

Minutes of the Work Session of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farnedge Road, Levittown, New York, on Wednesday, December 11, 2013.

The meeting was called to order by Mr. Kenneth Rochon, President, at 6:58 PM.

MEMBERS PRESENT: Mr. Kenneth Rochon, President
Mrs. Kristen Daum, Vice President
Mr. Daniel Donahue
Ms. Patricia Mahon
Mrs. Kim McDonough
Mrs. Barbara Medellin
Mr. George Storm

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mrs. Elizabeth Roemer, Admin. for Ed. Progs., Literacy & Staff Devel.
Mrs. Concetta Carr, District Clerk

PLEDGE OF ALLEGIANCE: Mr. Rochon led the pledge of allegiance to the flag followed by a moment of silence for our troops serving around the world.

COMMENTS FROM VISITORS: None.

ACTION ITEMS: The Action Items listed on the agenda were reviewed and discussed.

DISCUSSION ITEMS:

1. Parent Portal – The use of the Parent Portal was discussed. Numbers were low, so the Board suggested that a letter be re-sent to the parents with passwords. The Board also approved putting report cards on the portal instead of mailing them.
2. Dollars for Scholars Fundraiser – The Board suggested reinstating the Dollars for Scholars walk in April to raise funds. Did not approved pizza fundraiser.
3. Tentative Budget Process/Meetings – Board members looked over schedule.

**COMMENTS
FROM VISITORS
(OLD & NEW**

BUSINESS): Resident asked question about Item #7 – “Best Value” Method of Procurement.

**EXECUTIVE
SESSION:**

On **Motion** of Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0), the meeting was adjourned into Executive Session at 8:10 PM to discuss personnel issues regarding students and substitute employees.

**RETURN TO
REGULAR
SESSION:**

On **Motion** of Mrs. Daum, seconded by Mr. Storm, and unanimously carried (6-0, Mr. Donahue left at 9:36 PM), the members came out of Executive Session at 9:37 PM.

ADJOURNED: On **Motion** of Mrs. Daum, seconded by Mr. Storm, and unanimously carried (6-0), the meeting was adjourned at 9:37 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____