

SCHOOL ATTORNEY

The Board of Education shall retain legal counsel who shall be appointed at the Annual Reorganizational Meeting of the Board of Education. This legal counsel will represent the Board of Education, and shall report directly to the Board. The attorney shall have applicable legal expertise to represent the interests of the school district. The President of the Board, or the Superintendent of Schools or his/her designee, may contact the counsel on legal matters affecting the operation of the school district.

Selection of a School Attorney

The selection of legal counsel shall be carried out in accordance with state law and regulation, as well as Board policy.

Any attorney working for the Board as legal counsel must be admitted to the bar of New York State and duly licensed to practice law in New York State. Other qualifications, such as years of experience representing school districts in the area of education law, shall be outlined in the Request for Proposal.

The written agreement with the attorney and/or law firm shall describe, at a minimum, the cost (e.g., hourly rates, retainer agreement), services provided, representation (e.g., in hearings, courts, investigations, negotiations), level of participation at Board meetings, who may contact the attorney(s), who has access to the attorney(s) and process for doing so, who directs the work of the attorney(s), and how the attorney(s) will communicate information to the Board. Generally, any information shared with the contact person will be shared with the Board as a whole.

The written agreement will outline how the Board is apprised of new and total charges, and how the status of the retainer is reported to the district. The status of the retainer agreement and costs will be monitored by the Superintendent or his or her designee.

The Attorney and/or law firm will be the legal advisor to the Board. In that capacity, legal counsel's duties will include, but not be limited to, the following:

1. to advise the Board with respect to all legal matters relating to the district, including, but not limited to, interpretation of the Education Law of the State of New York, and all other statutes, rules or regulations affecting the district;
2. to be easily accessible to the Board and the Superintendent of Schools (and, at the discretion of the Superintendent, to his/her administrative staff), with respect to legal matters arising out of the day-to-day administration of the district. This includes being available for Board meetings at the Board's request;
3. to review and to represent the district in the preparation of contracts, as requested by the district (other than the contract for school attorney services);
4. to advise and assist in matters of litigation pursuant to the retainer agreement;

5. to review the legality of policies or regulations to be adopted by the Board;
6. to review and advise with respect to any legal papers served upon the district to commence legal action; and
7. to recommend the retainment of special counsel as he or she may deem necessary in the circumstances, subject to the approval of the Board. Retaining additional legal counsel shall be subject to the process outlined in Board policy.

The school attorney and/or firm will report any censure, suspension, or disbarment to the Board.

Cross Ref: 2210, Board Organizational Meeting
2410, Policy Development, Adoption, Implementation and Review
6700, Purchasing
6741, Contracting for Professional Services

Adoption date: February 27, 2008

Amended date:

BUILDINGS AND GROUNDS MAINTENANCE AND INSPECTION

To accommodate the district's educational program, the Board of Education is committed to providing suitable and adequate facilities. To this end, proper maintenance and inspection procedures are essential. The Board directs the Superintendent of Schools to ensure that proper maintenance and inspection procedures are developed for every school building.

Consistent with federal and state law and regulations, the following items will be included in the district's buildings and grounds maintenance and inspection procedures:

Comprehensive Maintenance Plan

A comprehensive maintenance plan for all major building systems will be instituted to ensure the building is maintained in a state of good repair. Such plan will include provisions for a least toxic approach to integrated pest management and establish maintenance procedures and guidelines which will contribute to acceptable indoor air quality. The plan shall be available for public inspection.

Procedures will also be established to ensure the safety of building occupants during maintenance activities including standards for exiting and ventilation, asbestos and lead protocols, noise abatement and control of chemical fumes, gases and other contaminants.

Building Condition Surveys

Each occupied district building will be assessed every five years by a building condition survey. This survey will be conducted by a team that includes at least one licensed architect or engineer and will include a list of all program spaces and inspection of building system components for evidence of movement, deterioration, structural failure, probable useful life, need for repair and maintenance and need for replacement. Building condition survey reports will be submitted to the Commissioner by January 15, 2001 and January 15th of every fifth year thereafter.

Fire Safety Inspections

An annual inspection for fire and safety hazards will be conducted in accordance with a schedule established by the Commissioner of Education. The inspection will be conducted by a qualified fire inspector and the report will be kept in the district office. Any violation of the State Uniform Fire Prevention and Building Code shall be corrected immediately or within a time frame approved by the Commissioner.

Safety Rating System

A safety rating keyed to the structural integrity and overall safety of each occupied school building will be provided on an annual basis in consultation with the Health and Safety Committee. Safety ratings will be based on the safety rating system developed by the Commissioner and will comply with all statutory and regulatory requirements.

Building Principals shall, on an on-going basis, undertake their own inspections of school buildings and grounds, searching for any dangerous or hazardous conditions and take immediate steps to remedy the problem.

Cross-ref: 6200, Annual Budget
7100, Facilities Planning
7365, Construction Safety
8110, School Building Safety
8112, Health and Safety Committee
8115, Pesticides and Pest Management

Ref: 29 CFR §§1910 et seq (OSHA Hazard Communication)
40 CFR Part 763 (Asbestos Hazard Emergency Response Act)
Education Law §§409-d (Comprehensive Public School Safety Program);
409-e (Uniform Code of Public School Buildings Inspections, Safety Rating and Monitoring); 807-a (Fire Inspections)
Labor Law §§875-883 (toxic substances)
Public Health Law §§4800-4808 (Right to Know, toxic substances)
Environmental Conservation Law §33-0725 (Pesticides)
6 NYCRR Part 325 (Pesticides)
8 NYCRR §§155.1(Educational Facilities); 155.4 (Uniform Code of Public School Buildings Inspection, Safety Rating and Monitoring); 155.8 (Fire and Building Safety Inspections)
9 NYCRR Parts 600-1250 (Uniform Fire Prevention & Building Code)
12 NYCRR Part 56 (Industrial Code Rule concerning asbestos)
Appeal of Anibaldi, 33 EDR 166 (1993) (district required to monitor student's physical symptoms when air quality caused health problems)
Guidelines for the Evaluation and Control of Lead-Based point Hazards in Housing, U.S. Department of Housing and Urban Development, Washington D.C., June 1995)
IPM Workbook for New York State Schools, Cornell Cooperative Extension Community IPM Program with support from New York State Dept. of Environmental Conservation, August 1998

Adoption date: February 27, 2008

Amended date:

SCHOOL BUILDING SAFETY

The Board of Education recognizes that a safe, secure and healthy school environment is necessary to promote effective learning. The Board is committed to ensuring that all school buildings are properly maintained and preserved to provide a suitable educational setting.

