

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, October 26, 2011.

The meeting was called to order by Ms. Mahon, President, at 6:25 PM.

**MEMBERS PRESENT:** Ms. Patricia Mahon, President  
Mr. Kenneth Rochon, Vice President (arrived 6:35 PM)  
Mrs. Kristen Daum  
Mr. Daniel Donahue  
Mrs. Kim McDonough  
Mrs. Barbara Medellin (arrived 7:03 PM)  
Mr. George Storm

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mr. Richard Guercio, General Legal Counsel  
Mrs. Randy Glasser, General Legal Counsel  
Ms. Kathryn Maier, General Legal Counsel  
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:  
SESSION:** On **Motion** of Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (5-0), the Board of Education recessed into Executive Session at 6:25 PM to discuss contractual legal issues.

The meeting returned from Executive Session at approximately 7:23 PM.  
The meeting resumed with the public at 7:27 PM.

**PLEDGE OF  
ALLEGIANCE:** Ms. Mahon led the pledge of allegiance to the flag followed by a moment of silence for our troops serving around the world.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the following minutes:

Work Session – September 14, 2011  
Regular Meeting & Executive Session – September 21, 2011  
Committee on Special Education – August 30, September 13, October 4, 7, 11, 2011  
Committee on Preschool Special Education – September 1, 15, 22, October 13, 2011

**RECOGNITION**

1. Mrs. Therese O'Loughlin, Michael F. Stokes fourth grade teacher, was recognized by the Board of Education for being selected as a runner up for the 2012 New York State Teacher of the Year Award.
2. Dr. Murphy announced that it was time to salute our Board members. School Board Recognition Week is a time to recognize and celebrate the work of all of our Board members. Offering their thanks and appreciation to the Board of Education on behalf of their respective organizations were Ms. Penny Fisher, Island Trees Administrators Association; Mr. Charles Smith, U.T.I.T.; Mrs. Patricia Guidice, CSEA Clerical Unit, Mr. Cliff Candida, CSEA Custodial/Food Services Unit; and Mrs. Ellissa Fazio, PTA Council. The PTA Council presented the Board with new banners for the front of the Board meeting tables. Ms. Mahon, Board President, thanked everyone for their expressions of appreciation.

The meeting broke for refreshments provided by the PTA Council at 7:45 PM. The meeting resumed at 8:10 PM.

Ms. Mahon made an announcement about Parent University, which is run by Dr. Susan Kelly, Director of Curriculum and Instruction, and being held at the high school on October 27, 2011.

**COMMENTS**

**FROM**

**VISITORS:** None

**ACTION ITEMS**

**1. Board of Education Approval of Island Trees High School Chorus Field Trip to Broadway Production**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the request for the Island Trees High School Chorus field trip to the Broadway production of "Phantom of the Opera" on Wednesday, February 29, 2012, at a cost to the students of approximately \$85.

**2. Board of Education Approval of Island Trees High School Band Field Trip to the High Note Music Festival and Great Adventure Park**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the request for the Island Trees High School band field trip to the High Note Music Festival and Great Adventure Park in Jackson, New Jersey, on Thursday, May 24, 2012, at a cost to the students of approximately \$80 per student.

**3. Board of Education Approval of Donation of a Musical Instrument to the Island Trees Fine & Performing Arts Department**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to approve the donation of a Peace Legion Drumset, valued at \$500, from Mr. and Mrs. Lawrence Timpano, 22 Stevedore Lane, Levittown, NY 11756, to the Island Trees Fine and Performing Arts Department, and directs that a letter be sent from the Board of Education thanking them for their generosity.

**4. Board of Education Approval of Donation from Island Trees High School Football Alumni Association**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve the donation of a memorial headstone, from the Island Trees High School Football Alumni Association, valued at \$2,000 (labor and materials), which will list the names of fallen heroes from our district and be placed next to the Island Trees High School flagpole, and directs that a letter be sent from the Board of Education thanking them for their generosity.

**5. Board of Education Approval of Donation of Two American Flags**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) approve the donation of two American flags from Mr. Robert Condela, former Board Trustee, which honored his father and father-in-law who were WWII veterans, and directs that a letter be sent from the Board of Education thanking him for his generosity.

**6. Board of Education Approval of Donation of a Snow Blower**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the donation of a snow blower, approximate value of \$100, from Mr. and Mrs. John Carr to the Island Trees School District, and directs that a letter be sent from the Board of Education thanking them for their generosity.

**7. Board of Education Approval to Declare Surplus and Dispose of Office Equipment from Michael F. Stokes School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve to declare surplus and dispose of a Swingline Commercial Electric 3-hole Punch, Model 535, from the Michael F. Stokes Elementary School.

**8. Board of Education Approval to Declare Surplus and Dispose of Musical Instruments**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve to declare surplus and dispose of five Selmer clarinets (Serial #'s 1532464, 1532512, 191500, 205306, one unreadable) which are no longer repairable from the Island Trees Fine and Performing Arts Department as it sees fit pursuant to the State Education Department's recommended procedures.

**9. Board of Education Approval to Declare Surplus and Dispose of Lead Acid Batteries**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to approve to declare surplus twenty (20) lead acid batteries that were part of a decommissioned light system at the high school and authorizes P.K. Metals to remove these items at no cost to the district. The District will receive a payment from P.K. Metals of \$0.10 per pound for materials scrapped.

**10. Board of Education Acceptance of Budget Preparation Dates for 2012-2013**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to accept the Budget Preparation Dates for 2012-2013, as presented.

