

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, October 22, 2014.

The meeting was called to order by Mr. Daniel Donahue at 6:58 PM.

MEMBERS PRESENT: Mr. Daniel Donahue, President
Mrs. Kristen Daum
Mr. Brian Fielding
Mrs. Barbara Medellin
Mr. Michael T. Rich, Jr.

ABSENT: Mr. Paul Giambona, Vice President
Mrs. Kim McDonough

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mrs. Elizabeth Roemer, Admin. for Ed. Progs., Literacy & Staff Devel.
Mrs. Randy Glasser, General Legal Counsel
Mrs. Tara Kahn, General Legal Counsel
Mrs. Concetta Carr, District Clerk

EXECUTIVE: On **Motion** of Mrs. Daum, seconded by Mrs. Medellin, and unanimously
SESSION: carried (5-0), the Board of Education recessed into Executive Session at 6:58 PM to discuss personnel matters regarding employee disciplinary issues.

The meeting returned from Executive Session at approximately 7:32 PM.
The meeting resumed with the public at 7:33 PM.

PLEDGE OF Mr. Donahue led the pledge of allegiance to the flag followed by a
ALLEGIANCE: moment of silence for our troops.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to approve the following minutes:

Work Session and Executive Session – September 10, 2014
Regular Meeting and Executive Session – September 17, 2014
Committee on Special Education – September 8, 11, 30, October 2, 2014
Committee on Preschool Special Education – September 9, 22, October 2, 2014

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RECOGNITION

1. Dr. Murphy announced that it was Board Recognition Week. Offering their thanks and appreciation to the Board of Education on behalf of their respective organizations were Mrs. Pam Hostetter, Island Trees Administrators Association; Mr. Charles Smith, U.T.I.T.; Mrs. Patricia Guidice, CSEA Clerical Unit; Mr. Clifford Candida, CSEA Custodial Unit; and Mrs. Maureen Kutzma, PTA Council. Mr. Donahue thanked everyone for their expressions of appreciation, and thanked the PTA Council for the refreshments that were provided this evening.

VISITORS

COMMENTS: None

ACTION ITEMS

1. Board of Education Acceptance of Audit Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to accept from R.S. Abrams & Co., LLP the following audited reports for the fiscal year ended June 30, 2014:

1. Management's Discussion & Analysis
2. Auditors Report and Financial Statements
3. Management Letter
4. Extra Classroom Activity Fund Financial Statements and Auditors Report
5. SAS 114 Letter

2. Board of Education Approval of Partial Year Transportation Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (5-0) to approve to award a transportation contract with WE Transport, Inc. for a special education student to attend an after-school program one day a week beginning September 18, 2014, and ending on June 30, 2015, in the amount of \$2,640.00 as presented for regular school year transportation services, and authorizes the Board President to sign said contract when presented.

3. Board of Education Acceptance of Budget Preparation Dates for 2015-2016

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (5-0) to accept the Budget Preparation Dates for 2015-2016 as presented.

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4. Board of Education Approval to Declare Surplus and Dispose of Library Books from Island Trees High School and Michael F. Stokes School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to approve to declare surplus and dispose of library books that are obsolete or in poor condition from Island Trees High School and Michael F. Stokes School as it sees fit pursuant to the State Education Department's recommended procedures.

5. Board of Education Approval of RFQ for Servicing of Irrigation System

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to approve to award RFQ #673.014.010, Servicing of Irrigation System to County Irrigation Services, 624 Jerusalem Avenue, Uniondale, NY 11553, at the rates stated below, and to authorize the district to issue a purchase order to be used on an as needed basis for the 2014-2015 school year:

Labor Rate - \$89.00 per hour
Material Discount – 5%
Spring Activation - \$1,800
Winterization - \$1,200

6. Board of Education Approval of SEQRA Resolution for Proposed Projects at Island Trees High School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (5-0) to approve the following resolution:

WHEREAS, the Board of Education of the Island Trees Union Free School District is considering the implementation of improvements at the Island Trees High School (hereinafter referred to as the "proposed action"); located at 59 Straight Lane, Levittown, NY 11756, and;

WHEREAS, the Board of Education of the Island Trees Union Free School District has reviewed the proposed action and the State Environmental Quality Review Act and its implementing regulations at 6 NYCRR part 617 and has determined that the proposed action is properly classified as Type II, pursuant to 6 NYCRR §617.5(c) (2) and (8);

THEREFORE, BE IT RESOLVED, that the Board of Education of the Island Trees Union Free School District, as lead agency, after review of the action proposed at the Island Trees High School, 6 NYCRR §617.5, and the opinion provided by BBS Architects & Engineer, P.C., hereby determines that the proposed action is a Type II Action pursuant to 6 NYCRR §617.5(c) (2) and (8) of the implementing regulations of the State Environmental Quality

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Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

7. Board of Education Approval of SEORA Resolution for Proposed Projects at Island Trees Memorial Middle School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (5-0) to approve the following resolution:

WHEREAS, the Board of Education of the Island Trees Union Free School District is considering the implementation of improvements at the Island Trees Memorial Middle School (hereinafter referred to as the “proposed action”); located at 45 Wantagh Avenue, Levittown, NY 11756, and;

WHEREAS, the Board of Education of the Island Trees Union Free School District has reviewed the proposed action and the State Environmental Quality Review Act and its implementing regulations at 6 NYCRR part 617 and has determined that the proposed action is properly classified as Type II, pursuant to 6 NYCRR §617.5(c) (2) and (8);

THEREFORE, BE IT RESOLVED, that the Board of Education of the Island Trees Union Free School District, as lead agency, after review of the action proposed at the Island Trees Memorial Middle School, 6 NYCRR §617.5, and the opinion provided by BBS Architects & Engineer, P.C., hereby determines that the proposed action is a Type II Action pursuant to 6 NYCRR §617.5(c) (8) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