Consistent with the requirements of state law and regulations, the Board will:

1. Appoint a Health and Safety Committee composed of representation from district administration, school staff, bargaining units and parents that shall participate in monitoring the condition of occupied school buildings to assure that they are safe and maintained in a state of good repair.
2. Review and approve all building condition surveys.
3. Take immediate action to remedy serious conditions in school buildings affecting health and safety and report such conditions to the Commissioner of Education.

The Superintendent of Schools shall be responsible for the development of procedures for investigating and resolving complaints related to the health and safety issues in the district's buildings consistent with requirements of state law and regulations.

Cross-ref: 7100, Facilities Planning
7365, Construction Safety
8112, Health and Safety Committee
8220, Buildings and Grounds Maintenance and Inspection

Ref: Education Law §§ 409-d (Comprehensive Public School Building Safety Program); 409-e (Uniform Code of Public School Buildings Inspection, Safety Rating and Monitoring)
8 NYCRR Part 155 (Educational Facilities)
9 NYCRR Parts 600-1250 (Uniform Fire Prevention and Building Code)

Adoption date: February 27, 2008

Amended date: July 11, 2012

Amended date:

BOARD OF EDUCATION, ISLAND TREES UFSD OCTOBER 21, 2015
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EMP	ADD	AREA	TYPE	NAME	SUPT REC	POSITION	ASSN	REASON	AMOUNT	PER	MAX	COL	STEP	EFF DATE	END DATE
		ADMIN													
		ATHLETICS													
1			ADDL DUTY	BURNS, SEAN	APPROVE	CHAPERONE	MS	NYC TRIP	\$125.00	OVERNIGHT				11/05/2015	11/06/2015
2	X		COACH	HAGGERTY, DAN	APPOINT	BOYS 7TH GR BBALL	MS		\$5,403.00	SEASON				9/01/2015	6/30/2016
3	X		COACH	HASTINGS, DANIELLE	APPOINT	GIRLS 7TH GD VOLLEYBALL	MS		\$3,684.00	SEASON				9/01/2015	6/30/2016
4	X		COACH	PALETTA, ROBERT	APPOINT	BOYS VARS LAX ASST.	HS		\$5,443.00	SEASON				9/01/2015	6/30/2016
5			COACH	SCHUERLEIN, CHRIS	APPOINT	JV WRESTLING HEAD	HS	REPL J BRUSH	\$5,926.00	SEASON				9/01/2015	6/30/2016
6			FMLA	CRANMER, JAMES	APPROVE	ATHLETIC DIRECTOR	DIST	SURGERY						10/08/2015	10/23/2015
7			STATUS CHG	GOLLOUB, JUSTINE	ACCEPT RES	GIRLS 4TH GRADE BBALL	MS	RESIGNATION						10/07/2015	
8			STATUS CHG	MCEVOY, BRIAN	ACCEPT RES	JV BOYS BBALL	HS	RESIGNATION						10/07/2015	
		CLERICAL													
9			ON-CALL	DOWNES, ANGELICA	APPOINT	TYPIST-CLERK SUB	VARIES		\$10.91	HOURLY				PENDING	CS APRVL
10	X		ON-CALL	HEGEL, SUZANNE	APPOINT	TYPIST-CLERK SUB	VARIES		\$10.91	HOURLY				PENDING	CS APRVL
11	X		ON-CALL	MOSCIETTO, ELIZABETH	APPOINT	TYPIST-CLERK SUB	VARIES		\$10.91	HOURLY				PENDING	CS APRVL
12			ON-CALL	PERRELLI, BARBARA	APPOINT	TYPIST-CLERK SUB	VARIES		\$10.91	HOURLY				PENDING	CS APRVL
13	X		PROBATIONARY	REILLY, JONI	APPOINT	TYPIST CLERK FT	SPMS	FT TO FT TYPIST CLK	\$40,515.00	CONTRACT		2		PENDING CS	APRVL
14	X		STATUS CHG	SEROPIAN, JOSEPHINE	ACCEPT	TYPIST CLERK SUB		UNAVAILABLE						10/30/2015	
15	X		STATUS CHG	TARPEY, FRAN	APPROVE	ATTENDANCE 10 MO.	MS	FT AIDE TO TYP CLK	\$32,215.00	CONTRACT		1		10/19/2015	
		CUSTODIAL													
16			FMLA	DIPIERRO, ANTHONY	APPROVE	CLEANER	HS	SURGERY						10/12/2015	12/21/2015
17	X		FMLA/LAWOP	RUTHERFORD, ROBERT	APPROVE	MAINTAINER	DIST	SURGERY						10/26/2015	3/18/2016
		EXTRA-CURR													
8			ADDL DUTY	ANDERSON, JENNIFER	APPROVE	CHAPERONE	HS	ELEMENTARY		CONTRACT				6/07/2016	
9			ADDL DUTY	ANDERSON, JENNIFER	APPOINT	CHAPERONE	ST	CONTRACT		CONTRACT				10/22/2015	
10			ADDL DUTY	APONTE, TARYN	APPROVE	CHAPERONE	MS	7TH GRADE NYC TRIP	\$100.00	OVERNIGHT		3.5 HRS		11/05/2015	11/06/2015
11			ADDL DUTY	APONTE, TARYN	APPROVE	CHAPERONE	MS	SPORTS NIGHT		CONTRACT				10/30/2015	
12			ADDL DUTY	AZAR, DANIELLE	APPROVE	CHAPERONE	MS	7TH GRADE NYC TRIP	\$100.00	OVERNIGHT				11/05/2015	11/06/2015

