

Minutes of the Work Session of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, November 9, 2011.

The meeting was called to order by Ms. Mahon, President, at 7:59PM.

**MEMBERS PRESENT:** Ms. Patricia Mahon, President  
Mr. Kenneth Rochon, Vice President  
Mrs. Kristen Daum  
Mr. Daniel Donahue  
Mrs. Kim McDonough  
Mr. George Storm

**ABSENT:** Mrs. Barbara Medellin

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mrs. Concetta Carr, District Clerk

**PLEDGE OF ALLEGIANCE:** Ms. Mahon led the pledge of allegiance to the flag followed by a moment of silence for our troops.

**PRESENTATION OF AUDITED**

**FINANCIALS:** Mary Ann Van Duyne, R.S. Abrams & Co. LLP, gave a presentation on the audited financials for the Fiscal Year Ended June 30, 2011.

**COMMENTS FROM VISITORS:**

A resident made a positive comment about the energy performance project.

A resident had a question about the energy performance project.

**ACTION ITEMS:** The Action Items listed on the agenda were reviewed and discussed.

**DISCUSSION ITEMS:**

1. Wellness Policy #5405 – Fundraisers – The Board discussed making exceptions to the Wellness Policy concerning food fundraisers during school hours. The Board decided against changing the policy, but agreed that in order for a group to have a food fundraiser, it must be approved by the Board on a case-by-case basis.

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2. Capital Projects Update – The Board discussed the use of EXCEL funds, and putting together a plan for a parking lot in front of Sparke.
3. Parent Suggestions – Drugs – Residents voiced concerns at the last Town Meeting about drug use by our students. One suggestion by a parent was bringing in drug sniffing dogs. Dr. Murphy will look into the cost for this program, which includes the dogs and an assembly.
4. Concussion Policy – Dr. Murphy and Jim Cranmer have been working on creating a concussion policy based on New York State Law that would work with the district and the students. The district physician wants students to be cleared by a neurologist before resuming playing sports. The Board agreed with this and feels a policy and procedure has to be in place to make the parents aware.

**COMMENTS  
FROM VISITORS  
(OLD & NEW  
BUSINESS):**

A resident asked a question regarding kindergarten.

**EXECUTIVE  
SESSION:**

On **Motion** of Mrs. Donahue, seconded by Mr. Storm, and unanimously carried (6-0), the meeting adjourned to Executive Session at 10:06 PM. to discuss legal issues and negotiations.

**RETURN TO  
REGULAR  
SESSION:**

On **Motion** of Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0), the members came out of Executive Session at 10:41 PM.

**ADJOURNED:**

On **Motion** of Mr. Storm, seconded by Mrs. Daum, and unanimously carried (6-0), the meeting adjourned at 10:41 PM.

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_