8. Board of Education Approval of SEORA Resolution for Proposed Projects at Michael F. Stokes Elementary School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to approve the following resolution:

WHEREAS, the Board of Education of the Island Trees Union Free School District is considering the implementation of improvements at the Michael F. Stokes Elementary School (hereinafter referred to as the “proposed action”); located at 101 Owl Place, Levittown, NY 11756, and;

WHEREAS, the Board of Education of the Island Trees Union Free School District has reviewed the proposed action and the State Environmental Quality Review Act and its implementing regulations at 6 NYCRR part 617 and has determined that the proposed action is properly classified as Type II, pursuant to 6 NYCRR §617.5(c) (2) and (8);

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THEREFORE, BE IT RESOLVED, that the Board of Education of the Island Trees Union Free School District, as lead agency, after review of the action proposed at the Michael F. Stokes Elementary School, 6 NYCRR §617.5, and the opinion provided by BBS Architects & Engineer, P.C., hereby determines that the proposed action is a Type II Action pursuant to 6 NYCRR §617.5(c) (2) and (8) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

9. Board of Education Approval of Special Education Services Contract for the 2014-2015 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to approve the special education services contract with Rockville Center U.F.S.D. for the 2014-2015 school year, which has been reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

10. Board of Education Approval of Provider Agency Services Contracts for the 2014-2015 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (5-0) to approve the provider agency services contracts for the 2014-2015 school year, as prepared by District Counsel, and authorizes the Board President to sign such contracts:

ELIJA School Outreach Program
Mill Neck Interpreter Services

11. Board of Education Approval of Special Education Services Contract for the 2014-2015 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (5-0) to approve the special education services contract with Hagedorn Little Village School, , as prepared by District Counsel for summer services 2014, and authorizes the Board President to sign such contract.

12. Board of Education Approval of Budget Transfer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to approve a budget transfer, as presented, to allow for the proper salary coding for the newly created administrative position.

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| | <u>From</u> | <u>To</u> |
|-------------------|--------------|--------------|
| A2110.130-10 | \$130,000.00 | |
| A2020.150-10.0110 | | \$130,000.00 |

13. Board of Education Approval of Tuition Contract for Occupational Education Services with Levittown U.F.S.D., Gerald R. Claps Career and Technical Center for 2014-2015 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to approve the tuition contract with Levittown U.F.S.D., Gerald R. Claps Career and Technical Center, for occupational education services for the 2014-15 school year at a rate of \$13,694.00 per students, and authorizes the Board President to sign said contract, subject to review and approval by District Counsel.

14. Board of Education Approval of the Amendment to the Hess Energy Agreement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (5-0) to approve the amendment to the Hess Energy Agreement (Omnibus Amendment) which reflects the change of the Monthly Commodity Charge from \$21,423 to \$17,971, and authorizes the Board President to sign said amendment.

15. Board of Education Approval of Agreement for a District Employee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (5-0) to hereby approve the Agreement, regarding the employee discussed in executive session, and hereby authorizes the President of the Board of Education to execute said Agreement on behalf of the Board.

16. Board of Education Approval of Extra-classroom Student Activity Club Charters

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to approve the Extra-classroom Student Activity Club charters as presented, and authorizes the Board President to sign the charters.

17. Board of Education Acceptance of Revised Policy #4526, Computer Network/Internet Acceptable Use, and Policy #4526-E.1, Computer Network/Internet Acceptable Use Summary - First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to accept as a first

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reading the revised Computer Network/Internet Acceptable Use, Policy #4526; and Computer Network/Internet Acceptable Use Summary, Policy #4526-E.1, as presented.

18. Board of Education Acceptance of Revised Policy #5405, Wellness – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (5-0) to accept as a first reading the revised Wellness, Policy #5405, as presented.

19. Board of Education Acceptance of Revised Policy #5500, Student Records; Policy #5500-R, Student Records Regulation; and Policy #5500-E.1, Family Education Rights and Privacy (FERPA) Notice Regarding Access to Student Records and Student Information – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (5-0) to accept as a first reading the revised Student Records, Policy #5500; Student Records Regulation, Policy #5500-R; and Family Education Rights and Privacy (FERPA) Notice Regarding Access to Student Records and Student Information, Policy #5500-E.1, as presented.

20. Board of Education Acceptance of Revised Policy #6700, Purchasing, and Policy #6700-R, Purchasing Regulation – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to accept as a first reading the revised Purchasing, Policy #6700, and Purchasing Regulation, Policy #6700-R, as presented.

21. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to approve, as presented, the Personnel Report dated October 22, 2014, 1 through 211 inclusive.

22. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (5-0) to approve the use of buildings or fields by the following community and school organizations for the 2014-2015 school year subject to the limitations of policy and regulation:

Girl Scout Troop 3365
Girl Scout Troop 3278
PTSA Post Prom Committee

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Island Trees Soccer Club
Girl Scouts of Nassau County
Nassau BOCES
Island Trees Varsity Football
Girl Scout Brownie Troop 3195
PTSA Post Prom
Levittown Athletic Club
Island Trees Youth Wrestling
Girl Scout Daisy Troop 3196
Cub Scout Pack 600

FINANCIAL REPORT

The Board of Education accepted the Financial Report for August, 2014, as presented.

**COMMENTS
FROM VISITORS
(OLD & NEW
BUSINESS):**

None

ADJOURNED: On **Motion** of Mr. Rich, seconded by Mrs. Medellin, and unanimously carried (5-0), the meeting was adjourned at 7:48 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____