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EM#	ADD	AREA	TYPE	NAME	SUPT REC	POSITION	ASSN	REASON	AMOUNT	PER	MAX	COL	STEP	EFF DATE	END DATE
23			ADDL DUTY	BENJAMIN, REBECCA	APPROVE	CHAPERONE	MS	7TH GRADE NYC TRIP	\$100.00	OVERNIGHT				11/05/2015	11/06/2015
24			ADDL DUTY	BOGSTED, TERRY	APPROVE	CHAPERONE	HS	ELEMENTARY CONCERT		CONTRACT				6/07/2016	
25			ADDL DUTY	BOGSTED, TERRY	APPROVE	CHAPERONE	HS	5/6 CONCERT		CONTRACT				12/17/2015	
26			ADDL DUTY	BOGSTED, TERRY	APPROVE	CHAPERONE	HS	5/6 CONCERT		CONTRACT				6/02/2016	
27			ADDL DUTY	BOGSTED, TERRY	APPROVE	CHAPERONE	HS	HS CHORUS/ORCH		CONTRACT				5/19/2016	
28			ADDL DUTY	BOGSTED, TERRY	APPROVE	CHAPERONE	HS	7/8 CONCERT		CONTRACT				12/14/2015	
29			ADDL DUTY	BOGSTED, TERRY	APPROVE	CHAPERONE	HS	HS TALENT SHOW		CONTRACT				02/05/2016	
30			ADDL DUTY	CAMISA, MARLENE	APPOINT	CHAPERONE	HS	ESL PARENT NIGHT		CONTRACT		3.5	HRS	10/22/215	
31			ADDL DUTY	CAVA, DAN	APPROVE	CHAPERONE	HS	7/8 CONCERT		CONTRACT				5/09/2016	
32			ADDL DUTY	CAVA, DAN	APPROVE	CHAPERONE	HS	7/8 CONCERT		CONTRACT				12/14/2015	
33			ADDL DUTY	CAVA, DAN	APPROVE	CHAPERONE	MS	SPORTS NIGHT		CONTRACT				10/30/2015	
34			ADDL DUTY	CAVA, DAN	APPROVE	CHAPERONE	MS	7TH GRADE NYC TRIP	\$100.00	OVERNIGHT				11/05/2015	11/06/2015
35			ADDL DUTY	CHRIS, KELLY	APPOINT	CHAPERONE	HS	ESL PARENT NIGHT		CONTRACT		3.5	HRS	10/22/215	
36	X		ADDL DUTY	CHRISTENSEN, LORI	APPROVE	CHAPERONE	HS	DRAMA PRODUCTION		CONTRACT				11/13/2015	
37			ADDL DUTY	CIFARELLI, MARISSA	APPOINT	CHAPERONE	SP	ESL PARENT NIGHT		CONTRACT		3.5	HRS	10/22/215	
38			ADDL DUTY	CLARKE, MICHELLE	APPROVE	CHAPERONE	MS	SPORTS NIGHT		CONTRACT				10/30/2015	
39			ADDL DUTY	CLARKE, MICHELLE	APPROVE	CHAPERONE	DIST	TURN KEY HOURS		CONTRACT		\$	HRS	9/01/2015	6/30/2016
40			ADDL DUTY	COLLIER, JANINE	APPROVE	CHAPERONE	HS	CHORAL/ORCH CONCERT		CONTRACT				12/04/2015	
41			ADDL DUTY	COLLIER, JANINE	APPROVE	CHAPERONE	HS	ELEMENTARY CONCERT		CONTRACT				6/07/2016	
42			ADDL DUTY	COLLIER, JANINE	APPROVE	CHAPERONE	HS	HS CHORUS/ORCH		CONTRACT				5/19/2016	
43	X		ADDL DUTY	DERUVO, FRED	APPROVE	CHAPERONE	VARIES	ATH SUPERVISION		CONTRACT				9/01/2015	6/30/2016
44			ADDL DUTY	EMIGHOLZ, SHERYL	APPROVE	CHAPERONE	HS	NEWSDAY MARCH RALANT		CONTRACT				10/15/2015	
45			ADDL DUTY	FIRMBACH, VICTORIA	APPROVE	CHAPERONE	MS	SPORTS NIGHT		CONTRACT				10/30/2015	
46			ADDL DUTY	GRONEMAN, JEREMY	APPROVE	CHAPERONE	MS	SPORTS NIGHT		CONTRACT				10/30/2015	
47			ADDL DUTY	GRONEMAN, JEREMY	APPOINT	CHAPERONE	MS	ESL PARENT NIGHT		CONTRACT		3.5	HRS	10/22/215	
48			ADDL DUTY	GRONEMAN, JEREMY	APPROVE	CHAPERONE	MS	7TH GRADE NYC TRIP	\$100.00	OVERNIGHT				11/05/2015	11/06/2015
49			ADDL DUTY	GUSTAFSON, KRISTIN	APPROVE	CHAPERONE	HS	5/6 CONCERT		CONTRACT				12/17/2015	
50			ADDL DUTY	GUSTAFSON, KRISTIN	APPROVE	CHAPERONE	HS	7/8 CONCERT		CONTRACT				5/09/2016	

