education Approval to Declare Surplus and Dispose of Equipment from Michael F. Stokes School

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to declare surplus and dispose of three (3) 3M model 9060 overhead projectors and 1 overhead cart that have become obsolete from the Michael F. Stokes School.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

3. Board of Education Approval of Participation in the National Joint Powers Alliance (NJPA)

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the 2014-2015 school year:

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in the National Joint Powers Alliance (NJPA) conducted by Legislative authority of Minnesota Statute 123A.21, for the purchase of Postage Meters and Related Mailing Equipment, Software, Accessories and Supplies included on the Postage Meters and Related Mailing Equipment, Software, Accessories and Supplies RFP #0043012, Contract #043012-PIT, as authorized by and in accordance with the Education Law and General Municipal Law; and

WHEREAS, a number of public agencies, after a competitive solicitation and selection process by a Lead Agency, National Joint Powers Alliance (NJPA), wish to solicit proposals for Postage Meters and Related Mailing Equipment, Software, Accessories

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and Supplies for the 2014-2015 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law; and

WHEREAS, the public agencies have agreed to register as Participating Public Agencies of the National Joint Powers Alliance (NJPA) for this purpose; and

WHEREAS, the School District is desirous of participating in NJPA for joint solicitation of proposals for Postage Meters and Related Mailing Equipment, Software, Accessories and Supplies as authorized by General Municipal Law, Section 119-o.

NOW THEREFORE BE IT RESOLVED that the Board of Education authorizes the School District to participate in the cooperative bid for Postage Meters and Related Mailing Equipment, Software, Accessories and Supplies, RFP #043012, Contract #043012-PIT, made available by NJPA.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

4. Board of Education Approval of Transfer of Funds – Curriculum Projects

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of funds in the amount of \$46,254.00 from payroll and benefit codes to the BOCES Curriculum code as presented to accommodate curriculum writing projects done through BOCES in an aidable project code. The transfer represents no change in the overall 2014-15 budget amount.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

5. Board of Education Approval of Transfer of Funds – Module Printing

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of funds in the amount of \$50,000.00 from the Textbook code to the BOCES Student Program code as presented to allow for the purchase of printed New York State Modules in lieu of textbooks. The transfer represents no change in the overall 2014-2015 budget amount.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

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6. Board of Education Approval of Appropriation of Funds Per Inter-Municipal Agreement

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appropriation of funds in the amount of \$15,100.00, increasing budget line 1621.500-98, for the purpose of purchasing a homerun fence storage trailer and renovating the girls' softball dugout area, the cost of which will be offset by a donation from Nassau County as previously accepted at the May, 2014, Board of Education meeting.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

7. Board of Education Approval of Transfer of Funds

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of funds in the amount of \$46,200.00 from the BOCES Occupational Education code to various codes as presented to accommodate unanticipated repairs and rebalance instructional accounts.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

8. Board of Education Approval of Transfer of Funds – Legal

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of funds in the amount of \$25,000.00 from the Health Insurance code to the Legal Services code to cover the cost of unanticipated litigation items.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

9. Board of Education Approval of Joint Municipal Cooperative Bidding Program

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

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WHEREAS, the Island Trees Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law §119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law §119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o-2-j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

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Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

10. Board of Education Approval of Approved Special Education Program (SEDCAR Flow-Through Contract) for the 2014-2015 School Year

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves entering into agreement with the following Approved Special Education Program for the 2014-2015 school year, and authorizes the Board President to sign such contract, which has been reviewed and approved by District Council:

Interdisciplinary Center for Child Development

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

11. Board of Education Approval of Island Trees High School Music Field Trip to the High Note Music Festival and Great Adventure Park

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the request for the Island Trees High School music (orchestra, chorus and band) field trip to the High Note Music Festival in Freehold, New Jersey, and Great Adventure Park in Jackson, New Jersey, on Friday, May 29, 2015, at a cost to the students of approximately \$85 per student.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

12. Board of Education Approval of Affordable Care Act Consulting Services – Seneca Consulting Group

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves entering into a contract with Seneca Consulting Group for consulting services related to the Affordable Care Act, subject to review and approval of District Counsel. Said contract in the amount of \$14,500.00 for the initial year's Full Responsibility Plan is in accordance with BOCES Shared Service RFP#2354.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

