

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, November 14, 2012

The meeting was called to order by Mr. Kenneth Rochon, Vice President, at 7:00 PM.

MEMBERS PRESENT: Mr. Kenneth Rochon, Vice President
Mr. Daniel Donahue
Mrs. Barbara Medellin
Mr. George Storm

ABSENT: Ms. Patricia Mahon, President
Mrs. Kristen Daum
Mrs. Kim McDonough

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mr. Richard Guercio, General Legal Counsel (arrived 7:55 PM)
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:
SESSION:** On **Motion** of Mr. Donahue, seconded by Mr. Storm, and unanimously carried (4-0), the Board of Education recessed into Executive Session at 7:00 PM to discuss collective bargaining issues regarding the U.T.I.T., CSEA Custodial and CSEA Clerical Units.

The meeting returned from Executive Session at approximately 7:30 PM.
The meeting resumed with the public at 7:32 PM.

**PLEDGE OF
ALLEGIANCE:** Mr. Rochon led the pledge of allegiance to the flag followed by a moment of silence for our troops around the world and the victims of Hurricane Sandy.

**PRESENTATION
OF AUDITED
FINANCIALS:** Mary Ann Van Duyne, R.S. Abrams & Co. LLP, gave a presentation on the audited financials for the Fiscal Year Ended June 30, 2012.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Storm, and unanimously carried (4-0) to approve the following minutes:

BOARD OF EDUCATION MEETING

November 14, 2012

Work Session & Executive Session– October 17, 2012
Regular Meeting & Executive Session – October 24, 2012
Committee on Special Education – October 10, 11, 16, 17, 18, 23, 2012
Committee on Preschool Special Education – October 11, 16, 25, 2012

RECOGNITION

1. Kathryn Gunderson, an Island Trees High School senior, was recognized for being named a Semifinalist in the 2013 National Merit Scholarship Program.

COMMENTS

FROM

VISITORS: None

ACTION ITEMS

1. Board of Education Acceptance of Audit Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (4-0) to accept from R. S. Abrams & Co., LLP the following audited reports for the fiscal year ended June 30, 2012:

1. Management's Discussion & Analysis
2. Auditors Report and Financial Statements
3. Management Letter
4. Extra Classroom Activity Fund Financial Statements and Auditors Report
5. SAS 114 Letter

2. Board of Education Approval of High School Robotics Club Donation

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (4-0) to approve the donation of \$350 to the high school Robotics Club from the Raudnael Family, and directs that a letter be sent from the Board of Education thanking them for their generosity.

3. Board of Education Approval to Declare Surplus and Dispose of Island Trees Memorial Middle School and J. Fred Sparke School Library Books.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Storm, and unanimously carried (4-0) to approve to declare surplus and dispose of library books that are obsolete or in poor condition from the Island Trees Memorial Middle School and J. Fred Sparke School as it sees fit pursuant to the State Education Department's recommended procedures.

BOARD OF EDUCATION MEETING

November 14, 2012

4. Board of Education Approval of Regular School Year Special Education Transportation and Outdoor Education Transportation Services Contracts with Nassau BOCES

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (4-0) to approve contracts with Nassau BOCES for regular school year special education transportation and for Outdoor Education Transportation Services as listed below, and authorizes the Board President to sign said contracts:

<u>BOCES</u>	<u>Amount</u>
Special Education Transportation	\$185,696.00
Outdoor Ed. Transportation Services	\$19,180.99

5. Board of Education Approval of Revised Partial Year Transportation Bid Award with WE Transport Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (4-0) to approve the revised transportation contract with WE Transport Inc. in the amount of \$890.00 as presented for regular school year transportation services beginning on 10/15/12 and ending on 11/21/12, and authorizes the Board President to sign said contract when presented.

6. Board of Education Approval of Letter of Engagement with Hess Corporation for the District Boiler Conversion Project

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Storm, and unanimously carried (4-0) to approve the “Letter of Engagement” with Hess Corporation for the district “Boiler Conversion Project” as presented, and authorizes the Board President to sign said letter, which has been reviewed and approved by District Counsel.

7. Board of Education Approval of Varsity Boys and Girls Winter Track Team Holiday Relay at the 168th Street Armory

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (4-0) to approve the request for the Island Trees varsity Boys and Girls Winter Track team to participate in the Nassau County Track Coaches Association Holiday Relay on November 30, 2012, at the 168th Street Armory.

BOARD OF EDUCATION MEETING

November 14, 2012

8. **Board of Education Acceptance of Revised Policy #5420 -- Student Health Services, and Policy #5420-R – Student Health Services Regulation**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (4-0) to accept the revised Student Health Services Policy #5420, and Student Health Services Regulation Policy #5420-R, as presented.

9. **Board of Education Acceptance of Revised Code of Conduct Policy #5300 – Prohibited Student Conduct and Public Conduct on School Property**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Storm, and unanimously carried (4-0) to accept the revised Code of Conduct Policy #5300, Prohibited Student Conduct and Public Conduct on School Property, as presented.

10. **Board of Education Acceptance of Policy #5440 – Revised Drug and Alcohol Abuse**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (4-0) to accept the revised Drug and Alcohol Abuse Policy #5440, as presented.

11. **Board of Education Acceptance of Policy #6700 Purchasing, and Policy #6700-R, Purchasing Regulation**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (4-0) to accept the Purchasing Policy #6700, and Purchasing Policy Regulation, #6700-R, as presented.

12. **Board of Education Approval of Emergency Purchase Order**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mr. Storm, and unanimously carried (4-0) to approve payment of \$5,000 to All-Star Roofing Inc., 86 Montauk Highway, Amity Harbor, NY 11701, for emergency repairs of roof at Island Trees Memorial Middle School as a result of Hurricane/Superstorm Sandy.

13. **Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (4-0) to, approve, as presented, the Personnel Report dated November 14, 2012, 1 through 29 inclusive.

BOARD OF EDUCATION MEETING

November 14, 2012

14. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (4-0) to approve the use of buildings or fields by the following community and school organizations for the 2012-2013 school year subject to the limitations of policy and regulation:

Nassau County Civil Service Commission
Island Trees Elementary PTA

FINANCIAL REPORT

The Board of Education accepted the Financial Reports for August and September , 2012, as presented.

**COMMENTS
FROM VISITORS
(OLD & NEW
BUSINESS):**

None

**EXECUTIVE
SESSION**

On **Motion** of Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (4-0), the Board adjourned to Executive Session at 7:48 PM to continue to discuss the collective bargaining negotiations involving the U.T.I.T., CSEA Clerical and CSEA Custodial Units.

**RETURN TO
REGULAR
SESSION:**

On **Motion** of Mr. Storm, seconded by Mr. Donahue, and unanimously carried (4-0), the Board came out of Executive Session at 8:19 PM.

ADJOURNED:

On **Motion** of Mr. Storm, seconded by Mrs. Medellin, and unanimously carried (4-0), the meeting adjourned at 8:19 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____

/cc

11/14/12