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ENR#	ADD	AREA	TYPE	NAME	SUPT REC	POSITION	ASSN	REASON	AMOUNT	PER	MAX	COL	STEP	EFF DATE	END DATE
31			ADDL DUTY	GUSTAFSON, KRISTIN	APPROVE	CHAPERONE	HS	5% CONCERT	CONTRACT					6/02/2016	
32			ADDL DUTY	HANSEN, PETER	APPROVE	CHAPERONE	HS	HS CHORUS/ORCH	CONTRACT					5/19/2016	
33			ADDL DUTY	HANSEN, PETER	APPROVE	CHAPERONE	HS	HS BAND CONCERT	CONTRACT					12/15/2015	
34			ADDL DUTY	HANSEN, PETER	APPROVE	CHAPERONE	HS	5% CONCERT	CONTRACT					6/02/2016	
35			ADDL DUTY	HANSEN, PETER	APPROVE	SOUND REH. & PERFM	HS	FALL DRAMA PROD	CONTRACT					11/04/2015	11/14/2015
36			ADDL DUTY	HAROUICHE, HOLLY	APPROVE	NYS ELA INSTRUCTION	DIST	TURN KEY HOURS	CONTRACT		5	HRS		9/01/2015	6/30/2016
37			ADDL DUTY	HULLER, CATHY	APPROVE	CHAPERONE	MS	SPORTS NIGHT	CONTRACT					10/30/2015	
38			ADDL DUTY	INGENITO, JAMES	APPROVE	CHAPERONE	HS	5% CONCERT	CONTRACT					6/02/2016	
39			ADDL DUTY	INGENITO, JAMES	APPROVE	CHAPERONE	HS	5% CONCERT	CONTRACT					12/17/2015	
40			ADDL DUTY	INGENITO, JAMES	APPROVE	CHAPERONE	HS	NEWSDAY MARCH TIANP	CONTRACT					10/15/2015	
41			ADDL DUTY	INGENITO, JAMES	APPROVE	CHAPERONE	HS	HS BAND	CONTRACT					5/12/2016	
42			ADDL DUTY	INGENITO, JAMES	APPROVE	CHAPERONE	HS	HS BAND CONCERT	CONTRACT					12/15/2015	
43			ADDL DUTY	JOCHADE, CHRISTINE	APPROVE	CHAPERONE	HS	ELEMENTARY CONCERT	CONTRACT					6/07/2016	
44			ADDL DUTY	JOCHADE, CHRISTINE	APPROVE	CHAPERONE	HS	HS BAND	CONTRACT					5/12/2016	
45			ADDL DUTY	JOCHADE, CHRISTINE	APPROVE	CHAPERONE	HS	5% CONCERT	CONTRACT					6/02/2016	
46			ADDL DUTY	JOCHADE, CHRISTINE	APPROVE	CHAPERONE	HS	HS CHORUS/ORCH	CONTRACT					5/19/2016	
47			ADDL DUTY	JOCHADE, CHRISTINE	APPROVE	CHAPERONE	HS	CHORAL/ORCH CONCERT	CONTRACT					12/08/2015	
48			ADDL DUTY	JOCHADE, CHRISTINE	APPROVE	CHAPERONE	HS	HS BAND CONCERT	CONTRACT					12/15/2015	
49			ADDL DUTY	KIERNAN, MARY	APPROVE	CHAPERONE	HS	HS BAND	CONTRACT					5/12/2016	
50			ADDL DUTY	KIERNAN, MARY	APPROVE	CHAPERONE	HS	CHORAL/ORCH CONCERT	CONTRACT					12/08/2015	
1			ADDL DUTY	KLEIN, HANNAH	APPOINT	CHAPERONE	HS/MS	ESL PARENT NIGHT	CONTRACT		3.5	HRS		10/22/2015	
2			ADDL DUTY	KOZLOFF, TRACY	APPROVE	CHAPERONE	HS	7/8 CONCERT	CONTRACT					12/14/2015	
3			ADDL DUTY	KOZLOFF, TRACY	APPROVE	REPL. C. EMIGHOLZ	HS	NEWSDAY MARCH RANT	CONTRACT					10/15/2015	
4			ADDL DUTY	KOZLOFF, TRACY	APPROVE	CHAPERONE	HS	ELEMENTARY CONCERT	CONTRACT					6/07/2016	
5			ADDL DUTY	KOZLOFF, TRACY	APPROVE	CHAPERONE	HS	7/8 CONCERT	CONTRACT					5/09/2016	
6			ADDL DUTY	KRANIS, DANIELLE	APPROVE	CHAPERONE	HS	5% CONCERT	CONTRACT					6/02/2016	
7			ADDL DUTY	KRANIS, DANIELLE	APPROVE	CHAPERONE	HS	ELEMENTARY CONCERT	CONTRACT					6/07/2016	
8			ADDL DUTY	KRANIS, DANIELLE	APPROVE	CHAPERONE	HS	5% CONCERT	CONTRACT					12/17/2015	

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9				KRANIS, DANIELLE	APPROVE	CHAPERONE	HS	7/8 CONCERT	CONTRACT					12/14/2015	
0	X		ADDL DUTY	LEVA, DEBRA	APPROVE	CHAPERONE	DIST	NEW ENTRANT SCRNG	CONTRACT					10/01/2015	6/30/2016
1			ADDL DUTY	MARTIN, MAUREEN	APPROVE	CHAPERONE	MS	SPORTS NIGHT	CONTRACT					10/30/2015	
2			ADDL DUTY	MCGRORY, LEJANN	APPROVE	CHAPERONE	HS	ELEMENTARY CONCERT	CONTRACT					6/07/2016	
3			ADDL DUTY	MCGRORY, LEJANN	APPROVE	CHAPERONE	HS	5/6 CONCERT	CONTRACT					6/02/2016	
4			ADDL DUTY	MCGRORY, LEJANN	APPROVE	CHAPERONE	HS	5/6 CONCERT	CONTRACT					12/17/2015	
5			ADDL DUTY	MUSCARELLO, ANNE	APPROVE	NURSE CHAPERONE	HS	5/6 CONCERT	CONTRACT					12/17/2015	
6			ADDL DUTY	MUSCARELLO, JAMES	APPROVE	CHAPERONE	HS	5/6 CONCERT	CONTRACT					12/17/2015	
7			ADDL DUTY	MUSCARELLO, JAMES	APPROVE	CHAPERONE	HS	HS BAND	CONTRACT					5/12/2016	
8			ADDL DUTY	MUSCARELLO, JAMES	APPROVE	CHAPERONE	HS	7/8 CONCERT	CONTRACT					12/14/2015	
9			ADDL DUTY	MUSCARELLO, JAMES	APPROVE	CHAPERONE	HS	ELEMENTARY CONCERT	CONTRACT					6/07/2016	
0			ADDL DUTY	MUSCARELLO, JAMES	APPROVE	CHAPERONE	HS	7/8 CONCERT	CONTRACT					5/09/2016	
1			ADDL DUTY	MUSCARELLO, JAMES	APPROVE	CHAPERONE	HS	CHORAL/ORCH CONCERT	CONTRACT					12/08/2015	
2			ADDL DUTY	MUSCARELLO, JAMES	APPROVE	CHAPERONE	HS	HS TALENT SHOW	CONTRACT					02/05/2016	
3			ADDL DUTY	OLIVETO, SUSAN	APPROVE	CHAPERONE	HS	HS TALENT SHOW	CONTRACT					02/05/2016	
4			ADDL DUTY	POTTS, VALERIE	APPROVE	CHAPERONE	HS	7/8 CONCERT	CONTRACT					5/09/2016	
5	X		ADDL DUTY	POTTS, VALERIE	APPROVE	CHAPERONE	HS	DRAMA PRODUCTION	CONTRACT					11/14/2015	
6			ADDL DUTY	POTTS, VALERIE	APPROVE	CHAPERONE	HS	HS CHORUS/ORCH	CONTRACT					5/19/2016	
7			ADDL DUTY	POTTS, VALERIE	APPROVE	CHAPERONE	HS	HS TALENT SHOW	CONTRACT					02/05/2016	
8			ADDL DUTY	POTTS, VALERIE	APPROVE	CHAPERONE	HS	5/6 CONCERT	CONTRACT					12/17/2015	
9			ADDL DUTY	POTTS, VALERIE	APPROVE	CHAPERONE	HS	5/6 CONCERT	CONTRACT					6/02/2016	
0			ADDL DUTY	POTTS, VALERIE	APPROVE	CHAPERONE	HS	CHORAL/ORCH CONCERT	CONTRACT					12/08/2015	
1			ADDL DUTY	RENZULLI, CHRISTINE	APPROVE	NURSE CHAPERONE	HS	HS BAND CONCERT	CONTRACT					12/15/2015	
2			ADDL DUTY	ROBERTSON, AARON	APPROVE	NURSE CHAPERONE	HS	HS TALENT SHOW	CONTRACT					02/05/2016	
3			ADDL DUTY	ROBERTSON, AARON	APPROVE	CHAPERONE	HS	7/8 CONCERT	CONTRACT					5/09/2016	
4			ADDL DUTY	ROBERTSON, AARON	APPROVE	CHAPERONE	HS	5/6 CONCERT	CONTRACT					12/17/2015	
5			ADDL DUTY	ROBERTSON, AARON	APPROVE	CHAPERONE	HS	HS BAND CONCERT	CONTRACT					12/15/2015	
6			ADDL DUTY	ROBERTSON, AARON	APPROVE	CHAPERONE	HS	7/8 CONCERT	CONTRACT					12/14/2015	