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13. Board of Education Approval of Affordable Care Act Compliance & Implementation Adoption of 4980H Measurement & Stability Periods

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

WHEREAS, on March 23, 2010, the Patient Protection and Affordable Care Act (“ACA”) was enacted into federal law; and

WHEREAS, the ACA added a new Section 4980H to the Internal Revenue Code requiring employers with more than fifty (50) full-time employees to offer affordable minimum essential coverage which provides minimum value, as those terms are defined within the ACA and its implementing regulations, to its full-time employees, as that term is defined within the ACA and its implementing regulations, or pay a penalty tax; and

WHEREAS, the Island Trees Union Free School District is a large employer subject to the provisions of Section 4980H; and

WHEREAS, Section 4980H is currently scheduled to become effective beginning January 1, 2015;

WHEREAS, on February 12, 2014, the Internal Revenue Service and the U.S. Treasury Department published final federal regulations further outlining covered employers’ obligations under the new Section 4980H of the Internal Revenue Code; and

WHEREAS, Section 4980H-3 of the final regulations (26 C.F.R. § 4980H-3) allows for the use of a look-back measurement method for determining employees’ hours of service and full-time status for purposes of Section 4980H; and

WHEREAS, pursuant to Section 4980H-3 of the final regulations, in order to avail itself of the look-back measurement method, an employer must determine the initial measurement period, standard measurement period, administrative period, and corresponding stability periods the employer will use;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby adopts the look-back measurement method for measuring hours of service and calculating full-time status of all District employees;

AND BE IT FURTHER RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby designates the following measurement periods, administrative period(s), and correspondent stability period(s):

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Employee Type	Measurement Period	Administrative Period	Stability Period
All new, variable-hour employees	<i>Initial Measurement Period:</i> Twelve (12) calendar months, which shall begin on the first day of the first month following the employee's start date	One (1) month period beginning immediately at the end of the initial measurement period and which shall continue through the end of the first full calendar month beginning on or after the end of the initial measurement period	Twelve (12) calendar months, to begin immediately after the administrative period
All ongoing employees	<i>Standard Measurement Period:</i> Twelve (12) Months, measured from November 1 through October 31	Two (2) months period from November 1 through December 31	Twelve (12) calendar months beginning immediately after the administrative period on January 1 and continuing until December 31

AND BE IT FURTHER RESOLVED, that the Superintendent of Schools and the Assistant Superintendent for Business are hereby authorized and directed to take such action as is necessary to apply said measurement periods, administrative periods, and stability periods, in accordance with District policy, Federal and State law and regulations, and the applicable provisions of pertinent collective bargaining agreements.

Motion made by _____
 Seconded by _____
 Ayes _____ Nays _____ Abstain _____

14. Board of Education Authorization to Participate in the School Nutrition and Meal Cost Study

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Board President to sign the Memorandum of Understanding with Mathematica Policy Research to conduct a School Nutrition and Meal Cost Study on behalf of the United States Department of Agriculture, subject to review and approval by District Counsel.

Motion made by _____
 Seconded by _____
 Ayes _____ Nays _____ Abstain _____

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15. Board of Education Approval of Building Conditions Survey Award

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, and in accordance with the District’s RFP for Architectural/Engineering Services, 2015 Buildings Condition Survey, Comprehensive Facility Evaluation and Five-Year Capital Facilities Plan, RFP #673.015.002, the Board of Education approves to award a professional services contract to _____ as per their proposal presented on October 8, 2014, and authorizes the Board President to sign said contract, subject to review and approval by District Counsel.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

16. Board of Education Approval of Personnel Report

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves, as presented, the Personnel Report dated December 17, 2014, 1 through 102 inclusive.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

17. Board of Education Approval of Use of Buildings

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of buildings or fields by the following community and school organizations for the 2014-15 school year subject to the limitations of policy and regulation:

- Island Trees Baseball/Softball
- Island Trees Baseball
- Cub Scout Pack 600
- New York Blue Fire Softball

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

E. FINANCIAL REPORT

RECOMMENDED ACTION: That the Board of Education accepts the Financial Report for October, 2014, as presented.

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F. CLOSING

1. Visitors – Old & New Business (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any business, old and new, of importance.

G. EXECUTIVE SESSION – The Board of Education may choose to adjourn to executive session.

H. ADJOURNMENT

/cc

12/17/14