

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, November 20, 2013.

The meeting was called to order by Mr. Kenneth Rochon, President, at 7:00 PM.

MEMBERS PRESENT: Mr. Kenneth Rochon, President
Mrs. Kristen Daum, Vice President
Mr. Daniel Donahue
Mrs. Kim McDonough
Mr. George Storm

ABSENT: Ms. Patricia Mahon
Mrs. Barbara Medellin

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mrs. Elizabeth Roemer, Admin. for Ed. Progs., Literacy & Staff Devel.
Mrs. Randy Glasser, General Legal Counsel
Mr. Richard Guercio, General Legal Counsel
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:
SESSION:** On **Motion** of Mr. Donahue, seconded by Mr. Storm, and unanimously carried (5-0), the Board of Education recessed into Executive Session at 7:00 PM to discuss a legal issue.

The meeting returned from Executive Session at approximately 7:26 PM.
The meeting resumed with the public at 7:29 PM.

**PLEDGE OF
ALLEGIANCE:** Mr. Rochon led the pledge of allegiance to the flag followed by a moment of silence for our troops serving around the world and our veterans.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (5-0) to approve the following minutes:

Work Session, & Executive Session – October 16, 2013
Regular Meeting & Executive Session – October 23, 2013
Committee on Special Education – October 15, 17, 22, 29, 2013
Committee on Preschool Special Education – October 22, 24, 2013

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RECOGNITION

1. David Chavez, Michael F. Stokes third grader, was recognized by the Board of Education and was presented with a Certificate of Recognition for saving his grandfather's life by calling 911.
2. AP Scholars for 2013 were recognized by the Board of Education and were presented with Certificates of Recognition.
3. NYSSMA All-State Performer Morgan Petry was recognized by the Board of Education and presented with a Certificate of Recognition. Janice Hur was also recognized but was not present at the meeting.
4. Mr. Hansen, who was not present at the meeting, was recognized as the NAFME National Music Composition Mentor of the Month.

VISITORS

COMMENTS: None

ACTION ITEMS

1. Board of Education Acceptance of Audit Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (5-0) to accept from R.S. Abrams & Co., LLP the following audited reports for the fiscal year ended June 30, 2013:

1. Management's Discussion & Analysis
2. Auditors Report and Financial Statements
3. Management Letter
4. Extra Classroom Activity Fund Financial Statements and Auditors Report
5. SAS 114 Letter

2. Board of Education Approval of Memorandum of Agreement to Amend the CSEA Island Trees Clerical Unit Contract

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mrs. McDonough, and carried (4-1, Mr. Donahue) to approve the Memorandum of Agreement amending the CSEA Island Trees Clerical Unit contract salary schedules and positions to include "Senior Typist Clerk Elementary Principals Offices" at Grade four (4) effective July 26, 2013, and authorizes the Board President to sign said agreement.

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3. Board of Education Approval of Island Trees High School Foreign Language Dept. Field Trip to Museum of Modern Art

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Daum, and unanimously carried (5-0) to approve the request for the Island Trees High School foreign language field trip to the Museum of Modern Art in Manhattan on Thursday, December 5, 2013, at a cost to the students of approximately \$24 per student.

4. Board of Education Approval of Island Trees High School Tri-M Music Students Field Trip to Broadway Production

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (5-0) to approve the request for the Island Trees High School Tri-M music students field trip to the Broadway production of “Motown” on Wednesday, February 12, 2014, at a cost to the students of \$65 per student.

5. Board of Education Acceptance of Donations to the Robotics Club

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (5-0) to accept the donations totaling \$625.00 from organizations/individuals, as detailed below, for credit to the Robotics Club student activity account in support of student participation in the robotics competition, and that a letter from the Board of Education be sent to each contributor thanking them for their support:

<u>Organization/Individual</u>	<u>Donation Amount</u>
Nehal and Dharini Trivedi	\$100
MSFJ 150 St. Donuts LLC	\$500
Carvel	\$25

6. Board of Education Acceptance of Donation from Target Corporation to Michael F. Stokes Elementary School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (5-0) to accept a donation from Target Corporation in the amount of \$59 to the Michael F. Stokes Elementary School to be used for educational purposes, and directs that a letter be sent from the Board of Education thanking them for their generosity.

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7. Board of Education Approval of Regular School Year Transportation Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Daum, and unanimously carried (5-0) to approve to award transportation contracts, as presented for regular school year transportation services as per the SENTCO bid dated October 18, 2013, and authorizes the Board President to sign said contracts when presented.

Contract Information:

Contractor	IT Contract No.	Amount	Bid Date
Acme	675.014.021	\$0.00	10/18/2013
EBT	675.014.022	\$0.00	10/18/2013
First Student	675.014.023	\$0.00	10/18/2013

8. Board of Education Approval of Approved Special Education Programs (SEDCAR Flow-Through Contracts) for the 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (5-0) to approve entering into the SEDCAR Flow-Through Agreements with the following Approved Special Education Programs for the 2013-2014 school year, and authorizes the Board President to sign such contracts subject to review and approval by District Counsel and when signed by the Approved Special Education Program:

All About Kids
Association for Children with Down Syndrome
Kids First Evaluation & Advocacy Center
Brookville Center for Children's Services, Inc.
The Hagedorn Little Village School
Eden II School for Autistic Children
United Cerebral Palsy Assoc.
Marion K. Salomon & Associates, Inc.
Variety Child Learning Center
Developmental Disabilities Institute, Inc.
Mill Neck Manor School for the Deaf
Nassau BOCES
The Summit School
Woodward Mental Health Center

9. Board of Education Acceptance of OASAS Drug Abuse Services Contract

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

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Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (5-0) to accept grant funding under the OASAS (Office of Alcoholism and Substance Abuse Services) in the amount of \$31,193.00 per year for the 2013 and 2014 calendar years, and authorizes the Board President to sign a two-year contract with Nassau County for said grant.