**11. Board of Education Approval of Summer BOCES Transportation Contract**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to approve the contract with Nassau BOCES for summer special education transportation from July 11 to August 19, 2011, in the amount of \$23,153.00, and authorizes the Board President to sign such contract.

**12. Board of Education Approval of Nassau BOCES Transportation Contracts for 2011-2012 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the contracts with Nassau BOCES for regular school year special education transportation and for Outdoor Ed. Transportation Services as listed below, and authorizes the Board President to sign said contracts:

<b>BOCES</b>	<b>AMOUNT</b>
Special Education Transportation	\$121,892.00
Outdoor Ed. Transportation Services	\$27,431.25

**13. Board of Education Approval of Approved Special Education Programs (Sedcar Flow-Through Contracts) for the 2011-2012 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to hereby approve entering into agreement with the following Approved Special Education Programs for the 2011-2012 school year, and authorizes the Board President to sign such contracts, subject to review and approval by District Counsel:

- All About Kids
- Association for Children with Down Syndrome
- The Summit School
- Brookville Center for Children's Services, Inc.
- Hicksville Pre School Program
- Variety Child Learning Center
- Developmental Disabilities Institute, Inc.
- Mill Neck Manor School for the Deaf
- Nassau BOCES
- School for Language & Comm. Develop.
- Woods Services

**14. Board of Education Acceptance of Revised Policy #6100 – Annual Budget**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to accept the revised Annual Budget Policy #6100, as presented.

**15. Board of Education Acceptance of Revised Policy #6110 Budget Planning and – Policy #6110-R Budget Planning Regulation**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to accept the revised Budget Planning Policy #6110 and Budget Planning Regulation Policy #6110-R, as presented.

**16. Board of Education Approval of Payment of Maintenance Facility Fire Inspection**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve payment in the amount of \$1,350.00 to KLH Fire Safety Consultants, LLC, for fire alarm inspection services performed at the District’s maintenance facility, and authorizes the back-charge to SMC Construction for the amount of this payment.

**17. Board of Education Approval of Budget Transfer for Special Education Tuition**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0) to approve a budget transfer from the BOCES Special Education tuition code to the Private School Tuition code as detailed below to reflect a change in the anticipated program enrollment for both locations:

	<u>From</u>	<u>To</u>
A2250-490-53 BOCES Special Education	60,000.00	
A2250-472-53 Levittown Occupational Education		60,000.00

**18. Board of Education Approval of Donation to Island Trees Memorial Middle School Science Olympiad Club**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the donation of \$400.00 from the Northrop Grumman Company Grant to the Island Trees Memorial Middle School Science Olympiad Club for the purchase of supplies and materials for the upcoming competitions, and directs that a letter be sent from the Board of Education thanking them for their generosity.

**19. Board of Education Approval of Provider Agency Services Contract for 2011-12 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the provider agency services contract for the 2011-12 school year with StonyBrook Children's Services University Faculty Practice Corp., and authorizes the Board President to sign such contract.

**20. Board of Education Approval of APPR Documents**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the following resolution:

RESOLVED, that the Board of Education hereby adopts the APPR documents as a work in progress in compliance with 8 NYCRR§ 100.2(o) and Subpart 30-2, and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is directed to file the aforementioned APPR documents in the office of the District Clerk and post the same on the District website.

**21. Board of Education Approval of the Nassau BOCES Cooperative Bid for Vending Service**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (7-0) to approve entering into an agreement whereby QuickSnack Vending, the authorized provider under the Nassau BOCES Snack Vending Service cooperative bid, provides a scoreboard to the district utilizing a modified commission rate to offset the cost of said scoreboard, and authorizes the Board President to sign the agreement upon review and approval of District Counsel.

**22. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated October 26, 2011, items 1 through 254 inclusive.

**23. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (7-0), to approve the use of buildings or fields by the following community and school organizations for the 2011-2012 school year subject to the limitations of policy and regulation:

Island Trees Soccer Club  
Island Trees Travel Baseball  
Island Trees Baseball/Softball  
Nassau County PAL  
Levittown Athletic Club  
Island Trees Baseball  
Island Trees Environmental Club  
Island Trees Varsity Wrestling  
Girl Scout Troop 3511  
Island Trees Youth Wrestling  
Theodore Roosevelt Council Boy Scout Troop 323  
Girl Scout Troop 3540  
Girl Scout Troop 3633  
Girl Scout Troop 3385  
PTSA – Post Prom Breakfast  
PTSA – Post Prom  
Island Trees Football  
Nassau County Civil Service Commission  
Nassau BOCES High School Soccer Assn.

**FINANCIAL REPORT**

The Board of Education accepted the Financial Report for July and August, 2011, as presented.

**COMMENTS  
FROM VISITORS  
(OLD & NEW  
BUSINESS):**

A resident made a comment about the energy savings performance project.

**EXECUTIVE  
SESSION:**

On **Motion** of Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0), the meeting adjourned to Executive Session at 8:00 PM. to discuss contract negotiations.

**BOARD OF EDUCATION MEETING**

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**RETURN TO  
REGULAR  
SESSION:**

On **Motion** of Mrs. McDonough, seconded by Mrs. Medellin, and unanimously carried (7-0), the members came out of Executive Session at 9:20 PM.

**ADJOURNED:**

On **Motion** of Mr. Storm, seconded by Mr. Donahue, and unanimously carried (7-0), the meeting adjourned at 9:20 PM.

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_