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07			ADDL DUTY	ROBERTSON, AARON	APPROVE	CHAPERONE	HS	HS BAND		CONTRACT				5/12/2016	
08			ADDL DUTY	ROBERTSON, AARON	APPROVE	CHAPERONE	HS	5/6 CONCERT		CONTRACT				6/02/2016	
09			ADDL DUTY	ROCHE, JAMIE	APPROVE	CHAPERONE	MS	SPORTS NIGHT		CONTRACT				10/20/2015	
10			ADDL DUTY	RODABAUGH, ALICIA	APPOINT	CHAPERONE	SP	ESL PARENT NIGHT		CONTRACT		3.5	FRS	10/22/2015	
11			ADDL DUTY	RUSSO, ROUCHON, BARBARA	APPROVE	CHAPERONE	HS	HS CHORUS/ORCH		CONTRACT				5/19/2016	
12			ADDL DUTY	RUSSO-ROUCHON, BARBARA	APPROVE	CHAPERONE	HS	HS BAND CONCERT		CONTRACT				12/15/2015	
13			ADDL DUTY	RUSSO-ROUCHON, BARBARA	APPROVE	CHAPERONE	HS	7th CONCERT		CONTRACT				12/14/2015	
14			ADDL DUTY	RUSSO-ROUCHON, BARBARA	APPROVE	CHAPERONE	HS	HS BAND		CONTRACT				5/12/2016	
15			ADDL DUTY	RUSSO-ROUCHON, BARBARA	APPROVE	CHAPERONE	HS	7th CONCERT		CONTRACT				5/09/2016	
16	X		ADDL DUTY	SAPORITO, CHRISTINE	APPROVE	CHAPERONE	DIST	NEW ENTRANT SCRNG		CONTRACT				10/01/2015	6/30/2016
17			ADDL DUTY	SARACINO, THERESA	APPROVE	CHAPERONE	MS	7TH GRADE NYC TRIP	\$100.00	OVERNIGHT				11/05/2015	11/06/2015
18	X		ADDL DUTY	SCANLON, PATRICK	APPROVE	CHAPERONE	HS	DRAMA PRODUCTION		CONTRACT				11/13/2015	11/14/2015
19			ADDL DUTY	SCHIAVONE, NICOLE	APPROVE	CHAPERONE	HS	5/6 CONCERT		CONTRACT				6/02/2016	
20			ADDL DUTY	SCHIAVONE, NICOLE	APPROVE	CHAPERONE	HS	HS BAND CONCERT		CONTRACT				12/15/2015	
21			ADDL DUTY	SCHIAVONE, NICOLE	APPROVE	CHAPERONE	HS	ELEMENTARY CONCERT		CONTRACT				6/07/2016	
22			ADDL DUTY	SCHIAVONE, NICOLE	APPROVE	CHAPERONE	HS	7th CONCERT		CONTRACT				5/09/2016	
23			ADDL DUTY	SCHIAVONE, NICOLE	APPROVE	CHAPERONE	HS	5/6 CONCERT		CONTRACT				12/17/2015	
24	X		ADDL DUTY	SHERMAN, HELEN	APPROVE	CHAPERONE	VARIES	ATH SUPERVISION		CONTRACT				9/01/2015	6/30/2016
25			ADDL DUTY	SINISCALCHI, PAM	APPROVE	CHAPERONE	MS	SPORTS NIGHT		CONTRACT				10/30/2015	
26	X		ADDL DUTY	SLEVIN, MARIANNE	APPROVE	CHAPERONE	HS	DRAMA PRODUCTION		CONTRACT				11/13/2015	
27			ADDL DUTY	STEELE, AMANDA	APPROVE	CHAPERONE	MS	7TH GRADE NYC TRIP	\$100.00	OVERNIGHT				11/05/2015	11/06/2015
28			ADDL DUTY	STIEPENS, KAREN	APPROVE	NURSE CHAPERONE	MS	7TH GRADE NYC TRIP	\$100.00	NIGHT				11/05/2015	11/06/2015
29			ADDL DUTY	STEVENS, KAREN	APPROVE	NURSE CHAPERONE	HS	7th CONCERT		CONTRACT				12/14/2015	
30			ADDL DUTY	STEVENS, KAREN	APPROVE	NURSE CHAPERONE	HS	CHORAL/ORCH		CONTRACT				12/08/2015	
31			ADDL DUTY	THEILEMAN, ELIZABETH	APPROVE	CHAPERONE	HS	CHORAL/ORCH		CONTRACT				12/08/2015	
32			ADDL DUTY	THEILEMAN, ELIZABETH	APPROVE	CHAPERONE	HS	CHORAL/ORCH		CONTRACT				02/03/2016	
33			ADDL DUTY	THEILEMANN, ELIZABETH	APPROVE	CHAPERONE	HS	HS TALENT SHOW		CONTRACT				12/15/2015	
34			ADDL DUTY	THEILEMANN, ELIZABETH	APPROVE	CHAPERONE	HS	HS BAND CONCERT		CONTRACT				5/09/2016	

