

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farnedje Road, Levittown, New York, on Wednesday, November 17, 2010.

The meeting was called to order by Ms. Mahon, President, at 7:27 PM.

**MEMBERS PRESENT:** Ms. Patricia Mahon, President  
Mr. Kenneth Rochon, Vice President (arrived 7:40 PM)  
Mr. Robert Condela  
Mrs. Kristen Daum  
Mrs. Christine Holt  
Mrs. Kim McDonough  
Mrs. Barbara Medellin

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mrs. Randy Glasser, General Legal Counsel  
Mr. Richard Guercio, General Legal Counsel  
Mrs. Concetta Carr, District Clerk

**PLEDGE OF ALLEGIANCE:** Ms. Mahon led the  
pledge of allegiance to the flag followed by a  
moment of silence.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and carried unanimously (6-0 – Mr. Rochon not present) to approve the following minutes:

Regular Meeting & Executive Session – October 27, 2010  
Special Meeting – October 25, 2010  
Committee on Special Education – October 19, 22, 27, 2010  
Committee on Preschool Special Education – October 19, 22, 27,28, 2010

### **RECOGNITION**

Mrs. Connie Ecker, Sr. Personnel Clerk at Island Trees, is retiring at the end of November after 18 years of service to the district. She was awarded a plaque from the Board of Education commending her for her service and dedication to the district.

Mrs. Christine Holt was recognized for her service as a Board Trustee from 2006 to 2010. Mrs. Holt, who resigned from the Board due to personal reasons, was commended for the time and work she put in as a Board Trustee and was awarded a plaque from the Board of Education.

**COMMENTS FROM VISITORS:**

The Board heard comments and concerns from members of the audience.

**ACTION ITEMS**

**1. Board of Education Approval of Members for the Island Trees Citizens' Budget Advisory Committee**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Condela, and unanimously carried (7-0) to approve the participation of the following residents for the Island Trees Citizens' Budget Advisory Committee for the 2011-2012 budget year:

Joseph Bentivegna  
Michael Dieppa  
Kathleen Lynch  
Ted Maleska  
Peter Ray  
Neil Savino  
Domenick Stanco

**2. Board of Education Approval of Emergency Purchase Order**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Holt, and unanimously carried (7-0) to approve payment of the following emergency purchase order:

1. \$2,737.50 to Park Line Asphalt Maintenance, 1877 Montauk Highway, Brookhaven, NY 11719, for the emergency prep cleaning of parking lot drains and disposal at the high school and memorial middle school.

**3. Board of Education Approval of Bid Award for Servicing of Outdoor Lighting**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) to approve the award for the Servicing of Outdoor Lighting RFP #673.011.004 to E.M.I. Inc. at the rates stated below, and authorizes the Board President to sign a contract for said services for the 2010-2011 school year:

Technician Labor Rate - \$60.00 per hour  
Bucket Truck - \$10.00 per hour  
Mark-up on Materials – 15%

**4. Board of Education Approval of Transportation Contract for BOCES Outdoor Education Programs**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried (7-0) to approve the contract with Nassau BOCES in the amount of \$26,125 to provide transportation services for Island Trees UFSD students participating in the BOCES Outdoor Education program for the 2010-2011 school year, and authorizes the Board President to sign such contract.

**5. Board of Education Approval of Transportation Contract for Island Trees Special Education Students**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the contract with Nassau BOCES in the amount of \$155,688 to provide transportation services for thirteen Island Trees UFSD special education students for the 2010-2011 school year, and authorizes the Board President to sign such contract.

**6. Board of Education Authorization of Extension of Empire Coverage to Volunteer Firefighters/Ambulance Workers**

Upon the recommendation of the Superintendent of Schools, and in recognition of the service provided to the community by volunteer firefighters and ambulance workers, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and carried (6-0 (1 abstention - C. Holt)) to authorize the extension of Empire health insurance coverage as authorized in Chapter 71 of the Laws of 2010 amended Civil Service Law. All the costs of said coverage shall be reimbursed in full by the volunteers electing coverage under the District's health insurance plan.

\*See December 15, 2010, minutes which contains the following statement clarifying the Board's intention in passing this resolution:

“In response to comments from the public, the Board President, Ms. Mahon, explained that pursuant to the resolution for the *Authorization of Extension of Empire Coverage to Volunteer Firefighters/Ambulance Workers*, which was voted on at the November 17, 2010 Board meeting, the Board of Education only intended to provide access for health insurance coverage to volunteer firefighters and ambulance workers residing in the Island Trees School District.”

**7. Board of Education Acceptance of Corrective Action Plan**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Condela, and unanimously carried (7-0) to accept the Corrective Action Plan as presented in response to the audit recommendations included in

the 2009-2010 Management Letter.