10. Board of Education Approval of Budget Transfer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (5-0) to approve budget transfers in various salary codes to adjust for building assignment changes/leave replacement adjustments, and contractual salary changes as presented, representing no change in the approved General Fund budget total.

Island Trees UFSD		
Budget Transfer- Salary Adjs.		
ACCOUNT	From	TO
A 1240.160-93 Total		1,000.00
A 1310.150-96 Total		8,000.00
A 1430.160-96 Total		800.00
A 1620.160-98 Total	9,000.00	
A 1621.160-98 Total		9,000.00
A 2010.150-97 Total	30,000.00	
A 2020.150-10 Total		12,300.00
A 2020.150-10-0050 Total		16,000.00
A 2020.150-20 Total		12,051.00
A 2020.150-21 Total		6,486.00
A 2020.150-50 Total		6,414.00
A 2020.150-60 Total		4,361.00
A 2020.160-10 Total		3,000.00
A 2020.160-20 Total		1,500.00
A 2020.160-21 Total		1,000.00
A 2020.160-60 Total	5,500.00	
A 2110.120-20 Total		150,000.00
A 2110.120-60 Total	150,000.00	
A 2110.130-20 Total		100,000.00
A 2110.150-10-0501 Total		1.00
A 2110.153-10 Total		5,378.00
A 2110.153-20 Total		5,378.00
A 2110.160-20 Total		500.00
A 2110.160-50 Total		1,000.00
A 2250.150-20 Total		160,000.00
A 2250.150-53-0001 Total		15,000.00
A 2250.150-60 Total	175,000.00	
A 2250.160-10 Total	10,000.00	
A 2250.160-20 Total	45,000.00	
A 2250.160-50 Total	10,000.00	

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A 2250.160-60 Total	111,413.00	
A 2610.150-20 Total	44,000.00	
A 2610.150-60 Total		48,000.00
A 2610.160-10 Total	4,000.00	
A 2630.150-15 Total		7,132.00
A 2630.160-10 Total		800.00
A 2630.160-15 Total		4,000.00
A 2630.160-20 Total		700.00
A 2805.160-10 Total		600.00
A 2805.160-20 Total		700.00
A 2805.160-96 Total		800.00
A 2810.150-10 Total	2,000.00	
A 2810.160-10 Total		1,200.00

11. Board of Education Approval of Special Education Services Contract for the 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Daum, and unanimously carried (5-0) to approve the special education services contract with Mill Neck Manor School for the Deaf for the 2013-2014 school year, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

12. Board of Education Approval of Consultant Services Agreement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (5-0) to approve the consultant services agreement for Dr. Ellen Kowalski for the 2013-2014 school year, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such agreement.

13. Board of Education Approval of Extra-Classroom Activity Club Charters

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (5-0) to approve the Extra-Classroom Activity Club charters as presented, and authorizes the Board President to sign the charters.

14. Board of Education Approval of Winter Track Invites

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (5-0) to approve the bus trips for the following Winter Track Invites listed below:

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Nassau Coaches Invite	Armory, NYC	December 6, 2013
Bishop Loughlin Games	Armory, NYC	December 21, 2013
Marine Corp Invite	Armory, NYC	December 27, 2013
Stanner Games	Armory, NYC	January 11, 2014
New Balance Games	Armory, NYC	January 24, 2014

15. Board of Education Rejection of RFQ for AHU Damper Replacement & Ventilation Restoration

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Daum, and unanimously carried (5-0) to reject the sole proposal received on RFQ #673.014.002, AHU Damper Replacement & Ventilation Restoration.

16. Board of Education Approval to Withdraw from Race to the Top (RTTT)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (5-0) to approve the District's withdrawal from Race to the Top, and authorizes the Superintendent of Schools to advise the State Education Department in writing of such withdrawal.

17. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (5-0) to approve as presented, the Personnel Report dated November 20, 2013, 1 through 67 inclusive.

18. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (5-0) to approve the use of buildings or fields by the following community and school organizations for the 2013-2014 school year subject to the limitations of policy and regulation:

Island Trees J.V. Football Parents
Retired Teachers of Island Trees
Island Trees Soccer Club
Class of 2014
Girl Scouts of Nassau County
Island Trees Elementary PTA
Island Trees PTSA

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19. Board of Education Approval to Allow for Tax Assessment Relief Under the Superstorm Sandy Assessment Relief Act

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Daum, and unanimously carried (5-0) to approve the following resolution:

WHEREAS, Chapter 424 of the Laws of New York, 2013, (“the Superstorm Sandy Assessment Relief Act”), allows the District to provide tax assessment relief to certain of its property owners affected by Superstorm Sandy, and

WHEREAS, it is in the best interest of the community to provide such relief to the victims of Superstorm Sandy, it is hereby

RESOLVED, that the Board of Education elects to participate in the Superstorm Sandy Assessment Relief Act,

AND IT IS FURTHER RESOLVED, that those whose buildings and other property improvements in the District that are found to have lost 10 percent or more of their value due to Superstorm Sandy will be eligible for relief pursuant to the Superstorm Sandy Assessment Relief Act.

FINANCIAL REPORT

The Board of Education accepted the Financial Report for August, 2013, as presented.

**COMMENTS
FROM VISITORS
(OLD & NEW
BUSINESS):**

None

ADJOURNED: On **Motion** of Mrs. Daum, seconded by Mr. Storm, and unanimously carried (5-0), the meeting adjourned at 7:48 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____