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35	X		ADDL DUTY	THIELEMANN, ELIZABETH	APPROVE	CHAPERONE	HS	DRAMA PRODUCTION		CONTRACT				11/14/2015	
36			ADDL DUTY	TRIOLO, RAMONA	APPROVE	NYS ELA INSTRUCTION	DIST	TURN KEY HOURS		CONTRACT	5	HRS		9/01/2015	6/30/2016
37			ADDL DUTY	VASCO, GLORIA	APPROVE	CHAPERONE	HS	HS CHORUS/ORCH		CONTRACT				5/19/2016	
38	X		ADDL DUTY	VASCO, GLORIA	APPROVE	CHAPERONE	MS	MARCHING BAND		CONTRACT				10/10/2015	10/10/2015
39			ADDL DUTY	VASCO, GLORIA	APPROVE	CHAPERONE	HS	HS BAND		CONTRACT				5/12/2016	
40			ADDL DUTY	VASCO, GLORIA	APPROVE	CHAPERONE	HS	7th CONCERT		CONTRACT				12/14/2015	
41	X		ADDL DUTY	VASCO, GLORIA	APPROVE	REPL. P. HANSEN	HS	MARCHING BAND		CONTRACT				10/24/2015	
42			ADDL DUTY	VASCO, GLORIA	APPROVE	CHAPERONE	HS	7th CONCERT		CONTRACT				5/09/2016	
43			ADDL DUTY	VASCO, GLORIA	APPROVE	CHAPERONE	HS	ELEMENTARY CONCERT		CONTRACT				6/07/2016	
44			ADDL DUTY	VILLANO, DEBBIE	APPROVE	CHAPERONE	MS	7TH GRADE NYC TRIP	\$100.00	OVERNIGHT				11/05/2015	11/06/2015
45			ADDL DUTY	VILLATORO, KIM	APPROVE	CHAPERONE	HS	7th CONCERT		CONTRACT				12/14/2015	
46			ADDL DUTY	VILLATORO, KIMBERLY	APPROVE	CHAPERONE	HS	5th CONCERT		CONTRACT				12/17/2015	
47			ADDL DUTY	VILLATORO, KIMBERLY	APPROVE	CHAPERONE	HS	HS TALENT SHOW		CONTRACT				02/05/2016	
48			ADDL DUTY	VILLATORO, KIMBERLY	APPROVE	CHAPERONE	HS	5th CONCERT		CONTRACT				6/02/2016	
49			ADDL DUTY	VOGT, ALLISON	APPROVE	CHAPERONE	HS	5th CONCERT		CONTRACT				6/02/2016	
50			ADDL DUTY	VOGT, ALLISON	APPROVE	CHAPERONE	MS	SPORTS NIGHT		CONTRACT				10/30/2015	
51			ADDL DUTY	VOGT, ALLISON	APPROVE	CHAPERONE	HS	5th CONCERT		CONTRACT				12/17/2015	
52			ADDL DUTY	WARNKOWSKI, GREG	APPROVE	CHAPERONE	HS	CHORAL/ORCH CONCERT		CONTRACT				12/06/2015	
53			ADDL DUTY	WARNKOWSKI, GREG	APPROVE	CHAPERONE	HS	HS TALENT SHOW		CONTRACT				02/05/2016	
54			ADDL DUTY	WARNKOWSKI, GREG	APPROVE	CHAPERONE	HS	7th CONCERT		CONTRACT				12/14/2015	
55			ADDL DUTY	WARNKOWSKI, GREG	APPROVE	CHAPERONE	HS	7th CONCERT		CONTRACT				5/09/2016	
56			CLASS "A" ADVISOR	FEDERICO, MARIA	APPOINT	SADD CLUB	HS			CONTRACT				9/01/2015	6/30/2016
57	X		CLASS "A" ADVISOR	FORMAN, MICHAEL	APPOINT	LEGO LEAGUE	MS			CONTRACT	50	HRS		9/01/2015	6/30/2016
58			CLASS "A" ADVISOR	IGLIO, MELISSA	APPOINT	CHEERLEADING	MS			CONTRACT	60	HRS		9/01/2015	6/30/2016
59	X		CLASS "A" ADVISOR	LICAUSI, LAUREN	APPOINT	SELECT CHOIR 7th	MS	REPL. P. HANSEN		CONTRACT	35	HRS		9/01/2015	6/30/2016
60	X		CLASS "A" ADVISOR	LICAUSI, LAUREN	APPOINT	GRADE 6 CHORUS	MS	REPL. J. DELLADERA		CONTRACT	30	HRS		9/01/2015	6/30/2016
61	X		CLASS "A" ADVISOR	LICAUSI, LAUREN	APPOINT	GRADE 5 CHORUS	MS	REPL. J. DELLADERA		CONTRACT	30	HRS		9/01/2015	6/30/2016
62			CLASS "A" ADVISOR	PUSATERI, ANDREA	APPOINT	DANCE FOR HEALTH	MS	REPL. F. LOMBARDO		CONTRACT	20	HRS		9/01/2015	6/30/2016