**8. Board of Education Acceptance of Revised Policy #5252 – Student Activities Funds Management – 2<sup>nd</sup> Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Holt, and unanimously carried (7-0) to accept the revised Student Activities Funds Management Policy #5252 as presented.

**9. Board of Education Rejection of Bid Award for Work Truck**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) to reject all bids received on Bid #673.011.007, dated November 4, 2010, for a work truck.

**10. Board of Education Approval of Bid Award for General Pump Repairs & Maintenance**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried (7-0) to approve the award of Bid #673.011.005, General Pump Repairs & Maintenance, to Advanced Pump, Motor & Controls Inc. at the rates stated below, and authorizes the Board President to enter into a contract for said services for the 2010-2011 school year:

Technician Labor Rate - \$55.00 per hour  
Mark-Up on Materials – 15%

**11. Board of Education Approval of Bid Award for Baseball Scoreboard**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve the award of Bid #673.011.006, Baseball Scoreboard, to Young Equipment Sales, Inc., in the amount of \$25,000.00, and authorizes the Board President to enter into a contract for the installation of said scoreboard in accordance with the previously approved Inter-Municipal purchase agreement whereby Nassau County has agreed to reimburse the cost of the scoreboard in an amount not to exceed \$28,062.00.

**12. Board of Education Support and Approval of Winter Track Team Bus Trips to New York City**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to support and approve the bus trips to the Armory and Madison Square Garden in New York City for the winter track team to attend two or three of the competitions listed below:

December 3, 2010	Nassau County Coaches Invitational Meet (Armory)
December 15, 2010	North Shore Invitational Meet (Armory)
January 8, 2011	Hispanic Games (Armory)
January 12, 2011	Milrose Trials (Armory)
January 22, 2011	New Balance Games (Armory)
January 28, 2011	Milrose Games (Madison Square Garden)
March 1, 2011	Eastern States (Armory)

**13. Board of Education Approval of Budget Transfer**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Condela, and unanimously carried (7-0) to approve a budget transfer in the amount of \$30,000.00 from the Building Projects Code A1621.500-98-0000 to the Maintenance and Repair Code A1621.520-98-0000.

**14. Board of Education Approval of Members of the 2010-2011 Audit Committee**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Condela, seconded by Mrs. Holt, and unanimously carried (7-0) to approve the following resolution:

RESOLVED, In accordance with the Laws of 2005, as set forth by the Office of the New York State Comptroller, the following are approved as members of the 2010-2011 Audit Committee:

Kristen Daum  
Patricia Mahon  
Kim McDonough

**15. Board of Education Acceptance of Resignation of Board of Education Trustee**

A **Motion** was made by Mrs. McDonough, seconded by Mr. Rochon, and unanimously carried (7-0) that the resignation of Christine Holt, as a member of the Board of Education, is hereby accepted with such resignation being effective upon the final adjournment of the Board of Education meeting of November 17, 2010.

**16. Board of Education Acceptance of Appointment of Board of Education Trustee**

A **Motion** was made by Mrs. Holt, seconded by Mrs. McDonough, and unanimously carried (7-0) that effective November 18, 2010, George Storm is hereby appointed to the position of member of the Board of Education, a position previously held by Christine Holt; said

appointment being subject to the administering of the appropriate and applicable oath of office.

**17. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. Medellin, and unanimously carried (7-0) to approve, as presented, the Personnel Report dated November 17, 2010, items 1 through 79 inclusive.

Dr. Arlene Genden Sage announced that Dr. Melissa Matovic-Dunn was granted tenure, as noted on this month's Personnel Report. Congratulations were extended to Dr. Matovic-Dunn.

**18. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (7-0) to approve the use of buildings or fields by the following community and school organizations for the 2010-2011 school year subject to the limitations of policy and regulation:

Island Trees Soccer Club  
Island Trees Youth Wrestling  
Princeton Review  
M. F. Stokes PTA

**FINANCIAL REPORT**

The Board of Education accepted the Financial Reports for September, 2010, as presented.

**COMMENTS  
FROM VISITORS  
(OLD & NEW  
BUSINESS):**

The Board heard comments and concerns from members of the audience.

**EXECUTIVE  
SESSION:**

On **Motion** of Mrs. Holt, seconded by Mr. Condela, and unanimously carried (7-0), the meeting adjourned to Executive Session at 8:08 PM. to discuss negotiations.

**RETURN TO  
REGULAR**

**BOARD OF EDUCATION MEETING**

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**SESSION:** On **Motion** of Mrs. Holt, seconded by Mr. Rochon, and unanimously carried (6-0 – Mr. Condela left at 8:33 PM), the members came out of Executive Session at 10:00 PM.

**ADJOURNED:** On **Motion** of Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0), the meeting adjourned at 10:00 PM.

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_