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#	ADD	AREA	TYPE	NAME	SUPT REC	POSITION	ASSN	REASON	AMOUNT	PER	MAX	COL	STEP	EFF DATE	END DATE
	X		CLASS *A* ADVISOR	RICO, THOMAS	APPOINT	MATH OLYMPIAD	MS	REPL. M. CLARKE	CONTRACT			30	HRS	9/01/2015	6/30/2016
			CLASS *A* ADVISOR	SPICHES, JEFF	APPOINT	CHESS CLUB	MS		CONTRACT			20	HRS	9/01/2015	6/30/2016
			STATUS CHG	CORTEZ, MARY	TERMINATE	FOOD SERVICE SUB	VARIES	UNAVAILABLE						10/22/2015	
			INSTRUCTION												
			ADDL DUTY	FEDERICO, MARIA	APPROVE	HOME TEACHING	HS		CONTRACT					9/01/2015	6/30/2016
			ADDL DUTY	HASTINGS, DANIELLE	APPROVE	HOME TEACHING	HS		CONTRACT					9/01/2015	6/30/2016
			ADDL DUTY	HIGGINS, BRIAN	APPROVE	HOME TEACHING	HS		CONTRACT					9/01/2015	6/30/2016
			ADDL DUTY	NIERNAN, MARY	APPROVE	HOME TEACHING	HS		CONTRACT					9/01/2015	6/30/2016
			ADDL DUTY	KOHL, ROBERT	APPROVE	HOME TEACHING	HS		CONTRACT					9/01/2015	6/30/2016
			ADDL DUTY	POTTS, VALERIE	APPROVE	HOME TEACHING	HS		CONTRACT					9/01/2015	6/30/2016
	X		FMLA	TRICARICO, HOLLY	APPROVE	PSYCHOLOGIST	HS	CHILDCARE						12/14/2015	3/21/2016
			FMLA	WAINWRIGHT, JILL	APPROVE	ELEMENTARY	MS	SURGERY						9/11/2015	11/27/2015
	X		NON-PROB	ROFFMAN, KIMBERLEE	APPOINT	ELEMENTARY	SP	REPL. J. CONKLIN			\$69,107.00	MA	2	11/22/2015	1/29/2016
	X		NON-PROB	SANTORCILLO, MELISSA	APPROVE	SOCIAL STUDIES	HS	SUB TO FT			\$71,792.00	MA	3	10/15/2015	TBD
			NON-PROB	ZAMBRISKI, MELODY	APPOINT	SPEECH	SP	.6 TO .8 POSITION	CONTRACT					9/01/2015	6/30/2016
			ON-CALL	BOLLER, REBECCA	APPOINT	SUBSTITUTE	VARIES		\$100.00	DAY				9/22/2015	
			ON-CALL	FIRNBACH, AMANDA	APPOINT	SUBSTITUTE	VARIES		\$100.00	DAY				10/22/2015	
			ON-CALL	FOX, MARY	APPOINT	SUBSTITUTE	VARIES		\$100.00	DAY				10/22/2015	
	X		ON-CALL	HEIGEL, SUZANNE	APPOINT	SUBSTITUTE	VARIES		\$100.00	DAY				9/22/2015	
	X		ON-CALL	LICAUSI, LAUREN	APPOINT	SUBSTITUTE	VARIES		\$100.00	DAY				10/22/2015	
	X		ON-CALL	MCCARTHY, KATHRYN	APPOINT	SUBSTITUTE	VARIES		\$100.00	DAY				10/22/2015	
	X		ON-CALL	PEREZ, LORI-ANN	APPOINT	SUBSTITUTE	VARIES		\$100.00	DAY				10/22/2015	
			ON-CALL	STEPHAN, JENNIFER	APPOINT	SUBSTITUTE	VARIES		\$100.00	DAY				10/22/2015	
	X		PROBATION	CARROLL, ANGELA	APPOINT	TEACHER AIDE	MS	REPL. F. TARPEY	\$19,583.00		2	1	PENDING	CS APRVL	
	X		PROBATION	CHRYSANTHEM, TRINA	APPOINT	TEACHER AIDE	MS	REPL. F. LOMBARDO	\$19,583.00		2	1	PENDING	CS APRVL	
			PROBATION	HEALEY, SARAH	APPOINT	TEACHER AIDE	MS		\$19,583.00		2	1	PENDING	CS APRVL	

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M#	ADD	AREA	TYPE	NAME	SUPT REC	POSITION	ASSN	REASON	AMOUNT	PER	MAX	COL	STEP	EFF DATE	END DATE
3	X		PROBATIONARY	CLARKE, MICHELLE	ACCEPT	ELEMENTARY	MS	REVISE TENURE DATE		CONTRACT		MA	2	7/01/2015	6/30/2018
9	X		PROBATIONARY	CANTELLO, JESSICA	APPOINT	SPECIAL ED	MS	REPL. K. OSHEA	\$69,107.00	CONTRACT		MA	2	10/16/2015	10/16/2019
0			STATUS CHG	CONKLIN, JAMES	APPROVE	ELEMENTARY	MS	ADDL CREDITS		CONTRACT		MA45	13	9/01/2015	6/30/2016
1			STATUS CHG	FEDERICO, MARIA	APPROVE	MATH	HS	ADDL CREDITS		CONTRACT		MA15	9	9/01/2015	6/30/2016
2			STATUS CHG	HIGGINS, BRIAN	APPROVE	SOCIAL STUDIES	MS	ADDL CREDITS		CONTRACT		MA60	10	9/01/2015	6/30/2016
3			STATUS CHG	KOHL, ROBERT	APPROVE	ENGLISH	HS	ADDL CREDITS		CONTRACT		MA15	9	9/01/2015	6/30/2016
4			STATUS CHG	LEVITZ, ABIGAIL	APPROVE	SPECIAL ED	SP	ADDL CREDITS		CONTRACT		MA15	8	9/01/2015	6/30/2016
5			STATUS CHG	MEANS, DARLENE	APPROVE	SOCIAL STUDIES	HS	ADDL CREDITS		CONTRACT		MA60	18	9/01/2015	6/30/2016
5			STATUS CHG	MODICA, MELISSA	APPROVE	PSYCHOLOGIST	HS	ADDL CREDITS		CONTRACT		MA45	4	9/01/2015	6/30/2016
7			STATUS CHG	NORTON, KURT	APPROVE	TECH ED	MS	ADDL CREDITS		CONTRACT		MA30	4	9/01/2015	6/30/2016
8	X		STATUS CHG	OSHEA, KAITLIN	ACCEPT RES	SPECIAL ED	MS	RESIGNATION		CONTRACT				10/21/2015	
9	X		STATUS CHG	SEROPIAN, JOSEPHINE	ACCEPT RES	TEACHER AIDE	ST	RESIGNATION		CONTRACT				10/20/2015	
0			STATUS CHG	SHERIDAN, RACHEL	ACCEPT RES	SUBSTITUTE	VARIES	RESIGNATION		CONTRACT				09/21/2015	
1			STATUS CHG	SHERRY, JENNIFER	APPROVE	ENGLISH	HS	ADDL CREDITS		CONTRACT		MA60	9	9/01/2015	6/30/2016
2	X		STATUS CHG	SIEGLER, JOANNE	ACCEPT	AIDE FT TO AIDE FT	ST	REPL. J. SEROPIAN		CONTRACT		2	1	PENDING	CS APRVL
3			STATUS CHG	WALKER, AMANDA	APPROVE	PSYCHOLOGIST	SP	ADDL CREDITS		CONTRACT		MA60	3	9/01/2015	6/30/2016
4			STIPEND	APONTE, TARYN	APPROVE	MENTOR	MS			CONTRACT				9/01/2015	6/30/2016
5			STIPEND	BARTELD, TAMARA	APPROVE	MENTOR	MS			CONTRACT				9/01/2015	6/30/2016
6			STIPEND	BRILLI, VANESSA	APPROVE	MENTOR	MS			CONTRACT				9/01/2015	6/30/2016
7			STIPEND	BUNSTER, SAMANTHA	APPROVE	MENTOR	MS			CONTRACT				9/01/2015	6/30/2016
8			STIPEND	DAVIES, CHRISTINE	APPROVE	MENTOR	HS			CONTRACT				9/01/2015	6/30/2016
9			STIPEND	DURANDO, TARA	APPROVE	MENTOR	ST			CONTRACT				9/01/2015	6/30/2016
0			STIPEND	HESEKIEL, MARJE	APPROVE	MENTOR	HS			CONTRACT				9/01/2015	6/30/2016
1			STIPEND	KERN, DENISE	APPROVE	MENTOR	SP			CONTRACT				9/01/2015	6/30/2016
2			STIPEND	KOZLOFF, TRACY	APPROVE	MENTOR	HS/ST			CONTRACT				9/01/2015	6/30/2016
3			STIPEND	LAUBER, CARA	APPROVE	MENTOR	MS			CONTRACT				9/01/2015	6/30/2016
4			STIPEND	LEVA, DEBRA	APPROVE	MENTOR	SP			CONTRACT				9/01/2015	6/30/2016
5			STIPEND	LEVITZ, ABBY	APPROVE	MENTOR	SP			CONTRACT				9/01/2015	6/30/2016

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EM#	ADD	AREA	TYPE	NAME	SUPT REC	POSITION	ASSN	REASON	AMOUNT	PER	MAX	COL	STEP	EFF DATE	END DATE
16			STIPEND	MAZZO, NICOLE	APPROVE	MENTOR	MS		CONTRACT					9/01/2015	6/30/2016
17			STIPEND	NIEVES, DEBORAH	APPROVE	MENTOR	MS		CONTRACT					9/01/2015	6/30/2016
18			STIPEND	PALAZZO, CARLY ROSE	APPROVE	MENTOR	SP		CONTRACT					9/01/2015	6/30/2016
19			STIPEND	RITTER, BETH	APPROVE	MENTOR	ST		CONTRACT					9/01/2015	6/30/2016
20			STIPEND	SCHNEIDER, JAMIE	APPROVE	MENTOR	SP		CONTRACT					9/01/2015	6/30/2016
21			STIPEND	SIEGEL, CAROL	APPROVE	MENTOR	HS		CONTRACT					9/01/2015	6/30/2016
22			STIPEND	SPUCHES, JEFF	APPROVE	MENTOR	MS		CONTRACT					9/01/2015	6/30/2016
23	X		STUDENT OBSERVER	JORDAN, BRITTANY	APPROVE	ENGLISH	MS					50	HRS	10/22/2015	6/30/2016
24	X		STUDENT TEACHER	MALLINGS, TAYLOR	APPROVE	ELEMENTARY	MS							12/16/2015	5/13/2016
25	X		STUDENT TEACHER	SORRENTINO, DANIELLE	APPROVE	BAND	MS							1/25/2016	3/17/2016
OTHER															
26	X		LEAVE OF ABSENCE	DEVITA, CANDIDA	APPROVE	TEACHER AIDE (SPEC ED)	MS	SURGERY						1/04/2016	3/25/2016
27			LUNCH MONITOR	JACKSON, KATHLEEN	APPOINT	LUNCH MONITOR	HS		CONTRACT					PENDING CS	APPROVAL
28	X		NON-PROB	MIGNANELLI, STEPHANIE	APPOINT	MONITOR PT	ST	REPL S HEALEY	CONTRACT					PENDING	CS APRVL
29			NURSE INTERN	HYNDS, OLIVIA	APPROVE	SCHOOL NURSE INTERN	ST	60 HOURS						1/20/2016	5/20/2016
30	X		ON-CALL	HEGEL, SUZANNE	APPOINT	MONITOR SUB			\$9.96	HOUR				PENDING	CS APRVL
31			STATUS CHG	BECKLEIN, MARION	TERMINATE	SCHOOL MONITOR SUB	VARIES	UNAVAILABLE						10/22/2015	
32			STATUS CHG	BENTIVEGNA, LUISA	TERMINATE	SCHOOL MONITOR SUB	VARIES	UNAVAILABLE						10/22/2015	
33			STATUS CHG	DOBRINT, RORY	TERMINATE	SCHOOL MONITOR SUB	VARIES	UNAVAILABLE						10/22/2015	
34			STATUS CHG	GELADA, TERRI	TERMINATE	TEACHER AIDE PT SUB	VARIES	UNAVAILABLE						10/22/2015	
35	X		STATUS CHG	HEALEY, SARAH	ACCEPT RES	MONITOR	ST	RESIGNATION						8/14/2015	
36			STATUS CHG	IEVASI, CATHERINE	TERMINATE	TEACHER AIDE PT SUB	VARIES	UNAVAILABLE						10/22/2015	
37			STATUS CHG	RAUDNAEL, CHERYL	TERMINATE	TEACHER AIDE PT SUB	VARIES	UNAVAILABLE						10/22/2015	
38			STATUS CHG	ROUSKAS, DORA	TERMINATE	TEACHER AIDE PT SUB	VARIES	UNAVAILABLE						10/22/2015	
39			STATUS CHG	SALVO, FELICIA	TERMINATE	TEACHER AIDE PT SUB	VARIES	UNAVAILABLE						10/22/2015	

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EMP ID	ADD	AREA	TYPE	NAME	SUPT REC	POSITION	ASSN	REASON	AMOUNT	PER	MAX	COL	STEP	EFF DATE	END DATE
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APPROVED BY:  10/21/15 gm

CHARLES MURPHY, SUPERINTENDENT OF SCHOOLS